

This meeting was held by video conference. Fifteen minutes prior to meeting start time, a link and log in information for Public Attendees was posted on the front page of the Campton Township website at:

www.camptontownship.com

1. 2. 3. The December 8, 2020 Board meeting was called to order by Supervisor Kubar, at home, at 7:30 p.m. The Pledge of Allegiance was recited. Clerk Johansen, at home, called the roll with Supervisor Kubar and Trustees Stutesman, Murphy, and Miller, all at home, present. Trustee Galloway was absent here, but arrived to vote later.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci, at home, stated we are prepared for winter. We prepared brine for tanks on trucks to treat roadways with geo-melt and salt. Campton Township Highway crewmen attended a snow plow meeting and sexual harassment training on 11/18/20. We picked up downed tree limbs on Campton Hills, Town Hall Roads and Woodland Drive on 11/06/20. We cut and chipped up storm damage on Campton Hills Road due to storm damage that occurred on 11/12/20 and we contracted with Lily Lake to cut and chip up storm damage on Hanson Road that occurred on 11/12/20. All essential equipment and buildings are being sanitized on a daily basis; parking slots in buildings A and B were repainted yellow; and No Dumping signs were installed on Garfield Road. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; intersections were swept throughout the Township and Village on a weekly basis; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; we checked all stop signs in the Township and Village on a weekly basis and replaced damaged or missing ones; and we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff. J. Kubar, at home, stated there was an accident where a hatchback vehicle left the road. S. Gallucci, at home, stated yes, the injured party was helicoptered to a hospital.

Assessor – Alan D. Rottmann: Assessor Rottmann, at home, stated they had the Annual Assessors Meeting last week by Zoom. He has a request for funds in the amount of \$9,492.00 for the assessor's office for computers. Does he need the approval of the Board to spend it? J. Kubar, at home, said yes, you need the approval of the Board. If we spend the money, will it get reimbursed? E. Murphy, at home, said we don't know how much we will get back from the State. Al, at home, said we need the new lap-tops. J. Miller, at home, said because it's not on the current agenda, we might need a Special Meeting. J. Kubar, at home, said let's set up a quick meeting for 7:00 p.m. Friday to purchase the computers.

Solid Waste District – Larry Gallagher, President: Solid Waste President Gallagher, at home, stated our meetings are scheduled for the third Wednesday of the month, except we miss December. The meetings are virtual by zoom and we publish a notice.

The 2021 budget is similar to the 2020 budget except we expect more revenue. This is the last year of the agreement with the county vender for household hazardous waste.

Financial Report – Louise McKay, Finance Director: Finance Director McKay appears by written report stating:

- The final property tax distribution from Kane County has been postponed because the tax sale has been postponed. The actual tax distributions less the annual budget created the following budget variances: Town -\$5,890.81, Net Road \$6,360.81 and Open Space \$867.79. Note the additional distribution for Open Space Bonds and Interest may only be used for General Obligation Bond Debt payments and these funds are segregated in the BMO Money Market Campton Township Open Space Tax Receipts. Town's unfavorable variances in property tax distributions will need to be monitored.
- On November 5, 2020 the GO Refunding Bonds 2020 closed successfully. The final paperwork and wire transfer were completed as needed.
- PMA investment revenue in the Statement of Revenue and Expenditures is net of the amortization of premiums and discount. The actual cash proceeds from coupon interest deposited into the Maintenance Money Market account was \$5,312.50.
- Expenditures for Town Fund Administration, Assessor, and General Assistance total expenditures for the month of November have a favorable budget variance and a favorable year to date variance. All over budget line items have offsetting under budget line items. Previously mentioned Town Administration Miscellaneous Income \$5,600 and Intergovernmental Contributions \$2,220 are a partial offset for Parks' \$14,317 year to date budget overage. A portion of wages and personnel expenses overage in Parks has created a favorable personal budget variance Open Space. Unfortunately, the two personal variances are in different funds and cannot be used to offset the other.
- The Open Space Fund for the month of November and year to date budget is favorable except for GO Bond interest expense (account 5250) for Series 2011 was paid a month early due to the refunding. All unfavorable budget variances have offsetting under budget variances.
- Road & Bridge Fund Administration and Maintenance are currently within budget and anticipated to continue to remain within budget.
- The Levy Ordinances were prepared for this Board meeting and the Town Levy and Road Levy are in Board packets for approval. I am working on the final review of the 5 year forecast and will email it to the Board prior to the Tuesday Board meeting.

Corron Farm Preservation Society update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz, at home, stated:

At Anderson Park barricades were placed to close off parking isles, driveway markers were installed, parking lot gravel was regraded, culvert inlets were cleared, and water was shut off for the season.

At Whitney Park driveway markers were installed, leaves were trak-vaced, storm damaged branches were hauled away, and the main house was checked for heat.

At the Community Center driveway markers were installed, leaves were trak-vaced, storm damaged branches were hauled away, gutters were cleaned and the Explorer vehicle was taken to winter storage.

At Corron Farm driveway markers were installed, leaves were trak-vaced, storm damaged trees were removed from trails, gutters were cleaned, and the dog fountain closed for the season.

At Gray Willows driveway markers were installed, leaves were trak-vaced, gutters were cleaned, and cement patched in the driveway.

At Town Hall install snowplow markers, clean gutters, install new mailbox post, turn water off for the season.

At the Headwaters Conservation Area install driveway markers, burn the Motz brush pile, cut/prune trees at Motz, wooden trash can holders removed, repair split rail fence, water winterized for the season.

Poynor Park regrade the parking lot, do core aeration, fertilize the dog pen, inspect the playground, close the park for the season.

Brown Road Meadows: closed for the season.

Harley Woods: Torch Property: No report.

