

Remote

All participants in this meeting were at various remote locations participating via Zoom due to the Covid 19 Pandemic

This meeting was held by video conference. Fifteen minutes prior to meeting start time, a link and log in information for Public Attendees was posted on the front page of the Campton Township website at:

www.camptontownship.com

1. 2. 3. The January 11, 2022 Board meeting was called to order by Supervisor Kubar at 7:30 p.m. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kubar and Trustees Murphy and Miller present. Trustee Varsho was not yet on Zoom.

4. New Business – Presentation and Discussion for Action:

a. Review and act Upon Eagle Scout Project Proposal, Christian LoFaso, Troop 80: Eagle Scout candidate Christian LoFaso stated his project is to make 12 raised garden beds and to restore damaged ones at the Brown Road site and at Gray Willows Farm. He estimates the total cost at \$3,700, of which \$2,400 will be for lumber, and the rest for top soil and other necessities. He expects fund raising can raise donations enough to cover this. A first aid kit will be nearby. He has an April 15th deadline for completion of his project. J. Kubar stated the raised beds sold out every year. This will be adding 12 more. J. Nelson said we have top soil on site now but we will buy some for the top of the beds. We need 36 cubic yards total. J. Miller moved the Board approve Christian LoFaso's Eagle Scout project. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustee Varsho was not yet on Zoom. The motion passed.

b. Swear in Campton Township Elected Official – Assessor: Assessor Rottmann was not yet on Zoom.

c. Review and Act Upon Parks and Open Space Survey: J. Nelson stated a community survey for our Parks and Open Space Program has been put together. It has been reviewed by the Planning Commission and is ready for Board review. Should we use social media for the survey? J. Miller asked how do we identify the residents? E Murphy stated let's do a bulk mailing because some people won't go online. Ask for the resident's email and include our email address in the paper mailer. J. Miller moved the Board send a survey to all residents in the Township enclosed with a Township brochure and a final slip of paper soliciting resident involvement. E.

Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Murphy and Miller voted aye. Trustee Varsho was not yet on Zoom. The motion passed.

b. *Swear in Campton Township elected official – Assessor:* Clerk Johansen swore in Alan D. Rottmann Assessor of Campton Township.

5. **Reports:**

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated snowplow markers were installed on more designated plow routes; gravel recovery was completed on Anderson and Bolcum Roads; storm damage repair was completed on Far View Drive and Campton Hills Road; garbage was picked up on Beith, Anderson, Denker, Campton Hills, and Old Burlington Roads; the Denker Road bridge was inspected; and the Road District contracted with the Village of Campton Hills to pick up storm damage on Kendall and Tall Pines Roads. Intersections in Campton Township and the Village of Campton Hills were swept on a weekly basis; all grates and storm drains were cleaned of debris throughout the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and we checked for the issuance of culvert permits throughout the Township and Village. Shop floor parking lines were cleaned and repainted with yellow in Buildings A and B. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated he had staff members come down with the new Covid. They are in the process of reviewing the 2021 assessments. Quite a few sales are coming in above asking price. He thinks housing prices will go up quite a bit - .04, .05, .06 per cent. They are getting ready for the quadrennials in 2023.

Solid Waste District – Larry Gallagher, President: Solid Waste President Gallagher stated we will have our budget report at the February meeting. Lake Shore gave us their Certificate of Insurance. This week is the second week of Christmas tree collection. Now is the time to put Christmas trees out in the ditch. Covid is hitting our drivers pretty hard but we are OK so far.

Financial Report – Cheryl Stutesman, Finance Director: Finance Director Cheryl Stutesman stated yesterday they had a pre-audit meeting with Sikich. She, Louise McKay, Sam Gallucci, and Al Rottmann did a pre-audit review.

- This month we made our semi-annual bond payments to the following Banks:

<u>Bank</u>	<u>Bond</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
Park Ridge Community	GO Bond	\$57,566	\$38,000	\$19,566
BNY Mellon	Build America 2010B	\$70,300	\$0	\$70,300
Zions Bank	GO Bond 2015	\$2,195,250	\$2,035,000	\$160,250
Zions Bank	GO Bond 2017	<u>\$1,967,250</u>	<u>\$1,790,000</u>	<u>\$177,250</u>
		\$4,290,366	\$3,863,000	\$427,366

Town - The \$39,225 in Property Tax represents a timing difference. The entire November Final Kane County distribution of \$45,386 was recorded to Town. This amount represents the funds transferred to the Open Space Tax Receipts account.

