

1. 2. 3. The August 8, 2023 Board meeting was called to order by Supervisor Kuper at 7:30 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Varsho and Murphy present. Trustee Metzger was absent.

4. Reports:

Highway Commissioner - Sam Gallucci: Commissioner Gallucci stated we had four and a half inches of rain, wind, and several trees came down. We completed a washout repair on McDonald Road between Brierwood Lane and Kendall Road, and picked up a downed tree according to the Intergovernmental Agreement we have with the Village of Campton Hills in Plato Township. We applied gravel to all culverts that have not been paved yet, and to road edges on Wyngate and Arbor Creek Roads, and Ridgeview Court to address safety issues. We did culvert replacement on Otter Drive, and cut and chipped downed trees on Beith and Far View roads, and Fair Oaks Drive. We completed landscaping on all culvert ends with top soil, seed and straw blankets, and removed excess soil to resolve drainage issues on Aberdeen, Lost View, Paddock, and Jens Jensen Lanes, Woodland and Roberts Roads, Palomino Drive and Bridle Creek Court. We cleaned all grates and storm drains of debris throughout Campton Township and the Village of Campton Hills; restriped all stop lines, crosswalks, stop ahead and turn arrows with white paint throughout the Township and Village; completed wing mowing throughout the Township and Village; assessed roadways for drainage and pothole issues; repaired potholes with cold patch throughout the Township and Village; checked stop signs throughout the Township and Village on a weekly basis and replaced damaged or missing ones; and we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated he completed his assessment law course required to maintain his Assessor qualifications. Kane County is done with the Campton Township assessment books. A 9.75 assessment increase holds for all of Illinois. The August 17 Elburn Herald will publish Campton Township assessment value changes only. When they are published that starts the 30-day appeal process.

Solid Waste District – Steven Cartwright, President: Solid Waste President Cartwright stated this is an update on our garbage hauler, LRF. They have 38 trucks out on Keslinger Road. Our Solid Waste Board had two meetings with LRF in 18 months. There will be a new contract. They are rerouting the pick up schedule. If they change your schedule they will tag your cart with the new pick-up date. They only bill every quarter. On June 25th they send out the bill for the next quarter. If it's not paid they sticker the carts. LRF needs to contact the Highway District to get info on how to get their trucks in and out

of the parks. The recycling carts in the parks are getting full of trash and LRF will probably replace them. John asked can we add a second garbage cart? Answer was no. John said let's put pictographs at the parks with a sign that says what goes in the garbage or recycle cans to help avoid garbage contamination in the recycling. Jesse said we could apply for grants to fund education about recycling. What is the cost of a waste cart at the Headwaters? John asked can we find this out for next time.

Financial Report – Rebekah Flakus, Finance Director: Finance Director Flakus stated the monthly budget numbers are now in Abila and reconciled.

Town Fund

Administration

- The 3rd disbursement of the Kane County Property Tax Levy was received for Town. This installment wasn't as significant as the June installment. \$26,975.76 was received for the Town Fund.
- Unemployment insurance #5040 is significantly over budget due to a reclass adjustment of \$1,133.38. This will be corrected next month.

Road District Fund

Administration

- The 3rd disbursement of the Kane County Property Tax Levy was received this month. \$49,440.99 was received for the Road Fund.
- Total revenues for the Road Fund are at 39.61% of the total revenues budgeted.

Maintenance

- Building and improvements is almost at the total budget this month. \$46,812 of the total is the generator for the new building that was received in July.

Open Space Fund

Administration

- The third disbursement of the Kane County Property Tax Levy was received. \$157,062.43 was received this month.
- Legal fees total \$4,810.57, which includes legal fees incurred for potential land acquisition. These fees weren't budgeted.

Outreach

- As of July 31st, Outreach Department has generated revenues totaling \$11,136.00. Additional revenues have been received from program registrations online, but the funds weren't transferred until August. Cheryl Smith and I are working out a process to determine the best steps for transferring funds.

Additional Updates

See the official Audit correspondence for the fiscal year 2022 Audit. Over the past several weeks, I have prepared documents, journal vouchers, and adjustments to close fiscal year 2023. The auditors will be

onsite and remote the week of August 28th to do any final testing and adjustments. Then I will work with the Auditors to prepare the fiscal year 2023 Audit Reports.

Corron Farm Preservation Society update - Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

At Anderson Park mowing and weed whacking was done, the parking lot regraded, storm damaged trails repaired, and storm damaged trees cut down and hauled away.

At Whitney Park mowing and weed whacking was done, and storm damaged trees cut up and hauled away.

