

1. 2. 3. The December 12, 2017 Board meeting was called to order by Supervisor Kupar at 7:40 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupar and Trustees Stutesman, Galloway, and Murphy present. Trustee Miller was absent.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated highway crewmen attended an Arboriculture Training Class on tree cutting and pruning on 11/08/2017 and a seasonal snow plow meeting on 11/09/ 2017. Snowplows and salt spreaders were installed on all trucks for the 2017-2018 winter season; snow route markers were installed along all snowplow routes; brine (geo-melt and salt) was prepared in tanks on trucks to treat roadways; a downed tree was cut and chipped up on Old LaFox Road, and a hanging limb cut down; tree trimming was completed on Campton Hills Road and in all Campton Hills subdivisions; the storage building was reorganized; and a sink hole was repaired on Oak Ridge Road. The Road District contracted with the Village of Campton Hills in Plato Township to pick up and dispose of a dead animal; cold patch Steeple Circle; and pick up brush in subdivisions. The Road District contracted with the Village of Virgil to cold patch I.C. Trail and Welter Road. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; all intersections in the Township and Village were swept; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated we closed off the 2017 assessment year and are beginning the 2018 assessment year.

Solid Waste District – President Steven Cartwright: Absent.

Financial Report – Louise McKay: Finance Director McKay's report stated:

- The final tax distribution from Kane County was November 21st. The actual tax distributions less the annual budget created favorable and (unfavorable) variances: Town \$2,645, net Road (\$9,493) and Open Space \$32,144. There is a remaining distribution from the Village of

Campton Hills to the Road District for approximately \$3,950 that will make the net Road variance approximate (\$5,500).

- PMA investment revenue in the Statement of Revenue and Expenditures is net of the amortization of premiums and discount. The actual cash proceeds from coupon interest deposited in the Maintenance Money Market account was \$5,312.50. On November 30th, \$300,000 was transferred from the PMA Maintenance account to BMO Harris to use for operations for the remainder of the fiscal year.
- Town Fund Administration, Assessor, Parks, and Capital Improvement total expenditures are within budget for the year to date but the several departments are over budget for the month of November due to timing differences between actual expenditures and the monthly budget allocation. All over budget line items have offsetting under budget line items. The Ride in Kane line item is over budget for the year with several months remaining. There are offsetting line items that offset the Ride in Kane overage.
- The Open Space Fund budget will be unfavorable due to the expenditures for the cost of the bond issue.
- Road and Bridge Fund for the month of November is over budget due to timing differences in the

monthly budget allocation. The year to date is currently under budget and it will remain under budget for the year with the current forecast.

- The 2017 Bond Refunding documents were all signed, filed with the Kane County Clerk, and returned to Chapman and Cutler. The closing was on December 6th and the monies due from the Township were wired prior to closing.
- The Levy Ordinances are in Board packets for approval.

Corron Farm Preservation Society Update – Laural Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** the parking lot was regraded and playground equipment inspected.
- **At Burlington Park** leaves were trak vaced and shelves added.
- **At the Community Center** leaves were trak vaced, gutters cleaned, and fallen tree branches removed.
- **At Corron Farm** leaves were trak vaced, gutters cleaned, and a prescribed burn done.
- **At Gray Willows** leaves were trak vaced and gutters cleaned.
- **At the Headwaters Conservation Area** gutters were cleaned, the dog park gate repaired, trails were regraded, playground equipment was inspected, V3 did a prescribed burn, the Fire Department did an inspection, and V3 will seed the wetlands.
- **Brown Road** was closed for the season and the parking lot regraded.
- **At Poynor Park** the parking lot was regraded, a prescribed burn done, turf over seeded, playground equipment inspected, the port o let picked up, and the park closed for the season.
- **At Townhall** gutters were cleaned and the furnace checked out.
- **Harley Woods, Torch Property** no report.
- **In General** all equipment is winterized and stored, traffic barriers to temporally route traffic are being built, a safety meeting was held, snow plows are ready, Huttleson was called for Poynor tile work, the damaged Poynor Park sign is temporarily supported, and the crop at Headwaters is turned over so crop debris does not blow into homeowners' yards.

