

1. 2. 3. The December 13, 2016 Board meeting was called to order by Supervisor Kuper at 7:37 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Stutesman and Vandiver present. Trustees Murphy and Miller were absent.

4. Old Business – Presentation and Discussion for Action:

a. Presentation of Final Eagle Scout Report HCA Chimney Swift Tower by Connor Tidler, Troop 56: Eagle Scout candidate Connor Tidler presented stating his Eagle Scout project was completed on November 29th consisting of 110 man hours, a budget of \$800, of which only \$525.28 was used, and donations from Home Depot and Lowes of \$50 each, from the Miller family of \$200, and from the Kane County Audubon Society of \$500. During the project he led three work days to erect a 14 foot tower to house the chimney swift bird. The project went according to plan with no setbacks. In the original budget he did not plan for an informative sign to accompany the tower, however there are funds left over to install a sign which will be done. The Millers and the Audubon Society will be monitoring the tower for signs of chimney swift activity. Special thanks go out to the Kane County Audubon Society, Mr. and Mrs. Miller, Home Depot and Lowes, volunteers that worked on the project, and Campton Township. Supervisor Kuper expressed the thanks of Campton Township for Eagle Scout candidate Connor Tidler's work on behalf of the chimney swift.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated snowplows and salt spreaders were installed on all trucks, and snow route markers installed along all snowplow routes in preparation for the winter season. Roadways were snowplowed and salted on 12/04/2016 throughout Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township. Tree trimming was completed throughout Campton Township, the Village of Campton Hills and on McDonald Road for the Village of Campton Hills in Plato Township. Cold patch repairs were completed for the Villages of Lily Lake and Virgil. Batteries were replaced in flashing warning lights on Beith Road, Campton Hills Road at Anderson Road, Brown Road at Old LaFox Road, Denker Road, and Jens Jensen Lane. This is performed on a bi-monthly basis for safety concerns. All intersections were swept in Campton Township and the Village of Campton Hills; all roadways were assessed for drainage problems and pot holes in the Township and Village; pot holes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and staff checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated he and his son attended the coffee with a cop event at McDonalds and his son Alex got his picture taken with Sergeant Bob Reichardt of the Campton Hills Police. The picture appeared in the Daily Herald. Assessor Rottmann attended the annual Assessor's Assembly at Kane County that is held to update assessors on new laws. He is working on bringing up the 2017 assessment line. Working on values is next.

Solid Waste District – President Jack Berry: Absent.

Financial Report – Louise McKay: Finance Director McKay stated:

- The final tax distribution for the year from Kane County was deposited on November 21, 2016. The following shortfalls for tax receipts are: Town \$621 and Roads \$1,165. Open Space receives only tax receipts for the GO (General Obligation) bond debt so surplus receipts are segregated in the Open Space Tax Receipts bank account that is restricted to bond debt and interest payments only.
- PMA investment coupon revenue for November consisted of a \$5,312.50 deposit in the Maintenance Money Market account. The GE Capital Bank certificate of deposit that matured on 10-19-16 in the amount of \$166,000 was transferred on November 30th to BMO Harris to cover operations for the remainder of the fiscal year.
- The first AG license income check was received in November and since the beginning of December another check was received. There appears to have been an adjustment to the acres that the office was unaware of. The license agreements expire at the end of December and an individual needs to be assigned to renew these agreements and to be the future liaison with the Township.
- Town Fund Administration, Assessor, Parks, and Capital Improvement total expenditures are within budget for the year to date. All over budget line items have offsetting under budget line items. An unexpected furnace repair at Town Hall created a budget overage in Maintenance-Building for the month and year. In addition, there is a \$2,800 shift in wages creating a \$2,800 increase in Town-Parks wages and an offsetting \$2,800 decrease in Open Space wages due to various Town-Parks projects worked on this month.
- The analysis of the Open Space line items as of November, with forecasted upcoming expenses and the analysis will be updated and brought to the meeting. There are no significant changes since last month.
- Road and Bridge Fund expenditures for the month of November and the year to date are over budget. As mentioned previously, the additional Intergovernmental Drainage Roadway revenue offsets the over budget line items for roadway resurfacing and roadway drainage projects.

Corron Farm Preservation Society Update – Tom Corron: County Board Representative Barb Wojnicki stated Tom is working on getting donations to pay for placing Corron Farm on the National Register of Historic Places.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** there was mowing, weed whacking, and core aeration. The playground equipment was inspected, the water turned off and winterized, the asphalt patched and snow plowed.
- **At Burlington Park** there was mowing, a window was repaired, an exterior light added, and snow plowed.
- **At the Community Center** there was mowing, leaves were raked, snow plow markers installed, snow was plowed, and a desk repaired.
- **At Corron Farm** there was mowing and leaves were raked, the gutters on the house cleaned, water was turned off, barn windows repaired, and new shutters were installed on the Hired Hands house.
- **At Gray Willows** grass was mowed and leaves raked, gutters were cleaned at the Open Space offices, the barn door was secured, the furnace repaired at the main house, and snow was plowed.
- **At the Headwaters Conservation Area** grass was mowed, playground equipment inspected, water was turned off and winterized, the dog fountain taken up for service, snow was plowed, and we are getting a quote from Huddleston to fix the plugged tile by Route 38.
- **At the Harley Woods: Torchy Property** grass was mowed, snow markers installed, and snow plowed.
- **At Poynor Park** grass was mowed and core aerated, snow plow markers installed, and the park was closed for the season.
- **At Town Hall** grass was mowed and leaves raked, the furnace serviced, gutters cleaned, and Snow plowed.
- **In General:** at Poynor Park the Sheriff made arrests of seven people for illegal activity; at Corron Farm Trillium Dell's work is progressing on the dairy Barn; operations equipment has been winterized; Z track #11 was retired; Corron Farm passed fire department

