

**1. 2. 3.** The December 11, 2018 Board meeting was called to order by Supervisor Kuper at 7:40 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Stutesman, Galloway, and Miller present. Trustee Murphy was absent.

T. Stutesman moved the Board move agenda item 8.c. up ahead of Reports. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The motion passed.

#### **8. New Business – Presentation and Discussion for Action:**

*c. Review and Act Upon Presentation by V3 Regarding Headwaters and Gray Willows Mitigation Banks:* Patrick Kennedy, Thomas Slowinski, and George Milner presented the following for V3:

#### **Gray Willows**

- **Construction/Planting Progress**

1. Pre-seeding weed control, Spring/Summer 2018
2. Tile disablement/grading/monitoring wells, August/September 2018
3. Interagency Review Team (IRT) site visit August 22, 2018 by United States Army Corp of Engineers (USACE), United States Environmental Protection Agency (USEPA), and United States Fish and Wildlife Service (USFWS).
4. Dormant seeding, December 2018
5. Woodland/buffer clearing, January-February 2019
6. 5-year monitoring & management period, 2019-2023
7. Wetland plant plug installation (147,000 plant plugs), May-June 2019
  - a. See interviewing for part time ecological labor to install plant plugs in summer

- **Timeline**

1. V3-Campton Agreement, October 2015
2. Design, Permitting, Credit Sales: 2015-2017
3. Mitigation Banking instrument (MBI) approved April 17, 2017
  - I. 52.37 credits approved
  - II. 15.71 credits (30%) released for sale
  - III. 14.88 credits sold
  - IV. 0.83 credits available
  - V. Pending sale of 0.35 credits for \$28,000
4. 1<sup>st</sup>. Annual Report to USACE, January 2019
  - I. Requesting release of 7.86 hydrology credits
  - II. Target release Summer/Fall 2019
5. Target release of 10.47 interim vegetation credits, Fall 2020
6. Target release of final 18.33 credits, Spring 2024

- **Financial Update**

1. Project Budget
  - I. \$2,829,000
2. 14.88 credits sold @ \$71,665 per credit average = \$1,066,378
  - II. 12.5% to Campton Township = \$133,297
  - III. 5% to V3 = \$53,618

- IV. 2.5% to Campton Township (Maintenance Escrow = \$26,659
- V. Reimburse V3 for project expenses = \$853,102
- VI. Total expenses as of November 30 = \$1,048,835
- VII. Upcoming work:
  - o Winter clearing \$120,000
  - o Plant plug installation

### **Blackberry Creek Headwaters, Phase 2 Expansion**

- **Construction/Planting Progress**

1. Drain tile removal, Fall 2015
2. On-going weed control, 2015-2018
3. Wetland and prairie seeding, 2018
4. 64,000 plant plugs installed, May-June 2018
5. IRT (Interagency Review Team) site visit, August 22, 2018
6. Prescribed burn, December 2018
7. Final wetland and prairie seeding, Winter 2018
8. Five-year monitoring & management period, 2018-2022

- **Timeline**

1. V3-Campton Phase 2 Expansion Agreement, July 2015
2. Projected phase 2 schedule, 2015-2020
3. November 2015, US Army Corps of Engineers requires Mitigation Banking Instrument under updated Interagency Coordination Agreement. This was not previously required for Phase 1 & 2 in 2005.
4. December 2016, Phase 2 Mitigation Banking Instrument approved.
  - I. 37.81 credits approved
  - II. 11.49 credits released and sold under initial 2005 approval for both phases.
  - III. 5.67 hydrology credits released, October 1, 2018
  - IV. Pending sale of 1.584 credits for \$158,400 to Des Plaines River Watershed
  - V. Target release of 7.56 interim vegetation credits, Fall 2019
  - VI. Target release of final 13.09 credits, Spring 2013
5. Delay of 5-year monitoring & management period for 2 years
  - I. One-year delay due to US Army Corp of Engineers Mitigation Banking Instrument requirement.
  - II. One-year delay due to site conditions
    - a. hydrology establishment
    - b. weed control

- **Financial Update**

1. Phase 2 budget = \$726,563
2. Phase 2 expenses as of November 30<sup>th</sup> = \$514,500
3. Remaining budget = \$212,063
4. Potential remaining expenses due to project delays = \$200,000 - \$250,000

Finally, they stated they will be interviewing to hire part time ecological labor (field technicians) to work at the Gray Willows wetland mitigation bank from April to September 2019 for \$11.00 to \$14.00 per hour based on experience. Hours will be flexible from 25 to 45 hours per week and will be weather dependent. Workers must be at least 16 years of age, have their own transportation, have the physical ability to work in up to 2 feet of muddy water, and carry

materials weighing up to 50 pounds. Applicants should e-mail their resume to Allison Stanislavski at [astanislavski@v3co.com](mailto:astanislavski@v3co.com)

Supervisor Kuper thanked the presenters for their report. J. Miller moved this item be removed from the agenda. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The motion passed.