At the Community Center mowing and weed whacking was done.

At Gray Willows mowing and weed whacking was done, trails were mowed, a fallen tree by the shop was cut up and hauled away, and help given with the picnic event.

At Harley Woods mowing and weed whacking was done.

At Corron Farm mowing and weed whacking was done, trails were mowed, weeds herbicided, five storm damaged trees were cut up and hauled away, a new goat fence built, the big tool shed was cleaned and work done on it.

At Town Hall mowing and weed whacking was done, and prunings cut up and hauled away.

At Brown Road Meadows mowing and weed whacking was done, and unused plots mowed over.

At Lily Lake Blue Park mowing and weed whacking was done at Blue Park and the cemetery, and storm damaged trees were cut up and hauled away.

At the Headwaters Conservation Area mowing and weed whacking was done, trails were mowed, storm damaged trees were cut up and hauled away, storm damaged trails were repaired, and weeds herbicided.

At Poyner Park mowing and weed whacking was done, trails were mowed, storm damaged trees were cut up and hauled away, and weeds herbicided.

Goldenstein no report.

General Notes: assisted the Elgin Historical Society with a horse drawn carriage, met with the Open Space Foundation, attended Corron Farm Preservation society meeting, assisted office and outreach staff, made repairs to truck #22, bobcat #1 repaired, oil change and maintenance of all mowers, and dumpster emptied and returned to shop.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist:

Natural Resource Projects Completed/Ongoing:

- Mechanical control of Sweet Clover across all sites.
- Mechanical control of Smooth Brome and Quack Grass at Headwaters.
- Mechanical control of Fleabane and Reed Canary Grass at Gray Willows Farm.
- Beginning mechanical control of Giant Ragweed at Corron Farm.
- Chemical control of Crown Vetch and Birds foot Trefoil at Headwaters.

- Chemical control of Cutleaf Teasel at Headwaters Conservation Area, Corron Farm, and Harley Woods.
- Enrichment seeding in areas of heavy weed control efforts at Headwaters Conservation Area and Corron Farm.
- Coordinating with V3 regarding Lily Lake fuel spill restoration project and wetland mitigation banks. Plant spring of 2025.
- Conducted seasonal site photo monitoring.

Other Projects Completed/Ongoing:

- Trail maintenance at Harley Woods and Gray Willows Farm.
- Managing community gardens, continuing to fill tanks but with less demand thanks to rain.
- Assorted equipment repair/maintenance.
- Assisted with Summer Critter Camp.
- Coordinating with Scouts regarding Eagle Scout projects.
- Finalizing paperwork for Illinois Clean Energy Grant for Goldenstein Farm.

Meetings/Professional Development:

- Attended agricultural land management meeting with other local agencies.
- Attended Conservation Foundation meeting.
- Attended Planning Commission meeting. Led hike at Headwaters Conservation Area.

Outreach Program Manager – Cheryl Smith: Outreach Program Manager Smith stated:

Outreach Programs:

- **Summer Critter Camps** – Ended.
 - Parent feedback has been overwhelmingly positive.
 - We are getting a lot of inquiries about Fall/Winter Critter Camp.
- **Fall/Winter Critter Camp** –
 - Fall , November 20th – 22nd Gray Willows
 - Winter, January 3rd – 5th Historic Corron Farm
 - Secured most of our speakers already
 - Registration will be open on 8/1/23
- **Sunrise Hike** –
 - We are traveling.
 - Moved to Historic Corron Farm 7/27 and will continue to move to different sites throughout the year.
- **Critter Club:** 4 – 5 years old.
 - Four registrations last month: “All About Bugs”
- **Nature & Wildlife Detectives:** 6 – 10 years old.
 - Eight registrations last month: “All About Bugs”
- **Girl Scouts Workshop Days** (Monthly)
 - Met with Emily Varsho. We are coordinating a once a month, six-hour badge workshop for four groups of 30 kids each.
 - Plan to begin in September.

- **O.W.L.S. – Older, Wiser Learning for Seniors.**
 - Looking to start this at Historic Corron Farm.
- **Barn Bingo – Still So Much Fun!!!!**
 - We have sponsors for August, September, and October.
 - It went from 29 people last month, to 79 people last time.

