

**1. 2. 3.** The August 8, 2017 Board meeting was called to order by Supervisor Kuper at 7:35 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller present.

J. Miller moved the Board move Citizens' Comments up ahead of Reports. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy and Miller voted aye. The motion passed.

**6. Citizens Comments':** Cub Scouts Vladimir Morev, Kenion Dittmar, and Parker Stevens asked the Board's permission for their Cub Scout Pac to have a rocket launch at Poyner Park. Cub Scout Master Anton Morev said most of the Pac of 36 boys will shoot off rockets. Trustee Stutesman suggested the Pac members see the movie October Sky which is about a group of boys that launched rockets. Some of them joined the United States space program and launched our big rockets into space. T. Stutesman moved the Board approve the Cub Scouts rocket launch at Poyner Park. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

#### **4. Reports:**

*Highway Commissioner - Sam Gallucci:* Commissioner Gallucci's report stated the Road District contracted with the Village of Campton Hills to remove fallen trees on Crawford Road, the Village of Lily Lake to remove a fallen tree limb and do Dura Patching on Hanson Road, and the Village of Virgil to do Dura Patching on I.C. Trail. The Swanberg Road pavement chip/seal project was completed on 06/27/17. Cross culverts were installed on Farmview and Brookside West Roads, Palomino Drive and Citation Lane. Driveway aprons and cross culverts were asphalted on Campton Ridge, Far View, and Brookside West Roads, and Crestwood Drive, and Citation Lane. Excess soil was removed to help drainage on Palomino, Farm View, and Brookside West Drives, Crestwood, Dairyherd, and Poplar Lanes, and Beith Road. Soil, seed, and matting was also completed along these roadways. Sink holes were repaired on Chaffield, Willow Brook, Black Willow, Oak Hill, Abby Glen, Oakmont, and Briarwood Drives, Hemlock Road, Echo Valley Lane, and Fox Mill Blvd. Dura Patching was completed on Lasso, Spur, Arboretum, Margie, Citation, Longshadow, and Springwood Lanes, Faireno, Brookside West, Chaffield, and Oak Hill Drives, Kingfisher, Prairie Springs, and Denker Courts, and Farmview Road. The road crew cut and chipped up trees throughout the Township due to storm damage. The Road District continued mowing along roadways throughout Campton Township and the Village of Campton Hills; all grates and storm drains were cleaned of debris throughout the Township and Village; all intersections were swept in the Township and Village; roadways were assessed for drainage problems and pot holes; pot holes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and the District checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in house by Highway District staff.

*Assessor – Alan D. Rottmann:* Assessor Rottmann stated we are in the middle of the filing period. He is meeting with taxpayers regarding their assessments. August 21<sup>st</sup> is the deadline to file an appeal of taxes.

*Solid Waste District – President Jack Berry:* Absent.

*Financial Report – Finance Director Louise McKay:* Finance Director McKay's report stated:

- The electronic version of the audit was sent to Speer Financial and receipt of its posting on

EMMA (Electronic Municipal Market Access) was e-mailed to the office. In addition, information was supplied to Speer Financial for the preparation of the Annual Bond Disclosure. The Treasurer's Report will be prepared by the next Board meeting to meet the September 30 deadline.

- Kane County Property Tax distribution for July has historically been a smaller distribution. The next large distribution will be in September. The Open Space portion of the July 10 tax distribution in the amount of \$130,980.64 will be transferred from the Town Fund money market to the Open Space Tax Receipts in August.
- PMA investments in July generated coupon interest of \$1,102; this was credited to the 2005A PMA deposit account.
- The second quarter payroll and taxes were reconciled. The second quarter payroll tax returns were prepared and submitted on a timely basis.
- Open Space deposits in July included: \$5,000 check for the Openland-ComEd grant; \$13,650 check from the Corron Farm Preservation Society for the Corron Farm Dairy Barn recorded in donations; \$965 in donations from the Eagle Scout project at Poynor Park; and \$1,250 in restitution for the damages to Poynor Park.
- The Statement of Revenue and Expenditures indicates the **Town Fund** in total is over budget year to date but within budget for the current period. Town Fund overages year to date are due to the unexpected expense of well repairs at Anderson Park. There is the \$3,000 contingency in Town Fund if other line items cannot be found to offset. Timing differences in **Road District's** expenditures caused budget overages for the month of July, but the year to date has a favorable budget variance. In addition, timing differences in the **Open Space** expenditures caused budget overages for the month of July and year to date. The primary Open Space budget overage in July is due to the entire budget of \$90,000 for the Corron Farm dairy barn roof being slated for the August budget. A \$31,600 installment deposit was paid in July to the contractor for the Corron Farm dairy barn roof. The \$31,600 payment created the additional Claims and Demands report for the installment deposit. **Capital Improvements** Fund has no expenditures to date this fiscal year.

