

1. 2. 3. The December 8, 2015 Board meeting was called to order by Supervisor Kupa at 7:36 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Stutesman, Vandiver, Murphy, and Miller present.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated plows and salt spreaders were installed on all trucks for the winter season; snow route markers were installed on all snow plow routes; roadways were snowplowed and salted on 11/21/ 2015 throughout Campton Township, the Village of Campton Hills, and the Village of Campton Hills in Plato Township. Ditch work, including soil and seeding, was done on Willowbrook, Castle, and Colson Drives; Margie and Crescent Lanes; and Woodland and Whitney Roads. Shoulder repair work was done on Bolcum, Anderson, and Beith Roads; and Caribou Trail. A paving project was done on Crawford Road that included applying gravel down at the end of each driveway in the Village of Campton Hills in Plato Township. Dura Patching projects were completed on Beith Road and Palomino Drive. We cleaned roadways and swept up excess stones that resulted from Dura Patching projects in Campton Township and the Village of Campton Hills; picked up garbage along numerous roadways throughout the Township and Village; cut and chipped storm damaged trees and brush throughout the Township and Village; swept all intersections in the Township and Village; assessed roadways for drainage problems and pot holes; repaired potholes with cold patch throughout the Township and Village; checked for the issuance of culvert permits throughout the Township and Village; and checked all stop signs in the Township and Village on a weekly basis and replaced damaged or missing ones. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated we are working neighborhood by neighborhood on the 2016 assessed valuations, and we are getting requests for data regarding District 303's proposal to close Wasco Grade School.

Solid Waste District – President Jack Berry: Absent.

Financial Report – Louise McKay: Finance Director McKay stated:

- PMA investment revenue is stated in the Statement of Revenue and Expenditures. Coupon interest of \$5,323.97 was deposited in the PMA Maintenance Money Market. We are continuing to work with PMA investment advisors to invest remaining funds that have matured. The budgeted \$212,000 needed for Open Space operations was transferred to BMO Harris Open Space Money Market on November 27, 2015; \$46,441.76 was from 2002A PMA Money Market and \$165,558.24 was from 2006A PMA Money Market.
- The \$351,300.00 Good Faith Funds from Robert Baird & Co., the winning bidder for the GO 2015 Refunding Bonds was deposited in the BMO Harris Open Space Money Market account on November 7th. The 2010 Build America Bonds rebate in the amount of \$22,931.86 was wired to the Open Space Maintenance Money Market on November 27th. This rebate is considered to be a grant for accounting purposes and is listed as such on the Revenue to Budget Report.
- Kane County deposited the final distribution of the 2014 property taxes on November 27, 2015. The actual property tax revenue receipts were 99.9% for Town and 100.04% for Road of the anticipated budget, except the Open Space General Obligation (GO) Bonds tax revenue was \$7,360.30 more than budget, or 100.24% of budget. The County assesses a levy for the bond

debt slightly higher than the bond ordinance in order to cover any shortages due to tax abatements, refunds, etc. Any excess tax levy monies for the General Obligation Bond's debt are segregated in the Open Space Tax Receipts bank account. These funds can only be used for the Open Space Program's various General Obligation Bond principal and interest payments.

- Town Fund, Capital Improvements and Open Space Fund expenditures in total are within budget for the year to date. All over budget line items have offsetting under budget line items.
- Road & Bridge year to date is currently under budget in total. It is still possible the Road's budget for the year to incur approximately a \$50,000 deficit if the payment suspension of the Motor Fuel Tax funds by the State of Illinois continues.
- On December 1st I attended the RIK (Ride in Kane) meeting at the County. AID (Association for Individual Development), the main sponsor, will apply for an additional grant to obtain the matching funds the RIK program uses. Campton, as a sponsor, will need to approve the next grant fund application at the January Board meeting.

Corron Farm Preservation Society Update – Vice Chair Judi Arman: Tom Corron, President of the Corron Farm Preservation Society spoke on behalf of the Society stating we got the County's \$39,000 grant check for restoration of the Corron Farm barn. A friend contacted him about sending a fund raising letter to his client base about barn restoration and he got \$6000, and later an additional \$2000. The Preservation Society dinner raised \$6000. Also a donor gave a \$10,000 check on top of the \$39,000 grant, and a Preservation Society Board member gave \$1,500. Tom Serewicz will be project lead for barn restoration and Rick Collins of Trillium Dell has put together a proposed project plan and drawings for barn restoration. Rick recommended the concrete ramp be removed and replaced with a wood ramp. Also that a pitched roof be installed over the concrete bridge from the barn to the silo. Many support timbers need to be replaced and the foundation needs to be repaired where it is cracked and crumbling. The proposal assumes all structures are staying and they all need a new roof including the silo. All contents of the dairy barn need to be removed prior to inspection for the preparation of drawings and project plans. Tom's report projects restoration to begin April 1st, with a completion date of August 15th. Tom added Heidi Crabtree is doing a book about someone who served in the Civil War with a Corron relative.

