

1. 2. 3. The August 9, 2022 Board meeting was called to order by Trustee Murphy at the Community Center at 7:30 p.m. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Trustees Varsho, Murphy, and Metzger present. Supervisor Kubar was absent.

4. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Eagle Project Final Presentation, James Zuckerman, Troop 10: Eagle Scout candidate Zuckerman stated he had two projects. First was to make a seed dryer to be used to prepare native seed to plant on Township open space, and second, was to rebuild the deck and stairs of the “people mover” that is used to convey visitors around Township open space. The projects were completed in four days by 17 volunteers working 4-hour shifts for a total of 140 hours. Challenges included keeping spending down to the \$1,600.00 they raised, and the biggest lesson learned was the leadership required to complete the project. Supervisor Kubar has already signed off on this project. Scout Zuckerman received the thanks of the Board for a project well done.

b. Review and Act Upon Proposed Trial of Equestrian Use at Corron Farm: J. Varsho moved to remove this item from the agenda until more information can be obtained regarding insurance concerns. M. Metzger seconded the motion. In a voice vote Trustees Varsho, Murphy, and Metzger voted aye. Supervisor Kubar was absent. The motion passed.

5. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Application for Planning Commission Member:

b. Swear in New Planning Commission Member: J. Varsho moved the Board table Agenda items 5.a. and 5.b. M. Metzger seconded the motion. In a voice vote Trustees Varsho, Murphy, and Metzger voted aye. Supervisor Kubar was absent. The motion passed.

c. Presentation by John Falduto, Investment Advisor: J. Varsho moved the Board table agenda item 5.c. M. Metzger seconded the motion. In a voice vote Trustees Varsho, Murphy, and Metzger voted aye. Supervisor Kubar was absent. The motion passed.

6. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated Campton Township Highway District has intergovernmental agreements (IGA’s) with the Village of Lily Lake with no expiration, Virgil Township with two-year expiration, and the Village of Campton Hills with two-year expiration. On May 31, 2022 the Village of Campton Hills IGA with the Highway District expired. We have been unable to arrive at a meeting of minds with the Village on the contents of the new agreement. Therefore, the Highway District gave two 30-day extensions (all of June and July) to the Village. On July 31st the Agreement, with extensions, ended. Therefore, the Highway District will not be serving the Village of Campton Hills because we have no insurance without an Agreement. The Highway Commissioner’s Monthly Report of

August 9, 2022 states all grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; storm damaged trees were cut

and chipped up throughout the Township and Village; roadways were assessed for drainage problems and potholes; potholes were fixed with cold parch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and we checked for the issuance of culvert permits throughout the Township and Village. The Road District cut and chipped up storm damage on Crawford Road, and cleaned up a rock spill on McDonald Road both in Campton Hills. The Road District cut and chipped up storm damage, and replaced a School Bus Stop Ahead sign both on Hanson Road in Lily Lake. We completed a sink hole repair on Carl Sandburg Road in Fox Mill, and one on Campton Crossings Drive. Excess soil was removed to improve drainage issues on Eagle Court and Foal Lane; a culvert repair was completed on Foal Lane; a culvert replacement was completed on Winchester Way; we continued to apply gravel to all open culverts; and we trimmed trees around signs to improve visibility. The District continued Dura Patching on Beith Road between Town Hall Road and Echo Valley Lane, and also on Springwood, Sylvan, Jens Jensen, and Lost View Lanes, and Campton Hills Road. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated he turned in the assessment books in June. The County is done reviewing them and found no issue. Assessment changes will be published in the Kane County Chronicle a week from Thursday. Then appeals follow. The Chronicle will only publish the changes Assessor Rottmann made – about 500. Those people not published will only get raised by 1.0591.

Solid Waste District – Larry Gallagher, President: Solid Waste President Gallagher stated:

- Operations Manager Serewicz and he are working on providing a dumpster at the Headwaters Conservation Area. It will be there in about a week to be used for horse manure. We will put the manure dumpster in the shade. This is at no cost to the Township. E. Murphy asked what about cameras there to be sure the dumpster is being used for manure? T. Serewicz stated we will have cameras to monitor this.
- Regarding the Township's loss on Silver Glen Road due to the damaged power pole, when the invoice was forwarded to Lakeshore their insurance Company denied. He emailed a complaint to them and they reversed their decision and the bill was paid.
- They had ten residents of the Township that replied to their request for new Trustees to be on Solid Waste. J. Varsho asked if you could share the wealth so we could get some of these applicants for Plan Commission.
- Regarding the dumpster provided at Anderson Park for the Memorial Day event, it was still sitting there since Memorial Day. He took care of it. Should we charge a security deposit so they take care of things like this?

Financial Report – Cheryl Stutesman, Finance Director: Finance Director Stutesman stated: Sikich is wrapping up the fieldwork stage of the audit.

Kane County Property Tax Receipts in 7/2022:

Town	11,434.09
Open Space	71,698.73
Roads	<u>21,205.37</u>
Total:	<u>308,722.13</u>

Roads – amounts owed by the Village of Campton Hills to the Highway District for May, June, and July.