#### **4. Reports:**

*Highway Commissioner – Sam Gallucci:* Commissioner Gallucci stated brine was prepared for tanks on trucks to treat roadways with geo-melt and salt. The Highway District snowplowed and salted roadways on 11/15, 11/25, 11/26 during the recent snow storm throughout Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township. 57 trees went down across roads and the next day another 9 trees were down. All trees had to be cut up and hauled away. Crack sealing was done on Hunters Hill Drive, and Whitney and Bridle Creek Roads. Shoulder gravel was applied on Trotter Lane. Scott Eveland and Travis Medernach attended small structure inspection, rehabilitation, and maintenance of culverts on October 30<sup>th</sup>. Batteries were replaced in flashing warning lights on Beith Road, Campton Hills Road at Anderson Road, Brown Road at Old LaFox Road, Jens Jensen Lane, and Denker Road for safety concerns. This is done bi-monthly. The Road District contracted with the Village of Lily Lake to do cold patching on IC Trail and Route 47. We contracted with the Village of Campton Hills to do cold patching on Conners Road, installed a Curve sign on McDonald Road near Phar Lap Drive, and picked up and disposed of a dead animal. We swept all intersections in Campton Township and the Village of Campton Hills; assessed roadways for drainage problems and potholes; repaired potholes with cold patch throughout Campton Township and the Village of Campton Hills; checked all stop signs in the Township and Village on a weekly basis and replaced damaged or missing ones; and checked for the issuance of culvert permits throughout the Township and Village. The storage building was re-organized and ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

County Board Representative Barbara Wojnicki stated during the huge snow storm Jason Welander, Dave Corron, and Josh Nelson cleared the snow away from the Township offices at Lily Lake. This was above the call of duty and was very much appreciated by staff.

*Assessor – Alan D. Rottmann:* Assessor Rottmann stated he attended his annual Supervisor of Assessments Instructional Assembly course. We are done with all our hearings. The County was able to certify its books to the County Clerk's office early. That means the property tax bills will go out the end of April, on time.

*Solid Waste District – Steven Cartwright, President:* President Cartwright stated on April 1, 2020, the Solid Waste District's contract is up with Waste Management. We will go out for bids. There are nine companies in the area. We will hire a consultant to help us with our negotiations for the next contract. It's a five-year contract at 1.284 million per year or about six million for five years. We want the next contract wrapped up by 2019. T. Stutesman moved the Board move agenda items 8.a. and 8.b. up ahead of the Financial Report. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The motion passed.

#### **8. New Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Appointment of CTSWDD Board Position:* S. Cartwright stated Chris Kelly resigned his position of Treasurer of the Solid Waste District due to time constraints. He recommends the Township Board appoint Tim Hansen as a new Solid Waste District Trustee to fill the remainder of Chris Kelly's term. S. Galloway moved the Board appoint Tim Hansen to fill the remainder of Chris Kelly's term. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The motion passed.

*b. Swear in New CTSWDD Board Member:* Clerk Johansen invited Tim Hansen to come to the front of the room whereupon he swore Tim Hansen into office as a Trustee of the Campton Township Solid Waste Disposal District.

*Financial Report – Louise McKay, Finance Director:* Finance Director McKay's report stated:

- The final property tax distribution from Kane County was November 19<sup>th</sup>. The actual tax distributions less the annual budget created favorable budget variances for: Town

\$1,437, Net Road \$7,465\* and Open Space \$36,743. Note the additional Open Space Bond and interest distributions may only be used for General Obligation Bond Debt payments and these funds are segregated in the BMO Money Market Campton Township Open Space Tax Receipts \* (There is a remaining distribution due from the VCH (Village of Campton Hills) to the Road for the November 19<sup>th</sup> distribution in the amount of \$4,902 which is included in the net amount of \$7,465).