Roads – Admin - Village of Campton Hills Intergovernmental Agreement Reimbursement Kane County resurfacing – represents a timing difference as the Village of Campton Hills has not been billed yet.

Road – Maint - Contractural Road Surfaces – Village of Campton Hills – represents a timing difference as the Village of Campton Hills has not been billed yet.

In December we paid Geneva Construction \$592,922 for paving projects in Campton Township and the Village of Campton Hills.

Capital Improvements - We received \$67,385 in wetland revenue from V3. \$7,084 of these funds were transferred to the Gray Willows Wetland Maintenance Account.

Headwaters	\$24,882
Gray Willows _____	\$42,503
	\$67,385

Open Space Admin - License Income year to date \$(7,490) – this is a timing difference. We are still waiting for a payment on one of our farming leases.

Open Space Maintenance - Building and Improvements – This is a timing difference. The \$14,750 represents the reissuance of a lost November check that was stop paid on January 7th.

Corron Farm Preservation Society update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated –

- **At Anderson Park** snow was plowed, the culvert cleaned out, the parking lot barricaded, and the Kiosk door repaired.
- **At Whitney Park** snow was plowed, and heat checked in the Whitney house.
- **At the Community Center** snow was plowed, and ice control applied to sidewalks.
- **At Corron Farm** snow was plowed, steel supports were removed from the dairy barn after work was completed, plywood was added to the goat barn roof, and staff helped with Winterfest.
- **At Gray Willows** snow was plowed, the shop cleaned, storm damaged trees cut up and hauled away, the furnace repaired, and heat checked in the main house.
- **At Harley Woods: Torchy Property** snow was plowed.
- **At Town Hall** snow was plowed, ice control applied to sidewalk, and heat checked in building.
- **Brown Road Meadows** park is closed for the season.
- **At Lily Lake** snow was plowed in the parking lot, and ice control applied to sidewalks.
- **At the Headwaters Conservation Area** snow was plowed, and the dog run fence repaired from wind damage.
- **Poynor Park** is closed for the season.
- **In General** trucks were sanitized daily, office staff assisted, a safety meeting held, a truck/trailer passed inspection, and new park signs were built for Corron Farm and Harley Woods. **Happy New Year!**

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated –

Projects Completed/Ongoing:

1. Wrapped up Fall prescribed burns. Excellent conditions have put us in good position going into the spring burn season.
2. Assisted Operations staff as needed.
3. V3 continues work on the Gray Willows and Headwaters wetland restoration. Conducted prescribed burns at Gray Willows.
4. Installed signs at Corron Farm and Harley Woods as part of grant projects.
5. Finished processing native seed. A big thank you to the Forest Preserve District of Kane County for allowing us to utilize their equipment to process seed. This likely saved over 100-man hours of labor, as well as allowed us to process seed that we are unable to process. This will save significant labor in the planting stage by allowing us to mechanically spread nearly all seed. In addition, Kane County Forest Preserve District has given us a long-term loan on their seed mixer.
6. Continuing winter brush clearing projects at Gray Willows Farm and Harley Woods.
7. Processing GIS data from growing season.

- 8. Received donation of 1800’s pump organ for the Whitney House.
- 9. Continued work on Township brand guide.
- 10. Began preparing 2022/23 budget.

Meetings/Trainings/Public Outreach:

- 1. Ran promotional booth at Christmas at Corron Farm. Made over \$100 raffling off Coldplay tickets.
- 2. Joey Clouser working through GIS online training courses.

Volunteer Service:

- 1. Volunteer projects on hold over holidays. Beginning volunteer steward brush clearing days.

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	1168.5	\$31,783.20	\$14,022.00
Volunteer Steward Hours to Date	133.5	\$3,631.20	\$1,602.00

Native Seed Harvest Data:

- 1. 56 different species harvested.
- 2. Estimated 115 lbs. of PLS hand harvested, 70 lbs. mechanically. 185 lbs. PLS total.
- 3. Estimated value of hand harvested seed \$23,000. Mechanical seed \$3,650. Total \$26,650.
- 4. Received donation of seed from Kane County Forest Preserve District, estimated value \$3,300. In addition, Kane County Forest Preserve District allowed us use of processing equipment and granted long-term loan of seed mixer.

The Conservation Foundation 2017 Fox Valley Monarch Corridor Restoration at Campton Township Site:native

We searched milkweed plants for Monarch eggs and larvae:

Milkweed plants searched: 3051

Eggs found:140

Larvae found:99

Eggs & larvae found per plant searched: 0.0783

Adult Monarchs: We observed 39 Monarch(s) during 15 survey(s). Each survey was 500 meters long.

