

This meeting was held by video conference. Fifteen minutes prior to meeting start time, a link and log-in information for Public Attendees was posted on the front page of the Campton Township website at:

www.camptontownship.com

1. 2. 3. The August 11, 2020 Board meeting was called to order by Trustee Stutesman, at home, at 7:30 p.m. The Pledge of Allegiance was recited. Clerk Johansen, at home, called the roll with Trustees Stutesman, Galloway, Murphy, and Miller, all at home, present. Supervisor Kubar was absent.

J. Miller, at home, moved the Board correct Agenda items 9. c. and d. by changing the amount of the Capital Improvement Fund from \$28,166.33 to **\$28,116.33**, and the amount of the Open Space Fund from \$5,6,203.10 to **\$6,203.10**. E. Murphy, at home, seconded the motion. In a roll call vote Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. Supervisor Kubar was absent. The motion passed.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci, at home, stated the Highway District cut and chipped up storm damage on roadways due to a microburst that occurred on 6-26-2020 north of Campton Township and the Village of Campton Hills, and a special brush pick-up was completed for the addresses that were impacted by the microburst. Excess soil was removed to improve drainage on Colonel Bennett Lane, Deer Haven Trail, Whirlaway and Oak Hill Drives, Lost View and Arboretum Lanes, and Homeward Glen and Brown Roads. Asphalt repairs were completed on Laurel, Ravine, Deer Run, Whirlaway and Farmview Drives, and Campton Ridge Road, and Quail Court. Dura Patching continued on Prairie Valley, Castle, Campton Ridge, and Palomino Drives, and the Town Hall extension, and Shetland Road. Excess stones from Dura Patching were swept up on Town Hall, Beith, and Campton Hills Roads. Culvert replacements were completed on Homeward Glen Drive and Brown Road, and a sink hole was repaired on Bowgren Drive. Stop lines and crosswalks were repainted on Old LaFox, Denker, and Old Burlington Roads. Tree trimming was completed on Bolcum Road and Deer Haven Trail. Rip-rap was added to a culvert on Wooley Road due to storm damage. The Road District contracted with the Village of Virgil to complete Dura Patching on Welter Road. The Road District contracted with the Village of Campton Hills to cut and chip up storm damage on Crawford Road near Lenz Road; pick up debris on McDonald Road; and repair storm damage with shoulder gravel on McDonald Road. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; ditch mowing continued throughout the Township and Village, roadways were assessed for drainage problems and pot holes; pot holes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and the District checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann, stated the deadline to file tax appeals is over, all appeals are in, the data is in, and the hearings will be done by

telephone next week. There were 32 appeals this year compared to 35 last year. Regarding the payment of property taxes, foreclosures do not reduce collections of property tax because banks will pay.

Solid Waste District – Larry Gallagher, President: District President Gallagher, at home, stated the last two months the Solid Waste district got two new Board members, former President Cartwright's five-year term was up, and I succeeded him. We have a new Secretary. The transition from Waste Management to Lakeshore Recycling has resulted in a decrease in resident complaints and more complements.

Financial Report – Louise McKay, Finance Director: Finance Director McKay's report stated:

- The Audited Financial Statements acceptance is agenda item 8.a. on the August 11th Board meeting agenda. The Financial Statements were previously emailed, and then again, with your August electronic Board packets. If you want a printed copy, contact the office. Please email me any questions you may have on the audit or Board comments. Sikich will upload the Audited Financial Statements to the State website. The Annual Financial Report (AFR) has been prepared, reviewed, and will be uploaded to the State Comptroller's website by Sikich. Preparation will begin next week on the Treasurer's Report in order to comply with the September 30th filing deadline at the County.
- The IRS rebate of \$23,295.13 for the Build America Bonds (BAB) was received by ACH deposit in the Open Space Maintenance Money Market account. These funds can be used for Open Space Capital Improvements-Development or for repayment on the 2010B bonds.
- PMA investment account 2008A received \$5,460.77 of interest income for Certificate of Deposit (CD) First Internet Bank of Indiana maturing in the amount of \$126,524.01 plus interest. This CD was an 18-month investment with a 2.9% interest yield. Unfortunately, in the current economic situation there are no comparable yields. The I Prime accounts at PMA the Township transitioned into late this month are currently at 0.24%, an improvement over the Citibank accounts that had dipped to 0.05%. The July BMO Harris Bank statements are paying a 0.20% interest rate. At this time the Township is looking for short term investments with yields greater than the bank rates.
- The second quarter payroll and payroll taxes were reconciled. In addition, the second quarter payroll tax returns were prepared and submitted on a timely basis.
- The Statement of Revenues and Expenditures budget indicates Town Fund in total is over budget for July and for the budget year to date. The Town Fund overage for July is primarily due parks personnel overages and Maintenance site. Maintenance site overage will be reimbursed by Lake Shore Recycling for the damage to the parking lot caused by using Anderson Park as a staging area for refuse and recycling bins. Parks personnel overages are due to the unanticipated wage expense at Whitney Park School house (estimate \$5,000) and the Lily Lake Cemetery mowing (estimate \$1,700), Lake Shore Recycling parking lot damage (estimate \$1,600). Village of Lily Lake and the Cemetery District combined contribute of \$100.00 per week is recorded in revenue account 4142 Intergovernmental Contributions. Lake Shore Recycling has been invoiced for damages which includes personnel expenses.
- Road Fund has some timing differences in the monthly budget for July and in the year to date budget. Overall, the Road budget is expected to be with budget for the year.
- Capital Improvements also has the issue of timing differences between the budget and the actual expenditures. No issues are noted at this time though need cost to complete projections.
- Open Space is within budget for July and for the year to date. At this time the \$33,000 budget repairs for the Corron Farm dairy barn foundation are on hold and the erosion problems at Gray Willows have not been resolved. Open Space Personnel line items are favorable. This partially is due to staffing shifting to work at Whitney Schoolhouse instead of at Open Space Properties.

