

**1. 2. 3.** The February 14, 2017 Board meeting was called to order by Supervisor Kupa at 7:30 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Stutesman, Vandiver, and Miller present. Trustee Murphy was absent.

Trustee Miller moved the Board move agenda item 8.b. ahead of Reports, and agenda item 8.a. to follow agenda item 8.b. The motion was seconded by T. Stutesman. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Miller voted aye. Trustee Murphy was absent. The motion passed.

#### **8. New Business – Presentation and Discussion for Action:**

*b. Review and Act Upon Final Presentation from Trillium Dell Regarding Rebuilding Corron Farm Barn – Evan from Trillium Dell:* Evan Shike reported on the rebuilding of the Corron Farm barn stating the southeast corner post was replaced. The basement foundation wall was excluded from the contract. Tom Serewicz with the Township will attend to that. He thinks the concrete foundation is good. The rafter at the gable ends was replaced, as was 6 lower rafters, and 4 upper rafters. Additional bracing was installed. The building was tied together and bolted for stability to pull it into plumb. The connection of the two barns was repaired by replacing tie beams that were rotted out. The tie beams were supplied by the Township. That saved on costs. We used metal plates to tie things together. Tension rods were installed. Braces were added. You need to replace the roof. **With the structural repairs done to date, it is safe to replace the roof now. He recommends a metal roof for durability.** The barn is unsafe to walk on because the floor is rotten. Nobody that is not an employee should go in the barn. Part of the barn was historical timber framing but other stages used different techniques. He leaves the plans with the township with the dates each repair was done. Anything marked N1 was opted out. **J. Miller asked if he can provide us with a narrative about the repairs for the historical record. Answer was yes, with pictures. J. Kupa stated we will try to replace the roof this year.**

*a. Discuss Fox River Countryside Fire/Rescue District Referendum – Chief Nixon, Bob Handley, Ken Shepro:* Ken Shepro, speaking for the District stated the fire District goes from Munger Road in Wayne Township on the East side of the river, all the way to Knollwood Drive in Campton Township on the west side of the river. We go from Campton Hills, to Wayne, to South Elgin, and are one of the largest jurisdictions in the County. Surrounding fire districts are Elburn, St. Charles, West Chicago, South Elgin, Bartlet, and Pingree Grove. We were a paper district that was serviced by St. Charles. They collected taxes from our area, but would not build a fire station here, and their costs to us kept increasing. So our Board of Trustees decided create a real physical fire district. A year ago we had no reserve in the bank. Since then we rebuilt the reserve and bond rating agencies did not downgrade us. We still have no money for capital improvements and we have to buy used equipment. We opposed the Maxxam facility because the number of calls it would generate will take away from our service to the larger community. **We have the third lowest extended tax rate per hundred of the 18 local fire districts, but the highest equalized assessed property valuation (EAV) to protect, and the largest physical area to cover protecting people and structures. If we run short of money the choice is to reduce the number of personnel or close one of the two stations. If we don't have enough money to sustain the District, the State Fire Marshall has the authority to dissolve us and assign this area to more costly districts. This referendum is designed to remedy these shortfalls and allow the District to continue. After this referendum passes we will still be paying only 2/3's of what most other districts are paying.**

#### 4. Reports:

*Highway Commissioner – Sam Gallucci:* Commissioner Gallucci's report stated the road crew prepared brine (geo-melt and salt) in tanks for trucks to treat roadways. We snowplowed and treated roadways on 1/10, 1/11, 1/12, 1/16, and 1/26/2017 throughout Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township due to drifting snow. Cold patch repairs were completed for the Village of Lily Lake and the Village of Virgil. Insulation was installed and rewiring done in building A. Damaged mailboxes and posts were repaired in the Township and Village. We swept up excess stones on Deer Run Drive, Denali and Echo Valley Lanes that resulted from the Dura Patching projects in Campton Township and the Village of Campton Hills. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; All intersections were swept in the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked and damaged or missing ones replaced; and we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

*Assessor – Alan D. Rottmann:* Assessor Rottmann stated he is taking the courses that are required for recertification, and he is going over the sales data for various neighborhoods.

*Solid Waste District – President Jack Berry:* Absent.

