

1. 2. 3. The February 10, 2015 Board meeting was called to order by Supervisor Kuper at 7:40 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Stutesman, Vandiver, and Murphy present. Trustee Miller was absent.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci provided a 4 page handout entitled Campton Township Highway District Snow Removal, **Frequently Asked Questions**. He stated residents may find this information by going to the Campton Township home page, click on Highway District, then click on the first item "Highway District Snow Removal", to have their questions answered. He stated untreated salt was mixed with geo-melt to make brine for tanks and trucks to treat roadways. Tree trimming was completed along numerous snowplow routes. We have been snowplowing for 36 straight hours. We snowplowed and treated roadways on 1/6, 1/8, 1/9, 1/10, 1/11, 1/12, 1/25, 1/27, and 2/1/2015 throughout Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township due to drifting snow. Subdivisions and main roads were winged back for safety concerns in Campton Township, the Village of Campton Hills, and the Village of Campton Hills in Plato Township. The Highway District repaired damaged mailboxes and posts; assessed roadways for drainage problems and pot holes; repaired pot holes with cold patch throughout Campton Township and the Village of Campton Hills; swept all minor intersections in the Township and Village; checked all stop signs in the Township and Village on a weekly basis and replaced damaged or missing ones; and checked for culvert permits throughout the Township and Village. Ongoing maintenance of Township vehicles and equipment was performed in house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated we are in the process of reassessing properties and are about 20% of the way through. There have been sizable increases in property values, generally the higher end houses going up more. We will turn in the books to the County by June 1st. The Illinois Department of Revenue will give the multiplier.

Solid Waste District – President Jack Berry: Solid Waste President Berry stated the new contract with Waste Management is completed and in the hands of the lawyers, theirs and ours. Our next meeting is next Wednesday at 7:30 p.m. at the Community Center. We will wrap up the contract at the end of this month and host a face to face forum at the end of March. Price varies by size of container. A 35 gallon container is \$13.00 per month or \$52.00 for four months service. A 64 gallon container is \$17.00 per month or \$68.00 for four months service. Both of these require a \$2.85 sticker on each extra bag outside the container. A 96 gallon trash cart is \$19.95 per month or \$79.80 for four months service with no sticker fees for extra bags outside the cart. That is for garbage pick-up. There is no charge for recycle pick-up. This is no increase in price.

Financial Report – Louise McKay: Finance Director McKay stated:

- The Line Item Budget Adjustments draft report for this fiscal year lists known or anticipated over budget line items and offsetting under budget line items by fund. Capital Improvements (+ \$3,490) and Open Space (+22,410) are within their total budget for the fiscal year. The Town Fund (- \$1,090) and Road Fund (- \$12,185) appear that both will be over budget. Town Fund is due to wages related to remodeling the Burlington Park garage and Road Fund due to an unanticipated equipment repair.
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- Issuance of W-2's was time consuming due to the necessity of installing an Abila update and obtaining the correct W-2 4 up forms vs. the 2 up forms. The W-2's and 1099's were completed and mailed.
- The timing of the responses to our requests for an audit proposal may not arrive until after our meeting. This agenda item may have to be tabled to the next Board meeting.
- Work on the 2015-2016 draft budgets continues. The January 31st workbook of Budget Comparisons for the various funds will be provided shortly.

Corron Farm Preservation Society Update – Vice Chair Judi Arman: Absent.

Village of Campton Hills – President Patsy Smith: Absent.

Open Space Program Manager – Lisa Mertz: Open Space Program Manager Mertz stated:

- The next scheduled **volunteer workday** is Saturday February 14th from 9:00 a.m. to noon at Corron Farm.
- **Events include:**
 1. Winter birds of Illinois on January 30th that was attended by 28 people.
 2. The “Good, the Bad, and the Ugly” plant program on February 5th that was attended by 14 people.
 3. The dragonflies program scheduled for February 13 has 30 people registered so far.
 4. Pending programs include honey bee keeping, native bees, stream monitoring, and butterflies.
 5. In cooperation with Pam Otto of the St. Charles Park District we will be working to recruit and train volunteer frog monitors on February 23rd.
- **Networking:**
 1. The open space program events e-mailing list now contains 275 addresses, and continues to grow. The list now includes contacts for other organizations websites.
 2. I will attend the Conservation Foundation's Environmental Summit on February 19th and the DuPage Association of Volunteer Administrators on February 25th.
- **Natural Resource Management and Grants:**
 1. At Corron Farm seeds for flowering plants were sown in the woodland closest to the parking lot, and seeds will be sown in the prairie near the corner at Silver Glen. Young oaks near the parking lot and picnic area were pruned for disease prevention.
 2. One of our natural areas restoration volunteers passed the test for her herbicide license.
 3. Witness Tree and I discussed modifying the schedule of field work at Harley Woods by substituting garlic mustard management in place of cutting additional brush, and moving the grant project deadline from March 15 to April 15. The new ComEd grant completion deadline was approved.

