

This meeting was held by video conference. Fifteen minutes prior to meeting start time, a link and log in information for Public Attendees was posted on the front page of the Campton Township website at:

www.camptontownship.com

1. 2. 3. The February 9, 2021 Board meeting was called to order by Supervisor Kuper, at home, at 7:30 p.m. The Pledge of Allegiance was recited. Clerk Johansen, at home, called the roll with Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, present.

4. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Eagle Scout Proposal, Ryan Prusinski, Troop 48: J. Miller, at home, moved the Board remove this item from the agenda. S. Galloway, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci, at home, stated it's snowed for seven straight weeks. It's 29 inches of snow for the season so far. This Saturday's snow could be a big one of seven to twelve inches. It's been tough getting salt. We are low but we expect a delivery tomorrow. J. Miller, at home, stated when you hit Campton Township you can see the roads are in good shape compared to others. Commissioner Gallucci, at home, continued stating brine was prepared in tanks on trucks for treatment of roadways with geo-melt and salt. We snow plowed and salted roadways on 01/09/21, 01/15/21, 01/16/21, 01/17/21, 01/20/21, 01/25/21, 01/26/21, 01/30/21, and 01/31/21, throughout Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township due to drifting snow. Subdivisions and intersections were winged back for safety concerns in Campton Township and the Village of Campton Hills; damaged mailboxes and posts were repaired throughout the Township and Village; all grates and storm drains were cleaned of debris throughout the Township and Village; intersections were swept throughout the Township and Village on a weekly basis; roadways were assessed for drainage problems and pot holes; pot holes were repaired with cold patch throughout the Township and Village, all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and we checked for culvert permits throughout the Township and Village. We cut and chipped up a downed tree limb on Walt Whitman Road, and picked up garbage along Campton Hills Road east of LaFox Road. All essential equipment and buildings are being sanitized on a daily basis, and ongoing maintenance on Township vehicles and equipment is being performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann, at home, stated he is looking at subdivision values now. Interest rates are low, the real estate market is hot. Prices are going up. Some listings are selling for more than the list price. He doesn't know if this will continue. He is sending staff to school.

Solid Waste District – Larry Gallagher, President: Solid Waste President Gallagher stated a new initiative with Lakeshore is to install brush kits on trucks to stop

blowing litter. There was a fire on a recycle truck, we think, from batteries.

They pushed the load out and had the fire department put it out. Then they swept it up.

Financial Report:

- PMA investments had a maturity on 1-11-2021 in the 2002A account, \$231,815.16 from Financial Federal Bank of TN certificate of deposit. The interest received for the maturity in the 2002A account was \$13,695.84 for the two-year certificate of deposit which had an interest rate of 2.95 percent.
- All the funds total expenditures are within budget for the total year to date except Town-Parks. Even with the offset of \$5,600 from property damages in Miscellaneous income and \$3,463 for LL Cemetery Mowing in Intergovernmental Contributions there is still a \$5,570 negative budget variance year to date.
- Attached is the Assessor's budget dated January 31, 2021 in compliance with Township statutes.
- The draft budget for the Town Fund, the Road District, and Open Space will be available soon.
- The Tentative Budgets should be adopted at the March 9th Board meeting in order to comply with the 30-day budget notice requirement. Thirty days public notice of the budget is required before the **Thursday, April 8th** Board meeting and budget public hearing.
- J. Kuper stated we need to schedule a Special Board Meeting for March 2nd at 7 p.m. to discuss the Tentative Budgets.
- Wages were reconciled for the 4th quarter and the calendar year and the 4th quarter payroll tax returns were filed. The reconciled W-2 and 1099 files were sent to Abila's 3rd party tax service and were filed and mailed on a timely basis.

