

Remote

All participants in this meeting were at various remote locations participating via Zoom due to the Covid 19 Pandemic

This meeting was held by video conference. Fifteen minutes prior to meeting start time, a link and log in information for Public Attendees was posted on the front page of the Campton Township website at:

www.camptontownship.com

1. 2. 3. The February 8, 2022 Board meeting was called to order by Supervisor Kubar at 7:30 p.m. Clerk Johansen led the Pledge of Allegiance. Clerk Johansen called the roll with Supervisor Kubar and Trustees Varsho and Murphy present. Trustee Miller was absent due to a lack of internet connection at his remote location.

4. New Business – Presentation and Discussion For Action:

a. Review and Act Upon Eagle Scout Project Proposal, James Zuckerman, Troop 10: Eagle Scout candidate James Zuckerman stated his previous proposal completion was delayed by the requirement of completing college applications so here is his renewed proposal for building a seed dryer for the Township and restoring the people mover. He will get volunteers from school. They will work four days for four-hour shifts. Materials will include lumber, PVC pipe, screws, and trash bags to clean up. Tools will include a drill. He expects costs to include \$850.00 for lumber, \$100.00 for food, and miscellaneous other expenses for a total of \$1,100.00. Fund raising will be done through local clubs. The plan is to construct the seed dryer first, and then move on to fixing the people mover by March or April. J. Kubar asked what is the capacity of the seed dryer and how does it work? Answer was it's 5 ten-gallon tanks connected by PVC pipe. A fan is connected to the pipes going to the barrels, and then to the seed. He showed the Board a picture of a seed dryer. E. Murphy asked do you put a screen on top to stop the seed from blowing away? Answer was that is not needed. John said this will be a valuable addition to the Township, we can use this. J. Varsho moved the Board approve the Eagle Scout project. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho and Murphy voted aye. Trustee Miller was absent. The motion passed.

b. Review and Act Upon Approval of Ride in Kane Service Agreement with Kane County: Office Manager Ruth Rottmann stated the difference is before we partnered with AID, but now we are partnering with Kane County. J. Varsho moved the Board approve the RIDE IN KANE SERVICE AGREEMENT for Service Dates August 2019 through August 2023 by committing funds to pay for the program in the amount of

\$2,000.00 for each fiscal year of the term. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye.

Trustee Miller was absent. The motion passed.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated the spray trucks are out with brine now because the snow changes to rain and then back again. We have a good salt supply. It's 41 days until spring. We plowed and salted on 12/28, 12/30/21, and 01/01, 01/02, 01/05, 01/06, 01/08, 01/09, 01/15, 01/23, and 01/24/22. We widened snow in all streets and intersections throughout Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township due to drifting snow. We applied sand to Garfield Road. We repaired damaged mailboxes and posts throughout Campton Township and the Village of Campton Hills, assessed roadways for drainage problems and potholes, repaired potholes with cold patch throughout the Township and Village, checked all stop signs in the Township and Village on a weekly basis, and replaced damaged or missing ones, and checked for the issuance of culvert permits throughout the Township and Village. All trucks are being cleaned and washed after every snow event, and ongoing maintenance on Township vehicles and equipment is performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated they are not doing field work now due to the weather. They are getting sales information and reassessing properties. Campton Township's EAV is \$826,000,000 which is about a 26 million increase over last year.

Solid Waste District – Larry Gallagher, President: Solid Waste President Gallagher presented the District's Comparative Statement of Operations for the last nine years that included Revenue, Expenses, and Surplus (Deficit) for each of those years. This included the 2022 budget. He also presented the District Statement of Financial Position and 2017 – 2021 Waste Statistics tonnage report. He stated previous District President Cartwright has joined the District again. J. Kuper asked what does the diversion percentage refer to? Answer was that is what is recycled. It doesn't include electronics pickup.

Financial Report – Cheryl Stutesman, Finance Director: Finance Director Cheryl Stutesman stated:

The W-2's and 1099's were issued in January.

Preliminary budget meetings were held with the Highway and Assessor offices.

Utilities exceed monthly budget amounts for Town, Roads, and Open Space.

Utilities exceed year to date budget amounts for Town and Open Space.

- **Road and Bridge** – Recorded \$129,972.00 Motor Fuel Tax road resurfacing revenue from the Village of Campton Hills.
- **Open Space** – Interest Income – Maintenance and Interest Income – A Series are well below the budgeted amount.

License Income – Exceeds year to date budget, largely due to \$7,780.42 received from Conservation.

Donations - \$2,500.00 Memorial, \$103.00 Winter Fest, \$201.00 Prairie Fest.

Corron Farm Preservation Society update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz reported:

- **At Anderson Park** snow was plowed and a storm culvert cleaned.
- **At Whitney Park** snow was plowed, a walk shoveled, heat checked, attic access panels replaced, a temporary support added to a porch column, and broken glass temporally insulated.
- **At the Community Center** snow was plowed, ice control applied to sidewalks, light bulbs changed in the office, and salt was added to the water softener.
- **At Corron Farm** snow and snow drifts were plowed, and the dairy barn cleaned.

