

1. 2. 3. The December 9, 2014 Board meeting was called to order by Supervisor Kupar at 7:35 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupar and Trustees Vandiver, Murphy, and Miller present. Trustee Stutesman was absent.

4. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Eagle Scout Adam Finke Final Report of Projects at Corron Farm: Eagle Scout candidate Adam Finke of Scout Troop 14 reported on the kiosk which is the second half of his project. He and his Dad began work on it in a shop at home and brought it to Corron Farm where they poured concrete to support it. It has a tin roof and is already being used by posting open space information on it. J. Miller stated Adam also did a great job on the first half of his project which was the mulched trail completed at Corron Farm in time for Prairie Fest. Eight truckloads of mulch were used to create the trail the first day, and one and one half truckloads the second day. Adam said ten to 13 guys worked for four hours the first day, and he and his Dad finished up the second day, in order to get it ready for Prairie Fest. It took a total of 96 hours. There is a sign on the project with Adam's name. He thanked Lisa Mertz, Tom Serewicz, the Campton Township Board and Highway District, and everyone who helped. The Supervisor expressed the appreciation of the Board for Adam's outstanding contribution to the Township.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated there was some ice and snow last month but there has been good weather lately. The long range forecast is no snow for the rest of this year. We have material available if pot holes develop. There is enough salt on hand for this winter. We paid \$53.00 per ton which is a good price compared to some other governmental bodies that are paying much more because of later ordering. We have used geomelt instead of chloride for the last 8 years because it does not rust cars and it is better for pets that can walk on it and lick their paws without harm. Plows and spreaders were installed on all trucks for the winter season; snow route markers were installed on all snowplow routes; crewmembers attended a snowplowing and safety meeting; brine was applied to main roads and subdivision streets; roadways were plowed and treated on 11/15, 11/16, 11/22, and 11/25 throughout Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township (drifting snow). Road and drainage projects which consisted of digging out culvert ends, culvert openings, replacing culverts, catch basins, and 3" to 4" drain tiles were completed; soil and seed was applied to shape ditches for the installation of landscape matting and rip/rap on road and drainage projects. Asphalt surfacing, shoulder gravel, and landscape work was completed on Campton Hills and Pine Hills Roads; Deer Run Drive and Cloverfield Circle. Dura Patching was completed on Anderson and Far View Roads; roadways were cleaned and excess stones swept up from Dura Patching projects in Campton Township and the Village of Campton Hills; shoulder recovery was completed on Anderson, Bolcum, Beith, Brown, and Old LaFox Roads. (Shoulder recovery is the term used to describe the use of a tool to return gravel that spread on the grass, to the shoulder.) The road crew cut and chipped storm damage throughout Campton Township and the Village of Campton Hills; swept all minor intersections in the Township and Village; assessed roadways for drainage problems and pot holes; repaired pot holes with cold patch throughout the Township and Village; checked for culvert permits throughout the Township and Village; and checked all stop signs in the Township and Village on a weekly basis and replaced damaged or missing ones. Ongoing maintenance on Township vehicles and equipment was performed in house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated we are done with the Board of Appeals hearings for this year. Next year is the quadrennial reassessment of all properties in the Township. J. Kupar asked how are home values doing now? Answer was for sales the market has stopped declining. Housing values are holding steady now.

Solid Waste District – President Jack Berry: Absent.

Financial Report – Louise McKay: Finance Director McKay stated:

- Budgeted property tax revenue receipts were within .11% of the actual tax distributions from the County except the Open Space General Obligation (GO) Bonds tax revenue was \$13,000 or .48% higher than budget. The County assesses a levy for the bond debt slightly higher than the bond ordinance in order to cover any shortages due to tax abatements, refunds, etc. Any excess tax levy monies for the General Obligation Bonds debt are segregated in the Open Space Tax Receipts bank account. These funds can only be used for the Open Space Program's various General Obligation Bond principal and interest payments.
- Deposits into Open Space during November included one of the farm license payments and the manure spreading payment. The rest of the farm licenses are due by the end of December and these payments are being tracked for their timely receipt.
- The Line Item Budget Adjustments draft report for this fiscal year lists known or anticipated over budget line items and offsetting under budget line items by fund. Town, Capital Improvements, and Open Space are within their total budget for the fiscal year. The Road Fund appears it will be over budget due to an unanticipated equipment repair.
- The levies for the Township and Road District were completed this month and are listed under New Business on the agenda. We have draft tentative budgets. The draft budgets are based on historic figures and need to be updated with planned projects after review by department supervisors.

