

Campton Township Board Meeting
Community Center
June 12, 2018

10. Adjournment: T. Stutesman moved the Board Meeting of June 12, 2018 be adjourned. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Miller voted aye. The motion passed and the meeting of June 12, 2018 was adjourned.

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1. 2. 3.: The July 10, 2018 Board Meeting was called to order by Supervisor Kuper at 7:36 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Stutesman, Galloway, and Miller present. Trustee Murphy arrived shortly after roll call.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated excess soil was removed to aid drainage on Oak Ridge and Deer Run Roads, Bridle Creek Drive, and Venetian Way. We used a transit to level the grade to aid drainage on Echo Valley, Trotter, and Denker Lanes, and Deer Run Drive. The Township Highway District contracted with the Village of Lily Lake to cut and chip up three fallen trees, and Dura Patch Sunset View and West Sunset View. The Highway District contracted with the Village of Virgil to cold patch I.C. Trail and Welter Road. Dura Patching was completed on Denker, Forest, Margie, and Paddock Lanes, Far View, Holly, West View, and Clydesdale Courts, Brown Road, Tuttle Place, and Hidden Springs Drive. A culvert was replaced at the intersection of Whitney Road and Colson Drive, and weeds were trimmed around street signs and intersections throughout the Township. Trees were cut and chipped up throughout the Township due to storm damage. All grates and storm drains were cleared of debris throughout Campton Township and the Village of Campton Hills, all road ditches were mowed in the Township and Village, all intersections were swept in the Township and Village, roadways were assessed for drainage problems and pot holes, pot holes were repaired with cold patch throughout the Township and Village, all stop signs in the Township and Village were checked on a weekly basis and damaged ones replaced, and we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated Campton Township assessments were submitted to the County on June 15th, the County will send out notices of reassessment by July 17th, and they will publish our assessments July 19th. That starts the appeal process which ends on August 19th.

Solid Waste District – Steven Cartwright, President: President Cartwright stated there is nothing new this month.

Financial Report – Louise McKay, Finance Director: Finance Director McKay's report stated:

- The audit is complete. Agenda item 8.f. is to approve and accept the audited financial statements.
- June's Kane County Property tax distribution was approximately 54% of the total tax distributions for the year. The next significant tax distribution will be in September, after the September 4, 2018 second installment property tax due date.
- PMA investments in June had coupon interest of \$9,689.68 for PMA Maintenance investments, and \$457.74 for the 2007A investments. In the PMA Maintenance account, the Federal Farm Credit Note dated June 22, 2018 matured in the amount of \$325,000. This maturity is reflected in the Investment Report for June. These funds are budgeted to be transferred to the BMO Open Space bank account for operations and will be transferred in July to meet current cash flow needs of Open Space.
- The June 15th GO (General Obligation) Bonds interest payment wires were executed by the Finance Director and approved by the Supervisor in the total amount of \$736,584.74. These interest payments are reflected in the Statement of Revenue and Expenditures in the Open Space Fund.
- The Statement of Revenues and Expenditures budget indicates Town Fund in total is over budget for June and under budget year to date. The Town Fund Administration overage for June is primarily due to two-line items (auditing service and dues). These June overages are timing differences in the monthly budgets which were based upon the timing of last year's expenditures. Town Fund Parks is over budget for June and under budget year to date. All the rain has increased line item expenditures in Parks due to additional mowing from the previous year. Road Fund and Open Space Fund also had timing differences in the monthly budget for June and are under budget year to date. Capital Improvements Fund has no expenditures to date this fiscal year.

