

1. 2. 3. The August 10, 2021 Board meeting was called to order by Supervisor Kuper at 7:35 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Stutesman and Murphy (by telephone throughout meeting) present. Trustees Galloway and Miller were absent.

4. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Appointment of CTSWDD Member: T. Stutesman moved the Board appoint Tim Hansen a member of CTSWDD (Campton Township Solid Waste Disposal District). E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

b. Swear in New CTSWDD Member – Tim Hansen: Clerk Johansen swore in Tim Hansen a Member of the Campton Township Solid Waste Disposal District.

5. Reports:

Highway Commissioner – Sam Gallucci: (on duty at Highway District because of inclement weather), written report follows stating excess soil was removed on Osage, Mill Stone, and Woodland Drives, and Grady Court to improve drainage. Culvert replacement was completed on Osage, Mill Stone, and Woodland Drives, and Grady Court. Downed trees were picked up on Beith, Brierwood, Hawkeye, Homeward Hill, Hidden Oaks, and Homeward Glen Drives (at the T), and Caribou Trail. Applied shoulder gravel on south side of Route 64 on various roads. Dura Patching was completed on Garfield Road and Kings Mill Drive, sink hole repair was completed on Walt Whitman Road, and asphalt repair was done on Crestwood Drive, Pinto Lane, and Retreat Court. The Road District contracted with the Village of Campton Hills to do shoulder gravel recovery on McDonald Road and pot hole repair on Conners Road. The District swept intersections in Campton Township and the Village of Campton Hills on a weekly basis; trimmed weeds around street signs, intersections, guardrails, and large culverts throughout the Township and Village; all grates and storm drains were cleaned of debris throughout the Township and Village; crosswalks and stop lines were repainted throughout the Township and Village; roadways were assessed for drainage problems and pot holes; potholes were repaired with cold patch throughout the Township and Village; we checked all stop signs in the Township and Village on a weekly basis and replaced damaged or missing ones; and we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Absent, at home, due to the storm.

Solid Waste District – Larry Gallagher, President: No report.

Financial Report – Cheryl Stutesman, Finance Director: Finance Director Stutesman stated:

- Audit has been completed by Sikich.

- Town monthly Property Tax Revenue for the month is lower then budgeted, however, Year to Date we have received \$400,633.61 versus \$390,000.00 Year to Date budget.
- Roads Property from the Village of Campton Hills was recognized in June, received cash in July, Year to Date Actual we have received \$269,825.04 versus the \$250,000.00 Year to Date budget.
- Open Space Grant Proceeds were received in an earlier month, Year to Date Actual is \$23,230.22 versus \$22,000.00 Year to Date.
- On July 9th, we received the following checks from V3 Wetland Restoration for Wetland Credits:

	Check Total	Capital Improvement Acct.	Headwaters Wetland Maintenance Acct.
Gray Willows	\$130,535.26	\$114,520.26	\$16,015.00
Headwaters	+ \$209,960.00	+ \$192,747.50	+ \$17,212.50
Totals	\$340,495.26	\$307,267.76	\$33,227.50

- On July 14th we received Kane County Distribution and debt interest payments:

Road & Bridge	\$30,666.18
Town	\$16,567.42
Open Space	+ \$105,575.33
Total	\$152,808.93

- Payroll numbers for the month are larger then other months due to there being three pay periods.
- Received field fees from Wasco Fastpitch \$4,044.00, Diamonds Fastpitch \$3,628.00 and Wasco Baseball \$9,432.00.
- We received a \$250.00 donation from Campton Township Open Space Foundation for the Park Professionals Day staff appreciation BBQ.

Corron Farm Preservation Society update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

At Anderson Park mowing and weed whacking was done, storm damaged trees were cut up and hauled away, Port-o-let arson fires were cleaned up and reported to police.

At Whitney Park mowing and weed whacking was done, and storm damaged branches wee cut up and hauled away.

At the Community Center mowing and weed whacking was done, and storm damaged branches were cut up and hauled away.

At Corron Farm mowing and weed whacking was done, trails were mowed, the dairy barn roof was repaired, a goat barn roof tarp was installed, the big tool shed was cleaned, storm damaged branches were cut up and hauled away, and the big tool shed roof was patched.

At Gray Willows mowing and weed whacking was done, the Main House porch roof posts were replaced and painted, and the barn gutters were repaired.

At the Harley Woods: Torchy Property mowing and weed whacking was done.

At Town Hall mowing and weed whacking was done.

At Brown Road Meadows mowing and weed whacking was done.

At Lily Lake Blue Park mowing and weed whacking was done at Blue Park and at the cemetery.

At the Headwaters Conservation Area mowing and weed whacking was done, trails were mowed, and storm damaged branches were cut up and hauled away.

At Poynor Park mowing and weed whacking was done, trails were mowed, ballfields were rototilled at League expense, and two road signs were damaged.