*Financial Report – Louise McKay:* Finance Director McKay's report stated:

- PMA investment revenue is stated in the Statement of Revenue and Expenditures and it is net of the amortization of premium. Coupon interest of \$1,120.38 was deposited in the PMA 2005A Money Market in January.
- In January the 4<sup>th</sup> quarter payroll tax returns were prepared and the reconciliation of annual wages per the accounting software to the 2016 quarterly payroll tax returns was completed. After the annual wages reconciliation was complete the W-2's were prepared and mailed. Also the 1099's were completed for 2016.
- Town Fund, Capital Improvements, Open Space, and Road and Bridge Funds have an offset revenue or expenditure line item for the line item expenditure that is over budget. A comparison spreadsheet will be provided.
- The draft budget was completed in January and updated by department revisions. It is included for your review. The Tentative Budget Ordinances will be completed based on the draft budget.
- The six month Riverboat Grant report to Kane County was submitted on behalf of the Corron Farm Preservation Society for the Save the Corron Farm Dairy Barn Grant. After the final report and payment to Trillium Dell, the final grant report will be submitted to Kane County.

*Corron Farm Preservation Society Update – President Tom Corron:* Preservation Society President Corron stated:

- The Preservation Society will have a **Chili Cook Off and Meat Raffle at the Silver Spur Ranch** in Maple Park on Saturday March 4<sup>th</sup> from 1:00 to 5:00 p.m. This is a fund raiser for putting a new roof on the Corron Farm dairy barn.
- McGuire Igleski & Associates has completed work and filed the Preliminary National Register Evaluation of Corron Farm with the Illinois Historic Preservation Agency and we should receive the Preliminary Determination of eligibility by March. Then we go to the Illinois Historic Sites Advisory Council and finally the nomination would be sent to the National Park Service for a review period to be completed by January 2018. Cost for the various steps that lead to listing **Corron Farm on the National Register of Historic Places** totals \$5,360, of which \$3,910 has already been raised, leaving \$1,450 to go.
- Corron Farm's **19<sup>th</sup> century Horse Carriage and Pony Cart** have been restored. They are at Corron Farm now. Work by the Miller Carriage Company is underway on the Corron Farm **Family Horse Drawn Sleigh** and will hopefully be completed by this year's **Prairie Fest**.
- **Adam Gibbons announced the completion of An Illustrated History of Campton Township, Kane County, Illinois 2017.** The book will be published by Higginson Book Company, the largest publisher of genealogical materials in the United States. **It is the first full history of Campton Township ever published. He secured the photo rights from more than 20 individuals and institutions. The 770 page book will be an 8.5" x 11" size, color soft cover,**

with black and white images inside. The estimated retail cost including shipping will be approximately \$35 to \$45. Adam Gibbons also recently authored *The Founders and Early History of Geneva, Kane County, Illinois: Volume I – Beginnings to 1837*.

- **The Corron Farm Preservation Society Calendar of Events:**

1. Board Meetings proposed dates are March 2, 2017 and April 28, 2017.
2. Chili Cook-off & Meat Raffle at the Silver Spur on Saturday, March 4, 2017 – 1 to 5pm.
3. Preservation Society Annual Meeting & Dinner – Friday April 28, 2017 – 6pm The Lodge.
4. Corron Family Reunion at Corron Farm on Saturday, July 1, 2017?
5. Prairie Walk for the Cure of Alpha-1 – Saturday August 19, 2017.
6. Tree Memorial Dedication Ceremony for STC Class of 1973 graduate, Steve Olson on Saturday, September 9, 2017 at 4:30 p.m.
7. **Campton Township's Annual Prairie Fest – Saturday September 24, 2017 – from noon to 5pm at Historic Corron Farm.**

Trustee Vandiver left meeting at 8:50 p.m.

*Operations Manager – Tom Serewicz:* Operations Manager Serewicz's report stated:

- **At Gray Willows** the silo roof was cleaned up, painting was resumed in the main house, and the insurance appraisal was secured,
- **At Corron Farm** Triellium Dell has completed their work. We did the final walk through February 8<sup>th</sup>.
- **At the Headwaters Conservation Area** the Route 38 plugged tile work has started. Tom Hultelson has confirmed tree roots and farm field debris. Under Route 38 we need Jetter truck, permits, and traffic control to continue.
- **At Town Hall** sidewalk ice control was applied.
- **At the Community Center** sidewalk ice control was applied.
- **In general** all Township picnic tables were resurfaced, stained, or sealed, and returned to the parks; a safety meeting was held for staff; and budget items were given to the office.