Corron Farm Preservation Society Update – Vice Chair Judi Arman: Vice Chair Arman stated the Preservation Society has scheduled a **Winter Wonders of Corron Farm** event at the farm for January 24th from 10:00 a.m. to 3:00 p.m. They will take people out for snowshoeing, or compassing if there is no snow. L.L. Bean will provide 20 pairs of snowshoes. There will be Snow Princess and Snowman characters there to read stories to kids. We will have reindeer. Reindeer people will handle them in the south pasture. We will have a snowball throwing contest, and we are working with the fire department for approval of a bonfire. There will be a local caterer for food, with hot chocolate and cider for free. They request permission to place signs advertising the event. The charge will be \$5.00 per person or \$25.00 per family and this goes to the Corron Farm Preservation Society.

Village of Campton Hills – President Patsy Smith: Absent.

Open Space Program Manager – Lisa Mertz: Open Space Program Manager Mertz stated she is researching grants and fundraising; the Corron Farm Preservation Society will attend a December 17th planning session; events included a bird walk and a guided tour of 15 people of the Gray Willows planning group; staff will go to pesticide class; she is looking into joining the Association of Volunteer Administrators; and she recommends a different date than September 20th for the 2015 Prairie Fest because of schedule conflicts. J. Kupar said the prairie looks the best in September so make it the weekend before or the weekend after September 20th. She asks for advice on the proposed donation of a picnic table by Kiwanis. V. Vandiver said Carl Biegler of Kiwanis will donate a picnic table for Town Hall. Have him buy the picnic table at Home Depot or Menards.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- At Town Hall dried plants were cut and removed from landscape beds.
- At Gray Willows trees were cut on the north trail and the brush pile burned.
- At the Community Center dried plants were cut and removed from landscape beds.
- At the Headwaters Conservation Area:
 1. Gravel was added to the parking lot.
 2. Gravel was added to the driveway at Motz.
 3. The brush pile was burned at Motz.
 4. The horse trails were closed.
 5. The fire inspection was passed.

- At Burlington Park:
 1. The garage framing and insulation installation is near completion.
 2. The alarm company is set up for install.
 3. We have a quote on the well.
- At Corron Farm:
 1. Trees were cut up on the new trail for safety.
 2. A fallen oak tree in the woods was cut up.
 3. Broken barn windows were replaced.
 4. The barn door track was repaired.
 5. A sign was added to the kiosk for the Corron Farm Preservation Society.
 6. An Eagle Scout Plaque was ordered for the kiosk.
- At Poynor Park:
 1. Shingles dumped at Poynor Park were cleaned up.
 2. The park was closed for the season.
- No Report on:
 1. Harley Woods.
 2. Anderson Park.
 3. Mongerson Park.
- In General:
 1. Herbicide class was set up for all staff.
 2. We met with the Forest Preserve regarding the spring burn.
 3. All playground inspections were done.
 4. All seasonal Porta Pottys were picked up.
 5. Passed all N.W.C.G. (National Wildfire Council Guidelines) burn classes. The Certificate is on file in the office.

Educational Opportunities at Campton Properties – Trustee Vandiver: No Report.

Gray Willows Planning Committee – Trustee Miller: Trustee Miller stated residents had a good walking tour of Gray Willows. There was a suggestion for an ice skating rink at Gray Willows. It could also be located at another site.