Corron Farm Preservation Society Update – Laurel Garza, President: President Garza stated she went to the premiere of the movie "Dairies to Prairies" at Gail Borden Public Library in Elgin on June 24th. **Corron Farm is in the movie. The Corron Farm Preservation Society will host a showing of the movie at 5:00 p.m. on September 15th at Gray Willows Farm in Campton Township. There will also be wagon rides and tours. Corron Farm has been approved for National Register status.** The Preservation Society has raised \$4,700 toward the Illinois Clean Energy Foundation Stewardship Challenge Grant. For every dollar they raise over an 18-month period up to a total of \$7,000, the Foundation will match with three dollars, which will make a total of \$28,000.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** mowing and weed whacking was done, dead trees were cut down, other trees were pruned and mulch placed around them, the parking lot was herbicided and the storm drain repaired, crushed stone was moved from the parking lot which was restriped, pesticide control was done, and the bathroom building exterior was painted.
- **At Burlington Park** mowing and weed whacking was done, roof shingles were repaired, and a filter was added to the water well.
- **At the Community Center** mowing and weed whacking was done, the parking lot was restriped, and the ball fields were trak-vaced.
- **At Corron Farm** turf was mowed and weeds whacked, trails were mowed, stone was added to washed out trail holes, fallen trees were cut up and hauled away, the parking lot and fence lines were herbicided, and trees were mulched.
- **At Gray Willows** turf was mowed and weeds whacked, trees were pruned, other trees were cut down and hauled away, trails were mowed, barn gutters repaired, Do Not Enter and "Tick Warning" signs were placed, and we met with V3 about wetland construction.
- **At the Headwaters Park and Conservation Area** turf was mowed and weeds whacked, trails were re-graded, re-seeded, and mowed, the dog pen and playground were herbicided, and gravel was added to the grass trail.
- **At the Harley Woods Torchie Property** mowing and weed whacking was done and "Tick Warning" signs were placed.
- **At the Brown Road Meadows Community Gardens** turf was mowed and weeds whacked, and the parking lot was herbicided.
- **At Poynor Park** turf and trails were mowed and weeds whacked, the parking lot was herbicided and trees mulched, and the west trail by the pond was brush hogged.

- **At Town Hall** turf was mowed and weeds whacked, and the plumbing project was finished.
- **At the LaFox Ball Fields** the flag pole was repaired.
- **In General**, Huttelson Engineering was called about the Poynor Park drain tiles that were stuffed up by fishermen at the pond in order to aid fishing that caused turf damage by flooding. Staff spoke to the County about Poynor Park pond to request payment for the drain tile repair. Parks maintenance also assisted office staff and they rented a lift to repair gutters at Gray Willows and the LaFox flag pole.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson’s report stated:

- **Projects Completed/Ongoing:**
 1. Cameras are being used at Poynor Park to study wildlife.
 2. We assisted operations staff as needed.
 3. Birding volunteers continue their monitoring. The Kane County Audubon Society met for a birding walk at Gray Willows Farm.
 4. Community Gardens are doing well. So far, the experiment in growing pumpkins seems to be working.
 5. We continue work at Corron farm in collaboration with the Corron Farm Preservation Society on the Clean Energy Community Foundation grant. Fund raising is coming along well.
 6. We short mowed the planted area at Poynor Park.
 7. Wheaton students continue research projects, including stream quality monitoring at Gray Willows, and the oak regeneration study across Harley Woods, Gray Willows, and Corron Farm.
 8. We updated our weed maps.
 9. V3 continues work on the Gray Willows and Headwaters wetland restoration.
 10. The majority of time was spent herbiciding and mowing invasive weeds including Cattails, Phragmites, Canada Thistle, Sweet Clover, Wild Parsnip, Burdock, Reed Canary Grass, Teasel, Crown Vetch, and Birds-foot Trefoil.
 11. We did trail maintenance at Harley Woods and Corron Farm.
 12. Troop 80 had 6 scouts volunteer at Corron Farm for 3 hours pulling weeds and planting trees.
 13. We cleaned up a fallen oak at Gray Willows.
 14. Maureen has been doing a fantastic job helping to manage the Open Space Facebook.
- **Trainings/Meetings:**
 1. There were multiple meetings with V3 to discuss Gray Willows wetland mitigation.
 2. I met with Shannon Puri of Ferson Creek PTA to discuss adopt-a-park projects for the upcoming school year.
- **Volunteer Service:**

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	60	\$3,331.32	\$1,380.00

- **Upcoming:**
 1. Continue work with Wheaton College. Sam has moved to Florida. We will be setting meetings with new contacts who will be taking over for him.
 2. Continue to work on various Eagle Scout projects.
 3. Do summer weed control.
 4. Maintain the new prairie plantings at Poynor Park.
 5. Prepare for winter seeding at Corron Farm, the Headwaters Conservation Area, and Gray Willows.
 6. Prepare for the Dog Days of Summer and other Township events.

