

1., 2., 3. The April 3, 2014 Board meeting was called to order by Supervisor Kuper at 7:30 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Stutesman, Vandiver, and Murphy present. Trustee VanZandt was absent.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci appeared by written report which stated roadways were plowed and salted on March 12th, 20th, and 25th. All streets and intersections throughout Campton Township, the Village of Campton Hills and Campton Hills in Plato Township were widened out due to drifting snow. Roadways were assessed for snow drifts and ice and snow patches in Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township. All small intersections were swept in the Township and Village. All stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced. Roadways were assessed for drainage problems, pot holes, and culvert permits throughout Campton Township and the Village of Campton Hills. Potholes were repaired with cold patch throughout the Township and Village. Untreated salt was mixed with geo-melt for future use. Damaged mailboxes and posts were repaired. Garbage was picked up along numerous roadways. An emergency repair of a culvert end was done on Pouley Road. Motor fuel tax maps were revised to accommodate additional roads dedicated to the Highway District in order to ensure proper motor fuel tax revenue to the Highway District. Ongoing maintenance on township vehicles and equipment was performed in house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated we got the new server running. Home values are holding steady while the total EAV (Equalized Assessed Valuation) has gone down 1.5%. Next year EAV will probably be at 0% or a small plus.

Solid Waste District – President Jack Berry: Solid Waste District Trustee Morgan appeared for District President Berry stating the District is getting ready for the new contract. A Public Hearing will be held on Wednesday April 16th at the Community Center. Public comment will be heard at that time.

Financial Report – Louise McKay: Finance Director McKay stated this has been a busy month with the auditors in for a day of field work on our annual audit. We got the new Ag licenses to the auditors and received the disk with details of our bond refunding from bond council, Chapman & Cutler. Our new software is installed and we are doing training now. Payroll is being done with the new software and the payroll stub will look different. It will show health insurance and IMRF accrual. We are closing out the fiscal year now. Town Fund ended with a \$13,000.00 surplus and the Capital Improvements Fund a \$9,000.00 surplus. The Road Fund ended up with a \$52,000.00 deficit due to extra expenses created by the harsh winter. Open Space Projects and Maintenance funds ended with a \$37,000.00 surplus but due to bond issuance costs of \$68,000.00 that were not budgeted, total Open Space ended with a net \$31,000.00 deficit. However, taxpayers will save 2.3 million in interest costs because of the low interest captured by the bond refunding.

Village of Campton Hills – President Patsy Smith: Absent.

Open Space Staff Report – Kristin Bilar: The monthly volunteer work day was canceled. Monthly volunteer workdays are normally scheduled for the second Saturday of the month from 9:00 A.M. to noon. Natural Resources Coordinator Bilar stated staff worked on budget and Jack and Kristin gave Program Manager Mertz a tour of Corron Farm and Gray Willows. At **Anderson Park** staff is processing seeds from gardens. At **Corron Farm** we are clearing and burning brush piles in the woods,

cutting and herbiciding multiflora rose, honeysuckle, buckthorn, gooseberry, and raspberry. We cleaned up the branches that were cut from the maple tree that were overhanging the parking lot. We met with Asplundh (contractor for ComEd) and signed a waiver for them to cut all invasive trees less than 6 inches in diameter under the wires along Corron Road. They will follow up with herbicide treatment. At **Gray Willows** the culvert area was seeded for erosion control, and Jack and Kristin marked trees for the scout project clearing. At **Harley Woods** we are clearing raspberry, gooseberry, honeysuckle, multiflora rose, and buckthorn from the south slope of the hill facing the Torchie prairie. This will make pulling, herbiciding, and burning garlic mustard much faster and easier. We cut and herbicided stumps where Harley Woods touches south Bowgren Circle, and burned a brush pile. At the **Headwaters Conservation Area** we are processing seeds collected from the prairie. There is no report on Brown Road Meadows, Burlington Park, LaFox Fields, Mongerson Park, Poynor Park, Town Hall, or the Community Center.

Open Space Program Manager – Lisa Mertz: Open Space Program Manager Mertz stated with help from Operations Manager Serewicz and Highway Commissioner Gallucci we got Eagle Scout candidate Ryan Zakin's horseshow trail at Gray Willows up and running. It's about 80% done. Dave Corron and Mark Gordon cut trees at Gray Willows. Kristin, Jack, and Lisa went to the Chicago Wilderness conference and learned about youth activities in the wilderness.

