

**1. 2. 3.** The April 7, 2016 Board meeting was called to order by Supervisor Kuper at 7:35 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Stutesman, Vandiver, Murphy, and Miller present.

J. Miller moved Agenda item 8. a. be moved up ahead of Reports. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

**8. New Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Connor Tidler of Troop 56 Eagle Scout Project at Headwaters Conservation Area:* Eagle Scout candidate Conner Tidler spoke regarding his Eagle Scout project stating the Chimney Swift is a small bird that nests in chimneys and similar places. It is near threatened and his project is to create a nesting habitat by building a hollow 12 foot tower that is similar to the natural nesting area of the Chimney Swift. It will be set off the main track on a rebar reinforced concrete foundation and will be located at the Headwaters Conservation Area at the suggestion of Ecological Restoration Technician Josh Nelson. The material list totals \$721.54 in cost but he will get as much donated as possible, beginning by asking our local Home Depot for material donations. Eleven people will be involved in the project which will take place on three weekends in June and July. First the concrete foundation will be laid in an area away from major activities to give the birds the peace they deserve. The tower will be constructed off site and brought there to install. It will take a day to put the tower together and install it at the site. E. Murphy moved the Board approve the Eagle Scout project of Connor Tidler. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed. Supervisor Kuper signed the Township's approval and expressed the thanks of the Township to Life Scout Conner Tidler.

**4. Reports:**

*Highway Commissioner – Sam Gallucci:* Highway Commissioner Gallucci's report stated the Road District snowplowed and salted roadways on 02/29, 03/01, and 03/03 throughout Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township due to drifting snow. They mixed untreated salt with geo-melt for future use. The Road District contracted with the Village of Lily Lake to repair potholes on Wooley Road, north and south, and on Hanson Road, the IC Trail, and Lily Lake subdivisions. It also contracted with the Village of Virgil to repair potholes on IC Trail. They completed ditch work on Pinto Lane, Palomino Drive, and Beith Road. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; all intersections were swept in the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; residential lawn areas that were damaged by snowplowing were restored throughout the Township and Village; damaged mailboxes and posts were repaired throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and the District checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

*Assessor – Alan D. Rottmann:* Assessor Rottmann stated we are working on 2016 assessments and will turn in the books in June. He provided the Board with a real estate listing of an infill property consisting of two parcels totaling 6 acres with a house and barn listed for \$330,000. This is at the

Township owned Poynor Park. The Township owns two sides of the four sides of this property. There were two contracts on the property that fell apart. It might be good to make an offer because owning it would provide distance from neighbors. Also, Mr. Schreiber whose property adjoins Gray Willows is concerned the wetlands being installed there would flood the property behind his house and kill the oak trees there. J. Kupa stated that will not happen. The complete permit information is at the Township offices. We will see if we can put a link on the Gray Willows site to explain.

*Solid Waste District – President Jack Berry: Absent.*

*Financial Report – Louise McKay: Finance Director McKay stated:*

- there are a couple last minute changes to the budget to make the levy match the budget.
- The auditors were in at the end of February and they have a list of items for the audit. They will be back in May.
- She created a trial balance for the auditors. There is a 22K surplus for the Town; a 20K surplus for the Road District; and a 25K surplus for Open Space. All are within budget.
- Getting e-mails to Board members from the public continues to be a problem. She did a trial run and only Trustee Millers worked. J. Kupa stated put computer expert Mark Rake on the agenda next month to have him explain to the board how to solve this problem.

*Corron Farm Preservation Society Update: Absent.*

*Village of Campton Hills – President Harry Blecker: Absent.*

*Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:*

- **at Anderson Park** the gravel in the parking lot was regraded; a prescribed burn was done; old trail signs were removed; the baseball field was mowed; and a Port-o-let was delivered.
- **At the Community Center** the baseball fields were mowed; a Port-o-let was delivered; and branches from storm damage were hauled away.
- **At Corron Farm** a prescribed burn of 160 acres was done, and Calery Pear (undesirable tree) herbiciding was done.
- **At Gray Willows** the caretaker house electric, plumbing and heating are still in process. At the main house exterior and interior painting and a blue print plan are in process; and flooring is completed in the master bedroom.
- **At the Headwaters Conservation Area** a prescribed burn was done on phase 1; there was cleaning around the ponds; and a fire inspection was done by the Fire Department.
- **Poynor Park** is open for the season; a Port-o-let was delivered; and dog park rules were posted.
- **At Town Hall** the heating checked out.
- **In general** a safety meeting about mowing was held; Nicor gas will be delivered to the care taker house the week of 4-4-16; mowing equipment was checked out and repairs made; Trielluim Dell was out to the Corron Farm barn to check and revise drawings; the roofer called to finish the main house; and cement dugouts were started at the LaFox baseball fields.
- Burlington Park: no report.
- Harley Woods - Torchy Property: no report.
- Mongerson Park: no report.