Programs In The works:

- **Prairie Fest**
 - August 12th @ Historic Corron Farm: 11 am – 3 pm
 - Secured 20 raffle items
 - Brought in more vendors
 - Helping Tom with set-up
- **Poynor after Dark (Cancelled)**
- **Program For Children With Disabilities**
 - Working on Marketing Materials
- **Parents Night Off Program**
 - Parents Drop Off For 3 hours From 5 – 8 p.m. at Gray Willows.
 - Registration opens 8/1
- **Creatures of the Night**
 - October 20th at Historic Corron Farm
 - Full Planning Mode

Planning Commission Report – Jesse Varsho, Chairman: Plan Commission Chairman Varsho stated Plan Commission met at Headwaters last time and took a tour with Restoration Ecologist Josh Nelson. This gave newer Plan Commission members an education. We will take tours of other properties in future meetings.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- We received the revised appraisal from the Conservation Foundation last week. We noted a few things had to be changed before we submitted it to the Illinois Clean Energy Fund. The revised appraisal should be completed at the end of this week. We will submit it to the Illinois Clean Energy Fund next week.
- We met with Illinois State Senator Donald DeWitte to discuss House Bill 3642 which is an amendment to the Illinois Open Space Act. Those who participated in the meeting were Campton Township, Campton Township Open Space Foundation, Homer Township, the Conservation Foundation, and Senator DeWitte. Senator DeWitte indicated that he will support the changes in the proposed bill and get additional support from Senators. In summery the changes include:
 - Reduces the amount of acreage that constitutes open space land from 50 acres to 25 acres.
 - In the definition of Open Space purposes that development includes development for agricultural purposes.
 - Provides that the Township Board may not sell, convey, donate, or otherwise dispose of open space without referendum approval by the majority of the voters of the township at a regular election. And that ...

- The Board by a 2/3rds majority must approve the question.
- The Township received the 2nd quarter results for both the Headwaters and Gray Willows Wetlands Mitigation Bank.
 - Headwaters has two pending sales including 0.232 credits to the Village of Schamburg, and 5.911 credits to the McHenry DOT (Department of Transportation), which will leave 0.0 credits. The two payments, which total \$1,056,780.00 are expected soon. The Township will receive 20% of this total.
- This Thursday, I will be meeting with V3 and Mitigation Holdings, to discuss the development of another wetlands mitigation bank. We estimate we can develop approximately 60 wetlands credits on this property.
- I met with the property owner who wanted to sell their property to the Township. It was a very interesting conversation in which we may enter a Private, Public Partnership for this property. We will discuss this in Executive Session tonight. I will be meeting again with this property owner in September. I have asked the Conservation Foundation to participate.
- Last week Josh Nelson tendered his resignation from the Township. His last day will be August 18th. I want to thank Josh for all the hard work he put into the Natural Resources Management Department over the last few years. We wish Josh and his wife Jenn all the best in their future endeavors.

5. Approval of Minutes:

a. Board Meeting July 13, 2023: E. Murphy moved the Board approve the minutes of the meeting of July 13, 2023. J. Varsho seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed and the minutes were approved.

6. Citizens' Comments (comments to be kept to a maximum of 3 minutes): None.

7. Old Business – Presentation and Discussion for Action: None.

8. New Business – Presentation and Discussion for Action: None.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$8,805.37: E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$8,805.37. J. Varsho seconded the motion. In a roll call vote Supervisor Kubar and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

b. Road & Bridge Fund \$72,279.43: J. Varsho moved the Board approve the claims and demands on the Road and Bridge Fund. E. Murphy seconded the motion. On a roll call vote Supervisor Kubar and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

c. Capital Improvement Fund \$20,000.00: E. Murphy moved the Board approve the claims and demands on the Capital Improvement Fund in the amount of \$20,000.00. J. Varsho seconded the motion. In a roll call vote Supervisor Kubar and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

d. Open Space Fund \$34,626.77: E. Murphy moved the Board approve the claims and demands on the Open Space Fund in the amount of \$34,626.77. J. Varsho seconded the motion. In a roll call vote Supervisor Kubar and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

10. Executive Session – Review Executive Session Minutes of July 13, 2023; Land Acquisition; Personnel Issues; Legal Issues: J. Varsho moved the Board go into Executive Session for the purpose of reviewing the Executive Session minutes of July 13, 2023 and discussing land acquisition and personnel. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed and Executive session began at 8:45 p.m.

11. New Business Continued: Supervisor Kuper reconvened the regular session at 9:45 p.m.

aa. Review and Act Upon Whether to approve Executive Session Minutes of July 13, 2023: J. Varsho moved the Board approve the Executive Session Minutes of July 13, 2023. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

12. Adjournment: E. Murphy moved the Board adjourn the meeting. J. Varsho seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed and the meeting adjourned at 9:50 p.m.

Respectfully Submitted,

Richard Johansen

Clerk