Joint Environmental Resource Management Committee: J. Kupa stated he is no longer a member of this committee. It did not meet this month.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- We met with Patrick Kennedy and Mike Slowinski of the V3 Companies several times over the last month to discuss additional development of the Headwaters Conservation Area wetlands bank. V3 has developed concept plans for Phase II and III of the Headwaters project. In addition we discussed concepts for revised contractual arrangements to insure that the Township receives adequate funds for the long term maintenance of the wetlands. V3 will present their concept plan to the Township Board tonight.
- He also had conversations with Bob Kay of the United States Geological Survey out of the DeKalb office. Bob asked if the Township would like to create a water quality monitoring program in Campton Township. This would involve bi-annual water testing from several wells in the Township to test for herbicides, pesticides, and organic and inorganic contaminants of concern. He would like to present this concept to the Board at our January meeting.
- Finally, I would like to wish everyone a happy and joyful holiday season. I hope the New Year brings you happiness and health.

6. Approval of Minutes:

a. Board Meeting October 14, 2014: V. Vandiver moved the Board approve the minutes of the meeting of October 14, 2014. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

b. Board Meeting November 11, 2014: J. Miller moved the Board approve the minutes of the meeting of November 11, 2014. V. Vandiver seconded the motion. In a voice vote Supervisor Kupa and Trustees Vandiver and Murphy voted aye. Trustee Miller abstained because he was not at that meeting. Trustee Stutesman was absent. The motion passed.

7. Citizens' Comments: Jack Shouba stated people are not picking up after their dogs at Corron Farm. In DeKalb they put up signs that said if you don't pick up after your dogs they will close the area to dogs. Discussion was for staff to consider a number of solutions to this problem. Jack continued stating he would like to have meetings of the committee of the whole before the regular meeting. J. Kuper stated we had one scheduled but not enough Trustees could make it. Jack continued stating there are homeowner associations meetings that we could make Open Space presentations at. He offered educational training on prairies that he characterized as **"the good, the bad, and the ugly for plants."** The cost is \$200 with \$10 off for each person attending. John said he would get 10 people for February.

8. New Business – Presentation and Discussion for Action:

a. Discuss and Act Upon Concerns of Ball Leagues Using Campton Township Fields: David Hyman of **Wasco Girls Fast Pitch** stated everything is going great. ***Applause.*** Bill Morrow of **Wasco Diamonds** stated things are going well. They are working with Boys Baseball. At fields 1 and 2 they replaced drain tiles, and they could use another bleacher out there.

Chris Bell of **Wasco Boys Baseball** requested:

- Fences at the Legion field be pushed back from 200 to 225 feet. This means moving the back fence 15 feet, and moving home plate. Al Rottmann stated you need to locate the septic field and the septic leader so the move does not damage the septic field. John Kuper stated **we need written understanding that if damage is done you will fix it, and if the engineer says additional laterals are needed, it will be done.**
- Secondly, Chris stated **Wasco Boys Baseball is requesting lights at LaFox Fields.** There are four fields there, including two fields that need Township approval, and two fields that need Kane County Forest Preserve approval. Supervisor Kuper said lights at baseball fields are an extremely sensitive concern of neighboring subdivisions. **You will need approval of the homeowners associations of Fox Mill, and Fox Creek, as well as the homeowners in Wasco for lights at these fields. Also you need approval of the Kane County Forest Preserve for two of the fields, before bringing all four fields to Campton Township and the Village of Campton Hills for approval.**

b. Review and Discuss V3 Proposal for Wetland Bank: Patrick Kennedy and Tom Slowinski of V3 Companies presented a proposal for an expansion of the Wetland Bank at the Headwaters Conservation Area. They began by presenting a history of the existing wetland bank by comparing the original plan with its actual outcome over the years. This showed less total credits, less credit sales, and less township distribution income, and less township maintenance fee income than planned. They propose to expand the area of the wetland bank into new ground at Headwaters. From their Phase 2 Expansion of Proposed Conditions Map they state they are asking Township permission for them to spend more money from which the Township and V3 both make more money. They state success depends on the marketplace but the marketplace is improving. They propose to begin drain tile work in the spring beginning a 5 year monitoring plan. Under the existing split between the Township and V3, at 5.88 credit sales per year through the year 2022, Township income per year is \$30,584.00. Under V3's proposed revised split, at 5.88 credit sales per year through the year 2022, Township income per year is \$50,841.00. To do now:

- Consider the recommended plan
- Consider the revised split
- Consider a contract extension

There is no decision to be made now. J. Kuper stated we need another meeting early next year to discuss economics. In the meantime we will walk the proposed expansion area to see what is there.

c. Review and Act Upon Policies and Procedures for Preparing and Updating Disclosures: Finance Director McKay stated these are updated requirements for providing disclosure information on Open Space bonds to bond holders. E. Murphy moved the Board approve the **Campton Township, Kane County, Illinois (the "Township") Policies and Procedures for Preparing and Updating Disclosures.** J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

d. Review and Act Upon Town Levy Ordinance 14-04T: J. Miller moved the Board approve the Campton Township Tax Levy Ordinance NO. 14-04T. E. Murphy seconded the motion. In a roll call vote

Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

e. Review and Act Upon Road Levy Ordinance 14-03R: E. Murphy moved the Board approve the Campton Township Road District Tax Levy Ordinance NO. 14-03R. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

f. Review and Act Upon White Oak Woods Minor adjustment Building Setback Line: J. Miller moved Campton Township decline comment. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

g. Review and Act Upon Proposed Dates for 2015 Board Meetings: J. Miller moved the Board approve the proposed dates of 2015 Board meetings as amended to say the year is 2015 for each month. E. Murphy seconded the motion as amended. In a voice vote Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion as amended passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund - \$3,733.38: J. Miller moved the Board approve the claims and demands on the Town Fund in the amount of \$3,733.38. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

b. Capital Improvement Fund - \$1,473.84: J. Miller moved the Board approve the claims and demands on the Capital Improvement Fund in the amount of \$1,473.84. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

c. Open Space Fund - \$6,399.83: E. Murphy moved the Board approve the claims and demands on the Open Space Fund in the amount of \$6,399.83. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

d. Road & Bridge Fund - \$64,374.53: J. Miller moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$64,374.53. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

10. Executive Session – Open Space and Parks Personnel Staffing; Review Executive Session Minutes of September 9, 2014, October 14, 2014, and November 11, 2014; Review Whether to Open Executive Session Minutes; Review Whether to Destroy Approved Executive Session Audio Tape Minutes Older than 18 Months: E. Murphy moved the Board go into Executive Session for the purpose of reviewing Open Space and Parks personnel staffing; reviewing Executive Session minutes of September 9, 2014, October 14, 2014, and November 11, 2014; reviewing whether to open Executive Session minutes; and reviewing whether to destroy approved Executive Session audio tape minutes older than 18 months. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed and Executive Session began at 10:20 p.m.

11. New Business Cont. – Supervisor Kuper reconvened the regular session at 11:30 p.m.

h. Review and Act Upon Personnel Staffing: J. Miller moved the Board table personnel staffing. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

i. Review and Act Upon Approve Executive Session Minutes of September 9, 2014, October 14, 2014, and November 11, 2014: J. Miller moved the Board approve the Executive Session minutes of September 9, 2014, October 14, 2014, and November 11, 2014. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

j. Review and Act Upon Whether the Need for Confidentiality Still Exists for Executive Session Minutes: V. Vandiver moved the Board approve opening all Executive Session minutes of Open Space properties

purchased in 2003, but that the need for confidentiality still exists for all other Executive Session minutes not yet opened, including those properties not yet purchased, all personnel, and all litigation. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

k. Review and Act Upon Whether to Destroy Approved Audio Tape Executive Session Minutes Older than 18 Months: V. Vandiver moved the Board approve destroying all approved Executive Session audio tape minutes older than 18 months. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

12. Adjournment: J. Miller moved the Board adjourn the meeting. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed and the meeting adjourned at 11:40 p.m.

Respectfully Submitted,

Richard Johansen

Clerk