Village of Campton Hills – Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** ash trees were cut down and hauled away; the west entrance post was replaced; snow plowed; playground equipment inspected; and we received St. Charles North's plans to rebuild the tennis court.
- **At Burlington Park** winter storage preparation was done for mowers and trailers; a 20 yard waste dumpster was delivered; and snow plowed.
- **At the Community Center** snow was removed and sidewalks salted
- **At Corron Farm** an Eagle Scout trail marking project was done; fallen trees were cut and hauled away; snow was plowed; and he met with Tom Corron and Kane County about the dairy barn.
- **At Gray Willows** he spoke to a roofer about a new roof for the house.
- **At the Headwaters Conservation Area** snow was plowed; the split rail fence repaired; playground equipment inspected; he met V3 about the trail system; and the burn pile was burned at Motz.
- **At the Harley Woods Torch Property** snow was plowed.
- **At Poynor Park** snow was plowed, and the playground inspected. It's ready to close for the season.
- **In general:** we met with the Corron Farm barn contractor on 12/7; held a safety meeting; and purchased a generator.
- Mongerson Park: No report.
- Townhall: No report.
- Josh Nelson completed 3 hours of training on GIS (geographical information system). He is also supervising Scout Justin Gray in his Eagle Scout project to restore floor boards at the Gray Willows barn and to provide for handicapped accessibility there.

Educational Opportunities at Campton Properties – Trustee Vandiver: No report.

Gray Willows Planning Committee – Trustee Miller: Trustee Miller stated we had a request for bow hunting. The reply was no.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- **WLS-CBS Wetlands Conservation Easement update** – Ann Zwick, the attorney representing WLS-CBS stated she discussed the boundaries of the easement with WLS and their engineer, and she expects to have a drawing of the easement boundary next week. She will send the draft conservation easement and drawing to Disney for review. The draft agreement should be in hand by January 1st.
- **General Obligation Refunding Bonds** – The Township was very successful in refunding its outstanding General Obligation Bonds, Series 2001, Series 2005B, Series 2006B, and Series 2007. The retired bonds represented interest rates ranging from 3.8% to 5.0%. The interest rate on the new bonds is 2.2311% as adjusted. The par amount of the new bonds is \$15,890,000. This refunding resulted in nominal debt service savings of \$1,015,839.26 worth \$1,193,239.86 on a net present value basis, or 6.722% of refunded principal. Finance Director McKay and Trustee Murphy did an outstanding job in leading this effort for the Township.
- **Gray Willows Farm** – The Fessenden Life Estate of Gray Willows Farm was officially transferred to Campton Township on November 20, 2015. The Township now has full control of Gray Willows Farm. We are looking forward to working with Campton Township residents to develop a master plan of the property. An escrow account was set up by the Fessenden family to pay their share of the repairs to the roof, chimneys, and wooden fascia of the main residence.
- **Manager – Natural Resource Management Position** – Benjamin Haberthur has accepted the position of Natural Resource Manager of Campton Township. He will be responsible for developing resource management plans, and restoring natural areas for all our Township sites. Ben has a Bachelor of Science from California State University in Watershed Ecology. He has also completed graduate work at the University of Idaho in Natural Resources. He was recently with the Kane County Forest Preserve District, where he spent 5 years as the District's Restoration Ecologist. He also worked for the McHenry County Conservation District for 5 years serving as the senior Restoration Technician and GIS Specialist. Ben was also a noncommissioned officer in the Marine Corps, serving from 1999 to 2005. He served in Operation Noble Eagle and Operation Iraqi Freedom. We look forward to having Ben on our team. He will start with us on Monday, December 14th.
- Finally, I wish everyone a safe and Joyous holiday season.

5. Approval of Minutes:

a. Board Meeting November 10, 2015: J. Miller moved the Board approve the minutes of the meeting of November 10, 2015. V. Vandiver seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

B. Special Board Meeting November 17, 2015: V. Vandiver moved the Board table the minutes of the Special Board Meeting of November 17, 2015. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

6. Citizens' Comments: None.

7. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Bee Keepers at Corron Farm and Gray Willows: J. Miller moved the Board table this agenda item. V. Vandiver seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

b. Discuss and Act Upon Concerns of Ball Leagues Using Campton Township Fields: Sue Sobieski with Wasco Girls Fast Pitch stated ball nets are an issue on the third base side. J. Kupa asked what about benches? Answer was bleachers are nice to have. Bill Morrow with Wasco Diamonds on Brown Road Park stated the infield needs conditioner to stabilize it. What is the process to go through to convert soccer fields to baseball? J. Miller asked were grants used for any of this? Answer was no. T. Stutesman stated we moved soccer to these two fields because they were dry, and the fields soccer was on were wet. A. Rottmann stated as originally designed Anderson Park was for baseball, softball, and soccer. If we take away soccer it will turn into baseball only. J. Kupa stated let's look at grant requirements, talk to the soccer leagues, and come up with an answer. The direction to Tom Serewicz is to implement conditioner by purchasing clay or field mix to apply to baseball fields.