Lily Lake Blue Park: No Report.

In General: Staff assisted with prescribed burns; trucks and equipment was sanitized daily; port-o lets were lysoled daily; repairs to truck #51 included brakes, shocks, and cab mount; office staff was assisted; equipment was moved to Headwaters for winter storage; assisted TOIRMA in tour of our sites; Covid-19 signs in parks were updated; truck 22 passed emissions.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson, at home, stated:

Projects Completed/Ongoing:

- Began winter brush clearing projects. Focused on Harley Woods and the Tucker Run Project at Gray Willows.
- Assisted Operations staff as needed.
- V3 continues work on the Gray Willows and Headwaters wetland restoration. Conducted prescribed burn in north wetland at Gray Willows.
- Coordinating with Open Space Foundation and Corron Farm Preservation Society regarding grant projects. Began work on Harley Woods clearing efforts.
- Processing harvested seed.
- Working on various marketing projects including brochure (complete), website, development of style guide, and improvement of digital and social media presence.
- Assisted with precautions and maintenance related to Covid 19 virus.
- Wrapped up fall prescribed burn season. Thanks to good weather this was likely the best fall season on record. Including the first fire ever through the savanna at Gray Willows and critical areas burned in the Corron Farm woods.
- Wrapped up fall weed control projects.
- Assisted with Troop 13 Community Center remodel projects.

Trainings/Meetings

- Max Anderson completed NWCG S-110 wildland fire course
- Conducted chainsaw safety training with staff
- Met with multiple scouts about Eagle Scout Projects
- Max Anderson completed 1 of 2 apprentice burn manager training burns

Volunteer Service

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	1811.5	\$49272.8	\$19926.5
Volunteer Steward Hours to Date	429.5	\$11682.4	\$4724.5

- Planning winter volunteer days.

Social Media/Marketing Insights

- Facebook followers 549 (+5). Email Newsletter Subscribers: 671 (-4)

No events attended due to virus

Website Improvements Report – Trustee Stutesman: T. Stutesman, at home, stated nothing to report this month.

Planning Commission Report – Jesse Varsho: Planning Commission Chairman Varsho, at home, stated we have not had a meeting. Our next meeting is January. We received a zoning application for a veterinary clinic. E. Murphy, at home, stated she has heard about a local land use application for an outdoor adventure thing for young people featuring creative arts.

Supervisor Report – John Kupa: Supervisor Kupa, at home, stated:

- He attended the Northwest Planning Commission meeting regarding water planning. There were wells in Campton Township going into the Saint Peter Aquifer that were not cased. We have thousands of wells taking water out of the Saint Peter aquifer. The County allowed this and issued permits for it.
- We are working with Mystic Vail on our Schoolhouse. We got a proposal to replace doors, windows, roof, siding, and limestone viner for 243K. A high price. It's old technology. He asked them to space this out over two or three years for us to handle cost. To do it right, period correct.
- We are working on land acquisition in Exec Session.
- Conservation Foundation might help us get buffalo on our open space.
- The Corron Farm Preservation Society will pay for mold remediation and lead paint remediation at Corron Farm

5. Approval of Minutes:

a. Board Meeting November 10, 2020: T. Stutesman, at home, moved the Board approve the minutes of the meeting of November 10, 2020. E. Murphy, at home, seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

6. Citizens' Comments No Citizens' Comments.

7. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Purchase of 16' Dump Trailer: J. Kupa, at home, said let's get more bids. J. Miller, at home, moved to table this item. T. Stutesman, at home, seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

8. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Town Levy Ordinance 20-02T: T. Stutesman, at home, moved the Board approve the Campton Township Tax Levy Ordinance No. 20-3T. J. Miller, at home, seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The Ordinance passed.

b. Review and Act Upon Road Levy Ordinance 20-02R: T. Stutesman, at home, moved the Board approve the Campton Township Road District Tax Levy Ordinance No. 20-2R: E. Murphy, at home, seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The Ordinance passed.

c. Review and Act Upon Proposed Dates for 2021 Board Meetings: E. Murphy, at home, moved the Board approve the proposed dates for 2021 Board meetings. T. Stutesman, at home, seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

d. Review and Act Upon Appointment of a Deputy Clerk: E. Murphy, at home, stated we don't have a candidate. J. Miller, at home, moved to remove this item until we get a candidate. E. Murphy, at home, seconded the motion. Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$3,545.65: T. Stutesman, at home, moved the Board approve the claims and demands on the Town Fund in the amount of \$3,480.10. E. Murphy, at

home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

b. Road & Bridge Fund \$25,109.17: J. Miller, at home, moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$25,109.17. T. Stutesman, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

c. Capital Improvement Fund \$0

d. Open Space Fund \$43,138.51: J. Miller, at home, moved the Board approve the claims and demands on the Open Space Fund in the amount of \$43,138.51. T. Stutesman, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

10. Executive Session – Review Executive Session Minutes of November 10, 2020; Land Acquisition; Personnel Issues; Legal Issues: T. Stutesman, at home, moved the Board go into Executive Session for the purpose of Reviewing the Executive Session minutes of November 10, 2020 and for discussing land acquisition. S. Galloway, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed and Executive Session began at 8:15 p.m.

11. New Business Continued: Supervisor Kuper reconvened the regular session at 8:36 p.m.

aa. Review and Act Upon Whether to Approve Executive Session minutes of November 10, 2020: J. Miller, at home, moved the Board approve the Executive Session minutes of November 10, 2020. T. Stutesman, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

12. Adjournment: J. Miller, at home, moved the Board adjourn the meeting. T. Stutesman, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye, and the meeting adjourned at 8:40 p.m.

Respectfully Submitted,

Richard Johansen

Clerk