inspection; we assisted Lily Lake in installing 90 yards of playground mulch; the architectural survey is complete at Gray Willows; a quote was received for sealcoat at Anderson Park; and a port-o-let was picked up for the winter.

Natural Resources Monthly Report – Ecological Restoration Technician Josh Nelson: Ecological Restoration Technician Nelson stated:

- **Projects Completed/Ongoing:**
 1. Cameras placed in parks have been effective in providing baseline data on wildlife as well as on park usage.
 2. We made preparations for a winter tree/brush clearing.
 3. We cut weeds around young oak trees at Gray Willows.
 4. We began clearing brush from the headwaters fence along Route 38.
 5. Enrichment seed was spread at Harley Woods, Corron Farm, the Headwaters, and Anderson Park.
 6. The harvested seed is ready for processing.
 7. We have begun to recruit volunteers.
 8. Tree/brush removal was done at Gray Willows on the south side of the campground trail.
 9. Tree/brush removal was done at Harley Woods on the southwest portion of the park.
 10. Time was spent assisting Operations staff as needed.
 11. The sign for the Chimney Swift Tower should be back from the printers soon and will be installed early spring once the ground thaws.
 12. Helen Dunn donated the money to have a white oak planted and dedicated at Corron Farm. The increased interest in these dedication trees has been helpful in restoring the savannah.
- **Trainings/Meetings:**
 1. Josh Nelson finished all online training for Prescribed Burn Manager. All that is needed to complete training is to work with Tom Serewicz to do the Apprentice Prescribed Burn Manager portion during spring burns.
 2. Josh Nelson attended the “Plants on the Move” summit at Morton Arboretum. This summit provided a great chance to network with public garden executives/land managers from all over North America. In addition, speakers provided a great deal of valuable information that we can use as we grow our program.
 3. Tim Felski continues to volunteer with Kane County Forest Preserve and St. Charles Park District. He has been bringing back great ideas on how we can grow our program, as well as grow our network.
- **Upcoming:**
 1. Continue winter brush clearing.
 2. Process harvested seed.
 3. Begin scheduling Volunteer workdays.
 4. Meet with partners of the Fox Valley Monarch Corridor grant to make preparations for beginning the project.
 5. Meet with Scouts interested in doing Eagle Scout projects with us.

Educational Opportunities at Campton Properties – Trustee Vandiver: Trustee Vandiver stated there is nothing new to report.

Gray Willows Planning Committee – Trustee Miller: Absent.

Website Improvements Report – Trustee Stutesman: Trustee Stutesman stated we will switch the Township web site over to the new system over the New Year. Then we will test everything and migrate the existing mail boxes over to Google. We will still be in Outlook, but Google is preferred. Then we will eliminate Outlook after a short time. The public won’t see anything different when they access our website.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- We had a meeting with ABC and the Northern Illinois Food Bank (NIFB) to discuss steps forward for the 30 acres adjacent to the wetlands on Route 47 and Beith Road. NIFB

would like to meet with Township staff in January to discuss their experience with Community Gardens and to layout suggested designs and the associated infrastructure. They would like us to survey the community and gauge the amount of interest. This would determine the initial size of the community gardens. They suggested we contact churches, schools, and community groups to see if they would take on some of the gardens.

- We interviewed three candidates for the position of Township Office Administrator. We will interview a fourth candidate next week. We will also interview the finalists next week and make a decision at that time.
- I met with V3 Companies to discuss the progress of both Headwaters wetlands expansion and the Gray Willows wetlands bank. The approval of the Headwaters expansion is imminent. The Gray Willows approval will be delayed. The issue centers on the amount of wetlands buffer credits we will receive. The Corps of Engineers wants to allow us 100% of the available buffer wetlands credits. The United States Environmental Protection Agency (USEPA) and the United States Fish and Wildlife Service (USFWS) only want to allow 30% of the buffer wetlands credits. This will be resolved in the first part of 2017.
- V3 Companies and I met with Carl True of the Split Rail Home Owners Association. The HOA would like the Township to include their wetlands into the Gray Willows wetlands bank. We elected not to pursue this option at this time. The reasons for this are:
 1. The HOA is currently in litigation over the drainage of the wetlands.
 2. The tile structure of the HOA wetlands is not currently understood. This may impact the hydrology of new wetlands.
 3. Adding these wetlands to the current Gray Willows wetlands bank Permit may further delay the project.
 4. We may revisit this issue once the litigation is concluded and the remedial measures to the drainage is completed.
- I wrote a letter to the City of Elgin on behalf of the Township to express our opposition to the Stoney Creek Development. Portions of it were presented by Trustee Miller at a public meeting to discuss the development. A copy of this letter is attached to this report. The letter made two requests which are summarized below:

“Given the change of higher density of homes from the original development proposal of 2005, Campton Township respectfully requests that the developer engage CB&I Environmental and Infrastructure to conduct another sensitivity analysis (using the USGS model) on the effect of the revised development on the underlying aquifers.”