- E. Murphy, at home, asked are we going to invite the auditor in for our Board meeting? The Board's consensus was no.

Corron Farm Preservation Society Update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz, at home, stated:

- **At Anderson Park** mowing and weed whacking was done, the trail and ballfield fences were herbicided, storm damaged branches were hauled away, the parking lot stripes were painted, and the asphalt by handicapped parking was repaired.
- **At Whitney Park** mowing and weed whacking was done, weeds were herbicided, the carpenter was assisted with schoolhouse leveling using shims to level, and extra wood was hauled away.
- **At the Community Center** mowing and weed whacking was done, the ballfield fence was herbicided, and parking lot stripes painted.
- **At Corron Farm** mowing and weed whacking was done, trails were mowed, trees on the trail and picnic area were pruned, and the fence lines were herbicided.
- **At Gray Willows** mowing and weed whacking was done, trees were pruned, storm damaged trees were cut down and hauled away from the campground, the barn ramp asphalt was repaired, and trails were mowed.
- **At Town Hall** mowing and weed whacking was done, the parking lot stripes were painted, and a Solid Waste District meeting was held at Old Town Hall.
- **At Brown Road Meadows** mowing and weed whacking was done, and empty lots were mowed.
- **At Lily Lake Blue Park** mowing and weed whacking was done at Blue Park and Lily Lake Cemetery, the playground was opened, and the playground area herbicided.
- **At the Headwaters Conservation Area** mowing and weed whacking was done, trails were mowed, the dog pen and trails herbicided, trail trees were pruned, the playground was checked for bees, parking lot stripes were painted, the horse corral was repaired, and the Fire Department inspection was done.
- **At the Harley Woods Torchy Property** mowing and weed whacking was done.
- **At Poynor Park** mowing and weed whacking was done, trees were pruned, trails were mowed, the ballfields herbicided and dragged, parking lot stripes were painted, the parking lot herbicided, and the playground was checked for bees. We lost a cherry tree on the west side.
- **In general**, parks open, and Covid 19 signs, were added to all parks, office staff was assisted, trucks and equipment was sanitized, a new battery was installed in the Assessor's Explorer SUV, pot-o-lets were lysoled daily, and a police report filed about the Poynor Park tire damage.
- **T. Stutesman, at home, asked do we close the gate at Poynor? Answer was no.**

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson, at home, stated:

Projects Completed/Ongoing:

1. Herbaceous weed control at Gray Willows as part of ComEd grant.
2. Assisted Operations staff as needed.
3. V3 continues work on the Gray Willows and Headwaters wetland restoration.
4. Coordinating with Open Space Foundation and Corron Farm Preservation Society regarding grant projects.
5. Began native seed harvest for the year. Began participating in Kane County Forest Preserve harvests.
6. Assisted with Whitney Schoolhouse project.
7. Began taking reservations for events and camping again, to be done in accordance with CDC and State regulations.

- Large portion of time spent on summer weed control, including sweet clover, cattails, Canada thistle and ragweed.
- Growing native plants.
- Community garden program management. Heat and drought have put extra stress on keeping water tanks filled.
- Watering of new plantings.
- Working on various marketing projects including brochure, website, development of new style guide, and improvement of digital and social media presence.
- Assisted with precautions and maintenance related to Covid-19 virus.
- Conducted Monarch survey at Gray Willows Farm in conjunction with the Monarch Joint Venture. Gray Willows tested as the best site (of 25) so far in the Midwest for Monarch populations.

Trainings/Meetings:

- Met to discuss drainage issues at Gray Willows Farm.
- Met with KDOT regarding Township trail connections.
- Met to discuss Gray Willows creek erosion options.