Road & Bridge 6-2022	251,848.13
Road & Bridge 7-2022	8,037.60
MFT 5-2022	16,133.58

MFT 6-2022	16,702.82
MFT 7-2022 Estimate	<u>16,000.00</u>
Total:	<u>308,722.13</u>

Corron Farm Preservation Society Update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

At Anderson Park mowing and weed whacking was done; the parking lot, trails, ball fields and fences were herbicided; trees were pruned; the parking lot restriped; and the playground inspected.

At Whitney Park mowing and weed whacking was done, and we met with Plan Commission Chairman Varsho on a blueprint for the school house.

At the Community Center mowing and weed whacking was done; the ballfield herbicided; and the parking lot was restriped.

At Gray Willows mowing and weed whacking was done; storm damaged trees were cut up and hauled away; and weeds were herbicided.

At the Harley Woods-Torchy Property mowing and weed whacking was done, and the parking lot restriped.

At Corron Farm mowing and weed whacking was done; the trail mowed; gravel areas herbicided; Prairie Fest preparation begun; a new circuit box placed in the big tool shed; and antiques hung on the wall there.

At Town Hall mowing and weed whacking was done; the parking lot restriped; and pest control sprayed on the foundation.

At Brown Road Meadows mowing and weed whacking was done.

At Lily Lake Blue Park mowing and weed whacking was done at Blue Park and the cemetery; and the playground was herbicided.

At the Headwaters Conservation Area mowing and weed whacking was done; trails were mowed; new horse trail signs ordered; the dog pen, coral area, and playground were herbicided; the parking lot restriped; and gravel added to the Motz driveway.

At Poynor Park mowing and weed whacking was done; trails were mowed; the split rail fence repaired; the parking lot herbicided; and the road and parking lot restriped.

In General trucks were sanitized daily; office staff assisted; truck #22 passed emissions inspection; we worked with the ball league on the new field at Anderson Park; and met with Larry Gallagher from Solid Waste about the horse manure dumpster.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

Projects Completed/Ongoing:

- Community Gardens are active for the season, keeping water tanks filled.
- Assisted Operations staff as needed.
- Aggressive invasive species control focused on sweet clover.
- Continued planning 2022 All Wheel Show. Current focus is on marketing as well as obtaining more sponsors.
- Assisting with preparations for Prairie Fest.
- Monitoring nest boxes at Gray Willows Farm as well as continuing monitoring of Monarch Joint Venture study plot at Gray Willows Farm.
- Launched Parks and Open Space survey.
- Began native seed harvesting.
- Held staff recognition BBQ in recognition of Park Professionals Day, as part of Park and Recreation Month.
- Working on OSLAD grant application for Whitney Park.

Meetings/Trainings/Public Outreach:

- Tabled at National Night Out.
- Tabled at Ferson Creek Elementary School Welcome Night.

Volunteer Service:

- Assisted with preparations for Nature Play Eagle Project, including facilitating delivery of donated stone and preparing for initial excavation.
- Assisted with preparations for Gray Willows trail signs Eagle project including picking up materials.
- Raised garden bed Eagle project is well underway. Beds are constructed and ready for installation.
- Volunteers assisting with wildlife studies.
- Preparing for Native Seed Harvest volunteer workdays.

Planning Commission Report – Jesse Varsho, Chairman: Plan Commission Chairman Varsho stated they had no July meeting because of a lack of a quorum. The August meeting of the Commission will be a field trip to Anderson Park. Regarding a request for proposals for Whitney School, what is the Township required to do in regard to historic preservation, and what does the Township have flexibility with?

Supervisor Report – John Kuper: Absent.

7. Approval of Minutes:

a. Board Meeting July 12, 2022: J. Varsho moved the Board approve the minutes of the meeting of July 12, 2022. M. Metzger seconded the motion. In a voice vote Trustees Varsho, Murphy, and Metzger voted aye. Supervisor Kuper was absent. The motion passed.

8. Citizens' Comments' (comments to be kept to a maximum of 3 minutes) :

Eagle Scout candidate Cameron McGroarty, of Troop 13, presented his proposal for the Gray Willows Water Play Area and Bridge project to begin July 16th, at an estimated cost of \$2,500.00 to be provided by donations, and to be completed by early fall. The project will include a "stream bed" about 100 feet in length, 6 feet across on average, and a few feet deep in the middle, prior to being partially covered with stones. Water will be drained when the event is over, and there will be no standing water. A treated wood bridge will be constructed across the "stream bed" about 6 feet in length, 3 feet in width, and ADA compliant. About 25 to 30 volunteers will help with the project. They will include scouts, family, and friends. Materials will include 2-4 rolls of 6X100 foot geotextile for the "stream bed", a large number of rocks of various sizes, 25 treated wood 2X6's for the bridge, nails or screws, and a First Aid kit. Supplies for volunteers will include water jugs, bottled water, chips, 8 pizzas, Garbage bags, paper plates and napkins. We will pick a designated first aid person, and call Julie to make sure where we dig is safe. Supervisor Kuper has signed his approval for this project. E. Murphy stated she has concerns about liability.

