

1. 2. 3. The April 6, 2017 Board meeting was called to order by Supervisor Kupa at 7:32 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Murphy and Miller present. Trustees Stutesman and Vandiver were absent.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci's report stated the road crew prepared a mixture of geo-melt and salt (brine) in tanks and trucks for treatment on roadways; cut down and chipped up trees throughout the Township due to storm damage; had an annual fire inspection on March 2, 2017 that revealed no violations; applied shoulder gravel throughout Township intersections; completed crack sealing on Fox Creek, Chaffield, Hunters, and Oak Hill Drives; and contracted and completed cutting down and chipping up a tree for the Village of Lily Lake. The Road District snowplowed and salted roadways on 03/13/2017 throughout Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township. The District restored residential lawn areas that were damaged by snow plowing throughout Campton Township and the Village of Campton Hills; cleaned all grates and storm drains of debris throughout the Township and Village; swept all intersections in the Township and Village; assessed roadways for drainage problems and pot holes; repaired pot holes with cold patch throughout the Township and Village; checked all stop signs in the Township and Village on a weekly basis and replaced damaged or missing ones; and checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated the County has asked Assessors to turn in their books a couple weeks early this year – May 31st instead of June 15th. The developer of Norton Lakes will only develop the first 10 lots and then he is pulling out. Shodeen is taking his place for the next 10 lots. We have our numbers from the State. Campton Township's Equalized Assessed Valuation (EAV) is up 2.59%.

Solid Waste District – President Jack Berry: Absent.

Financial Report – Louise McKay: Finance Director McKay's report stated:

- The Budget Ordinances will be reviewed at Public Hearings prior to the Board Meeting of April 6, 2017. The Public Hearing for the Town Budget Ordinance will be at 7:00 p.m.; and the Public Hearing for the Road District Budget Ordinance will be at 7:15 p.m. The Road District Budget Ordinance 17-1R was updated to carry over the Road's 2016-2017 surpluses from ice control and fuel. The surpluses have been added to the line items for Contractual Road resurfacing and Equipment.
- The TOIRMA (Township Officials of Illinois Risk Management Association) dividend check was received in March and deposited. The Risk Management Insurance line item in the Statement of Revenue and Expenditures reflect the dividend in Town, Road, and Open Space funds.
- In March, the PMA Maintenance account had a municipal bond called. The bond was Carbon County PA maturing 12-1-19 in the amount of \$50,000. PMA is looking for an investment maturing around the approximate time to fill the gap in the ladder maturity schedule for the operating needs of the Open Space program. The next investment maturity will be in October 2017. In the new fiscal year, funds will be transferred from

PMA to Harris Open Space money market to fund the operations of fiscal year 2017-2018.

- Interest receipts in March for the various PMA accounts including the maturities were:
 - Maintenance account: \$3,491.25
 - 2002A account: \$1,219.89
 - 2005A account: \$4,690.94
- Line item Budget Amendments to the original Budget are included in the packet for Board approval. Any over budget line item had an offsetting under budget line item. This report's current year actual is prior to audit adjustments. Please note Town Fund Revenue less Expenditures is \$43,807.08 on a cash basis. Road District Revenue less Expenditures is \$164,323.39 due to the mild winter (less ice control and fuel). Open Space Expenditures (without debt expenditures) were \$40,567.81 under the annual budgeted deficit expenditures.
- The Sikich audit team was at the Township for preliminary field work on Wednesday, March 29th. The final field work for the fiscal year ending March 31, 2017 will be May 15th through May 17th.

E. Murphy stated it looks like we will get around 2% interest on investments. We will make it to the year 2025 for maintenance with the money we have in the maintenance account. J. Kupa stated we are ending with surpluses in the Town Fund and Open Space accounts.

Corron Farm Preservation Society Update: None.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Gray Willows** the silo is complete, the front of the silo shed refinished, and the parking area completed with signage ordered.
- **At Brown Road Meadows** a culvert is installed, grass seed purchased, parking lot graveled, garden sign ordered, rototilling and plot marking started, and a rain/water survey is being done by Trotter for the Village of Campton Hills.
- **At Corron Farm** a prescribed burn was done of the wetland area, and the project for bid (P.F.B.) of the dairy barn roof is ready for approval.
- **At the Headwaters** the dog pen gates are repaired, the new trail is laid out and waiting for approval, and the Route 38 water/farm tile project is in the permit process.
- **In general** turf equipment is checked and ready, the main water pump for prescribed burns is repaired, a safety meeting was held, Poynor Park is now open, and Port-o-lets were delivered the week of 4/10/17.