Corron Farm Preservation Society update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz appeared by written report:

- **At Anderson Park** snow was plowed and the Bobcat pushed snow drifts back, picnic tables were re-painted, and culvert inlets cleaned.
- **At Whitney Park** snow was plowed, the Bobcat pushed snow drifts back, and the main building was checked for heat.
- **At the Community Center** snow was plowed, the Bobcat pushed snow drifts back, and ice control was applied to sidewalks.
- **At Corron Farm** snow was plowed, the Bobcat pushed snow drifts back, picnic tables were repainted, the interior painting bid for the main house was done, and the mold/drywall replacement remodel was completed.
- **At Gray Willows** snow was plowed, the Bobcat pushed snow drifts back, and the main house was checked for heat.
- **At the Harley Woods Torchy Property** the snow plow was widened for better parking for staff projects and snow was plowed.
- **At Town Hall** snow was plowed and ice control applied to sidewalks.
- **At Lily Lake Blue Park** snow was plowed in the parking lot and ice control applied to sidewalks.
- **At the Headwaters Conservation Area** snow was plowed, ice control was applied to the dog run and roadway, and police were called to report A.T.V.'s in the park. No new tracks were there as of 2/2/21.
- **In General** port-o-lets were lysoled and trucks and equipment were sanitized daily, office staff was assisted, redoing of sports league's contracts and agriculture leases was assisted, we met with Louise about the budget, reviewed TOIRMA insurance sheets, and power washed all trucks.
- **Brown Road Meadows** was closed for the season.
- **Poynor Park** was closed for the season.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson, at home, stated:

Projects Completed/Ongoing:

1. Majority of time was spent on winter brush clearing projects. Focused on Harley Woods and the Tucker Run project at Gray Willows. Significant progress has been made at Harley Woods, thanks to large volunteer effort. Work will be supplemented in upcoming weeks by V3.
2. Assisted Operations staff as needed. Assisted with plowing at Gray Willows farm.
3. Coordinating with Open Space Foundation and Corron Farm Preservation Society regarding grant projects.
4. Prepared seed mixes for planting. Prepared flats of native seed for winter treatment.
5. Working on various marketing projects including brochure (complete), website, social media promotions, and interpretive signs.
6. Assisted with precautions and maintenance related to Covid-19 virus.
7. Mapping growing season projects.
8. Led night hikes for Pack 150 at Gray Willows Farm.
9. Began taking reservations for the Community Gardens.
10. Max Anderson obtained donation of wildland fire protective apparel from Maple Park Fire Department; value approximately \$2,000.

Trainings/Meetings:

1. Met with multiple scouts about Eagle Scout projects.
2. Met with designers regarding website development.
3. Attended Planning Commission meeting.
4. Met with DuPage Forest Preserve rangers regarding advise on winter trail maintenance.
5. Tim Felinski completed certification to upgrade pesticide license from operator to Applicator.
6. Tim Felinski completed OSHA 10-hour safety certification.

Volunteer Service:

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	2163.5	\$58847.2	\$23798.5
Volunteer Steward Hours to Date	448.5	\$12199.2	\$4933.5

1. Multiple Harley Woods volunteer days held.
2. Stewards frequently assisting staff during regular workdays.
3. Multiple workdays scheduled.

Social Media/Marketing Insights:

1. Facebook Followers: 577 (+20). Email Newsletter.
2. Subscribers: 672 (no change).
3. No events attended due to virus.

Website Improvements Report – Trustee Stutesman: T. Stutesman, at home, stated let’s change the name of this agenda item to “Website Systems” or “Technology Improvements”, for example. It’s a reformatted site. It takes time for 10 terrabites. We will have it up and running soon. It will have extra capacity.

Planning Commission Report – Jesse Varsho: Absent.

Supervisor Report – John Kubar: Supervisor Kubar, at home, stated:

- We received the V3 quarterly report stating they release 8.16 credits for Gray Willows, and they request the release of 13.09 credits from Gray Willows.
- We have the Mesic Vail quote for the Whitney Schoolhouse restoration:
 1. Roof (do first) \$42,000. Windows, doors, etc \$96,000. Interior do later.
 2. Stone veneer \$22,000.
 3. Interior \$83,000.

For a total of \$243,000

E. Murphy, at home, said that may be too much to spend. J. Miller, at home, said see grants and then the net to the Township after that. A cautionary tale for the future. No more buildings.