Volunteer Service:

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	300	\$8,160	\$3,300
Volunteer Steward Hours to Date	2	\$54.4	\$22

- Volunteer projects have been slow due to virus. Things are now starting to pick up.
- Nearing completion on the Gray Willows chimney swift and patio Eagle Scout projects.
- Wrapping up summer interns.
- Starting weekly volunteer seed harvests, Thursdays 12:00 p.m. – 2:00 p.m.

Social Media/ Marketing Insights:

- Facebook followers: 487. Email newsletter Subscribers: 668.
- No events attended due to virus.
- Facebook live tour of Corron Farm prairie with Matt Zerby (Wasco Nursery). 7,200 people reached, 653 engagements.

Facebook	GW	Whitney	Latest	INat	Trail
Post	Restoration	Schoolhouse	Newsletter	Promo	Rules/Virus
Summary	Photos	Epoxy			Update
Total Reach	369/0	464/0	118/0	198/0	367/0
Engagement	56/43	86/43	5/0	3/5	25/8
Summary	July	May	April	March	February
Open Rate	36%	39%	47%	46%	52%

Website Improvements Report – Trustee Stutesman: T. Stutesman, at home, stated he is doing flyovers with drones in order to identify future sites for trails that will connect Corron Farm, Gray Willows and the Great Western Trail.

Planning Commission Report – Jesse Varsho: Plan Commission Chairman Varsho, at home, stated the Commission will have its first in person Plan Commission meeting at Gray Willows tomorrow. Deborah Callister will be a great addition to the Plan Commission. She will be on line for the swearing in.

Supervisor Report – John Kubar: Absent.

5. Approval of Minutes:

a. Board Meeting July 14, 2020: T. Stutesman, at home, moved the Board approve the minutes of the Board meeting of July 14, 2020. E. Murphy, at home, seconded the motion. In a voice vote Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

6. Citizens' Comments: Sandy Klinkey, at home on Palomino, said we don't need to park horse trailers because we can ride horses to Corron Farm. J. Miller, at home, said there needs to be a universal yes not proximate to individuals because some people would need to trailer horses and we don't have parking for trailers at Corron Farm. Layers of government become complicated. The question is access. Horses are not allowed on the trail at Corron. We haven't opened it up yet. S. Klinkey, at home, asked is there a time limit? What do we need to do to make it happen? T. Stutesman, at home, said we need definitive rules that apply to everybody. We will talk to the Supervisor and staff. S. Klinkey, at home, said previously they didn't know about this because it's not on the agenda. We were given different responses last year. T. Stutesman, at home, said we will get a time frame and publish that. S. Klinkey, at home, said regarding Lakeshore Recycling, don't use them. Use another provider. There are cans all over. Larry Gallagher of the Solid Waste District, at home, said manure is under commercial accounts. If it's two-wheel carts, that's Lake Shore. S. Klinkey, at home, said there is some Grout, some Lake Shore, some Waste Management. There's always garbage cans out there. L. Gallagher, at home, said only two-wheel carts are Lakeshore. We need to look at different branded carts. S. Klinkey, at home, said they use Headwaters frequently. They will work with Josh. Thanks for listening and for a plan of action. Mike Warid on Palomino, at home, said recently small stones were on the asphalt. That gravel is not good for vehicles. I cost me a brake job. The brake pads and rotors were damaged. S. Gallucci, at home, said that's the Dura Patching. It's approved by Kane County. It is standard procedure used by everybody in the State. It's a process we have used before. Mike Warid, at home, said will these comments be admitted on the minutes? Clerk Johansen, at home, said yes, they will be in the minutes after next months meeting. Moderator Mark Rake, at home, said, to clarify, tonight's minutes will be posted after they are approved at next month's meeting. Zzzz... J. Miller, at home said we can't hear you. E. Murphy, at home, said it sounds like Barb. No answer.

7. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Troop 13 using Community Center as Meeting Location: J. Nelson stated we are still waiting on the engineers. Their company has Covid so its been delayed. J. Miller, at home, moved the Board remove this item from the Agenda. S. Galloway, at home, seconded the motion. In a voice vote Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. Supervisor Kuper was absent. The motion passed.

b. Swear in new Planning Commission member – Deborah Callister: Clerk Johansen, at home, swore in Deborah Callister, at home, as a member of the Campton Township Planning Commission. J. Varsho, Planning Commission Chairman, at home, stated he would come by Clerk Johansen's house tomorrow morning to pick up the Oath after it had been sealed.