*Natural Resources Monthly Report – Ecological Restoration Technician Josh Nelson:* Ecological Restoration Technician Nelson stated:

- **Projects Completed/Ongoing:**
  1. Cameras are being used at Corron Farm and Headwaters to study wildlife.
  2. Tim Balassie has secured volunteers to monitor birds at parks and has begun implementing a 1 year study.
  3. We spread native seed at Poynor Park along the center trail.
  4. Time was spent assisting Operations staff as needed.
  5. Brush/tree clearing was done at Corron Farm woods. We are nearing our goal of the woods being burnable. Multiple volunteer work days have been successful in making quick progress. 200 volunteer hours were invested.
  6. We assisted with development of community gardens. Requests for plots are already coming in.
  7. We updated management plans in preparation for the 2017 growing season.
- **Trainings/Meetings:**
  1. Discussed with Laural Garza and Jack Shouba potential programs. Laural has agreed to do tours of the Corron Farm house and Town Hall, dates to be decided.
  2. Met with Vicki Vandiver to discuss Dog Days of Summer, set date for Saturday August 19<sup>th</sup>.
  3. Contacted Rob Linke regarding water quality data for Ferson Creek. He has sent all of his data. I will be meeting with Gary Swick next time he takes samples.
  4. Attended February FREP meeting, primary topic Kane County Forest Preserve proposed referendum.
- **Upcoming:**
  1. Continue winter brush clearing. One more volunteer day scheduled for Corron Farm.
  2. Wild Things Conference.
  3. Fox River Summit in Burlington, WI.
  4. Will be going to Wheaton College to meet with faculty to discuss intern program.

5. Preparations for spring burn season.

*Educational Opportunities at Campton Properties – Trustee Vandiver:* Absent.

*Gray Willows Planning Committee – Trustee Miller:* J. Miller stated nothing new.

*Website Improvements Report – Trustee Stutesman:* T. Stutesman stated no new news.

*Supervisor Report – John Kupar:* Supervisor Kupar stated:

- I met with the Board of Directors of the Fox Valley Wildlife Center on Saturday, February 4<sup>th</sup> at the Motz farm. We inspected the house, garage and out buildings. The Board of Directors are very excited about the potential of moving to this location. The Center would rehab and update the house and garage. The garage would be turned into class rooms. In addition they presented a concept plan to include:
  - Wildlife Center Hospital,
  - Raptor Flight Cage (Free Flight),
  - Fawn Cage, and
  - Various cages for small animals.
- The concept plan calls for 5.32 acres of land to be used. Since this land would be taken out of the Township's Ag. lease program, I am suggesting we charge the Wildlife Center a rental of \$2000 per year. They provided us with an initial concept plan layout for discussion purposes.
- The initial technology demonstration for the well monitoring study was installed in a well at Sugar Grove on January 12<sup>th</sup>. The Illinois Water Survey (IWS) is now monitoring performance and calibrating the well. The well is connected to a wireless system that downloads to a web site and reports water levels on a continuous basis. The technology is relatively inexpensive at \$800 per unit. We are currently looking for locations in Campton Township to place several of these units. The ideal location would be to locate a well that is completed in the fractured bedrock aquifer and find another well nearby that has been completed in the Saint Peters Sandstone aquifer. The IWS would be able to model the effects of the upper aquifer draining into the Saint Peters Sandstone Aquifer.
- We received the fourth quarter reports for the Headwaters and Gray Willows Wetland Mitigation Banks. There were no credits sold during this period for either bank. The new phase of Headwaters was just approved by the United States Army Corps of Engineers (USACOE). The Gray Willows Mitigation Bank has not been approved as of today's meeting. However, V3 indicates that the Union Pacific Railroad has expressed an interest in purchasing two credits in the near future.
  - The Headwaters Phase II Wetland Mitigation Bank Plan (MBI) was approved during the fourth quarter.
  - On Gray Willows, coordination with the Interagency Review Team (IRT) regarding credits was ongoing throughout the fourth quarter.
    - The United States Environmental Protection Agency (USEPA) and United States Fish and Wildlife Service (USFWS) did not allow all of the upland credit, even though it was supported by Army Corps.
  - However, at the suggestion of the Corps, the north woodland with ravines may be used as off-site mitigation for larger transportation projects which may need some stream mitigation or upland buffer credits.
  - Regarding the revised MBI, V3 was ready to resubmit in January when the Corps requested that V3 and Campton Township follow the revised local Interagency Coordination Agreement (ICA) on mitigation banking for the Chicago District Corps of Engineers which is to be released this week. Once we review the ICA, V3 will make any necessary revisions to the MBI and resubmit to the Corps.
- I have contacted all of our lease holders who have been farming Township properties over the last four years. We have to provide new leases for the next four years. We will have to make some changes to the leases for Gray Willows, Head Waters East, and the Motz property.
  - Josh will be meeting with Ben Habathur, Rick Eckstrom, and the Conservation Foundation to see what effect the Monarch Butterfly Grant will have on tillable areas at Gray Willows.
- Josh Nelson and Barb Wojnicki are working on the Community Gardens. Initial designs have been drawn. Announcements have been placed in Village of Campton Hills e-mail blasts. In

addition, we are identifying community groups willing to support the larger plots for donation to the Northern Illinois Food Bank.

