

1. 2. 3. The January 9, 2018 Board meeting was called to order by Supervisor Kupa at 7:34 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Galloway and Miller present. Trustees Stutesman and Murphy were absent.

4. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Presentation Jonathan Miller, Troop 13 Eagle Project and Hornaday Project: J. Miller moved this agenda item be tabled until the arrival of scout Jonathan Miller. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

5. Reports:

Highway Commissioner – Sam Gallucci: Highway Commissioner Gallucci stated the weather has made this a rough couple of weeks. Brine was prepared for tanks and trucks to treat roadways with geo-melt and salt. We snowplowed and salted roadways on 12/4/2017 and 12/11/2017 throughout Campton Township, Campton Hills, and Campton Hills in Plato Township. The Road District contracted with the Village of Lily Lake to cold patch all of Lily Lake roads. Trees were cut down and chipped up throughout the Township due to storm damage; excess soil was removed to aid drainage on Hemlock and Black Willow Drives; and tree trimming was done in front of all signs. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; all intersections were swept in the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and we checked for the issuance of culvert permits throughout the Township and Village. The heating system was updated in building C; the break room in building B was remodeled and painted; the Commissioner's office and the bathrooms in buildings A and B were repainted. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated we got a lot of calls this year about the change in tax laws. We can only claim \$10,000 in deductions this year, including property tax deductions. Because of this a lot of people payed their property taxes before the end of the year. We are reviewing the sales data for the 2018 assessments now. J. Kupa asked what about the interest on property taxes payed before the due date? Assessor Rottmann stated this is the first time property taxes have been paid this early. We will see what they decide.

Solid Waste District – Steven Cartwright, President: S. Cartwright stated regarding Christmas collections, Waste Management had some truck break downs that slowed things down. For two weeks after Christmas they will pick up Christmas trees for free. After that they will charge extra. The Waste Management contract will be up in 2020. The Solid Waste District will renegotiate the contract the end of 2019.

Financial Report – Finance Director Louise McKay: Finance Director McKay's report stated:

- Requests for Proposals (RFP's) for the March 31, 2018 fiscal year-end audit services have been sent to Sikich, McGladrey & Pullen, and Baker Tilly audit firms.
- PMA investment revenue in the Statement of Revenue and Expenditures is net of the amortization of premiums and discount. The actual cash proceeds from coupon interest deposited in the PMA Maintenance Money Market account was \$9,697.83 and \$460.25 in the 2007A PMA Money

market.

- Town Fund Administration, Assessor, Parks and Capital Improvement total expenditures are within budget year to date and for the month of December. All over budget line items have offsetting under budget line items. The Ride in Kane line item is over budget for the year with several months remaining. There are offsetting line items to offset the Ride in Kane overage.
- The Open Space Fund budget is unfavorable due to the expenditures for the cost of the bond issue. Line item budget adjustments that have unfavorable budget variances have offsetting favorable budget variances.
- Road and Bridge fund for the month of December is over budget due to timing differences in the monthly budget allocation. The year to date has under budget line items that offset over budget line items so that Road and Bridge will remain within budget for the fiscal year.
- The 2017 Bond Refunding closing was on December 6th and the monies due from the Township were wired prior to closing.
- The General Obligation (GO) bond interest and principal payments due December 15th were wired. The Bank of New York Mellon wire was \$638,951.26 for series 2008B, 2010B, Refunding 2011 and Refunding 2014 bonds. The Zions Bank wire was \$2,743,250 for the 2015 Refunding Bond debt payments. These expenditures are reported on the Investment Report in the Open Space Tax Receipts account. The bond debt payments are reported on the Statement of Revenue and Expenditures under Open Space Debt Service.