Clerk's note to Board: There was no Agenda item that said "Review and Act Upon Appoint Deborah Callister to the Planning Commission." Therefore, this was not noticed, or voted upon, and she was not appointed to the Planning Commission. The Oath is a nullity. This is a "do-over".

c. Review and Act Upon Letters from baseball Teams regarding relief of fees for use of ball fields in 2020: T. Stutesman, at home, stated we need a financial breakdown of costs to the Township to maintain these fields. E. Murphy, at home, stated direction to staff is see the timesheets to figure costs for maintenance of ball fields at the three parks: Anderson, Poynor, Community Center. J. Miller, at home, moved the Board table this agenda item. E. Murphy, at home, seconded the motion. In a voice vote Trustees Stutesman, Galloway, Murphy, and Miller, all at home voted aye. Supervisor Kuper was absent. The motion passed.

d. Discuss and Act Upon Campton Creek Erosion Proposals: Clerk Johansen, at home, stated the supporting document and proposed contract is to the Village of Campton Hills at 40W270 LaFox Road, Suite B, Campton Hills, Illinois 60175 with the Purchaser to accept being the Village of Campton Hills. J. Nelson, at home, stated he has a meeting

with V3 tomorrow to discuss costs. This will be ready for the next Board meeting. E. Murphy, at home, moved the Board table this Agenda item. S. Galloway, at home, seconded the motion. In a voice vote Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. Supervisor Kubar was absent. The motion passed.

8. New Business – Presentation and Discussion for Action:

a. *Review and Act Upon Accepting the Township's and Road District's Audited Financial Statements from Sikich for Fiscal Year Ending March 31, 2020:* E. Murphy, at home, asked what do you think? S. Galloway, at home, answered it looked standard, paying down debt and acquiring the Whitney Property. J. Miller, at home, moved the Board accept the Financial Statements and Independent Auditors report of Campton Township and the Campton Township Road District St. Charles, Illinois for the year Ended March 31, 2020. E. Murphy, at home, seconded the motion. In a roll call vote Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. Supervisor Kubar was absent. The motion passed.

b. *Review and Act Upon Approval of Wedding at Gray Willows on September 25, 2021:* J. Miller, at home, moved the Board approve the Special Use Permit for a wedding at Gray Willows on September 25, 2021 including the requirement that all State and CDC regulations regarding COVID-19 be followed, that the Permittee carry insurance at its own expense and name Campton Township an additional insured, that the permittee pay the Township \$1000 for the use of said properties and any other services agreed to, that the permittee post a refundable deposit of \$750 to assure the use of said properties will be as authorized, and that alcohol be limited to beer and wine. E. Murphy, at home, seconded the motion. In a voice vote Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. Supervisor Kubar was absent. The motion passed.

9. Claims and Demands Authorized for Payment:

a. *Town Fund \$5,133.02:* E. Murphy, at home, moved the Board approve the claims and demands on the Town Fund in the amount of \$5,133.02. S. Galloway, at home, seconded the motion. In a roll call vote Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. Supervisor Kubar was absent. The motion passed.

b. *Road & Bridge Fund \$27,874.04:* J. Miller, at home, moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$27,874.04. E. Murphy, at home, seconded the motion. In a roll call vote Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. Supervisor Kubar was absent. The motion passed.

c. *Capital Improvement Fund \$28,116.33:* S. Galloway, at home, moved the Board approve the claims and demands on the Capital Improvement Fund in the corrected amount of \$28,116.33. J. Miller, at home, seconded the motion. Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. Supervisor Kubar was absent. The motion passed.

d. *Open Space Fund \$6,203.10:* E. Murphy, at home, moved the Board approve the claims and demands on the Open Space Fund in the corrected amount of \$6,203.10. J. Miller, at home, seconded the motion. Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. Supervisor Kubar was absent. The motion passed.

10. Executive Session – Review Executive Session Minutes of July 14, 2020;

Land Acquisition; Personnel Issues; Legal Issues: J. Miller, at home, moved the Board go into Executive Session for the purpose of reviewing the Executive Session Minutes of July 14, 2020. S. Galloway, at home, seconded the motion. Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. Supervisor Kubar was absent. The motion passed. **Moderator Mark Rake stated we will pause, and lock the meeting, and reopen when he sees T. Stutesman wave a paper on the computer screen.** Executive Session began at 8:55 p.m.

11. New Business Continued: T. Stutesman reconvened the public meeting at 9:00 p.m.

aa. *Review and Act Upon Whether to approve Executive Session minutes of July 14, 2020:* J. Miller, at home, moved the Board approve the Executive Session minutes of July 14, 2020. S. Galloway, at home, seconded the motion. In a voice vote Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. Supervisor Kubar was absent. The motion passed.

12. Adjournment: S. Galloway, at home, moved the meeting be adjourned. J. Miller, at home, seconded the motion. In a voice vote Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. Supervisor Kubar was absent. The motion passed and the meeting adjourned at 9:01 p.m.

Respectfully Submitted,

Richard Johansen
Clerk