

1. 2. 3. The January 14, 2020 Board meeting was called to order by Supervisor Kupa at 7:35 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Galloway and Murphy present. Trustees Stutesman and Miller were absent.

4. New Business – Presentation and Discussion for Action:

a. Discuss and Act Upon Allowing Joe Miller to Attend Meeting via Phone: E. Murphy moved to allow Trustee Miller to attend the meeting by phone. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed. Trustee Miller stated by phone he was in another meeting and was not available to participate in this meeting.

b. Presentation of Eagle Scout Project Proposal, Alex Lo Faso, Troop 80: Eagle Scout candidate Alex Lo Faso stated his project is to restore three sets of barn doors at Gray Willows preserving as much of the hardware and other original materials as possible. The three sets of doors need different things including windows and window frames, tracks and rollers, edge boarding, cross boards, and stain. He expects the project will take 10 people in May and June, and will include scouts from his Troop. The cost of materials for the project will be approximately \$1,000 to \$1,200. The goal is to keep it under \$1,000. He will raise as much of the funds as possible through donations by family and friends, and material discounts. S. Galloway moved the Board approve the Eagle Scout project of Alex Lo Faso. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman, and Miller were absent. The motion was approved. Supervisor Kupa signed the Boards approval, and expressed the thanks of the Board to Life Scout Alex Lo Faso.

c. Presentation of Eagle Scout Project Proposal, Trenton Turner, Troop 80: Eagle Scout candidate Trenton Turner stated the bird species Chimney Swift is running out of places to live. People are cutting down the hollow trees they used to live in. He wants to help them with his Eagle Scout project by building a Chimney Swift Tower at Gray Willows. The project is to build a 12-foot tower made of lumber with metal pipes as support. The base will be centered in cement. The budget for this project will be between \$500 and \$750 dollars. He will ask for donations of supplies from local hardware stores and wood from a construction company. He estimates the project will take over 100 volunteer hours. E. Murphy moved the Board approve the Eagle Scout project of Trenton Turner. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed and Supervisor Kupa signed the Boards approval. He expressed the thanks of the Township to Life scout Trenton Turner.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated we had a warm December. Using brine is a big time and cost saver. It saves time and labor in snow plowing. J. Kupa stated they are filming a television program called Fargo on Corron Road by Corron Farm. Do you anticipate any problems? Answer was that's a

County Road. Commissioner Gallucci continued, stating, they snowplowed and salted roadways on 12/16, and 12/31/19 throughout Campton Township, the Village of

Campton Hills, and Campton Hills in Plato Township. They prepared brine for tanks and trucks to treat roadways with brine consisting of geo-melt and salt. The Road District contracted with the Village of Campton Hills to do cold patching on McDonald Road, pick up and dispose of dead animals, and recover shoulder gravel on McDonald Road. We replaced batteries in flashing warning lights on Beith and Denker Roads, Campton Hills Road at Anderson Road, Brown Road at Old LaFox Road, and Jens Jensen Lane for safety concerns. We applied shoulder gravel on Anderson and Bolcum Roads, and recovered shoulder gravel on Bolcum and Denker Roads. The District repaired damaged mailboxes and posts throughout Campton Township and the Village of Campton Hills; did tree trimming throughout the Township and Village; cleaned all grates and storm drains of debris throughout the Township and Village; assessed roadways for drainage problems and pot holes; repaired pot holes with cold patch throughout the Township and Village; checked all stop signs in the Township and Village on a weekly basis, and replaced damaged or missing ones; and we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff. Eye wash stations were installed in Buildings A and B.

Assessor – Al Rottmann: Assessor Rottmann stated we are wrapping up 2019 assessments and reviewing sales for 2020. There are no adjustments this year. The wiring downstairs at the Community Center is done.

Solid Waste District – Steven Cartwright, President: Solid Waste President Cartwright stated we have a waste hauling agreement with Lake Shore Recycling (LSR) DBA DeKalb County Recycling Systems that they have signed and we will sign at our meeting on January 15, 2020. It covers April 1, 2020 through March 31, 2025. Solid Waste Trustee Galligar and I met with LSR personnel for a review of timelines, routes, and other items to start the planning for the transition process. Township employee Serewicz was able to join us for this meeting.

