

**This meeting is by video conference. At 6:45 p.m. April 9, 2020, a link and log-in information for Public Attendees will be posted on the front page of our website at [www.camptontownship.com](http://www.camptontownship.com)**

**1. 2. 3.** The April 9, 2020 video conference Board meeting was called to order by Supervisor Kuper, at home, at 7:30 p.m. The Pledge of Allegiance was recited. Clerk Johansen, at home, called the roll with Supervisor Kuper and Trustees Stutesman, Murphy, and Miller present, remotely, at home. Trustee Galloway was absent.

#### **4. Reports:**

*Highway Commissioner – Sam Gallucci:* Highway Commissioner Gallucci's report stated **due to the Coronavirus, all Township buildings are closed to the public**; and all essential equipment and buildings are being sanitized on a daily basis. Snowplows and spreader boxes were taken off trucks and put in storage in preparation for spring road work projects. A culvert was replaced under the road at Deer Run Lane and Bolcum Road. The Road District contracted with the Village of Campton Hills to do cold patching on McDonald Road; and to provide traffic flagging assistance, and erecting and taking down work zone signage. The District applied shoulder gravel to Garfield Road. Lawn damage was assessed throughout Campton Township and the Village of Campton Hills in preparation for spring repair with soil and seed; all grates and storm drains were cleaned of debris throughout the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and the District checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

*Assessor – Alan D. Rottmann:* Assessor Rottmann, at home, stated staff is working from home. Deputy Assessor Bolger and he converse by phone. Every Wednesday morning there is a remote conference of all assessors and the Supervisor of Assessments. **The due dates of property taxes have been extended from June 1<sup>st</sup> to July 1<sup>st</sup>.** J. Kuper, at home, asked how long before we see a decline in property values? Answer was it depends on interest. Will government step in? So many unknowns. Will government intervention take place?

*Solid Waste District – Steven Cartwright, President:* Absent.

*Financial Report – Louise McKay, Finance Director:* No Report.

*Corron Farm Preservation Society Update – Laurel Garza, President: Absent.*

*Operations Manager – Tom Serewicz: Operations Manager Serewicz’s report stated:*

- **In General:** Staff started the “stay at Home” 3/21/20 to 4/8/20. Corron Farm Maple Syrup Fest canceled. Truck # 56 gas tank was repaired. Truck # 62 body work was completed by dealer. New backer boards installed in all kiosks. Garbage cans placed at Anderson Park. Truck #22 broken exhaust manifold repaired. Attended Lily Lake conference call about cemetery mowing. Attended Zoom call about Whitney Schoolhouse. Assisted office staff. Total garbage can set or in storage (110). Damage to Anderson Park parking lot occurred when 12 to 14 semi-trucks came in to park and damaged gravel. They made ruts that created \$2,000 to \$2,500 in damages.
- **At Anderson Park** 18 new garbage cans set for use. The playground was closed 3/21/2020 with signs and caution tape. Lysol Port-o-let daily.
- **At Whitney Park** 2 new garbage cans set for use. Met with Erica and Rick Collin about carpentry at the school.
- **At the Community Center** the playground was closed with signs and caution tape, snow plow markers were removed, storm damaged branches were removed, 10 new garbage cans were set for use, and the sidewalk was shoveled and salted for snow.
- **At Corron Farm** the barn area was cleaned up, new garbage cans were set for use, Lysol port-o-let daily, and met Rick Collin from Trillium Dell regarding the Dairy Barn.
- **At Gray Willows** siding was repaired on the main house, 12 new garbage cans were set for use, Lysol Port-o-let daily, vandalism seen on cameras, police report filed, individuals identified, and police dealing with it.
- **At LaFox Ballfields** 24 new garbage cans were set for use.
- **At Brown Road Meadows** 4 new garbage cans were set for use.
- **At Lily Lake Blue Park** the playground was closed and a sign and caution tape placed.
- **At the Headwaters Conservation Area** a prescribed burn was done, Lysol port-o-let daily, playground closed with sign and caution tape, 6 new garbage cans were set for use, hand trench to drain water for trail to drain, reported damage of observation deck to Campton Hills Police, repaired lower panel of broken observation deck.
- **At Harley Woods, Torchy Property** 1 new garbage can was set for use.
- **At Town Hall** storm damaged branches were picked up.
- **At Poynor Park** the park was opened 3/14/2020, a port-o-lit was delivered and Lysol daily, checked the west side of the pond – it drained O.K., a police report was taken for turf damage, 12 new garbage cans were set for use, and the playground was closed with a sign and caution tape. Trustee Miller, at home, stated lets plan for water flow so people can walk over a dry area at Poynor Park.

*Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson’s report stated:*

**Projects Completed/Ongoing:**

- Assisted Operations staff as needed.
- V3 continues work on the Gray Willows and Headwaters wetland restoration. Multiple burns completed; Gray Willows planting completed.
- Equipment/office maintenance.
- Received Illinois Clean Energy Community Foundation grant for Harley Woods. Project total \$37,000.

- Conducted limited prescribed burns due to virus.
- Began spring herbicide projects.
- Prepared flats of native plants.
- Planted native seed across most sites.
- Working on various marketing projects including brochure, website, development of style guide, and improvement of digital and social media presence.
- Assisted with precautions and maintenance related to Covid 19 virus.
- Planted new trails at Gray Willows Farm.
- Prepared Community gardens for summer.

**Trainings/Meetings**

- Attended seminar on grazing as a restoration tool.
- Most meetings/trainings canceled due to virus.

**Volunteer Service**

	Hours	IRS Value	Staff Value
<b>Total Volunteer Hours to Date</b>	981	\$23,681.34	\$9,810
<b>Volunteer Steward Hours to Date</b>	196	\$4,731.44	\$1,960

- All volunteer service projects canceled/postponed due to virus.

**Upcoming**

- Planting of Children’s Prairie.
- Preparations for spring planting and growing projects.
- Spring weed control.
- Continued work on marketing projects.
- Design of new interpretive signs.

**Restoration Ecologist Josh Nelson, at home, stated the virus wiped out the burn season. Regarding the vandalism at Gray Willows, each person got 10 hours community service, and fines to pay for the damage.**

*Website Improvements Report – Trustee Stutesman:* Trustee Stutesman, from home, stated lets come up with a new web strategy. Facebook has been successful for us.

*Planning Commission Report – Jesse Varsho:* Planning Commission Chairman Varsho, from home, stated we postponed the last meeting. We hope for a meeting the first week of May, in person, or virtual. We want to look at other properties besides the Headwaters for horse use. Looking at Corron Farm, but there is not reasonable parking for trailers. That would require work at that site to accommodate this.

*Supervisor Report – John Kubar:* Supervisor Kubar, from home, stated:

- He spoke with Village of Campton Hills President Mike Tyrrill and he may meet with the Village Plan Commission Chairman in the next week or so.
- He ran into Deputy Hoffman of the Sheriffs police at the Headwaters and asked him if he knew what was happening at the Country Market on Route 47. They are growing hemp there indoors in the back of the building. It’s unincorporated, so we have some say there. He would like an informal meeting over coffee with the owner. At the end of the day the Campton Township Plan Commission has to make a recommendation. If we turn it down it will require a 2/3’s vote at the County to be approved. County Board Representative Barbara Wojnicki, at home, stated she sent an email to Mark VanKirkoff at Kane County to see where we are at with

a special use at that site. Kane County will send this to Campton Township. Supervisor Kuper said they are growing plants there now. Trustee Miller, at home, said the criteria is low, to non-existent, TCP. It's easy to sort out if they are credible. A TCP level of 0.3, or below, is fine.

- Supervisor Kuper continued, because of the Covid19 protocol requiring 6 feet between individuals, only one person can be in our open space vehicles at a time.
- The Whitney Schoolhouse work will be starting April 14<sup>th</sup>.
- Campton Township's Annual Town Meeting is postponed.
- Campton Township parks are being used very heavily. That's awesome. Dogs are on leashes. People are picking up after their dogs.
- We will continue to do Township Board meetings virtually for the time being. The link of the zoom conference will be on the Township website.

## **5. Approval of Minutes:**

a. Board Meeting March 10, 2020: Trustee Miller, at home, moved the Board approve the minutes of March 10, 2020. Trustee Stutesman, at home, seconded the motion. In a voice vote Supervisor Kuper, at home, and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

**6. Citizens' Comments:** County Board Representative Barbara Wojnicki, at home, stated Kane County Treasurer Dave Rickert proposed to extend the deadline for paying property taxes from June 1<sup>st</sup> to July 1<sup>st</sup> with no penalty.

## **7. Old Business – Presentation and Discussion for Action:**

a. *Review and Act Upon Troop 13 Using Community Center as Meeting Location:* Josh Nelson, from home, stated there is no update. Trustee Miller, from home, moved to table this agenda item. Trustee Murphy, from Home, seconded the motion. Supervisor Kuper, from home, and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The Motion passed.