And

“Corron Farm is located adjacent to the proposed development. The Township received government grants to restore the wetlands on the farm.” ... “Given the sensitivity of the wetlands to water quality and ground water availability, Campton Township respectfully requests that the developer engage a qualified independent consultant to model the groundwater recharge zone for the wetlands. Development on areas upgradient to the wetlands can alter the groundwater flow which sustains the wetlands. Change to the subsurface hydrology, as a result of the proposed development activity, could adversely affect the health or eliminate the significant wetlands on adjoining properties. Once the recharge area has been delineated, a secondary study should be undertaken to model the effects of the development on the local hydrology and sustainability of the wetlands.”

- I would like to wish all of you a safe and wonderful holiday season.

6. Approval of Minutes:

a. Board Meeting November 9, 2016: T. Stutesman moved the Board approve the minutes of the meeting of November 9, 2016. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed.

7. Citizens' Comments: None.

8. Old Business Continued – Presentation and Discussion for Action:

a. Review and Act Upon Fox Valley Wildlife use of HCA area of Motz: T. Stutesman moved the Board table this agenda item. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed.

b. Review and Act Upon V3 Ecological Program Management & Maintenance Proposal: T. Stutesman moved the Board table this agenda item. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed.

c. Review and Act Upon Proposed Ponds of Stony Creek Subdivision: T. Stutesman moved the Board table this agenda item. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed.

d. Review and Act Upon Kane County Ground Water Monitoring: T. Stutesman moved the Board table this agenda item. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed.

9. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Town Levy Ordinance 16-03T: T. Stutesman moved the Board approve the Campton Township Tax Levy Ordinance NO. 16-03T. V. Vandiver seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The Ordinance passed.

b. Review and Act Upon Road Levy Ordinance 16-03R: T. Stutesman moved the Board approve the Campton Township Road District Tax Levy Ordinance NO. 16-03R. V. Vandiver seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The Ordinance passed.

c. Review and Act Upon Proposed Dates for 2017 Board Meetings: T. Stutesman moved the Board approve the Campton Township Board meeting dates as presented. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed.

d. Review and Act Upon Wedding Event at Gray Willows June 2017: T. Stutesman moved the Board approve the use of the Gray Willows farm property for the wedding event of Josh Nelson and his intended on June 3, 2017. V. Vandiver seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed.

e. Review and Act Upon Richard Gornick Resignation Letter from the Planning Commission: T. Stutesman moved the Board accept the resignation of Richard Gornick from the Campton Township Planning Commission and offer the thanks of the Township for his valuable service. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed.

f. Review and Act Upon Ordinance Establishing the Reimbursement of all Travel, Meal & Lodging Expenses: T. Stutesman moved the Board approve Ordinance NO. 16-04 establishing the reimbursement of all travel, meal, and lodging expenses of officers and employees in the Township of Campton, Illinois. V. Vandiver seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The Ordinance passed. T. Stutesman stated the Board needs to reevaluate this Ordinance every two years in December.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$5,153.28: V. Vandiver moved the Board approve the claims and demands on the Town Fund in the amount of \$5,153.28. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed.

b. Capital Improvement Fund \$ -0-

c. Open Space Fund \$12,042.02: T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$12,042.02. V. Vandiver seconded the motion. In a roll call

vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed.

d. Road & Bridge Fund \$77,021.32: V. Vandiver moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$77,021.32. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed.

11. Executive Session – Personnel, Land Acquisition, Review Executive Session Minutes of November 9, 2016: T. Stutesman moved the Board go into Executive Session to discuss Personnel, and to review Executive Session minutes of November 9, 2016. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed and Executive Session began at 8:50 p.m.

12. New Business Continued: Supervisor Kuper reconvened the regular session at 8:54 p.m.

aa. Review and Act Upon Approve Executive Session Minutes of November 9, 2016: T. Stutesman moved the Board approve the Executive Session minutes of November 9, 2016. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed.

bb. Review and Act Upon Personnel: T. Stutesman moved the Board table acting on personnel. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed.

13. Adjournment: V. Vandiver moved the Board adjourn the meeting. J. Kuper seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Vandiver voted aye. Trustees Murphy and Miller were absent. The motion passed and the meeting adjourned at 8:56 p.m.

Respectfully Submitted,

Richard Johansen

Clerk