Corron Farm Preservation Society update – Laurel Garza, President: L. Garza stated the Corron Farm Preservation Society's meat raffle was a success. The next meeting will be on Thursday. J. Kuper stated in his meeting with the Biddles at their farm, they stated they have records dating from 1900 to the 1920's that they will donate to the Township.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At the Headwaters Conservation Area's** East/South property line, trees were cut back and burned, and the horse trail was closed.
- **At Gray Willows** leaves were track vaced on 12/19/17.
- **At Poynor Park** Huttleston was called in regard to repairing the broken drain tile. It was decided we will wait until it warms up to probe for the tile.
- **At Anderson Park** a traffic barrier was placed.
- **At Motz** the burn pile was burned.
- **At the Community Center** salt was added to the water softener, and water samples were taken to the lab and they passed the test.
- **At Gray Willows** a large fallen oak near Burlington Road was cut up and hauled away.
- **At Town Hall** water froze up in the pipes and we had to repair the copper plumbing, but there was no damage to the building.
- **In General**, the heat is working in all the heated buildings, a clogged fuel injector in truck #56 was repaired at the dealer and the bed of that truck was repaired, there is ice control on sidewalks, and snow was plowed in open parks. **Thanks go out to Highway Commissioner Gallucci for salting the parking lot.**

Natural Resources Monthly Report – Ecological Restoration Technician Josh Nelson: Ecological Restoration Technician Nelson stated:

- **Projects Completed/Ongoing:**
 1. Cameras are being used at Corron Farm to study wildlife. After one year of monitoring, we have established baseline data as well as determined best methods for future studies.
 2. We assisted operations staff as needed.
 3. We spread native seed at Corron Farm, Poynor Park, Harley Woods, Anderson Park, and Headwaters.
 4. The ComEd Green Region prairie planting at Poynor Park has been seeded.
 5. Birding volunteers continue to monitor all parks.
 6. We are pursuing leads for the donation of hoop houses for growing native plants for restoration.
 7. We are potting acorns to grow oaks for restoration.
 8. We received a donation of native seed from the Kane County Forest Preserve in exchange for helping with their harvest. 18 species were donated with a value of \$4,000.
 9. We updated property maps and began updating management plans.
 10. We cleared invasive species from 1000 feet of a former fence row at Corron Farm along the north end of the savanna. We have begun working through the savanna to remove

woody invasives, primarily Box Elder, Mulberry, Black Cherry, Buckthorn, and Honeysuckle.

- **Trainings/Meetings:**

1. I met with Jonathan Miller of Boy Scout Troop 13 to discuss Eagle Scout and Hornaday projects.
2. Tim Felinski, Dave Corron, and Jason Welandier attended herbicide training. All passed the test and are certified as Illinois Pesticide Operators.
3. We met with Planning Commission members to discuss Parks/Open Space properties.

- **Volunteer Service:**

1. **Total Volunteer Hours to Date are 882.5, with an IRS Value of \$21,303.55, and a Staff Value of \$8,825.00.**
2. Due to holidays and weather there has been a lull in Volunteer Service. As we move into the New Year we will re-start our workdays with a focus on woody invasives removal.

- **Upcoming:**

1. We will continue Thursday Steward workdays that focus on invasive species removal.
2. Winter brush clearing.
3. We will continue to work with Wheaton College.
4. We will do interpretive sign design.
5. We will continue to do grant applications for assorted projects.
6. I will continue to work with Colin Krukeiwicz on his Eagle project at Brown Road Meadows.
7. We continue to update management plans.
8. We will do dormant season weed control.

Gray Willows Planning Committee – Trustee Miller: Trustee Miller stated we have volunteers interested. J. Kupar stated we will meet on January 18th at 7:00 p.m. in the conference room at Gray Willows.

Website Improvements Report – Trustee Stutesman: Absent.

Supervisor Report – John Kupar: Supervisor Kupar stated:

- We successfully reached an agreement with the Snow Family Trust to purchase approximately 40 acres of land adjacent to the Township's Headwaters Conservation Area. This effort took almost a year of discussions with the Trust. The property will be restored to native prairie at some point in the future. In the interim the property will be farmed. This property has both a strategy and tactical value to the Township. It adds to the Headwaters Conservation Area and it further protects the Township's Wetlands Mitigation Bank.
- I had several discussions with Land Solutions and Borrego Solar Systems. Borrego is a developer of solar energy systems and energy distribution. They would like to visit the Township and inspect the Mongerson property for the potential of developing some of it into a solar energy farm. They require a minimum of ten acres to make a viable project. Typically they pay about \$1,000 per acre per annum. They require a 10 year commitment. I believe we should investigate the potential of leasing some of the Township property for a solar farm. However, we should also research other firms in the industry and invite them to propose alternative options.
- The due date for the subpoena we received in December from the law firm representing Maxxam Partners has been extended to the first week of February. The scope of the request has been narrowed and we are responding accordingly. We have searched our e-mail system for all e-mails related to the request. We will be reviewing these e-mails in the next two weeks.
- I have had several conversations with some of the farmers who hold agricultural leases with the Township. In particular, those farmers whose leases have been reduced because of wetlands mitigation activities. The Gray Willows lease has been reduced from approximately 50 acres to 6.78 acres. This issue we discussed is that the farmer at Gray Willows applied approximately \$3,000 worth of fertilizer after his harvest. At that time, our wetlands contractor did not know the full extent of his activities. To be fair to the farmer, we discussed two options, (1) allow the farmer to plant on the 6.78 acres for two years at no cost, or (2) reimburse the farmer for a portion of his costs.