We will have a public meeting on Saturday morning February 1, 2020 at the Community Center to discuss the sign-up process, cart selection, new routes, pick up days, and any questions. We are preparing press releases and will provide them to Campton Hills and Lily Lake. We will also provide this to HOA (Homeowners Associations) Presidents, if we can get the list. Residents will have the opportunity to select the cart size they want without a cost for the change during the February sign up process. After that there will be a charge when they change cart sizes. We are working on getting the information out about the change in waste haulers so that when they receive Lake Shore Recycling (LSR) information, they do not throw it away.

There will be pickup day changes to reflect a five-day pickup schedule versus a three day pickup schedule. The major changes impact current Monday pickup residences. The goal is to pickup about 950 residences per day. Currently Waste Management picks up about 3,500 residences on Monday. Some of the residences will remain on Monday, one group will move to Tuesday, another group will move to Thursday, and Fox Mill and Norton Lakes will move back to a Friday pickup. There will be some changes to Wednesday routes (currently 300 residences), and Friday routes (currently 980 residences) to balance out routes.

The new carts will be the Lake Shore Recycling (LSR) blue carts and the recycling carts will have a light blue lid. The plan is to start distributing the new carts to the residences on March 23rd. There will be information on each cart that tell the residents what their pickup day will be.

For residences currently being serviced on Monday that will be moving to Thursday or Friday, Waste Management will service their carts on Monday March 30th. Lake Shore Recycling (LSR) will service the carts again that week on April 2nd and 3rd.

The one open item the Campton Township Solid Waste Board is working on is household hazardous waste. We have to decide if we want to provide this service to our residents. It looks like the most likely option would be to utilize the Kane County household hazardous waste program. We have had discussions with Kane County and they are checking with their vendor to make sure they could take on the additional pickups. The cost of this program will add between \$0.25 and \$0.30 per

residence to the monthly cost. The earliest we could implement the program would be July 1, 2020. We have included provisions in the new agreement with LRS for them to support this program if we decide to provide this service.

Financial Report – Louise McKay, Finance Director: Finance Director McKay's report stated:

- PMA investment revenue in the Statement of Revenue and Expenditures is net of any amortization for premiums or discounts. Interest proceeds in the 2008A PMA account from JP Morgan Chase investment was \$675.51. The interest proceeds were received on the last day of December and were not recorded in the PMA 2008A Money Market as of 12-31 which creates a \$675.51 difference between the Campton Township Investment Report and the PMA portfolio report.
- All of the Ag. license proceeds were received in December for the Open Space maintained land, except for the west hayfield of Headwaters due to a question with lost area due to the wetland. In addition, due to the lost area at Gray Willows the budgeted revenue is approximately \$1,500 overstated.
- Town Fund Administration and Assessor are within their total budget year to date and for the month of December. Parks is over budget in the line items wages and utilities for the month of December and year to date. These over budget items in Parks are mainly due to projects at Whitney Park school house. Currently Town Administration has favorable budget variances to offset parks over budget items but it will need to be monitored until the end of the fiscal year. All over budget line items have offsetting under budget line items.
- The Open Space Fund has an unfavorable budget variance for the month of December and the year to date. Wages, Contractual Natural Areas, Supplies Natural Areas, and Eagle Projects will offset the overages in Capital Outlay. All over budget line items have offsetting under budget line items.
- Road & Bridge Fund has a total favorable budget variance for the month of December and for the year to date. It is anticipated the year to date expenditures will be within budget. Currently only 27% of the total Ice Control Chemicals budget has been expended to date.
- The GO (General Obligation) bond interest and principal payments due December 15th were wired. The Bank of New York Mellon wire was \$158,595.00 for series 2010B and Refunding 2011. The ZB (doing business as Zions Bank) wire was \$3,674,000.00 for the 2015 and 2017 Refunding Bond debt payments. The December Investment Report on page one lists the significant decrease in the Open Space Tax Receipts account. The bond debt payments expenditures are reported on the Statement of Revenue and Expenditures under Open Space debt service. The next bond interest payments will be due June 15th 2020.