*Natural Resource Monthly Report – Ecological Restoration Technician Josh Nelson: Ecological Restoration Technician Nelson stated:*

- Projects completed or ongoing:
  - Controlled burns were done at Anderson Park, Poynor Park, Corron Farm, and the Headwaters Conservation Area.
  - The Fox River and Countryside fire department came to Corron Farm to learn about controlled fires.
  - Amphibian monitoring at Harley Woods succeeded in catching a salamander as well as finding egg masses.
  - Frog monitoring at Harley Woods and the Headwaters Conservation Area was done.
  - Development of a weed management plan for natural areas was done.
  - Callery Pear control at Corron Farm was done (removal of undesirable tree).
  - Herbiciding of Dames Rocket and Garlic Mustard was done at Harley Woods.

- Josh Nelson, Mike Nelson, and Jen Milakovic donated a combined total of 45 hours on the rehabilitation of the caretaker's house. This is a total of \$1038.15 equivalent labor cost.
- Met with Trustee Miller regarding Gray Willows pear trees and grapevines. Cuttings were taken to attempt propagation.
- Trustee Miller and son, Jim, volunteered at Harley Woods to pull garlic mustard.
- Upcoming projects:
  - Completion of weed management plan for natural areas including mapping of known weeds.
  - Spring growing season weed control.
  - Calling frog monitoring at most properties.
  - Turtle monitoring at Gray Willows.
  - Snake monitoring at most properties.
  - Currently we are receiving applications for a summer seasonal Natural Resources Technician.

*Educational Opportunities at Campton Properties – Trustee Vandiver:* Trustee Vandiver stated she is proposing the Township have a fall family event entitled the “dog days of summer” where we invite residents and friendly dogs to walk the property at Gray Willows. They can park at the barn. This can be an educational event about dogs where we invite rescue dogs and comfort therapy dogs to participate with their owners.

*Gray Willows Planning Committee – Trustee Miller:* Trustee Miller stated Operations Manager Serewicz will take old grape vines at the pond and move them. V3 will remove fruit trees.

*Supervisor Report – John Kupa:* Supervisor Kupa stated:

- We have been working with WLS and Disney Corporation to complete the conservation easement for the 17 acres on Route 47 and Route 64. They have agreed to our access to the property for purposes of restoration, monitoring, maintenance, and research.
  - They do not want the Township using the access road into the Doppler radar site. Access can be made from other areas.
  - They do not want any restoration activities to raise the water level in the flood plain.
- They also have no problem with the Township soliciting external funding sources for the restoration and maintenance of the site. We cannot apply for a mitigation bank, however. The state requires a minimum of 25 acres to create a wetlands bank. We should have the final agreement next week. Disney would like the Township to provide the following documents.
  - Township's Certificate of Insurance, and
  - Letter of indemnification.

E. Murphy stated let's get **mutual** letters of indemnification. J. Kupa stated the direction is to contact Township attorney Britz to add **mutual** letters of indemnification to the agreement.

- Last month, V3 companies, Inc. on behalf of the Township, submitted application to the US Army Corps of Engineers for the Gray Willows environmental wetland mitigation project. The application was submitted to the public for comment. We have received several comments from our residents, mainly those residents whose properties are adjacent to the Gray Willows project site. I have addressed several of these with the residents. Some of the questions include:
  1. Will heavy equipment (e.g. bulldozers, backhoes, trenching equipment and/or large dump trucks) be used during this project? If so, where would the access points be for both the north and south areas. Many of the adjacent roads are narrow, two-lane roads, many of which are already in need of resurfacing.
    - Small bulldozers, backhoes, and farm tractors will be utilized on this restoration project. Access to the restoration areas will be from Township owned property only.
  2. Will the use of eminent domain be exercised should access to these areas require a temporary roadway through someone's private property, or has this option been taken off the table at the outset?
    - The use of eminent domain will not be used as all access to the site will be through Township owned property.

3. What would the overall environmental effect be if nothing was done and the areas were left in their current, natural state?
  - o The area would degrade as invasive species would populate the site. Creating a high grade wetland would improve water quality, minimize flooding, and promote biodiversity.
4. What is the anticipated length of this project?
  - o We would anticipate a construction schedule of 2 to 4 months during the growing season. This would include shaping of the site to achieve hydraulic control and planting of native plants.
5. Would any permanent roadways be developed within the project area?
  - o No permanent roadways will be created. All access points will be restored.
- We are in the process of collecting resumes for a Natural Resource Management summer intern. We have received resumes and will begin the evaluation and selection process shortly.