6. Approval of Minutes:

a. Board Meeting December 12, 2017: J. Miller moved the Board approve the minutes of the meeting of December 12, 2017. S. Galloway seconded the motion. In a voice vote Supervisor Kupar and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

b. Special Board Meeting November 1, 2017: S. Galloway moved the Board approve the minutes of the Special Board Meeting of November 1, 2017. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

c. Special Board Meeting December 29, 2017: S. Galloway moved the Board approve the minutes of the Special Board Meeting of December 29, 2017. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

7. Citizens' Comments: None.

8. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Proposal to Add Electronic Leashes as an Option to Hard Leashes for Dogs in Township Parks/Open Space as stated in Campton Township Ordinance No. 96-1T, Chapter VI, Section 11: Katy Bolger stated she walks her dog in Campton Township parks quite a lot. There are a lot of dogs in Township parks. She does not want electronic leashes to become an excuse to not manage dogs. How to police this? She has had dogs run up to her dog. J. Miller moved the Board table this agenda item. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

b. Discuss and Act Upon Approval of Payment for Website Design of the Township and Open Space Sites: S. Galloway moved the Board table this agenda item. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed. Clerk Johansen suggested this agenda item change the word “payment” to “RFP” (Request for Proposals) when it comes up again on next month’s agenda in order to reflect the Boards previous decision. J. Kuper stated that is the direction.

9. New Business Continued – Presentation and Discussion for Action:

b. Swear in Campton Township Elected Official – Assessor: Assessor Rottmann came to the front of the room and stated the term of Assessors is different from other Township Board members by State statute and thus the later swearing in of Assessors even though they are elected with other Township officials at the same election. Whereupon Clerk Johansen administered the oath to Alan D. Rottmann as Campton Township Assessor.

c. Review and Act Upon Purchase of Signs for Gray Willows Farm: J. Nelson stated the aluminum signs for Gray Willows, Parks/Open Space, and Open Space Administration are a better value because aluminum has more longevity. J. Miller moved the Board approve the purchase of three, 3 feet by 8 feet, aluminum signs in an amount not to exceed \$1100.00. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

d. Review and Act Upon Purchase of Trailer for Open Space/Natural Resources: J. Nelson stated see the prices for four different trailers. A trailer for Open Space will make our work easier. We won’t have to load and unload trucks. That will make for better productivity. J. Miller moved the Board table this agenda item. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

e. Review and Act Upon Approval for Campton Hills Winter Wonders Event to be held Feb.10, 2018: J. Miller moved the Board approve the Campton Hills Winter Wonders event to be held February 10, 2018. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

f. Review and Act Upon Adoption of Ordinance Establishing a Policy to Prohibit Sexual Harassment: J. Miller moved the Board adopt Ordinance No. 18-001 Establishing a Policy to Prohibit Sexual Harassment in the Township of Campton, Illinois. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The Ordinance passed.

g. Discuss and Act Upon Resolution of Support for the Fox River and Countryside Fire/Rescue District Referendum: J. Miller moved the Board approve the Resolution Supporting the Fox River & Countryside Fire/Rescue District referendum. S. Galloway seconded the motion. **J. Miller stated the Fox River and Countryside Fire District has the lowest rate in the entire County, of all operating fire departments. Neighboring fire district rates are currently 80 cents per \$100 dollars. That’s nearly three times the tax rate for the Fox River Fire district. The increase to 43 cents per \$100 would leave the Fire district still at the lowest rate in the County and remain nearly half of the rate charged by**

neighboring fire districts. If the request is not approved the likely result will be that staffing would be reduced and coverage would drop from two stations down to one station and one crew covering the entire 38 square mile district. Stations would be closed on a rotating basis. This would increase the time it would take for on duty personnel to respond with fire and ambulance service. Residents would likely see an increase in their homeowners insurance due to cutbacks. This increase could be more per year than the annual increase in the tax levy. In a roll call vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The Resolution passed.