Website Improvements Report – Trustee Stutesman: Trustee Stutesman stated he and Josh Nelson will use a drone to take video of Poynor park and Gray Willows for study, promotion and to put on Facebook. He added we need to put together a document that states our social media policy and we will need personnel to oversee our social media presence.

Planning Commission Report – Maureen Zwier, Chairwoman: Chairwoman Zwier stated there was no June meeting because there was no quorum, but there will be a July meeting because they will have a new member then.

Supervisor's Report – John Kupa: Supervisor Kupa stated:

- I attended the Kane County Board River Boat Committee meeting last month. The committee originally approved a grant in the amount of \$18,500 for the relocation of the Whitney School House to Gray Willows Farm. Several Board members advocated additional funds for this project. The Committee approved an additional \$2,500 for the project, bringing the total to \$21,000. The County Board Executive Committee met last week and approved the grant. The full County Board will vote next week. In addition to the River Boat funds, the following have decided to donate their time and equipment:
 - Drew Fraz will excavate the new foundation at no charge.
 - The boy scouts from Josh Nelson's troop will donate the interior and exterior painting labor.
- I met with Pat Kennedy, President and Tom Slowinski – Director of V3 Companies, Inc. regarding a potential conflict of interest for marketing wetland credits. V3 was approached by Will County to provide a proposal to develop a wetlands bank and market wetland credits. In most cases wetlands credits are sold in the water shed where the wetland bank is located. In some rare cases wetland credits are allowed to be sold outside the water shed. This is where the conflict may exist, in that these credits may compete with our credits. We agreed (on a conceptual basis) that where this situation may occur, the price of the Campton wetlands credits and those of Will County wetlands credits will be priced the same. This concept is still under discussion.
- I spoke with Tom Wyse, who is a Board member of the Central District Baseball League. He indicated the League represents children from District 301 School District. Their program is growing and they have run out of fields. They have over 650 players in their league and they had to turn families away this year. They would like to propose to our Board that they would fund the completion of the two fields at Poyner Park. They would like to present their proposal to us at the next Board meeting.
- We sent to the City of Elgin, and the developer of the Ponds of Stony Creek, a letter from the Township attorney notifying them that they are in breach of the Settlement Agreement of 2007. We also included additional items the Township would like to see in an amended agreement. We received a response from the developer's attorney last Friday. It looks like the Statement of Awareness for Natural Areas Management is included in the declarations. In addition, the 15-foot buffer areas are also included. I have sent the documents to our attorney for review.
- I spoke with Belinda Lillund of Elgin Township regarding a change in the General Assistance administration. As you are aware, Elgin Township administers our General Assistance (GA) program. The GA program is moving from a Flat Grant to a Needs Allowance Grant, with a not to exceed requirement. The grant will be separated into specific categories:
 - Shelter
 - Shelter (utilities included)
 - Food
 - Clothing
 - Household Supplies
 - Personal essentials, and
 - Laundry

These are the only categories that will be accepted.

Elgin Township administers the program for Hampshire, Rutland, and their own township.

Elgin would like us to switch over to this program and identify what limits we want in

These categories.

5. Approval of Minutes:

a. Board Meeting June 12, 2018: T. Stutesman moved the Board approve the minutes of the meeting of June 12, 2018. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

b. Special Board Meeting June 15, 2018: T. Stutesman moved the Board approve the minutes of the meeting of June 15, 2018. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

c. *Board Meeting May 8, 2018*: S. Galloway moved the Board approve the minutes of the Board meeting of May 8, 2018. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

6. Citizens' Comments:

Kane County Board Representative Barbara Wojnicki stated the good news is that the \$21,000 grant to move the Whitney Schoolhouse to Gray Willows Farm was approved by the County Board.

