

1. 2. 3. The February 12, 2019 Board meeting was called to order by Supervisor Kupa at 7:30 p.m. at the Community Center. Clerk Johansen called the roll with Supervisor Kupa and Trustees Stutesman, and Miller present. Trustees Galloway and Murphy were absent.

4. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Final Presentation of Internship by Jake Stoner: Jake Stoner presented stating he is a Wheaton College graduate who studied water quality factors at six locations in Ferson Creek in Gray Willows to see how each water quality factor matched with its recommended value for optimum creek health. Coliform and E. coli counts, as well as phosphate levels, were higher than recommended at each location. Nitrate levels were not in the danger zone but were not ideal, either. Conductivity was also high at each location. Further research should be directed at pin pointing the source of coliform and E. coli contamination. The source of high phosphate and nitrate levels is likely chemical fertilizers used in agriculture. The best way to decrease conductivity is to mitigate the level of phosphates and nitrates. There are low dissolved oxygen levels at three locations due to construction for the wetland mitigation program, but as construction is completed dissolved oxygen starts returning to the healthy range. Increasing water flow is also recommended and could be accomplished by opening up the dam regularly. The common link and most likely explanation for high levels of E. coli, phosphate, nitrate, and conductivity levels in Ferson Creek is runoff. The best way to mitigate runoff and ensure healthy levels of E. coli, phosphates, nitrates, and conductivity in the water is through the installation of riparian zones along the creek. Riparian zones consist of thick vegetation, and act as natural filtration systems that are able to filter out these pollutants. Use native plants and shrubs when installing these zones, and a healthy aquatic ecosystem should be the result. Supervisor Kupa thanked Wheaton College intern Jake Stoner on behalf of the Board. J. Miller stated as the study is complete, he moved to remove this item from the agenda. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci was absent due to work on the roads because of snow and ice. His written report stated the Highway District prepared brine for tanks and trucks to treat roadways with geo-melt and salt. The highway crew snowplowed and salted roadways on 01/12; 01/13; 01/18; 01/19; 01/22; 01/23; 01/25; 01/26; 01/28; and 01/31/2019 throughout Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township due to drifting snow. The Road District completed cold patching in all subdivisions, and performed a tree clean-up for an emergency tree blockage on Wood Bridge Lane. They filled holes with gravel on Garfield Road and picked up garbage along numerous roadways throughout the Township. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; damaged mailboxes and posts were repaired throughout the Township and Village; all intersections were swept in the Township and Village; roadways were assessed for drainage problems and pot holes; pot holes were repaired with cold patch throughout the Township and Village; all stop signs were checked in the Township and Village, and damaged or missing ones replaced; the crew checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated the Supervisor of Assessments said 1.0 is the County multiplier. The coefficient of dispersion for Campton Township is 12.9. This is the measurement of accuracy for Campton Township assessments. Supervisor Kupa stated this is high marks for Assessor Rottmann.

Solid Waste District – Steven Cartwright, President: Absent.

Financial Report – Louise McKay, Finance Director: Finance Director McKay's report stated:

- The 4th quarter wages were reconciled and payroll tax returns were prepared and submitted. The annual wages were reconciled and the w-2 forms were mailed by January 31st. Also, the 1099 forms were issued and mailed.
- PMA investments were purchased this month with funds available from maturities of prior months, and the maturity on 1-7-19 Goldman Sachs certificate of deposit of \$127,000 in the 2005A account. The following certificates of deposit purchased in January were 2002A – Financial Federal Bank maturity 1-11-21; 2005A – ServisFirst Bank maturity 1-13-20; 2008A – First Internet Bank of Indiana maturity 7-6-20. The cash proceeds from January coupon interest was: 2005A - \$1,126.47; 2008A - \$1,343.67.
- All funds expenditures are within budget for the year to date except for Road District. This is due to timing differences in the budget and additional expenditures needed to restore losses covered by insurance claims (offsetting revenue in Miscellaneous Income). It is forecasted that all funds will end the fiscal year with a surplus. Any over-budget line items have offsetting under-budget line items.
- Preparation and meetings for the draft budget have continued during the month of January and were just completed this week. The Tentative Budgets should be adopted at this Board meeting in order to comply with the 30-day budget notice requirement. Thirty days public notice of the budget is required before the Thursday, April 4th Board meeting and budget Public Hearing. The next Board meeting on March 12th does not allow for the 30-day waiting period prior to the April 4th meeting date. The draft budget work sheets will be e-mailed to support the Tentative Budget Ordinances in Board packets. Let me know if you have any questions on the budget or if you would like to hold a Special Board Meeting for questions. The Tentative Budget can be amended at the Public Hearing prior to being adopted at the April 4th Board meeting.