*Corron Farm Preservation Society Update – Laural Garza, President:* Corron Farm Preservation Society President Garza stated:

- The Society is happy the Corron Farm barn roof is going on.
- She met Vicki Meyers of the St. Charles Visitors Bureau and gave her a copy of Adam Gibbon's book, A History of Campton Township.
- The Preservation Society will participate in Prairie Fest.
- With approval of the Preservation Society Board she believes the Society will complete the payment to Trillium Dell with \$1,400 for their work on barn restoration. However, due to expending \$43,702 to date that had been raised for the dairy barn roof to pay for preliminary work of Trillium Dell, the Society does not currently have funds on hand and cannot guarantee it will be able to fundraise an additional \$47,400. We are unable to commit the Society to a specific amount at this time.

*Operations Manager – Tom Serewicz:* Operations Manager Serewicz stated:

- **At Anderson Park** mowing/weed whacking was done, the parking lot and limestone trail regraded, the ball field fences and parking lot herbicided, the parking lot fence repaired, and the parking lot stripes repainted.
- **At Burlington Park** turf was mowed, weeds whacked, and trees pruned.
- **At the Community Center** turf was mowed, weeds whacked, and the ball field fences herbicided.
- **At Corron Farm** turf was mowed and weeds whacked, trails mowed, gravel areas herbicided, turf areas Trak-Vaced, and a safety work zone created at the dairy barn.
- **At Gray Willows** turf was mowed and weeds whacked, trails were mowed and trees pruned, asphalt areas herbicided, the caretakers house painted, and a quote obtained on barn ramp safety rails.
- **At the Headwaters Conservation Area** turf was mowed and weeds whacked, the dog pen and parking lot herbicided, and the parking lot lines restriped.
- **At the Harley Woods: Torchy Property** mowing and weed whacking was done.
- **At Brown Road Meadows Community Gardens** mowing/weed whacking was done, and empty garden plots rototilled.
- **At Poynor Park** mowing/weed whacking was done, trails mowed, the parking lot re-graded, ball field fences herbicided, willow trees cut down, and the warning tracks rototilled.

- **At Town Hall** turf was mowed and weeds whacked.
- **In General**, the Corron Farm barn roof was started, the community service youth did eight days of turf damage repair at Poynor Park, we met with the Solid Waste District about garbage cans, purchased a John Deere rototiller, participated in National Night Out, 12 of 68 garden plots are rented, and the Duetz tractor power steering was broken.

*Natural Resources Monthly Report – Ecological Restoration Technician Josh Nelson:* Ecological Restoration Technician Nelson stated:

- **Projects Completed/Ongoing:**
  1. Cameras are being used at the Headwaters and Gray Willows to study wildlife.
  2. We worked with community service volunteers and operations staff to begin clearing willows at Poynor Park.
  3. We assisted operations staff as needed.
  4. We conducted plant inventories at all parks.
  5. We are collecting native seed as available.
  6. Much time was spent controlling sweet clover.
  7. We participated in National Night Out to promote Open Space and recruit volunteers.
  8. We completed installation of the disk golf course at Poynor Park. The scout is in the process of wrapping up his project. People are already using and enjoying the course.
  9. We maintained the gardens as needed.
  10. We cleaned up storm damage.
  11. Barbara Wojnicki has been working hard to update our Parks/Open Space e-mail list so we can better promote events.
  12. Birding volunteers continue to monitor all our parks.
- **Trainings/Meetings:**
  1. We will be working with Kane County Forest Preserves on their seed harvest days to learn from them. In exchange, at the conclusion of their season they will provide us with some seed.
  2. We met with Ben Haberthur to discuss prairie creation, cooperative projects, and general restoration.
  3. We had further discussions with Ferson Creek Elementary School about the Adopt-A-Park program. They are very excited and have a long list of things they would like to do.
  4. We met with Campton Township Solid Waste District to discuss a pumpkin recycling program following Halloween.
- **Upcoming:**
  1. The Dog Days of Supper event planning is coming along well, and it is looking like it will be a fantastic event.
  2. We are hosting the August FREP (Fox River Echo System Partnership) meeting.
  3. We will do late summer weed control.
  4. We will prepare for Prairie Fest.
  5. We will do native seed harvesting.
  6. There will be an Eagle Scout project to plant native trees at Poynor Park throughout the disc golf course.
  7. We will begin work on the ComEd Green Region grant to create ~10 acres of prairie surrounding the disk golf course at Poynor Park. Late August will bring herbiciding and tilling to prepare for winter seeding.
  8. Volunteer workdays will focus on seed collection.
  9. We will work on finishing the Gray Willows Barn Eagle project.
  10. Continued work with Wheaton College will focus on planning fall field trips.

*Gray Willows Planning Committee – Trustee Miller:* J. Miller stated nothing new for now.

*Website Improvements Report – Trustee Stutesman:* T. Stutesman stated Mark Rake, our computer expert, will be here next month to report on two bids for website design, one for a Township site, and the other for our Open Space site. It will be up to the Board to make decisions on website design and costs.

*Supervisor Report – John Kupa:* Supervisor Kupa stated:

- He met with Tom Slowinski of V3 Companies to discuss the Gray Willows Mitigation Bank project. He indicated they are on schedule with the project. John indicated the Township wants to expand the trails within Gray Willows farm for public access. Tom indicated V3 would support our Open Space staff in the creation of these trails in concert with the mitigation bank plans. Tom also indicated they have sold the first three credits of the wetlands bank at \$88,000

each. We should be receiving a check shortly for the Township's 20% and the long term maintenance fund.

- John had several conversations with Erica Ruggerio of Skyline Council of Landmarks Illinois (SCLI), and Landmarks Illinois. We are scheduling a meeting with Kane County and the senior members of Skyline Council to discuss the strategy to obtain funds for the Whitney School House. The meeting will occur the week of August 28<sup>th</sup>. The strategy will cover obtaining donors, and grants, including corporate, foundations, and individuals.
- The Grande Victoria Foundation, through Vital Lands Illinois, is funding a grant program for the preservation of natural landscapes through Illinois. The program has to be funded through a 501 (3) (c) institution in Illinois. The criteria for selection includes:
  - Permanent Protection
  - Conservation Values
  - Location
  - Public Engagement
  - Partnerships
  - Funding Sources
- A key theme throughout the document is helping to provide a connected system of natural lands in Illinois. The Township has several potential land acquisitions we can submit which will connect one or more of our open space lands and connect to natural area corridors in Kane County. He would like to have this on the next meeting's agenda to discuss and approve a nonprofit partner, such as the Conservation Foundation as a partner.

## **5. Approval of Minutes:**

*a. Board Meeting July 11, 2017:* T. Stutesman moved the Board approve the minutes of the meeting of July 11, 2017. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

## **6. Citizens' Comments Continued:**

- Kane County Board Representative Barbara Wojnicki stated Maxxam Partners filed a federal lawsuit against Kane County, the Zoning Board of Appeals (ZBA), and County Board Chairman Lauzen in response to Kane County's denial of special use zoning for their proposed alcohol, and drug addiction re-hab facility. She stated she will continue to keep the public informed as events move along.
- Clerk Johansen stated the Campton Township Republican Party dinner will take place at the Lodge on 9-11 (September 11<sup>th</sup>) from 5:00 p. m. to 8:00 p. m. Everyone is invited.
- Kimberly Haag stated she is on the task force to get services for people with mental health issues in the northern portion of Kane County. They are moving toward a 708 Board which is a taxing body in a township or city to fund services for people with mental health issues. Clerk Johansen stated I believe you need to pass a referendum in an election in order to create a taxing body on taxpayers' property tax bills. Kimberly stated that is correct. J. Miller stated I believe a similar measure was defeated in a recent election.
- Laural Garza stated she is concerned about water coming onto her property from an address at 6N699 Denker Road.