8. New Business – Presentation and Discussion for Action:

a. Presentation of Stephen Richmond, Troop 13, Anderson Park Rain Garden Eagle Scout Project: Stephen Richmond of Boy Scout Troop 13 reported on his Eagle Scout project that included installation of a rain garden, a park bench, a limestone trail, and an informational sign at Anderson Park. The rain garden consisted of native vegetation planted in a depression in the ground to filter and absorb excess runoff water. This beautifies the area, mitigates flooding due to rainfall, and reduces chemical pollution. It was placed between two berms. The project took 185.5 man hours to complete. Of these hours, 75 were performed by 21 different scouts and friends, 30.5 were served by adult scout leaders and friends, and Stephen logged 80 hours on the project including planning and execution. The value of donated materials came to \$600, and the sign was paid for by Campton Township. Sponsors included Home Depot that donated materials to construct the bench, Midwest Trading provided the mulch for the garden, Pizzo Native Plant Nursery donated the plants, and Papa John's provided a generous discount on pizza to feed all the workers. The sign frame was welded by Tom Ziffra, and Campton Township provided materials that included the boulders for the garden, the central garden bush, limestone for the trail, the sign post, and many of the tools necessary to complete the project. **Supervisor Kubar said he did a great job. Applause from the audience.**

b. Presentation of Benjamin Dufresne, Troop 13, Poynor Park Dog Park Eagle Scout Project: Benjamin Dufresne of Boy Scout Troop 13 provided a report on the new 150 foot diameter dog park he designed and built at Poynor Park for his Eagle Scout project. It includes two benches, three hoops of different heights for dogs to jump through, a ramp for dogs to run over, and approximately 471 feet of split rail fencing. Planning for the project was completed on June 18th. Construction was on the 24th and 25th of October, and the entrance gates were added on the 4th of November. Because this was a complicated project, fundraising took most of the time between completion of planning and beginning of construction. He raised \$2,606.00. The actual cost of materials and supplies totaled \$2,954.00. A township set aside covered the remaining \$348.00. Construction itself went without a hitch. 27 volunteers worked for a combined 230 hours. The original plan was for fencing an area of 100 feet across, but we increased the size of the area to 150 feet across so there would be more open space for the dogs to run. As a result of this project there is a place where people from all around can bring their dogs and let them run free without leashes. The hardest part was the fundraising since it was such an expensive project. The favorite part was actually building the park and seeing how many people came out to help. Residents and their pets were enjoying the park as soon as it was finished. **Thank you for your support. He received thanks from the Township.**

c. Review and Act Upon Scout 46 Request for Trailer Title: Josh Nelson stated the scout troop can insure it but the Township can own it. T. Stutesman stated the insurance is my concern. We need a lawyer to advise us. J. Kubar stated we need to talk to the carrier and be sure they name us as additional insured. J. Miller stated you create a company, file it with the State, and it carries its own insurance. J. Kubar stated I want to see what insurance the scouts have and ask them to name us as additional insured. We need to table this. The direction to Josh Nelson is to get the scout insurance information, the coverage, and if they name us as additional insured. We want a Certificate of Insurance from the boy scouts. T. Stutesman moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

d. Review and Act Upon Town Levy Ordinance 15-04T: T. Stutesman moved the Board approve the Campton Township Tax Levy Ordinance NO. 15-04T. V. Vandiver seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The Ordinance passed.

e. Review and Act Upon Road Levy Ordinance 15-03R: T. Stutesman moved the Board approve the Campton Township Road District Tax Levy Ordinance NO. 15-3R. V. Vandiver seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The Ordinance passed.

f. Review and Act Upon Proposed Dates for 2016 Board Meetings: T. Stutesman moved the Board approve the Board Meeting Dates for 2016 as presented. V. Vandiver seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

g. Review and Act Upon Updates for Purchasing Policy: J. Miller moved the Board approve the Campton Township Purchasing Policy of May 12, 2009 with the only alteration being on Page 2, line 5, changing "Accountant" to "Finance Director". V. Vandiver seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$4,794.05: V. Vandiver moved the Board approve the claims and demands on the Town Fund in the amount of \$4,794.05. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

b. Open Space Fund \$22,417.41: V. Vandiver moved the Board approve the claims and demands on the Open Space Fund in the amount of \$22,417.41. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

c. Capital Improvement Fund \$ -0-

d. Road & Bridge Fund \$22,067.76: E. Murphy moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$22,067.76. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

10. Executive Session –Personnel: J. Miller moved the Board table this agenda item. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

11. Adjournment: V. Vandiver moved the Board adjourn the meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 9:30 p.m.

Respectfully Submitted,

Richard Johansen

Clerk