## **5. Approval of Minutes:**

*a. Board Meeting January 12, 2017:* T. Stutesman moved the Board approve the minutes of the meeting of January 12, 2017. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

*b. January 12, 2017 Board Meeting Reconvened on January 16, 2017:* J. Miller moved the minutes of the January 12, 2017 meeting reconvened on January 16, 2017 be approved. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

**6. Citizens' Comments:** Jerry Johnson of Garfield Farm stated May 12, 2017 will be the 40<sup>th</sup> anniversary of the Garfield Farm Museum. On April 8<sup>th</sup> we will be lecturing on our continuing archeological studies of Garfield Farm.

## **7. Old Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Fox Valley Wildlife use of HCA area of Motz:* J. Miller moved the Board give conditional approval subject to the Board's review of the plans. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Miller voted aye. Trustees Vandiver and Murphy were absent. The motion passed.

*b. Review and Act Upon V3 Ecological Program Management & Maintenance Proposal:* J. Miller moved the Board table this agenda item. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustees Vandiver was absent. The motion passed.

*c. Review and Act Upon Proposed Ponds of Stony Creek Subdivision:* County Board Representative Barb Wojnicki stated nothing has happened since the Elgin Plan Commission met. J. Miller stated let's gather data on wildlife surveys and water data in preparation for their next step. J. Miller moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

*d. Review and Act Upon Kane County Ground Water Monitoring:* J. Miller moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

*e. Discuss and Act Upon Planning Commission Appointment:* J. Miller moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

*f. Review and Act Upon AG License Agreements:* J. Miller moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

## **8. New Business – Presentation and Discussion for Action:**

*c. Review and Act Upon Adoption of Tentative Budget:* T. Stutesman moved the Board approve the Tentative Budget. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

## **9. Claims and Demands Authorized for Payment:**

*a. Town Fund \$4,731.74:* J. Miller moved the Board approve the claims and demands on the Town Fund in the amount of \$4,731.74. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

*b. Capital Improvement Fund: \$-0-*

*c. Open Space Fund \$28,018.52:* T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$28,018.52. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

d. Road & Bridge Fund  $\$36,484.44 + \$38,400.00 = \$74,884.44$ : J. Miller moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$74,884.44. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

J. Miller moved the Board revisit **Citizens' Comments**. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

**6. Citizens' Comments:** Paul Stephens Vice President of Wasco Baseball stated they are running out of fields. There are 16 fields in Campton Hills. He reached out to Wasco Fast Pitch because they have fields available. We have funds available to improve and maintain fields at our expense. We want to fence in Pointer field # 2. We need a shed out there to store equipment. J. Kuper stated coordinate this with Tom Serewicz. P. Stephens continued stating we earned \$30,000 last year. Putting banners on fields could be a fundraiser for us. J. Kuper stated we will have to research this. It could only be approved by a vote of the Board.

**10. Executive Session – Personnel; Land Acquisition; Review Executive Session Minutes of December 13, 2016; Review Whether to Open Executive Session Minutes of 1999; Review Whether to Destroy Approved Executive Session Audio Tape Minutes Older than 18 Months.** J. Miller moved the Board go into Executive Session for the purpose of personnel, land acquisition, reviewing Executive Session minutes of December 13, 2016, reviewing whether to open Executive Session minutes of 1999, and reviewing whether to destroy approved executive session audio tape minutes older than 18 months. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed and Executive Session began at 10:00 p.m.

**11. New Business Continued:** Supervisor Kuper reconvened the regular meeting.

*aa. Review and Act Upon Approve Executive Session Minutes of December 13, 2016; Whether to Open Executive Session Minutes of 1999; Whether to Destroy Approved Executive Session Audio Tape Minutes Older than 18 Months:*

T. Stutesman moved the Board approve the Executive Session minutes of December 13, 2016. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

T. Stutesman moved the Executive Session minutes of July 13, 1999 be opened, but that the need for confidentiality still exists for the Executive Session minutes of December 21, 1999 so that they remain closed. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

T. Stutesman moved the Board approve destroying all approved Executive Session audio tape minutes older than 18 months. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

**12. Adjournment:** J. Miller moved the Board adjourn the meeting. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed and the meeting adjourned.

Respectfully Submitted,

Richard Johansen

Clerk