## **7. Old Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Fox Valley Wildlife Use of HCA Area of Motz:* T. Stutesman moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*b. Discuss and Act Upon Planning Commission Appointment:* J. Kupa stated he will meet with the Plan Commission over coffee and choose a Plan Commission Chairman. Clerk Johansen stated the meeting to choose a Chairman of the Plan Commission must be noticed to the public. T. Stutesman moved the Board table this agenda item. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*c. Review and Act Upon Approval for Contracted Ecological Management Services at Headwaters:* Josh Nelson stated he will put out for bids and will have them for next meeting. T. Stutesman moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*d. Review and Act Upon Update for Prairie Fest:* E. Murphy stated we had a meeting and we will solicit donations for our raffle. T. Serewicz stated we will have two entrances for the public at Prairie Fest. J. Miller moved the Board table this agenda item. S. Galloway seconded the motion. In a voice

vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

#### **8. New Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Dog Days of Summer to be held at Gray Willows August 19, 2017:* T. Stutesman moved the Board approve having the Dog Days of Summer at Gray Willows on Saturday, August 19<sup>th</sup> from 10 a.m. to 3 p.m. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*b. Discuss and Act Upon Appointment of Campton Township Solid Waste District Trustee:* T. Stutesman moved the Board appoint Joe Dragoo a Trustee on the Campton Township Solid Waste District. E. Murphy seconded the motion. Joe Dragoo stated he is a 33 year resident of Campton Township. His daughter is in Indian Princesses. He is currently on the Zoning Board of Appeals of Campton Hills. He attended the last three meetings of the Solid Waste District. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*c. Swear in Campton Township Solid Waste District Trustee:* Clerk Johansen swore in Joe Dragoo as a Trustee of the Campton Township Solid Waste District.

*d. Review and Act Upon Resolution Designating Authorized Signers for BMO Harris Accounts:* T. Stutesman moved the Board approve the Certified Resolution for Local Government Customer dated August 8, 2017 that Elizabeth Murphy, John M. Kuper, and Joseph J. Miller are designated authorized signers for BMO Harris accounts. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper, and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The Resolution passed and Clerk Johansen signed and sealed the Resolution.

*e. Discuss and Act Upon Concept of Opening Corron Farm and/or Gray Willows to Residents for Wedding Venues:* Josh Nelson stated he wants direction from the Board to see if it is interested in this before he pursues it. E. Murphy stated lets investigate with other governmental entities to see if they do this and how much they charge, etc. Josh asked do we just want to handle this on a case by case basis? J. Kuper stated we need more information. Let's table this but direct staff to research this. J. Miller moved the Board table this agenda item. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

#### **9. Claims and Demands Authorized for Payment:**

*a. Town Fund \$4,906.79:* T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$4,906.79. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*b. Road & Bridge Fund \$54,184.29* J. Miller moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$54,184.29. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*c. Capital Improvement Fund \$-0-*

*d. Open Space Fund \$4,698.94 + \$31,600 = \$36,298.94:* J. Miller moved the Board approve the claims and demands on the Open Space Fund in the amount of \$36,298.94. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

**10. Executive Session – Personnel; Land Acquisition; Review Executive Session Minutes of July 11, 2017:** T. Stutesman moved the Board go into Executive Session for the purpose of discussing land acquisition and reviewing Executive Session Minutes of July 11, 2017. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and Executive Session began at 9:00 p.m.

**11. New Business Continued:** Supervisor Kuper reconvened the regular session at 9:11 p.m.

*aa. Review and Act Upon Approve Executive Session Minutes of July 11, 2017:* T. Stutesman moved the Board approve the Executive Session Minutes as amended. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

**12. Adjournment:** J. Miller moved the Board adjourn the meeting. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 9:12 p.m.

Respectfully Submitted,

Richard Johansen

Clerk