- PMA investment revenue in the Statement of Revenue and Expenditures is net of the amortization of premiums and discount. The actual cash proceeds from coupon interest deposited in the Maintenance Money Market account was \$5,312.50.
- The GO (General Obligation) Bond 2010B Build America Bond rebate receipt of \$23,079.49 was wired on November 27<sup>th</sup> and is reflected in the Open Space Revenue in the line item Grant Proceeds. The auditors classified the rebate as Grant Proceeds due to the nature of the payment because the payment is an IRS tax rebate of interest expense for the Build America Bonds. This payment and previous rebate payments less the funds used for Open Space land acquisition leaves a balance of approximately \$188,000.
- Town Fund Administration, Assessor, Parks and Capital Improvement have several line items over budget but the total expenditures are within budget for the month of November, and year to date. All over budget line items have offsetting under budget line items.
- The Open Space Fund had a budget overage for the line item Maintenance-Site due to the drain tile repairs needed. Open Space Fund in total is under budget year to date.
- Road & Bridge Fund's Equipment line item is over budget due to an emergency replacement of a truck. In total, the Road and Bridge Fund is under budget for the year to date expenditures.

*Corron Farm Preservation Society Update – Laurel Garza, President: Absent.*

*Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:*

- **At Anderson Park** the parking lot was regraded, the common area was core aerated, storm damaged trees were cut up and hauled away, snow was plowed, the parking lot was repaired with asphalt by the storm drain, and a No Motor Vehicle Traffic sign was posted on the west property line (re: snowmobiles).
- **At Burlington Park** snow was plowed, and gravel regraded.
- **At the Community Center** snow was shoveled and plowed, ice control was placed on the sidewalks, water softener salt was added, storm damaged trees were cut up and hauled away, and the furnace was repaired.
- **At Corron Farm** snow was plowed, storm damaged trees were cut up and hauled away, and turf areas were core aerated.
- **At Gray Willows** snow was plowed, the main house was cleaned, a split rail fence was repaired, and storm damaged trees were cut up and hauled away.
- **At the Headwaters Conservation Area** snow was plowed, ice control was placed on the sidewalks, turf was core aerated, a fire inspection was done, and the horse trail was closed.
- **At the Harley Woods: Torchy Property** snow was plowed.
- **At Brown Road Meadows** the gardens were closed for the season.
- **At Poynor Park** the parking lot was regraded, snow was plowed, the Port-o-let was returned, and the park was closed for the season.
- **At Town Hall** snow was plowed, ice control was placed on the sidewalk, storm damage was cleaned up, and the fence repaired.
- **In General**, an estimate was obtained for a Pergo floor at the Community Center, a quote was obtained for mold remediation of the Community Center basement, the tennis court at Anderson Park is nearly complete, mowing equipment and other implements were winterized and stored for the winter at the Headwaters building, the Poynor Park AT&T project is not yet started, and office staff was assisted.
- **Merry Christmas.**

*Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:*

- **Projects Completed/Ongoing:**
  1. Cameras are being used at Harley Woods and the Headwaters Conservation Area to study wildlife.

2. We assisted Operations staff as needed including helping with snow removal after the storm.
3. We continued work at Corron Farm in collaboration with the Preservation Society on the Clean Energy Community Foundation grant.
4. V3 continues work on the Gray Willows and Headwaters Conservation Area wetland restoration.
5. We completed fall herbiciding.
6. We completed processing of native seed. Early estimates put us well ahead of 2017.
7. We continued brush clearing projects, including follow up work at Corron Farm and Harley Woods.
8. We led a homeschool hike at Headwaters and are planning future programs.
9. We led a Girl Scout seed processing class.
10. We assisted with facility project planning at the Community Center and at Gray Willows.
11. We began 2019 budget preparations.
12. Cub Scouts planted a tree at Corron Farm.
13. We began updating maps to allow digital field collection.
14. We are mapping the growing season for weed control.

- **Trainings/Meetings:**

1. We assisted with the Kane County Forest Preserve seed mixing event and received a donation of native seed mix worth approximately \$3,000. This seed will be utilized at Gray Willows Farm.
2. I delivered a career day presentation at Kaneland High School. This promoted our Open Space program.

- **Volunteer Service:**

	Hours	IRS Value	Staff Value
<b>Total Volunteer Hours to Date</b>	644	\$15,546.16	\$6,440.00
<b>Volunteer Steward Hours to Date</b>	83	\$2,003.62	\$830.00

1. Luke Fletcher held first Eagle Scout project workday to process native seed.
2. Many volunteers stepped up to help with burns, but unfortunately, no burns occurred due to weather.
3. Birding volunteers continue monitoring.

- **Upcoming:**

1. Winter seeding at Corron, Headwaters, and Gray Willows.
2. Brush clearing at multiple sites including Corron Farm (woods and wetland), Headwaters (wetland), Harley Woods (south end). Later in the winter will bring in Gray Willows and Poynor Park (willows).
3. Updating/ revising the Open Space brochure.
4. Grant Applications.
5. Homeschool hike at Gray Willows. The topic is Bald Eagles.