Corron Farm Preservation Society Update – Laurel Garza, President: Absent.

Operations Manager – written report by Operations Manager Tom Serewicz who is on vacation:

- **At Anderson Park** snow was plowed, drainage culverts were cleared, and snow was stacked with the bobcat.
- **At Burlington Park** snow was plowed, ice control was applied, a frozen water pipe was repaired and insulated, a garage door was modified and insulated, and a ceiling fan was installed for better heat distribution.
- **At the Community Center** snow was plowed, ice control was applied to sidewalks, the box rim in the basement furnace room was insulated so water doesn't freeze, a frozen water pipe was repaired, and the building was checked for heat on cold days.
- **At Corron Farm** snow was plowed and stacked with the bobcat, and trees on the northern trail were cut down and hauled away.
- **At Gray Willows** snow was plowed, the furnace in the main house was repaired, a broken radiant heater in the basement was repaired, a boiler was repaired and radiators were bled, back up heaters were supplied to the house, and heat was checked on cold days.
- **At the Headwaters Conservation Area** snow was plowed, ice control was applied, snow was shoveled to the dog run, and trees were cut down and burned at the Motz property.
- **At the Harley Woods Torchy Property** snow was plowed.
- **Brown Road Meadows** is closed for the season.
- **Poynor Park** is closed for the season.
- **At Town Hall** snow was plowed, ice control was applied to sidewalks, and it was checked for heat on cold days.
- **In General:** Gray Willows is getting a quote on a new emergency gate; we had a budget meeting; truck #51 and its snow plow was serviced; we assisted office staff; we met with John Kupa and Joe Garbarski about baseball field expansion; we started

servicing a tractor for spring; we caught a snowmobiler and asked him not to ride a snowmobile at Anderson Park; and AT&T is boring underground for fibor optic pipe at Poynor park. The project is almost complete.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

- **Projects Completed/Ongoing:**
 1. Cameras are being used at Harley Woods to study wildlife.
 2. We assisted Operations staff as needed.
 3. We continued work at Corron Farm in collaboration with the Preservation Society on the Clean Energy Community Foundation grant.
 4. V3 continues work on Gray Willows and Headwaters Conservation Area wetland restoration. Significant progress has been made on Gray Willows invasive brush removal.
 5. We continued brush clearing at multiple sites.
 6. We rented a Fecon brush clearing machine to assist with brush clearing. In one week nearly all willows around the pond at Poynor Park were cleared. Nearly all willows in the Headwaters wetland around Elderberry Pond, and various sections on the north end were cleared. The willow clearing project at the Corron Farm wetland was completed. And lastly, approximately 12 acres of invasive brush in the central savanna unit at Gray Willows was cleared.
 7. I led a home school hike at Harley Woods. We are planning future programs.
 8. I promoted our Open Space Program at BSA (Boy Scouts of America) Fox Valley District Winterall program.
 9. I assisted with and ran a booth and activity at Campton Hills Winter Wonders event.
 10. I finished updating maps to allow digital field collection.
 11. I am updating management plans.
 12. I am doing grant applications.
 13. I began work on updating our brochure and publicity materials.
- **Trainings/Meetings:**
 1. I attended a January FREP (Fox River Ecosystem Partnership) meeting about local endangered species.
 2. I met with a potential Eagle Scout candidate to discuss a project at Gray Willows.
 3. I attended an Illinois Landscape conference that included 10 educational sessions as well as networking with vendors and industry professionals.
 4. I attended a Fermilab Ecological Land Management Committee meeting.
 5. I met with representatives from the National Fitness Campaign to discuss grant opportunities.
- **Volunteer Service:**