## **8. New Business – Presentation and Discussion for Action:**

a. *Review and Act Upon Appointment of Planning Commission Positions:* Plan Commission Chairman Jesse Varsho, at home, stated Deborah Callister had a schedule conflict and could not participate tonight. Anthony Bailey is active in scouts and will be an excellent addition.

b. *Swear in New Planning Commission Member – Deborah Callister:* Trustee Miller, at home, moved the Board table this agenda item. Trustee Murphy, at home, seconded the motion. In a voice vote Supervisor Kuper, at home, and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

c. *Swear in New Planning Commission Member – Anthony Bailey:* Trustee Stutesman, at home, moved the Board approve Anthony Bailey's appointment to the Planning Commission. Trustee Miller, at home, seconded the motion. In a voice vote Supervisor Kuper, at home, and Trustees Stutesman, Murphy, and Miller voted aye. The motion passed, whereupon, Clerk Johansen, at home, swore in Anthony Bailey, at home, as a member of the Planning Commission. Supervisor Kuper remarked, "that's a first."

d. *Review and Act Upon Campton Township Budget and Appropriations Ordinance 20-01T:* Trustee Miller, at home, moved the Board approve the Campton Township General Town Fund Budget and Appropriations Ordinance No. 20-01T. Trustee Stutesman, at home, seconded the motion. In a roll call

vote Supervisor Kuper, at home and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The Ordinance passed.

*e. Review and Act Upon Campton Township Road District Budget and Appropriations Ordinance 20-01R:* Trustee Murphy, at home, moved the Board approve the Campton Township Road and Bridge Fund Budget and Appropriations Ordinance No. 20-01R. Trustee Miller, at home, seconded the motion. In a roll call vote Supervisor Kuper, at home, and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The Ordinance passed.

*f. Review and Act Upon Amend Financial Year 2019-2020 Budget:* Trustee Stutesman, at home, moved the Board approve the line item Amendments to the Original Budget from 4/1/2019 through 3/31/2020. Trustee Murphy, at home, seconded the motion. In a roll call vote Supervisor Kuper, at home, and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

*g. Review and Act Upon Approval of Year End Fiscal Report March 31, 2020 for Annual Meeting:* Trustee Miller, at home, moved the Board approve the Campton Township Normal Trial Balance – TRIAL BALANCE BY DEPARTMENT From 4/1/2019 through 3/31/2020. Trustee Stutesman, at home, seconded the motion. In a roll call vote, Supervisor Kuper, at home, and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

#### **9. Claims and Demands Authorized for Payment:**

*a. Town Fund \$5,465.97:* Trustee Stutesman, at home, moved the claims and demands on the Town Fund in the amount of \$5,465.97 be approved. Trustee Miller, at home, seconded the motion. In a roll call vote Supervisor Kuper, at Home, and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

*b. Road & Bridge Fund \$80,540.71:* Trustee Miller, at home, moved the claims and demands on the Road and Bridge Fund in the amount of \$80,540.71 be approved. Trustee Stutesman, at home, seconded the motion. In a roll call vote Supervisor Kuper, at home, and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

*c. Capital Improvement Fund: \$0*

*d. Open Space Fund \$10,822.03:* Trustee Stutesman, at home, moved the Board approve the claims and demands on the Open Space Fund in the amount of \$10,822.03. Trustee Murphy, at home, seconded the motion. In a roll call vote Supervisor Kuper, at home, and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

**10. Executive Session – Review Executive Session Minutes of March 10, 2020; February 11, 2020; January 14, 2020; April 7, 2005, January 11, 2005; October 21, 2004; July 22, 2004; October 14, 2003; June 10, 2003; December 10, 2002; Review whether to destroy Approved Executive Session Audio Tape Minutes Older than 18 Months; Land Acquisition; Personnel Issues; Legal Issues.** Clerk Johansen, at home, stated since Board Members are meeting separately at home they do not have the documents necessary to review. Trustee Stutesman, at home, moved the Board table this agenda item. Trustee Miller, at home, seconded the motion. In a voice vote Supervisor Kuper, at home, and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

## **11. New Business Continued:**

*aa. Review and Act Upon Whether to Approve Executive Session Minutes of March 10, 2020, and February 11, 2020.* Trustee Stutesman, at home, moved the Board table this agenda item. Trustee Miller, at home, seconded the motion. In a voice vote Supervisor Kuper, at home, and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

*bb. Review and Act Upon Whether to open Executive Session minutes of January 14, 2020; April 7, 2005; January 11, 2005; October 21, 2004; July 22, 2004; October 14, 2003; June 10, 2003; and December 10, 2002.* Trustee Stutesman, at home, moved the Board table this agenda item. Trustee Miller, at home, seconded the motion. In a voice vote Supervisor Kuper, at home, and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

*cc. Review and Act Upon Whether to Destroy Approved Executive Session Audio Tape Minutes Older than 18 months.* Trustee Stutesman, at home, moved the Board table this agenda item. Trustee Miller, at home, seconded the motion. In a voice vote Supervisor Kuper, at home, and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

**12. Adjournment:** Trustee Murphy, at home, moved the Board adjourn the meeting. Trustee Miller, at home, seconded the motion. In a voice vote Supervisor Kuper, at home, and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed and the meeting adjourned.

Respectfully Submitted,

Richard Johansen

Clerk