- **At Gray Willows** snow was plowed, heat was checked, storage shelves added to the shop upstairs level, and access was added to the shop under the stairs.
- **At the Harley Woods Torchy property** snow was plowed and snow plow markers reinstalled.
- **At Town Hall** snow was plowed, ice control applied to sidewalks, and heat was checked,
- **At Lily Lake** snow was plowed in the parking lot, and ice control applied to the sidewalks.
- **At the Headwaters Conservation Area** snow was plowed, ice control applied to the sidewalks, dog park and port-o-let, the Route 38 fence was repaired, and the brush pile burned at Motz.
- **At Brown Road Meadows** the park was closed for the season.
- **At Poynor Park** the Park was closed for the season and cameras installed for the snowmobile investigation with the Sheriff and neighbors.
- **In General** trucks were sanitized daily, office staff assisted, Torma sheets reviewed for the insurance company, a brake pad was replaced on truck #57, and met J. Kubar at dairy barn about work not completed.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

Projects Completed/Ongoing:

1. Planted seed at Corron Farm, Gray Willows Farm, Headwaters, and Anderson Park.
2. Prepared flats for 2022 growing season.
3. Began promoting/taking reservations for Community Gardens.
4. Assisted Operations staff as needed.
5. Installed signs at Corron Farm and Harley Woods as part of grant projects.
6. Began work on potential grant projects for upcoming year.
7. Continuing winter brush clearing projects at Corron Farm and Harley Woods.
8. Processing Geographic Information System (GIS) data from growing season.
9. Continued work on Township brand guide.
- 10.Began preparing 2022/23 budget.

Meetings/Trainings/Public Outreach:

1. Met with volunteer regarding donated design services.
2. Attended meeting for Kane County Spring Ephemeral INaturalist campaign.
3. Attended Planning Commission meeting.
4. Joey Clouser completed GIS training courses and OSHA 10-hour training.
5. Attended webinar for GIS strategic planning.

Volunteer Service:

1. Began holding volunteer steward brush clearing workdays.
2. Group brush clearing workdays scheduled.
3. Multiple Eagle Scout projects in progress, anticipating upcoming workdays.
4. Joey gave his resignation. We are looking for a full-time technician.

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	1168.50	\$31,783.20	\$14,022.00
Volunteer Steward Hours to Date	133.50	\$3,631.20	\$1,602.00

Planning Commission Report: Jesse Varsho stated John Kubar attended the last Plan Commission meeting on January 26, 2022. They decided on a schedule of meetings for the year which will be on the third Wednesday of the month. Dolly Anderson passed away in January. We want to place a memorial at Brown Road gardens. A tree planting with a bench and a plaque is proposed. We can get a private donation for that. This would be on a hill overlooking the farm. We will need permission from the family for this. Kelly Bodway can approach them. K. Kubar said let’s get the O.K. from the family, and then approve it at a Board meeting.

Supervisor Report – John Kubar: J. Kubar stated:

- Josh Nelson and I had meeting with Michelle Kelly, who is our grant writer. We discussed what strategy we should employ in applying for a waiver for the LAWCON Grant or evaluate other options. It was decided we will wait until July before we apply for the LAWCON Grant waiver. There is a possibility that the grant will be awarded before July.
- I handled several personnel issues this month. Some of which, we will discuss in Executive Session.
- We met with a Township resident to discuss the potential acquisition of a portion of their property. They have a long-time line which, will allow us to apply for grants to pay for the property. We will be discussing this item in Executive Session.
- We received the year end Wetlands Summary report for both Gray Willows and Headwaters Wetlands Banks. We have 1.74 credits that will be sold at Headwaters which should yield approximately \$32,000.00 to the Township. We are out of credits until more are released by the United States Army Corp of Engineers (USACOE). This applies to both Gray Willows and Headwaters. We have been evaluating Headwaters East for wetlands expansion.
- Tom Serewicz and I inspected the work that was performed on the Corron Farm Dairy Barn. We found several items that have to be corrected or addressed by Mesic Vale. We are scheduling a call with Mesic Vale either Friday or Monday (next Week) to discuss.
- I attended the last Township Planning Meeting. I was impressed with the members of the commission in terms of their professionalism and enthusiasm in the conduct of the meeting.

6. Approval of Minutes:

a. Board Meeting January 11, 2022: E. Murphy moved the Board approve the minutes of the meeting of January 11, 2022. J. Varsho seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Miller was absent. The motion passed.

7. Citizens' Comments: None.

8. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Whitney School House Proposal: J. Varsho moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Miller was absent. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$11,326.35: E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$11,326.35. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Miller was absent. The motion passed.

b. Road & Bridge Fund \$101,969.52: J. Varsho moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$101,969.52. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. The motion passed.

c. Capital Improvement Fund \$0

d. Open Space Fund \$21,998.44: E. Murphy moved the Board approve the claims and demands on the Open Space Fund in the amount of \$21,998.44. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Miller was absent. The motion passed.

10. Executive Session – Review Executive Session Minutes of January 11, 2022;

Land Acquisition; Personnel Issues; Legal Issues: J. Varsho moved the Board go into Executive Session for the purpose of reviewing the Executive Session minutes of January 11, 2022, discussing land acquisition, personnel issues, legal issues, and include Restoration Ecologist Nelson in Executive Session. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho and Murphy voted aye.

Trustee Miller was absent. The motion passed and Executive Session began at 8:15 p.m.

11. New Business Continued: Supervisor Kupa resumed the regular session at 8:34 p.m.

aa. Review and Act Upon Whether to Approve Executive Session Minutes of January 11, 2022: E. Murphy moved the Board approve the Executive Session minutes of January 11, 2022. J. Varsho seconded the motion. In a voice vote Supervisor Kupa and Trustees Varsho and Murphy voted aye. Trustee Miller was absent. The motion passed.

12. Adjournment: J. Varsho moved the meeting be adjourned. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Varsho and Murphy voted aye. Trustee Miller was absent. The motion passed and the meeting adjourned at 8:35 p.m.

Respectfully Submitted,

Richard Johansen

Clerk