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	656	\$15,835.84	\$6,560.00
Volunteer Steward Hours to Date	83	\$2,003.62	\$830.00

 1. Birding volunteers continue monitoring.
 2. We are currently recruiting volunteers for projects.
- **Upcoming:**
 1. Winter seeding at Corron Farm, the Headwaters Conservation Area, and Gray Willows.
 2. Continued brush clearing at multiple sites.
 3. Updating/Revising Open Space brochure.
 4. Grant Applications.
 5. Updating maps/management plans.
 6. Attending Wild Things conference.
 7. Luke Fletcher Eagle Scout project workdays.

Website Improvements Report – Trustee Stutesman: Trustee Stutesman gave the following recommendations for official policy on taking FOIA (Freedom of Information Act) requests on Facebook or other Township Managed sites:

1.) All communication channel sites will have a disclaimer stating our policy of taking FOIA requests during office hours at Township offices.
2.) Disclaimers will be located on the landing page.

3.) If the disclaimer does not appear it is not considered an official Township site.
4.) Any communication and or requests to the Township from secondary sites will be responded to with an e-mail outlining official policy.
5.) We have to have information on how to FOIA on our landing page.

Planning Commission Report – Kimberly Haag, Chairperson: Absent.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- Jodie Wollnik, Director of Kane County Water Resources, provided an update on the water resource study in Campton Township. The two new WellIntel well monitoring units will be installed in Arbor Creek February 18th. One will be installed in the well that has been completed in the fractured bedrock aquifer and the other will be installed in the well that has been completed in the deep St. Peters sandstone aquifer. The State IWS (Illinois Water Survey) is completing an online website which will provide real time data on the WellIntel well monitoring units.
- I have been meeting with Joe Garbarski and Tom Serewicz with regard to maximizing use of our existing ball fields. We also analyzed what the future needs of the leagues would be and what the Township strategy would be for a final construction of ball fields. Based on this evaluation, we felt the Township could build three more fields. These fields would be:
 - New fourth field at Poynor Park;
 - New field number 7 at Anderson Park, and
 - New Colt Field at Poynor Park.

The priority would be the construction of Field number 7 at Anderson Park. It is estimated that the cost of construction would be approximately 55K.

- The Whitney School House restoration project is still progressing. We still need to obtain construction permits from the Village of Campton Hills. Excavation and foundation design will be completed next week and stamped approved by a professional engineer. We also have to get the Police from the Village to agree to escort the building during the move and provide traffic control.
- Skyline Council of Landmarks Illinois submitted the six-month Kane County Riverboat Fund Report last Friday. A copy is provided in the Board packet.
- The staff has been working on the budget for next year.
- We have had several discussions this past month on potential land acquisition opportunities. We will be discussing these in Executive Session tonight.

6. Approval of Minutes:

a. Board Meeting January 10, 2019: T. Stutesman moved the Board approve the minutes of the Board meeting of January 10, 2019. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed.

7. Citizens' Comments: Kane County Sheriff Deputies Wesley Phelps (badge #165) and T. Hoffman (badge #129) introduced themselves and stated Sheriff Hain has initiated a new program whereby the Deputies will attend our monthly Board meetings to maintain good community relations. They stated last week Campton Hills was rated the safest village in Illinois.

8. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Troop 13 Using Community Center as a Meeting Location: J. Miller moved the Board table this agenda item. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed.

b. Discuss and Act Upon Concerns of Ball Leagues Using Campton Township Fields: J. Kupa stated the Township could contribute 30K and the Baseball Leagues would match 30K for new baseball fields for the youth of the community. J. Miller moved the Board table this agenda item. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed.