Operations Manager – Tom Serewicz: Operations Manager Serewicz appeared by written report stating:

- At **Gray Willows** snow was plowed. Trees were cut on the north trail and a burn pile burned. **Vandalism occurred at the scout camp. A huge unicorn bee hive was removed and taken away. It was high off the ground. Supervisor Kuper gave staff direction that signage be prepared that states removal of flora and fauna will be prosecuted to the fullest extent of the law. See Illinois Statutes. These signs are to be placed at all sites.**
- At the **Community Center** snow was plowed and sidewalks were shoveled and salted.
- At **Burlington Park** snow was plowed, drywall taped, and an alarm service installed.
- At **Harley Woods** snow was plowed.
- At **Anderson Park** snow was plowed. There was a break in at the concession stand.
- At **Corron Farm** snow was plowed, and a downed tree removed from the trail. Support was provided for Winterfest and a meeting held with Jack Shouba to discuss garden expansion, burn piles in the woods, and preservation of oak trees by prescribed burns.
- Poynor Park is closed for the season.
- There is no report on Town Hall, the Headwaters Conservation Area, or Mongerson Park.
- **In General:**
 1. We held a monthly safety meeting.
 2. Submitted our budget “Wish List”.

3. Staff met with Jack Shouba February 5th.
4. Staff went to a prescribed burn seminar with the Elburn Fire Department at the Forest Preserve on February 25th.
5. We agreed to participate in the Court Supervision Program with Kane County Courts to provide free workers for the Township.

Educational Opportunities at Campton Properties – Trustee Vandiver: Trustee Vandiver stated she would like to arrange a concert in the park at Gray Willows or Corron Farm by middle school students. She will contact both middle school music programs to see if we can arrange this for late fall or early spring 2015 or 2016.

Gray Willows Planning Committee – Trustee Miller: Absent. J. Kupa stated the committee will meet here February 20th.

Joint Environmental Resource Management Committee: No report.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- **Bull Run Equestrian Center** – I am continuing to meet with the owners of the Bull Run Equestrian Center, Andrea Redmond and William Furgeson. We discussed several strategies for extending their lease of this Township owned property. At the March meeting Andrea and Bill will present concepts for extending their lease. In addition, they will provide a presentation of the Bull Run Farm and the activities and programs they have.
- **Headwaters Phase II Wetlands Bank** – We met with the V3 Companies to discuss further development of the Phase II and Phase III wetlands bank. This should add an additional 33 plus acres of wetlands to the Headwaters wetlands bank. V3 would like the Board to approve the expansion of the wetlands and extend the existing contract for this additional work. V3 would like to meet with the Board Monday February 23rd at 7:30 p.m. at Town Hall. They indicated they were the successful bidder for the sale of 8.5 acres of wetlands credits. The buyer is the Illinois Department of Transportation but the contract is currently on hold because the Governor has placed a hold on new contracts.

5. Approval of Minutes:

a. Board Meeting January 13, 2015: E. Murphy moved the Board approve the minutes of the meeting of January 13, 2015. V. Vandiver seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee Miller was absent. The motion passed.

6. Citizens' Comments: Barb Wojnicki stated she went to the Winter Wonders of Corron Farm event that was put on by the Corron Farm Preservation Society and she and Tom Corron discussed a Riverboat grant for the Corron Farm barn. She then spoke with John Hoscheit, Chairman of the Riverboat Grant committee of the County Board, about getting a Riverboat grant for the barn. Hoscheit said the way to do it is for Tom to work with her in applying for the grant. Applications are due in April. She will help Tom to apply for the grant. Chairman Lauzen favors not for profits and the Preservation Society is a not for profit. Therefore the Preservation Society should apply with the support of Campton Township. We should work with matching funds. She understands that before we deal with the roof we need to stabilize the barn. That issue is the bowing out of the barn and the foundation. We need to find out how much cost is involved to fix the stability. She said she will work with Tom Corron, Louise, and Lisa on the application, and she will contact the Azini brothers for assistance.