Natural Resources Monthly Report – Josh Nelson: Ecological Restoration Technician Nelson stated:

- **Projects Completed/Ongoing:**
 1. Cameras are used at Open Space sites to study wildlife.
 2. Volunteer monitors continue to monitor birds throughout Open Space sites.
 3. We spread native seed at Poynor Park, the Headwaters, and Corron Farm.
 4. We assisted operations staff as needed.
 5. We assisted with development of community gardens. Reservations are already coming in.
 6. We conducted a prescribed burn at the Corron Farm wetlands.
 7. There was a re-sprout follow up at Gray willows.
 8. We finished the rough clearing of brush at the Headwaters Elderberry Pond.
 9. We applied for a Painters Union grant for the Corron Farm horse barn.
 10. We began the snake study at Corron Farm.
 11. Plants are beginning to grow under lights.
- **Trainings/Meetings:**
 1. Met with Jack Shouba to discuss upcoming/future programs.
 2. Attended meeting at Wheaton College to meet faculty/students and discuss program possibilities. Many great ideas came up including research studies, work days, interns, test gardens, etc. The college is very excited to be partnering with us and both parties should benefit immensely.

3. Met with Scott La Vanne of WBK Engineering to discuss possible future projects. He is most interested in stabilizing the creek crossing to the Gray Willows Campground.
 4. Met with V3 regarding the Headwaters trail. Also discussed coordinated management of the park.
 5. Working with Justin Gray and Trillium Dell on the Gray Willows Barn, to move Justin's Eagle Scout project forward.
 6. Met with representatives from the St. Charles Arts Council to discuss opportunities with the Township.
- **Upcoming:**
 1. Field Trip/Workdays scheduled with Wheaton College.
 2. Spring weed control.
 3. Brush control in burned area at Corron Farm.
 4. Re-sprout follow up in winter cleared areas.
 5. Continuing wildlife studies.
 6. Expecting work on Eagle Scout projects to pick up as weather improves.

Educational Opportunities at Campton Properties – Trustee Vandiver: Absent.

Gray Willows Planning Committee – Trustee Miller: Trustee Miller stated there is nothing new.

Website Improvements Report – Trustee Stutesman: Absent.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- The U.S. Army Corps of Engineers (USACOE) has approved the final draft of the Gray Willows Wetland Mitigation Banking instrument (MBI). I have signed the MBI documents and these have been submitted to the USACOE. We should receive our permit to proceed with construction any day.
- The Conservation Foundation Board of Directors held its meeting on March 30, 2017. Dan Lobbes, Kane County Program Director, presented the Gray Willows mitigation bank project for their approval. We received unanimous approval for the Conservation Foundation to act as the third party beneficiary on this project.
- I had several communications with John Idler, President of ABC regarding the 30 acres adjacent to the wetlands on Route 64. The Northern Illinois Food Bank does not have the resources to participate in farming this parcel. ABC would like us to contract with one of our farmers to plant the acreage this year. We will plant crops that will benefit the restoration of the area to native prairie. I will meet with Mr. Idler in the next two weeks to discuss the transfer of the property to the Township.
- WellIntel has created a turn-key package for the residents of Campton Township that expressed interest in having their wells monitored outside of the formal study of the Illinois State Water Survey (ISWS). The data would still be available to the United States Geological Survey (USGS) and ISWS to use in modeling, but the homeowner would own the equipment and could have it installed sooner than the monitoring program. WellIntel would install the equipment on a one day site visit. They would need three participants that would work together to agree on a date for the install. Each homeowner would use the following link to purchase the equipment for their property:
<https://www.weiintei.com/store/weiintei-pump-kit-installed-kane.html> Once all three have agreed, the install date can be determined. The Sugar Grove Water Authority is testing the equipment at Sugar Grove and there have been some moisture issues that WellIntel believes are due to the water level of the test well being only 5 feet below grade. WellIntel does not believe this will be an issue with the Campton Township wells because these water depth levels are much greater. To that end WellIntel has provided the following guarantee: "We have a daily fleet monitoring process that lets us "get in front" of possible problem wells, and a suite of very good adaptations that we help dispense if need be. So yes, we can offer a guarantee, within our standard 1-year warranty process, and a special 90-day return program*, for these wells. *We'd take back the system and refund hardware, but not installation, battery or shipping charges."
- The Kane County Forest Preserve referendum passed. I spoke with Monica Meyers and Drew Frasz (Barbara Wojnicki also had conversations with Drew) about potential acquisition of properties. They would like the Township to identify properties for potential

acquisition that would allow synergies between existing Township and Forest Preserve properties. This would include wetlands, and those properties that would support the regional corridors for trails. I would like our open space staff, Jack Shouba, and the public, to help identify candidate properties. Barbara Wojnicki and I will meet with the County and present these properties for consideration.

