

1. 2. 3. The July 12, 2016 Board Meeting was called to order by Supervisor Kupar at 7:00 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupar and Trustees Stutesman, Murphy, and Miller present. Trustee Vandiver was absent.

4. Executive Session – Personnel, Executive Session Minutes of May 12, 2016 and June 14, 2016:

5. New Business beginning at 7:30 – Presentation and Discussion for Action: Supervisor Kupar reconvened the regular session.

a. Review and Act Upon Macallan Butler of Troop 46 Eagle Scout presentation – Disc golf at Poynor Park: Eagle Scout candidate Macallan Butler stated he is a Life Scout in Troop 46, which is based out of Grace Lutheran Church in Lily Lake, and is chartered by Campton Township. For his Eagle Scout project he would like to build a disc Golf Course at Poynor Park on Swanberg Road. Disc golf is like regular golf but with a few differences. Instead of a ball, you use a Frisbee and attempt to throw it into a metal basket. Scoring is the same as regular golf. Your goal is to complete the course in a few throws as possible. The course consists of 9 targets, requiring 1 acre each. The total cost for the project including targets, tees, signs, concrete and other costs will be around \$3000. He is hoping to get targets donated or discounted and he will be doing fundraising. He expects help from 40 members of his Troop. Also friends and family can help out. Disc golf is beneficial to the community because it encourages people of all ages to become physically active outdoors. It is also relatively cheap compared to other sports and has a high benefit to cost ratio. It can be played in all seasons by any age person. Josh Nelson and he have assessed Poynor Park and decided this would be the best place for the course. He will work with Josh and Tom Serewicz to determine best construction methods to make maintenance as easy as possible. J. Kupar said as long as you stay away from the baseball field expansion the project is O.K. J. Miller moved the Board approve Life Scout Macallan Butler's Eagle Scout project. E. Murphy seconded the motion. In a voice vote Supervisor Kupar and Trustees Stutesman, Murphy and Miller voted aye. Trustee Vandiver was absent. The motion passed. Supervisor Kupar thanked scout Macallan Butler and signed for the Board's approval.

6. Reports:

Highway Commissioner – Sam Gallucci: Highway Commissioner Gallucci stated the highway crew applied, leveled, and rolled shoulder gravel on Harley and Anderson Roads for the Mary Meadows subdivision. Dura Patching was completed on Beith, Anderson, Bolcum, and Old Burlington Roads; Winchester Way; and Meadowlark Court. Storm damage was picked up in the Arbor Creek subdivision. A cross culvert was completed on Bridle Creek and Hemlock Drives with soil, seed, and matting. Ditch work was completed on Jens Jensen, Baert, Mary, Citation, and Northern Dancer Lanes; Kings Mill, Campton Woods, and Crestwood Drives; and Whirlaway Court. They were all landscaped with soil and seed. A sink hole was filled and fixed on Fair Oaks Drive. Tree trimming was completed on Campton Hills and Fair Oaks Drive. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; all intersections in the Township and Village were swept; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: On Vacation.

Solid Waste District – President Jack Berry: Absent.

Financial Report – Louise McKay: Finance Director McKay stated:

- The audit is complete. Agenda item 5. g. is to approve/accept the audited financial statements.
- June's Kane County Property Tax distribution brought the year to date distribution to approximately 50% of the total distributions for the year.
- All the baseball and softball clubs have paid their annual field fees in June.
- PMA investments in June generated cash interest receipts of \$10,751.82 between the PMA Maintenance account and the 2007A account. Trustee Murphy and I consulted with PMA and invested the FHLM note called on 5-23-16 with a Federal Farm Credit Bank Note maturing January 5, 2023. This FFCB note purchase had a trade date of June 29th and a settlement date of July 5th, thus it is not reflected on the Investment Report for June.
- On June 13th the GO Bond Series interest payment wires were executed by the Finance Director and approved by the Supervisor in the total amount of \$710,492.04.
- The Statement of Revenues and Expenditures budget revisions have been corrected except for a problem with the Transfer In and Transfer Out account. The total Town Fund departments Admin, Assessor, Parks are within their respective budgets. Road Fund and Open Space Fund expenditures are not matching with the current period budget. Capital Improvements Fund has no expenditures to date this fiscal year; a decision on the court repairs at Anderson Park will take all the limited funds available. At this time I am aware of the following line item budget shortfalls: Town Admin-Legal Services, Road Culverts, Open Space-Building & Improvements, Open Space Maintenance – Site, Open Space-Office Supplies. Currently all of these items have off setting budget surpluses in other line items.