*Website Improvements Report – Trustee Stutesman:* Trustee Stutesman stated the new web site will have to be able to accept FOIA's (Freedom of Information Act requests). He will write a procedure for this.

*Planning Commission Report – Kimberly Haag:* Absent.

*Supervisor Report – John Kupa:* Supervisor Kupa stated:

- I spoke with Andrea Kruger, President of the Fox Valley Animal Hospital regarding the status of the lease of five acres of Campton Township's Motz property. The Fox Valley Animal Hospital Board will be pursuing other locations. The Calamos Family Foundation was concerned with the location of the new animal hospital being adjacent to Route 38 and the pending residential development south of and across from the Motz farm. The Board will be asking for our help in finding another potential location in the Township.
- Erica Ruggiero briefed me on the current status of the Whitney School House move and restoration project. Erica has had several conversations with the ComEd Project

Manager who is responsible for moving or de-energizing the power line along the route which will be used to move the School House. She expects to receive a contract from ComEd January 15, 2019 which will provide the time line. We expect to start excavation and construction of the foundation in April, followed by moving the School House in May. The cable and phone providers along the route still have to be contracted. The power contract for the School House has been transferred from the previous owners to Campton Township.

- Christopher Kelly has resigned from the Campton Township Solid Waste District Board. Christopher served as Treasurer of the District. We thank him for his work on the Solid Waste Board.
- We are still looking for another member to fill out the Township's Planning Commission. If You are interested, please contact Kimberly Haag.
- On behalf of the Township Board, we wish you all a safe and joyful holiday.

#### **5. Approval of Minutes:**

*a. Board Meeting November 13, 2018:* T. Stutesman moved the Board approve the minutes of the meeting of November 13, 2018. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The motion passed.

#### **6. Citizens' Comments:** None.

#### **7. Old Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Troop 13 Using Community Center as meeting Location:* J. Miller moved the Board table agenda item 7.a. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The motion passed.

*b. Discuss and Act Upon Concerns of Ball Leagues Using Campton Township Fields:* J. Miller moved the Board table agenda item 7.b. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The motion passed.

#### **8. New Business – Presentation and Discussion for Action:**

*d. Review and Act Upon Town Levy Ordinance 18-03T:* T. Stutesman moved the Board approve the Campton Township Tax Levy Ordinance No. 18-03T. S. Galloway seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The Ordinance passed.

*e. Review and Act Upon Road Levy Ordinance 18-03R:* T. Stutesman moved the Board approve the Campton Township Road District Tax Levy Ordinance No. 18-03R. S. Galloway seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The Ordinance passed.

*f. Review and Act Upon Proposed dates for 2019 Board meetings:* J. Miller moved the Board approve the dates for 2019 Board meetings as presented. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The motion passed.

*g. Review and Act Upon Approval for Campton Hills Winter Wonder Event to be Held Feb. 9, 2019:* Phillis Nowicki, Community Relations Commission Chair of the Village of Campton Hills e-mailed asking to reserve the Community Center on Saturday, February 9, 2019 from 11am to 3pm for a Winter Wonder event that will have indoor and outdoor activities including a nature scavenger hunt, ice safety, meet a local author, a dog sled team, and demonstrations of snow art and games. Hot chocolate and smores will be included. J. Miller moved the Board approve the Winter Wonder Event at the Community Center on February 9, 2019. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The motion passed.

#### **9. Claims and Demands Authorized for Payment:**

*a. Town Fund \$4,028.55:* J. Miller moved the Board approve the claims and demands on the Town Fund in the amount of \$4,028.55. T. Stutesman seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The motion passed.

*b. Road & Bridge Fund \$136,899.69:* J. Miller moved the Board approve the claims and demands on the Road & Bridge Fund in the amount of \$136,899.69. S. Galloway seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The motion passed.

*c. Capital Improvement Fund \$0*

*d. Open Space Fund \$35,530.34:* S. Galloway moved the Board approve the claims and demands on the Open Space Fund in the amount of \$35,530.34. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The motion passed.

**10. Executive Session – Land acquisition:** T. Stutesman moved the Board go into Executive Session to discuss land acquisition and include County Board Representative Barbara Wojnicki and Restoration Ecologist Josh Nelson in the meeting. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The motion passed and Executive Session began at 9:40 p.m.

**11. Adjournment:** Supervisor Kuper resumed the regular session at 10:03 p.m. S. Galloway moved the Board adjourn the meeting. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Miller voted aye. Trustee Murphy was absent. The motion passed and the meeting adjourned at 10:05 p.m.

Respectfully Submitted,

Richard Johansen

Clerk