7. Old Business – None.

8. New Business – Presentation and Discussion for Action:

a. Discuss and Act Upon Presentation to Use a Township/Open Space Property for Christmas Event: Sally and Julia Smith speaking for the "Christmas in the Country" crafters requested the use of the Gray Willows barn as a venue for the sale of handcrafted goods by local artisans with a \$2.00 suggested donation to benefit the Fox Valley Volunteer Hospice. This is a proposed Christmas event for November 2015. J. Kupa suggested Corron Farm would be a better venue for the event. Board members agreed it would be necessary to discuss this with the Corron Farm Preservation Society to be sure they approve. J. Kupa stated he would get in touch with the Corron Farm Preservation Society to get their approval for the Christmas crafters to use Corron Farm for their event. He will report back the final approval. J. Kupa moved the Board approve the use of Corron Farm for the Fox Valley Volunteer Hospice event, "Christmas in the Country" on Friday November 6, 2015 from 6:00 to 9:00p.m. and Saturday November

7, 2015 from 10:00 a.m. to 5:00 p.m. The motion was seconded by V. Vandiver. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee Miller was absent. The motion passed.

b. Discuss and Act Upon Prairie Fest 2015: J. Kupa stated this year is the 180th anniversary of the Corron family in Campton Township. We need the Corron Farm Preservation Society to participate in Prairie Fest to show how the Corrons lived, how they worked, and how they played. Let's sign up people to participate in this event. V. Vandiver stated "Pioneer Girl" was written by Laura Ingalls Wilder about the life of pioneers. She was the author of the Little House on the Prairie series and "Pioneer Girl" is being published this year. As a child Laura Ingalls lived with parents, grandparents and cousins, in Plato Township, the next township north of Campton Township. They visited the Corrons to buy vegetables. She will ask the publisher of Pioneer Girl to participate with Campton Township at Prairie Fest. T. Stutesman moved the Board approve not to exceed \$2,500 for Prairie Fest on Saturday September 26th, 2015. The motion was seconded by E. Murphy. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee Miller was absent. The motion passed.

c. Review and Act Upon Audit Proposals: Finance Director McKay stated we have the Sikich audit proposal but she expects two additional proposals that have not arrived yet. E. Murphy moved the Board table agenda item 8. C. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee Miller was absent. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund - \$2,986.34: T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$2,986.34. V. Vandiver seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee Miller was absent. The motion passed.

b. Capital Improvement Fund - \$1,029.34: T. Stutesman moved the Board approve the claims and demands on the Capital Improvement Fund in the amount of \$1,029.34. V. Vandiver seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee Miller was absent. The motion passed.

c. Open Space Fund - \$4,123.05: V. Vandiver moved the Board approve the claims and demands on the Open Space Fund in the amount of \$4,123.05. E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee Miller was absent. The motion passed.

d. Road & Bridge Fund - \$88,863.54: V. Vandiver moved the Board approve the claims and demands on the Road and Bridge fund in the amount of \$88,863.54. E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee Miller was absent. The motion passed.

10. Executive Session – Open Space and Parks Personnel staffing; Review Executive Session Minutes of January 13, 2015: E. Murphy moved the Board go into Executive Session for the purpose of discussing Open Space and parks personnel staffing, and reviewing Executive Session minutes of January 13, 2015. V. Vandiver seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee Miller was absent. The motion passed and Executive Session began at 9:30 p.m.

11. New Business Cont. – Supervisor Kupa reconvened the regular session at 10:10 p.m.

d. Review and Act Upon Personnel Staffing: J. Kupa moved the Board table personnel staffing. V. Vandiver seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee Miller was absent. The motion passed.

e. Review and Act Upon Approve Executive Session Minutes of January 13, 2015: J. Kupa moved the Board approve the Executive Session minutes of January 13, 2015. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee Miller was absent. The motion passed.

12. Adjournment: J. Kupa moved the Board adjourn the meeting. V. Vandiver seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee Miller was absent. The motion passed and the meeting adjourned at 10:15 p.m.