The bad news is that a Federal Judge issued a consent decree to send the Maxxam Partners Special Use request for a private pay alcoholism and substance abuse treatment facility on the Glenwood Academy site back to the Zoning Board of Appeals (ZBA) for another hearing, and then on to the Kane County Board for the third time. There is nothing new from Maxxam, just the same old stuff. August 2nd is the hearing, and then the ZBA will vote again, and it will go to the County Board, and they will vote again. The public can speak at both hearings, and then if the Board rejects it again, Maxxam can sue again.

7. Old Business – Preparation and Discussion for Action: None.

8. New Business – Preparation and Discussion for Action:

a. *Review and Act Upon Appointment of CTSWDD Board Position*: T. Stutesman moved the Board appoint Lawrence Gallagher a Trustee of the Campton Township Solid Waste Disposal District. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

b. *Swear in New CTSWDD Board Member*: Clerk Johansen swore in Lawrence Gallagher as a Trustee of the Campton Township Solid Waste Disposal District.

c. *Review and Act Upon Appointment of Planning Commission Committee Member*: T. Stutesman moved the Board appoint Jesse Varsho a member of the Campton Township Planning Commission. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

d. *Swear in New Planning Commission Member*: Clerk Johansen swore in Jesse Varsho as a member of the Campton Township Planning Commission.

e. *Review and Approve Executive Session Minutes of May 8, 2018*: J. Miller moved the Board approve the Executive Session minutes of May 8, 2018. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

f. *Review and Act Upon Accepting the Township's and Road District's Audited Financial Statements from Sikich for Fiscal Year Ending March 31, 2018*: T. Stutesman moved the Board accept Campton Township and Campton Township's Road District's audited financial statements from Sikich for fiscal year ending March 31, 2018. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

g. *Review and Act Upon Cyclocross Event at Anderson Park October 27-28, 2018 (event is Sunday, 10/28)*: J. Miller moved the Board approve the Cyclocross event at Anderson Park on October 27-28, 2018. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

9. Claims and Demands Authorized for Payment:

a. *Town Fund \$9,080.72*: T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$9,080.72. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

b. *Road & Bridge Fund \$86,002.01*: T. Stutesman moved the Board approve the Claims and demands on the Road and Bridge Fund in the amount of \$86,002.01. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

c. *Capital Improvement Fund \$-0-*

d. *Open Space Fund \$16,526.35*: J. Miller moved the Board approve the claims and demands on the Open Space Fund in the amount of \$16,526.35. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

10. Executive Session – Review Executive Session Minutes of January 9, 2018; February 13, 2018; March 13, 2018; April 5, 2018; May 8, 2018; January 14, 2014; February 11, 2014; September 9, 2014. Review Whether to Destroy Approved Executive Session Audio Tape Minutes Older than 18 Months. T. Stutesman moved the Board go into Executive Session to review Executive Session minutes of January 9, 2018; February 13, 2018; March 13, 2018; April 5, 2018; May 8, 2018; January 14, 2014; February 11, 2014; September 9, 2014; and to review whether to destroy approved Executive Session audio tape minutes older than 18 months. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and Executive session began at 8:47 p.m.

11. New Business Continued: Supervisor Kuper reconvened the regular session at 9:07 p.m.

aa. *Review and Act Upon Whether to open Executive Session minutes of January 9, 2018; February 13, 2018; March 13, 2018; April 5, 2018; May 8, 2018; January 14, 2014; February 11, 2014; September 9, 2014*: J. Miller moved the Board approve opening the Executive Session minutes of January 9, 2018; February 13, 2018; March 13, 2018; April 5, 2018; May 8, 2018; January 14, 2014; February 11, 2014; and September 9, 2014; with the stipulation that these dates had no content of merit. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

bb. *Review and Act Upon Whether to Destroy Approved Executive Session Audio Tape Minutes Older than 18 Months*: J. Miller moved the Board approve destroying all approved Executive Session audio tape minutes older than 18 months. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

12. Adjournment: S. Galloway moved the Board adjourn the meeting. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 9:20 p.m.

Respectfully Submitted,

Richard Johansen

Clerk