

1, 2, 3. The July 11, 2017 Board meeting was called to order by Supervisor Kuper at the Community Center at 7:34 p.m. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy present. Trustee Miller was absent.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci's report stated the Road District contracted with the Village of Lily Lake to cold patch I.C. Trail; do ditch mowing on I.C. Trail, Hanson and Read Roads, and remove a fallen tree limb on Hanson Road. They contracted with the Village of Campton Hills to remove fallen trees on McDonald, Kendall, and Crawford Roads; and do mowing on Conner, Kendall, McDonald, and Lanz Roads, and Lily Street in Plato Township. They cut and chipped up trees throughout Campton Township due to storm damage; removed excess soil concerning drainage issues on Hunters Hill and South Bridle Creek Drives, and Long Acre, Phar Lap, and Old Farm Roads. Soil seed and matting were also completed there. The District reset a culvert on West Woods Drive and replaced a cross culvert on Brookside West Drive. Dura Patching was completed on Swanberg, Old Burlington, Beith and Denker Roads. The District continued mowing throughout Campton Township and the Village of Campton Hills; trimmed weeds around street signs, intersections, guardrails and large culverts throughout the Township and Village; trimmed or removed trees around street signs for safety concerns throughout the Township and Village; swept all intersections in the Township and Village; all grates and storm drains were cleaned of debris throughout the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and the District checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: On vacation.

Solid Waste District – President Jack Berry: Absent.

Financial Report – Finance Director Louise McKay: Finance Director McKay's report stated:

- The annual audit is complete. Agenda item 8. d. is to approve/accept the audited financial statements.
- June's Kane County Property Tax distribution brought the year to date distribution to approximately 50% of the total distributions for the year.
- PMA investments in June had coupon interest of \$9,689.68 for PMA Maintenance investments and \$457.74 for the 2007A investments. On June 7th, \$112,982.40 was transferred from the PMA 2010A account to the BMO Open Space bank account for operations.
- The \$5,000.00 grant check from ComEd and OpenLands for Open Space Green Region Program was received in June but was not deposited in the BMO bank account until the first week in July.
- The June 15th GO Bonds interest payment wires were executed by the Finance Director and approved by the Supervisor in the total amount of \$686,895.01. The water resources bond was paid to Kane County on June 1st. These are reflected in the Statement of Revenues and Expenditures in the Open Space Fund.
- The Statement of Revenues and Expenditures budget indicates Town Fund in total is over budget primarily due to the well pump at Anderson Park failing this month. There is a \$3,000 contingency in Town Fund if other line items cannot be found to offset. Road Fund and Open Space Fund in total are within budget. Capital Improvements Fund has no expenditures to date

this fiscal year.

Corron Farm Preservation Society update – Laurel Garza, President: Tom Corron presented for the Society stating the **placement of Corron Farm on the National Register of Historic Places** is on the docket for September approval. The verdict will be in January 2018. The **Societies Calendar of Events** includes **open houses** at Corron Farm on July 22nd and August 26th; and open houses at Town Hall on August 5th and September 9th. All events are from 10am to 2pm. Campton Township's 11th annual **Prairie Fest will be Saturday September 23rd at Corron Farm from 1pm to 5pm.** There will be a tree memorial dedication ceremony for St. Charles Class of 73 graduate Steve Olson at the conclusion of Prairie Fest at 5pm. The **Scarecrow Festival Farm Tour at Corron Farm** will be Friday and Saturday October 6th and 7th from 1pm to 4pm.