In General: trucks were sanitized daily, office staff was assisted, fall baseball started, all z-track mowers were serviced, a meeting with the Soccer League was set up, and there were three burnt Port-o-lets in three weeks burnt at Anderson Park. (A Police Report was filed).

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

Projects Completed/Ongoing:

1. Continued summer weed control including reed canary grass, sweet clover, giant ragweed, Canada thistle, etc.
2. Assisted Operations staff as needed.
3. V3 continues work on the Gray Willows and Headwaters wetland restoration.
4. Coordinating with Open Space Foundation and Corron Farm Preservation Society regarding grant projects. Educational signs are being designed for both sites.
5. Trail maintenance and repair, multiple sites.
6. Prepping for fall planting at multiple sites.
7. Completed National Park and Recreation month program. Full report attached.
8. Harvesting native seed, will be starting public harvests soon.
9. Attended National Night Out event. Preparing for upcoming events.
10. Management of community gardens.

Trainings/Meetings:

1. Met with Illinois State Historic Preservation Office regarding standards for restoration of Whitney Schoolhouse.
2. Met with multiple Scouts regarding Eagle Scout projects.
3. Attended Planning Commission meetings.

Volunteer Service:

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	161.5	\$4392.80	\$1776.50
Volunteer Steward Hours to Date	37.5	\$1020.00	\$412.50

1. Multiple Scout projects scheduled. Work is completed on the Gray Willows Main House painting project.
2. Interns from the Monarch Joint Venture continue to monitor Gray Willows Farm. Interns will be leading two training sessions for staff and volunteers.

Park and Recreation Month Marketing Campaign Summary

Goals: Increase awareness of Campton Township Parks & Open Space through social media presence. Determine public interest/demand for programming.

Summary: Overall this campaign was successful in increasing program awareness and support. Significant increases in social media traffic were noted and in person feedback indicated demand for future programs. Upcoming resident survey will quantify verbal and observed feedback.

Data: The following represents key metrics from events and social media.

Followers			
Platform	June 25, 2021	August 4, 2021	Net Growth
Facebook	629	674	45
Instagram	0	40	40
Email Newsletter*	670	750	80

*includes contacts gathered throughout 2020

Facebook		Instagram*	
Total posts	30	Total Posts	27
Post Engagement*	868	Accounts reached	199
Total Reach*	1,925	Impressions	816
Page Views*	180		
*July 7 th – August 3 rd		*July 5 th – August 3 rd	

Facebook Posts – Most Successful			
Post Description	Reach-Organic/Paid	Engagement-Clicks/Reaction	Notes
Kickoff post	928/726	92/36	Boosted Post - \$10
#MapMonday-Township	1314	47/27	
50 Star Hunt Promo	707/232	69/32	Boosted Post - \$4
#ThrowbackThursday Corron	778	62/68	
Wrap-up Post	433	75/32	

Event Summary		
Event	Attendance	Feedback/Takeaways
50 Star Hunt	Unknown-4 Submissions	Great feedback from the public.
Pioneer Pop-up Program	50	Very popular, Highly recommended.
Leaf Print Pop-up	3	Great activity for tie to another program
Family Yard Games Pop-up	4	Great activity for tie to another program
Guided Bird Walks	15	Overall well received and successful.
Disc Golf Pop-up	3	Could be better attended with diff. time.
Coffee with the Supervisor	3	Could be better attended with diff. time. Those who attended were happy with it.
Wagon Wednesdays	Average 25	Great public feedback, demand for more

Overall Takeaways: There is a high demand for public programs and many of the offered programs were of interest to the public. The biggest limiting factor seemed to be scheduling, since the programs were all weekdays. More evening/weekend programs are desired.

Systems & Technology – Trustee Stutesman: T. Stutesman stated it’s cost prohibitive for us to continue to do what we are doing with our computer technology systems now. Mark Rake will explain later under Agenda item 9. a.

Planning Commission Report – Jesse Varsho: Plan Commission Chairman Varsho stated they had a Plan Commission meeting last week. Restoration Ecologist Nelson provided the Commission with maps as a base line for Plan Commission planning.

- Supervisor Report – John Kubar:* Supervisor Kubar stated:
- We received the second quarter reports for both Gray Willows and Headwaters Wetlands Mitigation Banks. The reports show four pending sales in the 3rd quarter of which three of the payments were received in July. In addition, we are expecting two more payments at Gray Willows (KDOT – Kane County Department of Transportation, 0.936 credits, \$93,600.00; Cook County DOT – Department of Transportation, 0.471 credits, \$51,810.00) after which we will only have 0.3445 credits available. There is one pending sale at Headwaters (Pulte Homes, 1.58 credits, \$173,800.00) waiting for USACE (United States

Army Core of Engineers) concurrence on the final credits required. After this sale, there will be 1.244 credits available at Headwaters.