5. Approval of Minutes:

a. Board Meeting March 14, 2017: E. Murphy moved the Board approve the minutes of the meeting of March 14, 2017. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

6. Citizens' Comments: None.

7. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Fox Valley Wildlife Use of HCA Area of Motz: J. Miller moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

b. Review and Act Upon V3 Ecological Program Management & Maintenance Proposal: J. Kupa asked what do you think? J. Nelson stated I'd like to see the money spent on staff rather than V3, but we could bring them in quarterly for consultation. J. Miller stated I want to see the money spent on staff. E. Murphy asked what do we get for the \$60,000. I think our staff has grown in experience and ability. J. Miller moved the Board remove this item from the agenda. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

c. Review and Act Upon Kane County Ground Water Monitoring: J. Miller moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

d. Discuss and Act Upon Planning Commission Appointment: J. Miller moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

e. Review and Act Upon Assistance in Covering Expenses incurred in writing "An Illustrated History of Campton Township, Kane County, Illinois". This book will be the first full history of Campton Township ever published: E. Murphy moved the Board deny an expenditure for supporting the book. J. Miller seconded the motion. In a roll call vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed. E. Murphy moved the Board purchase a number of the books for an amount not to exceed \$500.00. J. Miller seconded the motion. In a roll call vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

f. Discuss and Act Upon Concept of starting pavilion rentals: J. Miller moved the Board approve the concept of starting pavilion rentals. E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

8. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Ride in Kane New Freedom/JARC and 5310 Service Agreement: J. Miller moved the Board approve the Ride in Kane New Freedom/JARC and 5310 Service Agreement. E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

b. Discuss and Act Upon Swearing in the new Deputy Clerk: Clerk Johansen swore in Barbara Wojnicki as the new Deputy Clerk.

c. Review and Act Upon Project for Bid for Corron Farm Roof Approval for Attorney Review: J. Miller moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

d. Review and Act Upon Campton Township Road District Budget and Appropriation Ordinance 17-1R: E. Murphy moved the Board approve the Campton Township Road and Bridge Fund Budget and Appropriation Ordinance No. 17-1R. J. Miller seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The Ordinance passed.

e. Review and Act Upon Campton Township General Town Fund Budget And Appropriation Ordinance 17-1T: E. Murphy moved the Board approve the Campton Township General Town Fund Budget and Appropriation Ordinance No. 17-1T. J. Miller seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The Ordinance passed.

f. Review and Act Upon Approval Line Item Amendments to Fiscal Year 2016-2017 Budget: E. Murphy moved the Board approve the line item amendments for the fiscal year 2016-2017 budget. J. Miller seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

g. Review and Act Upon Approval of Year End Fiscal Report March 31, 2017 for Annual Town Meeting: E. Murphy moved the Board approve the Campton Township annual fiscal report April 1, 2016 to March 31, 2017 for the Annual Town Meeting. J. Miller seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

h. Review and Act Upon Selecting Trustee as a check signer for Disbursement Account ending in xx5712: J. Kubar moved the Board approve Trustee Joe Miller as a check signer for Disbursement Account ending in xx5712. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$2,022.06: E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$2,022.06. J. Miller seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

b. Capital Improvement Fund: -0-

c. Open Space Fund \$5,251.93: E. Murphy moved the Board approve the claims and demands on the Open Space Fund in the amount of \$5,251.93. J. Miller seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

d. Road & Bridge Fund \$90,497.69: E. Murphy moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$90,497.69. J. Miller seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

10. Executive Session – Personnel; Land Acquisition; Review Executive Session Minutes of March 14, 2017: E. Murphy moved the Board go into Executive Session for the purpose of reviewing Executive Session minutes of March 14, 2017. J. Miller seconded the motion. In a voice vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed and Executive Session began at 9:00 p.m.

11. New Business Continued: Supervisor Kubar reconvened the regular session at 9:06 p.m.

aa. Review and Act Upon Approve Executive Session minutes of March 14, 2017: J. Miller moved the Board approve the Executive Session minutes of March 14, 2017. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

12. Adjournment: E. Murphy moved the Board adjourn the meeting. J. Miller seconded the motion. In a voice vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed and the meeting adjourned at 9:08 p.m.

Respectfully Submitted,
Richard Johansen
Clerk