J. Kupar stated when you get back Monday, we would like to talk to you about finances for personnel.

Corron Farm Preservation Society Update – Tom Corron: Preservation Society President Tom Corron gave a power point presentation stating since 2003 Corron Farm has been listed on the national registry of historic places. He would like Campton Township to approve this designation to make it official. Erica Ruggiero spoke stating McGuire Igleski and Associates, Inc. has a proposal for completion of National Register evaluation for Corron Farm's designation on the National Register of Historic Places. The total cost is \$5,360.00. There are four criteria to qualify. They are: architecture, local significance, contribution to the history of the county, and a significant person or event. In Illinois you only need one of these. She suggested we list architecture and local significance. J. Miller asked what restrictions would this create? Answer was no restrictions. Tom Corron said he would like the historic Whitney Schoolhouse moved to Corron Farm. Erica stated the schoolhouse would have local designation only, not national. Tom continued saying the Society will have two antique horse drawn carriages restored by the time of Prairie Fest. The prairie walk for the cure of Alpha 1 will be on Saturday August 27, 2016. J. Kupar stated put placement of Corron Farm on the National Register of Historic places on the agenda next time.

Village of Campton Hills – President Harry Blecker: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** trails and the parking lot were herbicided, mowing and weed whacking was done, preparations for the softball tournament were completed, and quotes obtained for tennis court repairs.
- **At Burlington Park** herbiciding, mowing, and weed whacking was done, and a shelf and pole installed for storing safety equipment.
- **At the Community Center** herbiciding, mowing and weed whacking was done.
- **At Corron farm** herbiciding, mowing and weed whacking was done.
- **At Gray Willows** mowing and weed whacking was done, trees were trimmed and the branches hauled away, a tree contractor is pruning trail trees, the burn pile was burned, the main house septic tanks were found, and the main house entrance cleaned up.
- **At the Headwaters Conservation Area** herbiciding, mowing and weed whacking was done, trails were mowed, trees were mulched, stone was added to berms, and a fire inspection was held.
- **At the Harley Woods: Torchy Property** mowing and weed whacking was done.

- **At Poynor Park** mowing and weed whacking was done, trails were mowed, and the ballfields and pavilion areas were swept.
- **At Townhall** mowing and weed whacking was done, and bushes were pruned.
- **In general** planning for dog fest at Gray Willows is in progress; the Highway District will repair the asphalt trail at Gray Willows and will begin filling in the pool; repairs to the house at Gray Willows on Corron Road are close to completion; we have community service people working; a tree dedication occurred on July 10th at Corron Farm; we met with Shelby Henning over used material and equipment; we obtained a quote for a volleyball court; and repaired the fence at the Headwaters on Route 38 that a car ran through.

Natural Resources Monthly Report – Josh Nelson, Ecological Restoration Technician: Ecological Restoration Technician Nelson was on vacation and appeared by written report stating:

- Projects Completed/Ongoing are:
 1. Identification/interpretive signs have been designed and ordered for the Native Plant Garden at Corron Farm.
 2. Control of Canada Thistle, Sweet Clover and other assorted weeds that was aided by Dave Corron's training of Josh Nelson on operation of the Deutz.
 3. Met with scout doing Gray Willows Barn Eagle project. He is scheduling a series of work days to clean and address safety hazards on barn interior. The goal is to have this portion completed for the Dog Days of Summer.
 4. Assisted with Picnic on the Farm event.
 5. Met with Vicki Vandiver and Tom Serewicz to plan Dog Days of Summer.
 6. Both seasonal staff have been fast learners and hard workers. Training has included basics of the job, operation of the skid-steer, and chainsaw operation. Lauren will soon take the test for the Herbicide Operator License.
 7. A turtle study was completed at Gray Willows with the assistance of the Kane County Forest Preserve District. We collected baseline data. Two large snapping turtles were trapped and additional turtles were observed. We are working on plans to monitor turtle populations in the parks.
 8. A snake study has been started.
 9. Lauren has been conducting an insect study as part of her schooling. Data will be compiled at the conclusion of the study.
 10. Preservation of Oak saplings by marking and trimming the ground around them has been done at Corron Farm, Gray Willows, and Harley Woods.
- Upcoming:
 1. As Sweet Clover season comes to a close emphasis will be placed on Ragweed control at Corron Farm.
 2. Trimming of trees along trails.
 3. Continuation of wildlife studies.
 4. Volunteer Program development.
 5. We will be coming into the busy season for scouts working on their Eagle Scout projects.