Natural Resources Monthly Report – Josh Nelson, Ecological Restoration Technician: Ecological Restoration Technician Nelson stated:

- **Projects Completed/Ongoing:**
 1. Cameras are being used at Harley Woods, Corron Farm, and Gray Willows to study wild life.
 2. We assisted Operations staff as needed.
 3. We finished processing native seed we collected.
 4. Birding volunteers continue to monitor all parks.
 5. We conducted prescribed burns at Corron Farm (~130 acres), Poynor Park (~60 acres), Headwaters (~60 acres conducted by V3, Phase 2). A big thank you to all those who made the fall burn season a big success.
 6. We began installation of security cameras at Gray Willows.
 7. We are pursuing leads for donation of hoop houses for growing native plants to restore prairie.
 8. We received a donation of 2000 nursery pots from Midwest Trading with an estimated value of \$3,000.
 9. We updated the Community Garden packet for 2018.
- **Trainings/Meetings:**
 1. We met with Sam Smidt and Sam Heath from Wheaton College, Jerry Johnson of Garfield Farm, and Jonathan Miller of Boy Scout Troop 13 to discuss plans for a cooperative research study on the effects of Deer exclusion areas on Oak regeneration.
 2. Met with Colin Krukiewicz to discuss fundraising options for his Eagle Scout project. We set up a GoFundMe.
 3. Met with Trustee Miller to discuss the access road to the Gray Willows main house.
 4. Met with Drew Frasz regarding support for moving the Whitney School house.
- **Volunteer Service:**

1. Total Volunteer hours to date: 882.5 hours; IRS value: \$21,303.55; Staff value: \$8,825.00

 2. We have improved our volunteer tracking to better record service.
 3. We currently have 13 Volunteer Stewards, with that number continuing to rise.
- **Upcoming:**
 1. We continued Thursday Steward workdays after burn season to focus on invasive species removal.

2. Winter brush clearing.
3. Seeding for the ComEd Green Region grant at Poynor Park.
4. Continuing to work with Wheaton College.
5. Interpretive sign design.
6. Grant applications for assorted projects.
7. Continuing work with Colin Krukeiwicz's Eagle Scout project at Brown Road Meadows.
8. Update management plans.
9. Dormant season weed control.

Gray Willows Planning Committee – Trustee Miller: Absent. Peggy Seehafer of the St. Charles Arts Council spoke here because they plan to locate at Gray Willows in the future. She stated the Arts Council invites Board members to an artists' reception Friday, December 15th, from 6:30 to 8:30 p.m. on Bourbon Street at Pheasant Run.

Website Improvements Report – Trustee Stutesman: T. Stutesman stated Mark Rake, our Township computer expert, wants to focus on the Assessor's website, so we need someone to be on staff for the rest of the web environment. Josh Nelson can work on the Open Space website, but we need to identify other staff people to take ownership of the other parts of our Township website. J. Kupar stated let's hit this hard in January so we can execute soon. T. Stutesman continued we can put together a committee for this project. Who are those people so we can make the RFP (Request for Proposals) soon? J. Kupar continued let's get the RFP out in January with the set of requirements. It's OK for our system to be in the "cloud". E. Murphy agreed.

Supervisor Report – John Kupar: Supervisor Kupar stated:

- The Township received a subpoena on November 27, 2017, from the law firm of Tabet, Divito, and Rothstein, LLC, who represent Maxxam Partners, LLC in their civil action against Kane County. Campton Township is working with its attorney on a response.
- We have been working with V3 to determine the amount of area which will be available for farming next year. We currently lease over 50 acres of land for farming. This provides approximately \$12,500 in yearly revenue for restoration purposes.
 1. The size of the central agricultural field (Field B, C, and E) is about 40 acres.
 2. Here is a summary of the areas and why they cannot be farmed in 2018.
 - Field D, 7.42 acres, North Mitigation Area. This area will be graded next spring if not sooner. The excavated material will be placed somewhere in Field B and/or C.
 - Field E, 19.78 acres, Central Mitigation Area. This area will be graded and drain tiles will be removed next spring if not sooner. The excavated material will be placed somewhere in Field B and/or C.
 - Field F, 1.74 acres. This field may be used as a secondary construction access to the Southern Mitigation Area in order to avoid forested areas. Any excavated material from the Southern Mitigation Area will be placed somewhere in Field B and/or C.
 - Field B, 13.98 acres, and Field C, 7.10 acres. Both of these areas will be utilized for placement of excavated material from all areas. As V3 expects the material will be spread out to blend in with the natural topography to be consistent with the proposed establishment of prairie in these areas, V3 cannot be constrained by any crops about where to place the material.
- The Township received a FOIA (Freedom of Information Act) request on December 7, 2017. The FOIA request deals with a civil action between a former employee and the Campton Township Highway Department. The suit was dismissed without merit. This matter has been referred to the Township attorney for action.
- I met with V3 with regards to wetlands credits and their view of the market for wetlands credits. V3 sees an up-trend in construction for 2018. They believe we will sell the same amount of credits next year as we did in 2017. For 2017, we sold a total of 13.01 credits (3.03 to Illinois Department of Transportation and 9.98 to Union Pacific). **Campton Township was given two checks for the Union Pacific proceeds that totaled \$104,610.46. This represents \$87,137.88 for the 12.5% disposition fee, and \$17,472.58 into the long-term 2.5% maintenance account.**
- I spoke with Jodie Wollnik of Kane County Water Resources to get an update on the water resources study. Kane County has made contact with several owners on Brookhaven Lane under the direction of the ISWS (Illinois State Water Survey). They have spoken and met with several of the owners and presented a similar power point to what was presented at Campton Township's Board meeting. The difficulty lies in pairing of the wells, so while they have some willing participants, the paired well options were not willing to participate. At present, they believe they

have a set of paired wells that the home owners are willing to work with them on. With the holidays and busy schedules, they have not been able to find a time that works for both homeowners to meet. The County's hope is that if they can't meet in December, they will be able to set up a time in early January to get the first two wells on line.

5. Approval of Minutes:

a. Board Meeting November 14, 2017: T. Stutesman moved the Board approve the minutes of the meeting of November 14, 2017. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

6. Citizens' Comments: Clerk Johansen apologized for not sending the November 1st Special Board Meeting minutes. They were prepared but not sent and will be available at the next meeting for approval. The Executive Session minutes of that meeting were approved at the November Board meeting.

7. Old Business – Presentation and Discussion for Action:

a. Discuss and Act Upon Approval of Payment for Website Design of the Township and Open Space Sites: T. Stutesman moved this item be removed from the agenda. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

b. Review and Act Upon Proposal to Add Electronic Leashes as an Option to Hard Leashes for Dogs in Township Parks/Open Space as stated in Campton Township Ordinance No. 96-1T, Chapter VI, Section 11: J. Nelson said if it's an electronic leash it's hard for us to do anything about it. E. Murphy stated we should change the 10 foot leash in the Ordinance to a 30 foot physical leash, but no electronic leash. T. Stutesman moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

8. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Town Levy Ordinance 17-04T: T. Stutesman moved the Board approve the Campton Township Tax Levy Ordinance No. 17-04T. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The Ordinance passed.

b. Review and Act Upon Road Levy Ordinance 17-03R: T. Stutesman moved the Board approve the Campton Township Road District Tax Levy Ordinance No. 17-03R. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The Ordinance passed.

c. Review and Act Upon Proposed Dates for 2018 Board Meetings: T. Stutesman moved the Board approve the proposed Board meeting dates for 2018 as presented. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The Ordinance passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$5,657.37: T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$5,657.37. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

b. Road and Bridge Fund \$35,967.92: T. Stutesman moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$35,967.92. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

c. Capital Improvement Fund \$-0-

d. Open Space Fund \$7,617.73: T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$7,617.73. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

10. Executive Session – Review Executive Session Minutes of November 14, 2017: T. Stutesman moved the Board go into Executive Session for the purpose of reviewing Executive Session minutes of November 14, 2017. J. Kuper seconded the motion. In a voice vote Supervisor Kuper and Trustees

Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed and Executive Session began at 8:35 p.m.

11. New Business Continued: Supervisor Kuper reconvened the regular session.

aa. Review and Act Upon Approve Executive Session Minutes of Nov. 14, 2017: T. Stutesman moved the Board approve the Executive Session minutes of November 14, 2017. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

12. Adjournment: T. Stutesman moved the Board adjourn the meeting. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed and the meeting adjourned at 9:00 p.m.

Respectfully Submitted,

Richard Johansen

Clerk