Historic Corron Farm will collaborate with the Elgin History Museum and Grindstone Productions on their Dairies to Prairies project. Robert Corron Jr., Dave Corron, and Tom Corron met with Phil Bloxam for four hours to share photos, family history, and documents. Phil prepared Dave and Bob for the on-camera interviews in August. Mr. Corron said, “Historic Corron Farm was founded in 1835 by my great-grandfather, Robert Corron. He started with a few cows and four generations milked cows for a little over 165 years until 2002. We shipped milk to many different dairies and creameries in the Elgin area – and in the early days to East Plato, Gray Willow, Plato Center, and Springbrook. At one time we sold milk to a man in the area named John Whitney who made cheese and shipped it to Chicago. During 1893 the milk was shipped from the East Plato factory to the World’s Fair in Chicago.” The Corron Farm Preservation Society will share its history of Corron Farm documents and photos with the Elgin History Museum and Grindstone Productions.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** mowing and weed whacking was done, trees were pruned, weed control was applied to turf, the parking lot and trails were herbicided, the west side entrance was redone to help the Highway District reroute water to prevent flooding, and several inches of wooden chips were applied to soften the playground for safety.
- **At Burlington Park** turf was mowed and trees pruned.
- **At the Community Center** turf was mowed, weeds whacked, a new baseball shed installed, weed and feed was applied to turf, pest control was done around the building, and several inches of wooden chips were applied to soften the playground for safety.
- **At Corron Farm** turf was mowed and weeds whacked, trails were mowed, the parking lot was herbicided, trees on trails were pruned, hedge bushes trimmed around the house, and the trail dug and gravel installed for drainage.
- **At Gray Willows** turf was mowed and weeds whacked, a trail gate chain installed, pest control was done around the buildings, and a contractor called for a barn ramp safety rail quote.
- **At the Headwaters Conservation Area** mowing and weed whacking was done, trees were mulched and pruned, trails mowed, trails and parking area herbicided, and several inches of wooden chips were applied to soften the playground for safety.
- **At the Harley Woods: Torch Property** mowing and weed whacking was done, and trash picked up in the parking lot.
- **At the Brown Road Community Gardens** mowing and weed whacking was done, a compost box built, the parking lot herbicided, a picnic table placed, and gravel added to the parking lot.

- **At Poynor Park** mowing and weed whacking was done, trails were mowed, a sand and clay mix was moved from the parking lot to next to the ball fields, and several inches of wooden chips were added to soften the playground for safety.
- **At Town Hall** turf was mowed and weeds whacked, the safety rail was painted, and pest control done around the building. **The historic George Bergland safe that was donated to Campton Township by Lois Ekstrom from the 19th century Wasco general store/post office was installed at Town Hall.**
- **In General**, the Open Space Manager met with the Sheriff regarding the turf damage case at Poynor park, we had a barn roof meeting with Trillium Dell and Neal Anderson about the roof replacement of the Corron Farm barn roof, we received a well quote for the Brown Road Community Gardens property, and talked to the farmer about corn husk debris by the Headwaters.

Natural Resources Monthly Report – Josh Nelson, Ecological Restoration technician: Ecological Restoration Technician Nelson's report stated:

- **Projects Completed/Ongoing:**
 1. Cameras used at Gray Willows and the Headwaters to study turtles.
 2. Volunteer monitors continue to monitor birds throughout the parks.
 3. Time was spent assisting Operations staff as needed.
 4. Assisted with management of community gardens.
 5. Weeded gardens.
 6. Canada thistle/teasel control at various sites.
 7. Cut back around oaks at Corron Farm and Harley Woods.
 8. Short mow of seeded area at Poynor Park.
 9. Continued work on fixing up native shrub garden at Corron Farm.
 10. Conducting plant inventories across all sites.
 11. Began work on management plan for WLS wetlands at Routes 64 and 47.
 12. Collecting spring seed.
 13. Received a \$5,000 matching grant from the ComEd Green Region Program for the planting of prairie around the new disk golf course at Poynor Park, as well as interpretive signage for the park. Prep work and planting will occur late fall-early spring. Kane County Board Representative Barbara Wojnicki stated she and Josh are working on a \$5,000 matching grant from Home Depot.
 14. Macallan is nearly finished with the disk golf course, currently waiting for tee signs to be printed. People have already been out enjoying the course.
 15. Relocated the Harley Woods trail to follow the hill better. This should resolve the trail flooding/erosion problems.
 16. Kane County Forest Preserve contracted out the removal of callery pear from the south portion of Meissner-Corron prairie. This will help take some of the pressure off Corron Farm.
 17. Wheaton College conducted a Rusty Patch Bumblebee study at Corron Farm. Unfortunately none were located, however, given the quality habitat and potential for them, they may be interested in future studies.
- **Trainings/ Meetings:**