Eagle Scout candidate Jonathan Miller arrived. J. Miller moved the Board take agenda item 4. a. off the table and re-introduce it for consideration now. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

4. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Presentation-Jonathan Miller, Troop 13 Eagle Project and Hornaday Project:

Deer Exclusion Study: Eagle Scout candidate Jonathan Miller stated the project will build four deer enclosures and control areas for a research study that is geared towards the regeneration of natural oak and hickory trees in a controlled environment that can be compared to an uncontrolled environment. Invasive brush will be cleared within plots. The enclosures will be part of a research study being conducted in cooperation with Wheaton College. There will be four sites. Two will be at Gray Willows Farm, and one each at Corron Farm and Harley Woods. He will recruit scouts at meetings, calendar invites, and the troop's website. He will also recruit family and friends. He will need 10 people for work days including 2 adults and a Campton Township representative. Costs are estimated at \$6,000 and will be raised through donations from local businesses, by grants, and by a go-fund me page by Campton Township. Grants that have been identified are from the Illinois Native Plant Society and the Captain Planet Foundation. The project plan has been prepared. Next will be fund raising. Then they will stake out and construct the exclusion sites and the control sites. Finally they will clear brush and invasive species from the sites. The Harley Woods site will be built by Garfield Farm. His job will be to prepare the sites over 8 months and then Wheaton College will follow the study over a period of five years. S. Galloway moved the Board approve the deer exclusion study of Eagle Scout candidate Jonathan Miller. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

Hornaday Project: Eagle Scout candidate Jonathan Miller stated his Hornaday Project will be to construct a Hoop Greenhouse that will provide protection for flats of native plants. The project will be carried out from January through August of 2018. It begins by construction of a 16 foot by 40 foot hoop green house. That will be followed by planting of an initial 25 flats of native plants, or 1,250 plugs. The greenhouse will have a self-watering system to reduce staff hours. Construction will take place near Open Space offices by Burlington Park. For work days he needs 5 to 10 people including 2 adults and a Campton Township representative. About \$3,000 will be needed and will be raised by donations and a go fund me page by Campton Township. Donations of materials will also be sought. The project plan is done, fund raising is next, than we will work with the Township to locate the site and secure permits, construct the greenhouse, and plant flats of native plants. They will most likely be planted along pond edges at Poynor Park. The project enables creating community gardens by using Township seeds. J. Miller moved the Board approve the Hornaday Project of Eagle Scout candidate Jonathan Miller. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed. Supervisor Kuper stated if this is a Capital improvement the Township will donate money. The direction is to put the scout's project on the next agenda to discuss and act upon money for the hoop green house.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$3,676.23: J. Miller moved the Board approve the claims and demands on the Town Fund in the amount of \$3,676.23. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

b. Road and Bridge Fund \$170,900.54: S. Galloway moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$170,900.54. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

c. Capital Improvement Fund: \$-0-

d. Open Space Fund \$6,658.43: J. Miller moved the Board approve the claims and demands on the Open Space Fund in the amount of \$6,658.43. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

11. Executive Session – Review Executive Session Minutes of Dec. 12, 2017, Nov. 1, 2017, and Dec. 29, 2017: Clerk Johansen stated the Executive Session minutes of Nov. 1, 2017 were approved at the last Board meeting. J. Miller moved the Board go into Executive Session for the purpose of reviewing Executive Session minutes of December 12, 2017, and December 29, 2017. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed and Executive Session began at 8:50 p.m.

12. New Business Continued: Supervisor Kuper reconvened the regular session at 8:55 p.m.

aa. Review and Act Upon Approve Executive Session Minutes of Dec. 12, 2017, Nov. 1, 2017, and Dec. 29, 2017: J. Miller moved the Board approve the Executive Session minutes of December 12, 2017, and December 29, 2017. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

13. Adjournment: J. Miller moved the Board adjourn the meeting. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed and the meeting adjourned at 8:58 p.m.

Respectfully Submitted,

Richard Johansen

Clerk