Corron Farm Preservation Society update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** snow was plowed, a picnic table repaired, a culvert was cleared, parking lot holes were repaired, and trees on the north boundary were cut down and hauled away.
- **At Whitney Park** snow was plowed, a dead pine tree was cut down and hauled away, burnt wood barn beams were hauled away, support was added to the gable end roof of Whitney school house, a 12'x12' support beam was applied to a wall, and a 8'x8' beam was purchased for the school house.
- **At the Community Center** ice control was applied to sidewalks, the rear concrete stoop was repaired, ceiling tiles in the basement were cleaned, and a tree stump and branches were cut up and hauled away.
- **At Corron Farm** drifts were plowed, and gutters were cleaned.
- **At Gray Willows** snow was plowed, gutters were cleaned, leaves were trawled, and logs were hauled away.
- **At the Headwaters Conservation Area** snow was plowed, and the burn pile at Motz was burned.
- **At the Harley Woods, Torchy Property** snow was plowed.
- **At Town Hall** gutters were cleaned and a 1'x8' trim board was replaced.

- **At Poynor Park** the kiosk door was repaired, and the gate lock was replaced (stolen). The park was closed for the season.
- **At Brown Road Meadows** there is no report. Closed for the season.
- **In General:** a safety meeting was held, office staff was assisted, repairs were made to truck #22, the dump truck and trailer passed inspection, a meeting was held at the Whitney School house, a meeting was held for a bow in the school house wall, attended a meeting with the Solid Waste District on 1/14/2020, worked on the 2020 budget, and cleaned the maintenance shop.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

Projects Completed/Ongoing:

- Assisted Operations staff as needed.
- V3 continues work on the Gray Willows and Headwaters wetland restoration.
- Finished processing native seed. In total, including donations and harvest, this season resulted in ~110 lbs. PLS (pure live seed) of 92 different species. The value of harvested seed is ~\$20,000, and donated seed ~\$6,000. In addition, we were able for the first time to trade seed.
- Equipment/office maintenance.
- Assorted grant applications/paperwork.
- Majority of time was spent on brush clearing at multiple sites. Significant progress was made at Headwaters and Gray Willows with the rental of Fecon cutter.
- Processing all growing season GIS (Geographic information systems) data.

Trainings/Meetings:

- Met with Joe Garbarski to discuss application for Illinois Clean Energy Community Foundation grant with Campton Township Open Space Foundation. To be used for stewardship of Harley Woods.
- Attended Northern Illinois Native Seed Network annual seed swap event.
- Met to discuss Whitney Schoolhouse restoration.
- Met with Nancy Krasinski to plan upcoming educational events.

Volunteer Service:

	Hours	IRS Value	Staff Value
Total Volunteer hours to Date	913	\$22,039.82	\$9,130
Volunteer Steward Hours to Date	175	\$4,224.50	\$1,750

- Continued work on Eagle Scout Projects.
- Planning Earth Day service day for Ferson Creek Elementary.

Upcoming:

- Winter brush clearing projects
- Assisting with Whitney Schoolhouse project.
- Further development of volunteer programs.
- Establishment of new Gray Willows trails.
- Assorted grant applications.
- Assorted conferences.

Website Improvements Report – Trustee Stutesman: Absent.

Planning Commission Report – Jesse Varsho: Plan Commission Chairman Varsho stated the Village will have a Public Hearing on their proposed zoning Ordinance. We should get our comments in, in the next four weeks. For Corron Farm and Gray Willows we take existing language on agricultural zoned property for text of a zoning Ordinance. There are two sections in their zoning Ordinance. E. Murphy asked should we write up questions? J. Kubar stated or we can say what we want. We need clarification from the Village. E. Murphy stated we need a proposed Ordinance in