1. Attended the June FREP (Fox River Echo System Partnership) meeting at Midwest Groundcovers Natural Garden Natives facility. Learned quite a bit about how we can better propagate our own plants.
 2. Dog Days of Summer planning meeting.
 3. Lauren Klaras and Tim Felinski joined Tim Balassi at Gray Willows Farm to learn more about local birds and the monitoring process.
 4. Josh Nelson obtained the Illinois Herbicide Applicator license.
 5. Met with Ben Haberthur to discuss general natural area management.
- **Upcoming:**
 1. Continued summer weed control (thistle, sweet clover, teasel, etc.).
 2. Finish Corron Farm native shrub garden.
 3. Continuing wildlife studies.
 4. Scheduling workdays for Eagle projects.
 5. Various Open House dates for Town Hall and Corron Farm throughout summer.
 6. Hosting August FREP meeting at Gray Willows.
 7. Volunteer workdays, dates to be determined. Looking to start a weekly Stewards Group.
 8. Continued vegetation inventories.
 9. Willow/woody plant control (weather dependent).
 10. Prep for Dog Days of Summer.

Gray Willows Planning Committee – Trustee Miller: Absent.

Website Improvements Report – Trustee Stutesman: Trustee Stutesman stated he has not spoken with computer consultant Mark Rake for an update so he has no report for now.

Supervisor Report – John Kubar: Supervisor Kubar stated:

- Erica Ruggiero of the Skyline Council stated they will be executing the following steps to relocate the Whitney School house to Gray Willows Farm:
 1. Lisa Dichiera, Director of Advocacy at Landmarks Illinois will consult with Kathy Nyquist at New Ventures Advisors, Nate Sumner at Heritage Prairie Farm, Janice Hill and Mark VanKerkhoff at Kane County, and John Kubar to discuss future programming for the schoolhouse at Gray Willows – making sure it fits in with the Gray Willows master plan and with Campton Township’s timeline for developing Gray Willows.
 2. Once a clear concept for programming is identified the Skyline Council will work on putting renderings together to create a visual graphic of the programming to show potential funders/investors.
 3. The Council will look into Calamos Investments once we have the contact as well as other local corporations.
 4. Landmarks Illinois is looking at their contacts to identify any members that they should reach out to as possible sponsors or for donations of materials/services.
 5. Other fundraising ideas they are looking into are GoFundMe/IndieGoGo and developing what incentives would be available to those who donated to those campaigns.
 6. They are also working on a revised budget that breaks the budget into phases and then any funds or services that have been committed so it’s clear to potential funders what

we need and that others are donating. Once the Council has the revised budget document they will send it to you to share as well.

7. I will be contacting the Jeffries Family Foundation to see if they could fund this project through the Jeffries Heartland Fund which is focused on Midwestern historic preservation.

- Tom Serewicz and I met with the Juvenile Officer for the Kane County Sheriff to discuss the vandalism at Poynor Park. We negotiated the community service hours the juvenile offenders must perform. The cost to repair the damage will be born by the parents of the offenders.
- I met with Bill Beith regarding Larsen Landscaping. The parking lot has been filled with asphalt grindings from road building activities. It has expanded over the years and the asphalt grindings have covered culverts and drainage structures. Bill would like the Township to help correct this situation as he believes it is contributing to poor drainage in the area and is adversely affecting the wetlands adjacent to the parking lot.
- The Village of Lily Lake passed a resolution to help fund the water study in the amount of \$1,000 per year. We welcome their participation in this worthwhile effort.