Operations Manager – Tom Serewicz: Parks, Maintenance, & Operations Manager Serewicz stated the remodeling of the caretaker's house is in the paint and trim stage. We are getting quotes to resurface some of the floors. Port o lets are delivered to all park and open space sites. **Poynor Park** opened April first and we have donuts being done by vandals already. The Eagle Scout candidate's project at **Gray Willows** is going well with 100 cubic yards of wood chips delivered by the Highway Commissioner already. Trees have been cut there, the trail marked, and a port o let delivered. The dump truck has been ordered. At **Anderson Park** there is turf damage to the parking lot. At **Harley Woods** we cut down a tree that hung over a neighbor's fence and post. Stumps near the street were cut. The OSHA (Occupational Safety and Health Administration) book is in progress. Tom passed his herbicide test so he is now certified to be an applicator.

Educational Opportunities at Campton Properties – Trustee Vandiver: Trustee Vandiver stated she is still working with the Village on the "**Community Safety & Emergency Response Fair.**" The event will be June 21st from 2:00 to 5:00 p.m. at Bell Graham School. The Village will announce Township partnership with others that include the police and fire departments, St. Joseph Hospital, a veterinarian, the Red Cross and FEMA (Federal Emergency Management agency). The Township will be there with Highway District equipment, and Open Space can have a table with samples of poison ivy to avoid and berries not to eat. FEMA and the Red Cross will be there for weather emergencies. St. Joseph will do health emergency demos. They will show three child emergencies in the summer including drowning, head lacerations, and a broken arm. They will talk about bike safety and offer home emergency kits. Police will do demonstrations of CPR and the Heimlich maneuver. A Veterinarian will be there to show emergency care of pets.

Joint Environmental Resource Management Committee – Rob Linke, John Kupa, Greg VanZandt: No report.

Supervisor Report – John Kupa: No report.

5. Approval of Minutes:

a. Board Meeting March 10, 2014: T. Stutesman moved the Board approve the minutes of the meeting of March 10, 2014. V. Vandiver seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

6. Citizens' Comments: Clerk Johansen stated April 30th is Township Topics Day in Springfield and Board members should consider attending since the state legislature's actions can affect townships. That day is set aside by legislators to meet members of township boards to listen to their concerns.

7. Old Business – Presentation and Discussion for Action: None.

8. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Community Safety Training & Emergency Response Event June 21, 2014, rain date June 22, 2014: E. Murphy moved the Board approve Campton Township's participation in the Community Safety Training & Emergency Response Event of June 21st 2014. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

b. Review and Act Upon Campton Road District Budget and Appropriation Ordinance 14-1R: T. Stutesman moved the Board approve the Campton Township Road and Bridge Fund Budget and Appropriation Ordinance NO. 14-1R. V. Vandiver seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The Ordinance passed.

c. Review and Act Upon Campton Township General Town Fund Budget and Appropriation Ordinance 14-2T: T. Stutesman moved the Board approve the Campton Township General Town Fund Budget and Appropriation Ordinance NO. 14-2T. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The Ordinance passed.

d. Review and Act Upon Approval Line Item Amendments to Fiscal Year 2013-2014 Budget: V. Vandiver moved the Board approve the line item amendments of the fiscal year 2013-2014 budget. T. Stutesman seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

e. Review and Act Upon Approval of Year End Fiscal Report March 31, 2014 for Annual Town Meeting: E. Murphy moved the Board approve the Year End Fiscal Report of March 31, 2014 for the Annual Town Meeting. T. Stutesman seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

9. Claims and Demands Authorized for Payment: Finance Director McKay stated Town Fund and Open Space have incorrect amounts stated on the agenda that will require an amendment before the motion to approve.

a. Town Fund \$3,882.73: E. Murphy moved the agenda amount of \$3,882.73 be amended to be \$4,261.18. T. Stutesman seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed. T. Stutesman moved the claims and demands on the Town Fund be approved as amended. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

b. Open Space Fund \$7,820.23: T. Stutesman moved the agenda amount of \$7,820.23 be amended to be \$8,587.28. V. Vandiver seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed. T. Stutesman moved the claims and demands on the Open Space fund be approved as amended. V. Vandiver seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

c. Capital Improvement Fund \$1,250.00: T. Stutesman moved the claims and demands on the Capital Improvement Fund in the amount of \$1,250.00 be approved. V. Vandiver seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

d. Road & Bridge Fund \$26,973.24: T. Stutesman moved the claims and demands on the Road & Bridge Fund in the amount of \$26,973.24 be approved. V. Vandiver seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

10. Executive Session – None.

11. Adjournment: T. Stutesman moved the Board adjourn the meeting. V. Vandiver seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed and the meeting adjourned.

Respectfully Submitted,

Richard Johansen

Clerk