V3 provided the Township with a revised plan for Headwaters which shows the final wetland delineation acreage as approved by the USACOE (United States Army Core of Engineers) and USEPA (United States Environmental Protection agency) at the June 23, 2021 site meeting.

As a result of the final wetland acreage, the total credits have been increased from 37.81 to 39.29. This includes 0.81 potential credits for 8.17 acres (10% credit) of upland features within the project area. Based on the plan, the remaining unreleased credits will be potentially increased from 13.09 to 14.56 acres.

- Josh Nelson and I met with Darius Bryjka and Amy Hathaway of the State of Illinois to discuss what strategies we could look at to get the Whitney School House on the National Register. The state indicated that we would have to decide if we want to restore, repair, or rehab the structure. Each strategy would affect the cost and final use of the structure. One option the State said we could evaluate is getting the Whitney School House, in its current state on the National Register. This strategy would allow us greater flexibility in restoration and use. Josh is putting together a series of photos showing the inside and outside of the school house and this will be sent to the State for review.
- Tom Serewicz and I met with representatives of the Tri Cities Soccer League to discuss use of the fields at Anderson. They agreed to pay the Township our costs to maintain the fields. In addition, they will empower their referees to stop the game if parents park on Hunters Hill Road and Brown Road.
- Josh Nelson and I met with Michelle Kelly, Townships Grant writer to discuss strategies on applying for grants. We agree that the Clean Energy Grant is highest priority for achieving the greatest success for the Township at this time.
- Prairie Fest has been rescheduled for October 2, 2021.

6. Approval of Minutes:

a. Board Meeting July 13, 2021: E. Murphy moved the Board make two amendments to the minutes on page one as follows: in paragraph two under New Business change, “where we act as fiduciary” to read “where the investment advisor acts as fiduciary”, and in the Assessor’s report change “One in Elburn is Fox Point with 74 lots. It will be 174 lots.” to read “The initial buildout in Elburn is 137 lots. The total will be 174 lots.” The amendment was seconded by T. Stutesman. In a voice vote Supervisor Kubar and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed. E. Murphy moved the Board approve the minutes as amended. T. Stutesman seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

7. Citizens’ Comments: None.

8. Old Business Continued – Presentation and Discussion for Action:

c. Review and Act Upon Whitney School House Proposal: T. Stutesman moved the Board table agenda item 8. c. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

d. Review and Act Upon Accepting the Township and Road District Audited Financial Statements from Sikich for Fiscal Year Ending March 31, 2021: E. Murphy moved the Board accept the Township and Road District Audited Financial Statements from Sikich for fiscal year ending March 31, 2021. T. Stutesman seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

9. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Approving Migrating Township email to Microsoft Exchange On-Line (Outlook): Mark Rake presented stating the Township would be cutting its cost by two thirds by migrating Township email to Microsoft Exchange On-Line ie. Outlook. T. Stutesman moved the Board accept the Continental Resources proposal to migrate from Google email to Exchange Online for not to exceed \$2000.00. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

b. Review and Act Upon approving Cyclocross Event to be held on October 31, 2021: T. Stutesman moved the Board approve the Cyclocross Event to be held on October 31, 2021. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

c. Review and Act Upon Approving Appointment of Campton Township Trustee Applicant: T. Stutesman moved the Board table agenda item 9. c. until next month. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

d. Review and Act Upon Hosting Car Show Event at Whitney Park on September 26, 2021: Josh Nelson presented on Campton Township hosting a car show event at Whitney Park on September 26th. He stated 100 cars is our break even point. 150 cars is a solid profit. We have room for 200 to 300 cars at Whitney. We need a sign permit from the Village. We will need to coordinate with the Campton Hills Police. Our goal is 100 to 110 for our break even point. E. Murphy said lets limit the number of cars to 100 to 150. T. Stutesman moved the Board approve the Township hosting a car show at Whitney Park on September 26th. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$6,811.92: T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$6,811.92. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

b. Road & Bridge Fund \$24,108.11: E. Murphy moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$24,108,11. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

c. Capital Improvement Fund \$20,000.00: E. Murphy moved the Board approve the claims and demands on the Capital Improvement Fund in the amount of \$20,000.00. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

d. Open Space Fund \$12,855.23: T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$12,855.23. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

11. Executive Session -Review Executive Session Minutes of June 8, 2021 and June 11, 2021; Land Acquisition; Personnel Issues; Legal Issues: T. Stutesman moved the Board table Executive Session. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

12. New Business Continued:

aa. Review and Act Upon Whether to Approve Executive Session Minutes of June 8, 2021 and June 11, 2021: T. Stutesman moved the Board table agenda item 12. aa. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

13. Adjournment: T. Stutesman moved the Board adjourn the meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed and the meeting adjourned at 8:45 p.m.

Respectfully Submitted,

Richard Johansen, Clerk

•