5. Approval of Minutes:

a. Board Meeting June 13, 2017: T. Stutesman moved the Board approve the minutes of the meeting of June 13, 2017. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

6. Citizens' Comments: Clerk Johansen stated he will discuss with Finance Director McKay how he can implement the Auditors' Comment to document the approval of the dollar amount of purchases, payments to vendors/employees, and investments in a brief, clear manner in Board minutes.

7. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Fox Valley Wildlife Use of HCA Area of Motz: T. Stutesman moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

b. Discuss and Act Upon Planning Commission Appointment: T. Stutesman moved the Board table this agenda item. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

c. Review and Act Upon Approval for Contracted Ecological Management Services at Headwaters: J. Kupa stated we have three other RFP's (Request for Proposals) coming in to look at. T. Stutesman moved the board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

d. Review and Act Upon Update for Prairie Fest: E. Murphy stated Jonie Kupa presented a list of vendors. She suggested hours of Prairie Fest be 11am to 4pm instead of noon to 5pm. We will do the 5K race in the morning. E. Murphy moved the Board table this agenda item. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

e. Review and Act Upon Award for Corron Farm Barn Bid: E. Murphy stated Administrator Ruth Rottmann contacted TOI (Township Officials of Illinois) regarding this bid. They felt the procurement is valid. The bid as received did not include a certified check of 10%, or a Certificate of Insurance. The

bidder corrected both omissions. The bid is now complete. It' a steel roof. T. Stutesman moved the Board award the contract to replace the Corron Farm barn roof to Neal Anderson in the amount of his bid. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

8. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Cub Scout Pack #165 Rocket Launch Event at Poynor Park October 14, 2017 or October 15, 2017 (rain date): T. Stutesman moved the Board approve the Cub Scout Pack #165 rocket launch event at Poynor Park on October 14, 2017 with a rain date of October 15, 2017. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

b. Review and Act Upon Cub Scout Pack #801 Rocket Launch Event at Poynor Park October 29, 2017: T. Stutesman moved the Board approve Cub Scout Pack #801 rocket launch event at Poynor Park October 29, 2017. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

c. Review and Act Upon Cub Scout Pack #150 Evening/Night Nature Hike at Gray Willows November 4, 2017 beginning at dusk. Duration about two hours. Scouts and Parents: T. Stutesman moved the Board approve Cub Scout Pack #150 evening/night nature hike at Gray Willows on November 4, 2017, beginning at dusk. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

d. Review and Act Upon Accepting the Township's Audited Financial Statements from Sikich for Fiscal Year Ending March 31, 2017: S. Galloway moved the Board approve and accept Campton Township's audited financial statements from Sikich for fiscal year ending March 31, 2017. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$12,658.73: E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$12, 658.73. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

b. Road & Bridge Fund \$60,422.36: T. Stutesman moved the Board approve the claims and demands on the Road & Bridge Fund in the amount of \$60,422.36. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

c. Capital Improvement Fund \$-0-

d. Open Space Fund \$10,792.31: E. Murphy moved the Board approve the claims and demands on the Open Space Fund in the amount of \$10,792.31. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

10. Executive Session – Personnel; Land Acquisition; Review Executive Session Minutes of April 6, 2017, May 9, 2017, June 13, 2017: E. Murphy moved the Board go into Executive Session for the purpose of discussing land acquisition, and reviewing Executive Session minutes. T. Stutesman seconded

the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed and Executive Session began at 8:36 p.m.

11. New Business Continued: Supervisor Kuper reconvened the regular session at 8:50 p.m.

aa. Review and Act Upon Approve Executive Session Minutes of April 6, 2017, May 9, 2017, and June 13, 2017: T. Stutesman moved the Board approve the Executive Session minutes of April 6, 2017, May 9, 2017, and June 13, 2017. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

12. Adjournment: E. Murphy moved the Board adjourn the meeting. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed and the meeting adjourned at 8:52 p.m.

Respectfully Submitted,

Richard Johansen, Clerk