9. New Business continued – Presentation and Discussion for Action:

d. Review and Act Upon Proposal for Replacement Fence for Dog Park at Headwaters: Operations Manager Serewicz stated there are three quotes. We want the quote with polyurethane preservative on the wood. Also, a split rail fence is easier to maintain. J. Varsho moved the Board approve the bid of Northern Illinois Fence dated 7/26/2022, at a price not to exceed \$26,000.00, contingent on revising the site name from Campton Hills Dog Park to Campton Township Dog Park, and the price to include take down and haul away of the existing fence materials. M. Metzger seconded the motion. In a roll call vote Trustees Varsho, Murphy, and Metzger voted aye. Supervisor Kuper was absent. The motion passed.

e. Review and Act Upon Johnsen/Ruffino Wedding to be held at Gray Willows on October 1, 2022: Restoration Ecologist Nelson stated the event has 200 people invited, with a rented 30' x 60' tent for people outside by the Gray Willows white barn and yard from 4:00 p.m. to whenever, with Campton Township park staff helping with parking and hayrides, a hired DJ, outside catering, and a rented bathroom trailer. Campton Township facility, grounds fees, staff and people mover fees to total \$1,500.00. The Johnsen/Ruffino Wedding to provide Campton Township with a Certificate of

Insurance with Liquor Liability, naming Campton Township an additional insured. M. Metzger moved the Board approve Gray Willows Farm as a wedding venue for the Johnsen/Ruffino wedding on October 1st, 2022. J. Varsho seconded the motion. In a voice vote Trustees Varsho, Murphy, and Metzger voted aye. Supervisor Kuper was absent. The motion passed.

f. Review and Act Upon Cyclocross Event to be held Sunday, October 30, 2022 at Anderson Park: The Special Use Permit is for the event on Sunday, October 30, 2022 with set up on Saturday, October 29, 2022. Permittee shall pay Township \$400.00 for use of the properties, and shall post a returnable deposit of \$500.00. The permittee shall provide insurance coverage in the amount of \$1,000,000.00 for general aggregate/water/ other related activities or the highest amount commercially available. Campton Township shall be named as an additional insured under this insurance policy. Operations Manager Serewicz stated they have had this event many times. There's never been any problems with them. They are good people to work with. J. Varsho moved the Board approve the Chicago Cyclocross event to be held Sunday, October 30, 2022, with set-up on Saturday October 29, 2022. M. Metzger seconded the motion. In a voice vote Trustees Varsho, Murphy, and Metzger voted aye. Supervisor Kuper was absent. The motion passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$4,229.12: M. Metzger moved the Board approve the claims and demands on the Town Fund in the amount of \$4,229.12. J. Varsho seconded the motion. In a roll call vote Trustees Varsho, Murphy, and Metzger voted aye. Supervisor Kuper was absent. The motion passed.

b. Road & Bridge Fund \$80,836.63: J. Varsho moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$80,836.63. M. Metzger seconded the motion. In a roll call vote Trustees Varsho, Murphy, and Metzger voted aye. Supervisor Kuper was absent. The motion passed.

c. Capital Improvement Fund \$20,000.00: J. Varsho moved the Board approve the claims and demands on the Capital Improvement Fund in the amount of \$20,000.00. M. Metzger seconded the motion. In a roll call vote Trustees Varsho, Murphy, and Metzger voted aye. Supervisor Kuper was absent. The motion passed.

d. Open Space Fund \$28,666.85: M. Metzger moved the Board approve the claims and demands on the Open Space Fund in the amount of \$28,666.85. J. Varsho seconded the motion. In a roll call vote Trustees Varsho, Murphy, and Metzger voted aye. Supervisor Kuper was absent. The motion passed.

11. Executive Session – Review Executive Session Minutes of July 12, 2022;

Land Acquisition; Personnel Issues; Legal Issues: J. Varsho moved the Board go into Executive Session to review the Executive Session minutes of July 12, 2022. M. Metzger seconded the motion. In a roll call vote Trustees Varsho, Murphy, and Metzger voted aye. Supervisor Kuper was absent. The motion passed and Executive Session began at 8:55 p.m.

12. New Business continued: Trustee Murphy resumed the regular session at 8:59 p.m.

aa. Review and Act Upon Whether to Approve Executive Session minutes of July 12, 2022: J. Varsho moved the Board approve the Executive session minutes of July 12, 2022. M. Metzger seconded the motion. In a voice vote Trustees Varsho, Murphy, and Metzger voted aye. Supervisor Kuper was absent. The motion passed.

13. Adjournment: J. Varsho moved the Board adjourn the meeting. M. Metzger seconded the motion. In a voice vote Trustees Varsho, Murphy, and Metzger voted aye. Supervisor Kuper was absent. The motion passed and the meeting adjourned at 9:03 p.m.

Respectfully Submitted,

Richard Johansen

Clerk