Milkweed: We counted milkweed stems in a designated survey area, then calculated the number of stems per acre.

Average milkweed density: 890.34 stems/acre.

Milkweed species observed: Swamp milkweed, Common milkweed, Butterflyweed, Whorled milkweed.

Blooming FORB Frequency: (i.e., change of finding a forb in bloom within 1 sq meter)

Frequency of FORBS: 87%

Frequency of native FORBS: 75%

Planning Commission Report: J. Varsho stated nothing this month.

Supervisor Report – John Kubar: Supervisor Kubar stated –

- The Corron Farm Preservation Society and Campton Township held the first Christmas at Corron Farm on December 18th, 2021. We had caroling with the Caroling Connection, Dickens Carolers, Santa Claus, the Ice Princess, and

many vendors. We had over 145 participants, many of which were families with young children. The event was a success given the temperature and wind. We are planning to have this event next year.

- I have been in contact with the Jeffris Family Foundation to seek funding for the Whitney School House. The Jeffris Family Foundation assists the development of historic sites for non-profit organizations in small towns and cities in the eight states of the Midwest: Wisconsin, Minnesota, Iowa, Missouri, Illinois, Indiana, Ohio, and Michigan. Specifically, they are interested in sites that are eligible for the National Register of Historic Places. In addition, the Foundation requires a Historic Structural Report to be completed. There are two types of funds we can apply for: the Jeffris Heartland Fund, and the Capital Campaign Challenge Grant. The Jeffris Heartland Fund provides grants up to \$50,000 to complete a Historic Structural Report. The Capital Campaign Challenge Grant provides grants up to one million for restoration.
- I want to wish everyone here a Happy New Year. We have a lot of exciting things that will be happening in the Township this year.

6. Approval of Minutes:

a. Board Meeting December 14, 2021: J. Miller moved with the correction made the Board approve the December 14, 2021 minutes. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho, Murphy, and Miller voted aye. The motion passed.

7. Citizens' Comments: Julie Domaracki asked what is the best way to find out where Plan Commission meetings are? Moderator Mark Rake stated when I am notified of a meeting it goes on the Township website. J. Kuper stated we will try to have them on the second Tuesday or second Wednesday of the month. J. Varsho stated I am trying to get our new Plan Commissioner on board soon. I'll try to get a schedule up in future.

8. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Whitney School House Proposal: J. Miller moved the Board table this agenda item. J. Varsho seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho, Murphy, and Miller voted aye. The motion passed.

b. Review and Act Upon Presentation by John Falduto regarding Investment Options for the Township

b.1. Accept, Approve and Implement the replacement of Investment Advisor for the Township: John Falduto stated their fee is 1.0% of assets under management. He believes we can double investment income. They do not intend to sell our investments. They will effect the transfer. We don't have to talk to PMA. J. Miller stated Trustees authorize the signature to execute the agreement. J. Kuper stated let's approve it. E. Murphy stated she has the original paperwork. J. Miller moved subject to confirmation that the agreement is representative of the presentation, we allow the Township signature to execute the agreement. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Miller voted aye. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$4,020.53: J. Varsho moved the Board approve the claims and demands on the Town Fund in the amount of \$4,020.53. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Miller voted aye. The motion passed.

b. Road & Bridge Fund \$678,597.93: E. Murphy moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$678,597.93. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Miller voted aye. The motion passed.

c. Capital Improvement Fund \$0

d. Open Space Fund \$26,666.04: J. Miller moved the Board approve the claims and demands on the Open Space Fund in the amount of \$26,666.04. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Miller voted aye. The motion passed.

10. Executive Session – Review Executive Session Minutes of December 14, 2021; Land Acquisition; Personnel Issues; Legal Issues: E. Murphy moved the Board go into Executive Session for the purpose of reviewing the Executive Session minutes of December 14, 2021. J. Varsho seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho, Murphy, and Miller voted aye. The motion passed and Executive Session began at 9:02 p.m.

11. New Business Continued: Supervisor Kuper reconvened the regular session.

aa. Review and Act Upon Whether to Approve Executive Session Minutes of December 14, 2021: J. Miller moved the Board approve the Executive Session minutes of December 14, 2021. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho, Murphy, and Miller voted aye. The motion passed.

12. Adjournment: J. Varsho moved the Board adjourn the meeting. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 9:05 p.m.

Respectfully Submitted,

Richard Johansen

Clerk