9. New Business Continued – Presentation and Discussion for Action:

b. Review and Act Upon Interest in Pursuing National Fitness Campaign Grant: J. Miller moved the Board remove this item from the agenda. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed.

c. Review and Act Upon Discussion on Mold Remediation at Community Center: J. Miller moved the Board table this agenda item. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed.

d. Review and Act Upon Campton Township General Town Fund Tentative Budget and Appropriation Ordinance No. 19-1T: T. Stutesman moved the Board approve the Campton Township General Town Fund Tentative Budget and Appropriation Ordinance No. 19-1T. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The Ordinance passed.

e. Review and Act Upon Campton Township Road and Bridge Fund Tentative Budget and Appropriation Ordinance No. 19-1R: T. Stutesman moved the Board approve the Campton Township Road and Bridge Fund Tentative Budget and Appropriation Ordinance No. 19-1R. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The Ordinance passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$4,568.40: T. Stutesman moved the Board approve the Claims and demands on the Town Fund in the amount of \$4,568.40. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed.

b. Road and Bridge Fund \$55,185.25: T. Stutesman moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$55,185.25. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed.

c. Capital Improvement Fund \$6,048.00: T. Stutesman moved the Board approve the Claims and demands on the Capital Improvement Fund in the amount of \$6,048.00. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed.

d. Open Space Fund \$7,273.31: T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$7,273.31. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed.

11. Executive Session – Review Executive Session minutes of December 11, 2018; January 10, 2019; February 10, 2015; February 23, 2015; March 6, 2015; May 18, 2015; August 11, 2015; September 15, 2015; September 29, 2015; October 13, 2015; October 26, 2015; October 28, 2015; November 10, 2015; February 10, 2016; March 8, 2016; May 12, 2016; June 14, 2016; June 22, 2016; July 12, 2016; December 13, 2016; May 8, 2018; September 11, 2018; Review Whether to Destroy Approved Executive Session Audio Tape Minutes Older than 18 Months; Land Acquisition: J. Miller moved the Board go into Executive Session for the purpose of Reviewing Executive session minutes of December 11, 2018; January 10, 2019; February 10, 2015; February 23, 2015; March 6, 2015; May 18, 2015; August 11, 2015; September 15, 2015; September 29, 2015; October 13, 2015; October 26, 2015; October 28, 2015; November 10, 2015; February 10, 2016; March 8, 2016; May 12, 2016; June 14, 2016; June 22, 2016; July 12, 2016; December 13, 2016; May 8, 2018; September 11, 2018; Review whether to destroy approved Executive Session audio tape minutes older than 18 months; land acquisition. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed and Executive Session began at 8:20 p.m.

12. New Business Continued: Supervisor reconvened the regular session at 8:51 p.m.

aa. Review and Act Upon Approve Executive Session Minutes of December 11, 2018 and January 10, 2019: J. Miller moved the Board approve the Executive Session minutes of December 11, 2018 and January 10, 2019. T. Stutesman seconded the motion. In a roll call

vote Supervisor Kuper and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed.

bb. Review and Act Upon Whether to Open Executive session Minutes of February 10, 2015; February 23, 2015; March 6, 2015; May 18, 2015; August 11, 2015; September 15, 2015; September 29, 2015; October 13, 2015; October 26, 2015; October 28, 2015; November 10, 2015; February 10, 2016; March 8, 2016; May 12, 2016; June 14, 2016; June 22, 2016; July 12, 2016; December 13, 2016; May 8, 2018; September 11, 2018: J. Miller moved the Board open the Executive Session minutes of August 11, 2015; September 15, 2015; September 29, 2015; October 13, 2015; November 10, 2015; February 10, 2016; March 8, 2016; May 12, 2016; June 14, 2016; December 13, 2016; May 8, 2018; and September 11, 2018. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed.

cc. Review and Act Upon Whether to Destroy Approved Executive Session Audio Tape Minutes Older then 18 Months: J., Miller moved the Board approve destroying approved Executive Session audio tape minutes older then 18 months. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed.

13. Adjournment: J. Miller moved the Board adjourn the meeting. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Miller voted aye. Trustees Galloway and Murphy were absent. The motion passed and the meeting adjourned.

Respectfully Submitted,

Richard Johansen

Clerk