- We received a \$26,000 grant from Kane County for Covid 19 pandemic expenses.
- We will discuss personnel issues and land acquisition in Executive Session.
- Mark will discuss research. He is researching document management systems to store documents digitally or in the cloud. We are looking at a Rico multi-function printer and costing out a document management system. Also Gorden Flesh software management system stored in the cloud. They have a management contract of \$3,000 per year and \$1,000 support per year. And a one-time set up fee of \$10,000. This is an initial total of \$14,000. The other proposal is from Stans, our current provider at \$3,600 per year. Their set up is at \$150 per hour @ 12 to 20 hours. He recommends Stans.

6. Approval of Minutes:

b. Board Meeting January 12, 2021: E. Murphy, at home, stated the spelling of “Mystic” Vail in paragraph two of the Supervisor’s report on page three needs to be corrected to read “Mesic” Vail. T. Stutesman, at home, moved the Board approve the minutes of the meeting of January 12, 2021 incorporating the spelling correction. E. Murphy, at home, seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

7. Citizens’ Comments: Jerry Johnson, at home, a member of the Village of Campton Hills Plan Commission, stated the Township needs to get its questions to the Village Plan Commission. J. Kubar, at home, stated the Township submitted a whole bunch of questions before. Tomorrow night we have a joint zoom meeting of the two plan commissions at 6:00 p.m.

8. Old Business continued – Presentation and Discussion for Action:

b. Review and Act Upon Tri Cities Soccer Contract: T. Stutesman, at home, stated he is concerned about maintenance. Damage done to the field should be repaired immediately. J. Kubar, at home, stated his concern is that parking needs to be in the parking lot and not on the road because that is dangerous. J. Miller, at home, moved the Board table this item. T. Stutesman, at home, seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

c. Review and Act Upon Whitney School House Proposal: J. Kubar, at home, stated he wants to talk to Restoration Ecologist Nelson about getting grants for this project. J. Miller, at home, moved the Board table this item. T. Stutesman, at home, seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

9. New Business – Presentation and Discussion for Action:

b. Review and Act Upon Purchase of Camera System at Community Center: Assessor Rottmann, at home, stated he has this in his budget but he thinks it best to go to the Board for permission to spend this much money. The current camera was installed 20 years ago and there are areas on the property that are not currently covered by this camera. He got two quotes. One for \$6155.00, and the other for \$12,880.00. He recommends the one for \$6155.00 by Clear Communications, Inc. J. Miller, at home, moved the Board approve the bid of \$6155.55 by Clear Communications, Inc. for a camera system at the Community Center. E. Murphy, at home, seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$7,311.21: T. Stutesman, at home, moved the Board approve the claims and demands on the Town Fund in the amount of \$7,311.21. S. Galloway, at

home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

b. Road and Bridge Fund \$114,712.01: E. Murphy, at home, moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$114,712.01. S. Galloway, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

c. Capital Improvement Fund \$0

d. Open Space Fund \$27,883.77: S. Galloway, at home, moved the Board approve the claims and demands on the Open Space Fund in the amount of \$27,883.77. T. Stutesman, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

11. Executive Session – Review Executive Session Minutes of January 12, 2021; Land Acquisition; Personnel Issues; Legal Issues: T. Stutesman, at home, moved the Board go into Executive Session for the purpose of reviewing the Executive Session minutes of January 12, 2021; land acquisition, personnel issues, and legal issues. J. Miller, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed and Executive Session began at 8:48 p.m.

12. New Business Continued: Supervisor Kuper resumed the regular session at 9:10 p.m.

aa. Review and Act Upon Whether to Approve Executive Session Minutes of January 12, 2021: J. Miller, at home, moved to reject the written minutes in their entirety and replace them with the video as it was recorded. E. Murphy, at home, seconded the motion. Clerk Johansen, at home, stated he had no objection to this. He asked moderator Rake if it is technically possible to produce a video of Executive Session for review by the Board. Rake, at home, replied that it is. Clerk Johansen, at home, asked for a roll call vote. In a roll call Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

13. Adjournment: J. Miller, at home, moved the Board adjourn the meeting. J. Kuper, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed and the meeting adjourned.

Respectfully Submitted,

Richard Johansen

Clerk