front of us at a committee meeting of the whole. J. Varsho said he will attend their meeting.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- We moved the date of the Maple Fest from February 29th to March 14th, 2020. It will be held from 12:00 to 3:00 p.m. The reason we moved the date was to insure we had a sufficient supply of maple sap to process. We looked at the weather over the last four years and we noticed that two of the four years sap production was light in February. In addition we will be cleaning the milk shed and will utilize the 300 gallon stainless steel tank for the storage of the maple sap.
- We have had several meetings with the Campton Township Open Space Foundation and the National Association of Park Foundations over the last few weeks. We are looking at funding strategies for the long term funding of operations, maintenance and restoration activities for the Townships Open Space and parks. We will also be meeting with the staff of the Illinois Parks and Recreation Association and the Illinois Association of Park Districts in the near future.
- The Village of Lily Lake and Campton Township are considering entering into an intergovernmental agreement (IGA) to help the Lily Lake Cemetery Association maintain and care for the Lily Lake Cemetery. The Association is in financial stress and is asking local governments for assistance. Campton Township will mow the cemetery when required. We will submit an invoice to the Village of Lily Lake on a monthly basis. It is estimated that it will cost approximately \$150.00 each time the cemetery is mowed. The breakdown of contributions is as follows:
 - Lily Lake \$75.00
 - Campton Township \$50.00
 - Lily Lake Cemetery Association \$25.00

The IGA will be brought up for discussion and vote in February.

- The Township is continuing to work on the Whitney Schoolhouse. Some structural changes were made to the base of the schoolhouse. Some additional changes are being considered due to bowing of the wood foundation at the front of the structure. Skyline Partners is working on additional changes.
- As you may be aware, Redhawk Productions is filming a portion of an episode of Fargo on Corron Road. They were using part of Corron Farm to stage one of their trailers. I was told this afternoon that they will be filming another episode and they were looking for a boarding house in the country, away from the city. Alex Hughes, from Redhawk Productions brought out a location scout to look at the Corron farmhouse for this role. They may have interest in utilizing the farmhouse for the boarding house.

6. Approval of Minutes:

a. Board Meeting December 10, 2019: S. Galloway moved the Board approve the minutes of the December 10, 2019 Board meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

7. Citizens' Comments: Clerk Johansen stated he had notice from TOI (Township Officials of Illinois) that they were offering a professional development course on January 24th in Springfield for township officials and staff on budget planning and preparation at a cost of \$75.00 per person. Anyone that is interested contact him. J. Kupa stated Finance Director McKay and Trustee Murphy are knowledgeable on this subject.

8. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Troop 13 Using Community Center as Meeting Location: T. Serewicz stated the wiring downstairs is fixed. J. Kupa stated the issue is the back stairs. It's incumbent on Troop 13 to come back to us and tell us what they want. E. Murphy moved the Board table this agenda item. S. Galloway seconded the motion.

In a voice vote Supervisor Kuper and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

9. New Business Continued – Presentation and Discussion for Action:

d. Review and Act Upon Approval for Campton Hills Winter Wonder Event to be Held 2/8/20: S. Galloway moved the Board approve a Special Use Permit for the Village of Campton Hills to hold its Winter Wonders Event on February 8, 2020 at the Campton Township Community Center from 12:00 to 3:00 p.m. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$5,798.33: E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$5,798.33. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion Passed.

b. Road & Bridge Fund \$38,643.77: S. Galloway moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$38,643.77. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

c. Capital Improvement Fund \$3,009.68: E. Murphy moved the Board approve the claims and demands on the Capital Improvement Fund in the amount of \$3,009.68. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

d. Open Space Fund \$13,126.14: E. Murphy moved the Board approve the claims and demands on the Open Space Fund in the amount of \$13,126.14. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

11. Executive Session – Review Executive Session Minutes of December 10, 2019 and September 10, 2019; Land Acquisition; Personnel Issues; Legal Issues: E.

Murphy moved the Board go into Executive Session to review the Executive Session minutes of December 10, 2019 and September 10, 2019. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed and Executive Session began at 8:35 p.m.

12. New Business Continued: Supervisor Kuper reconvened the regular session at 8:50 p.m.

aa. Review and Act Upon Approve Executive Session Minutes of December 10, 2019 and September 10, 2019: E. Murphy moved the Board approve the Executive Session minutes of December 10, 2019 and September 10, 2019. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

13. Adjournment: S. Galloway moved the Board adjourn the meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed and the meeting adjourned at 8:55 p.m.

Respectfully Submitted,

Richard Johansen

Clerk