T. Stutesman stated let's have a public hearing about the Gray Willows wetland bank at the end of April. J. Kubar stated let's have the Public hearing in 30 to 45 days and have V3 there.

### **5. Approval of Minutes:**

*a. Board Meeting March 8, 2016:* T. Stutesman moved the minutes of March 8, 2016 be approved. J. Miller seconded the motion. V. Vandiver stated the last sentence of the first paragraph of item 4. on page 1. should be corrected by deleting "the tanker trucks taking the water" and replacing it with "working collaboratively on well monitoring with the Village and Township." J. Miller moved the minutes be amended to state this. T. Stutesman seconded the amendment of the motion. In a voice vote on the amendment Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The amendment of the motion passed. In a voice vote on the motion as amended Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion, as amended, passed.

### **6. Citizens' Comments:** Jack Shouba stated he had four or five comments:

- It's good to have a meeting with Gray Willows neighbors about the wetland mitigation bank.
- Let's stay on the problem to keep people picking up after their dogs on Township Open Space.
- He suggests community gardens be placed at Gray Willows or elsewhere. It can be a source of income. J. Miller stated he wants us to do this next year. We can do organic gardens.
- The Township website needs work. He couldn't message any Board members.
- Are we advertising for a new Natural Resource Manager? Kim Haag asked have we considered subcontracting with the Conservation Foundation for people to fill this position? J. Kubar stated we have it advertised in three different venues.

V. Vandiver left the meeting at 9:04 p.m.

### **7. Old Business – Presentation and Discussion for Action:**

*a. Review and Act Upon U.S. Geological Survey Proposals:* J. Miller moved the Board table this agenda item. T. Stutesman seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed. Clerk Johansen stated if you don't want this item to come up on a future agenda you need to move to remove it from the agenda. Supervisor Kubar directed this item be put on next month's agenda to make that motion to remove it.

### **8. New Business – Presentation and Discussion for Action:**

*a. See above after roll call.*

*b. Review and Act Upon Campton Road District Budget and Appropriations Ordinance 16-1R:* T. Stutesman moved the Board approve the Campton Township Road and Bridge Fund Budget and Appropriation Ordinance No. 16-1R. J. Miller seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The Ordinance passed.

*c. Review and Act Upon Campton Township General Town Fund Budget and Appropriation Ordinance 16-1T:* J. Miller moved the Board approve the Campton Township General Town Fund Budget and Appropriation Ordinance No. 16-1T. T. Stutesman seconded the motion. In a roll call vote Supervisor

Kupar and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The Ordinance passed.

*d. Review and Act Upon Approval Line Item Amendments to Fiscal Year 2015-2016 Budget:* J. Miller moved the Board approve the Town Fund Line Item Budget Adjustments for Fiscal Year 2015-2016. E. Murphy seconded the motion. In a roll call vote Supervisor Kupar and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

*e. Review and Act Upon Approval of Year End Fiscal Report March 31, 2016 for Annual Meeting:* T. Stutesman moved the Board approve the Campton Township General Town Fund Annual Report April 1, 2015 to March 31, 2016. E. Murphy seconded the motion. In a roll call vote Supervisor Kupar and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

**9. Claims and Demands Authorized for Payment:**

*a. Town Fund \$3,449.62:* J. Miller moved the Board approve the claims and demands on the Town Fund in the amount of \$3,449.62. E. Murphy seconded the motion. In a roll call vote Supervisor Kupar and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

*b. Open Space Fund \$19,233.89:* J. Miller moved the Board approve the claims and demands on the Open Space Fund in the amount of \$19,233.89. T. Stutesman seconded the motion. In a roll call vote Supervisor Kupar and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

*c. Capital Improvement Fund: \$ -0-*

*d. Road & Bridge Fund \$50,690.61:* E. Murphy moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$50,690.61. J. Miller seconded the motion. In a roll call vote Supervisor Kupar and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

**10. Executive Session – Personnel, Review Executive Session Minutes of March 8, 2016:** E. Murphy moved the Board go into Executive Session for the purpose of reviewing the Executive Session minutes of March 8, 2016. J. Miller seconded the motion. In a voice vote Supervisor Kupar and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed and Executive Session began at 9:10 p.m.

**11. New Business Continued – Review and Act Upon Approve Executive Session Minutes of March 8, 2016:** Supervisor Kupar reconvened the regular session at 9:20 p.m. J. Miller moved the Board approve the Executive Session minutes of March 8, 2016. T. Stutesman seconded the motion. In a voice vote Supervisor Kupar and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

**12. Adjournment:** J. Miller moved the Board adjourn the meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kupar and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed and the meeting adjourned at 9:23 p.m.

Respectfully Submitted,

Richard Johansen

Clerk