Educational Opportunities at Campton Properties – Trustee Vandiver: Absent.

Gray Willows Planning Committee – Trustee Miller: Trustee Miller stated he walked Gray Willows with Jack Shouba to identify Oak trees and stake them out.

Supervisor Report – John Kupa: Supervisor Kupa stated he will participate in the ceremony at WLS in Chicago to sign the conservation easement agreement on the 17 acres at the Doppler radar site in Campton Township. This is at no cost to the Township.

5. Approval of Minutes:

a. Board Meeting June 14, 2016: T. Stutesman moved the Board approve the minutes of the meeting of June 14, 2016. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

b. Special Board Meeting June 22, 2016: J. Miller moved the Board approve the minutes of the Special Board Meeting of June 22, 2016. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

6. Citizens' Comments: Patsy Smith expressed appreciation for the cooperation of Campton Township to help restore the historic Whitney Schoolhouse. Thank you.

7. Old Business – Presentation and Discussion for Action:

a. Discuss and Act Upon Website Improvements: In response to Finance Director McKay's request St. Charles Park District responded in writing with website changes they made and their website contact person. T. Stutesman stated he is interacting with our computer expert, Mark Rake, to arrange a meeting next Tuesday to create a strategic plan for our website. We will need to identify someone to coordinate things for our site. We need a centralized person, a coordinator. J. Miller moved the Board remove this line item from the agenda and place it under reports. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

T. Stutesman moved the Board move agenda item 8.c. ahead of agenda item 7.b. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

8. New Business – Presentation and Discussion for Action:

c. Review and Act Upon Amendment to Campton Township Ordinance No. 96-1T Revised and Amended as of July 12, 2016: E. Murphy moved the Board approve Campton Township Ordinance No. 96-1T Revised and Amended as of July 12, 2016 – Amendment to Chapter VI, Section 4 – Drug or Alcohol Abuse. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The Amendment of the Ordinance passed.

7. Old Business – Presentation and Discussion for Action Continued:

b. Review and Act Upon Wedding Event at Corron Farm May 2017: J. Miller moved the Board approve the wedding event at Corron Farm in May 2017 at a date to be determined. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

c. Review and Act Upon Court Repairs for Anderson Park: J. Kuper asked Operations Manager Serewicz to find out what we can do to modify the hydrology of the site, and to see how long the proposed court will last. T. Stutesman moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

8. New Business – Presentation and Discussion for Action Continued:

a. Review and Act Upon Whitney School House Located at Wasco and Old Burlington Roads Relocation to Campton Township Open Space Property: Lisa DiChiera of Illinois Landmarks and Erica Ruggiero presented information about the proposed relocation of the old schoolhouse. This is the historical Whitney schoolhouse currently at the intersection of Old Burlington and Wasco Roads. It was built in 1854 by John Whitney for Campton Township School District number one. It is the second oldest schoolhouse in northeastern Illinois. In March of last year Skyline Council of Landmarks, Illinois, engaged with the Gustafsons, owners of the schoolhouse, and the Village of Campton Hills to undertake the preservation and restoration of the schoolhouse. A structures report was done. In August brush removal was done and this was followed by interior debris removal. During the depression the building was used as a residence. That material was removed. In April this year they met with building movers and looked at potential sites that included Corron Farm, Gray Willows, and Brown Road Meadows. They found the structure is movable. They don't have to do significant structural repairs before moving. Now, at tonight's Town Board meeting they present the costs of moving to two of the sites. It will cost \$16,500 to \$18,500 to move the structure to either Gray Willows or Corron Farm. At Gray Willows the cost of connecting utilities will be \$3,000 to \$5,000. At Corron Farm the cost will be slightly more. J. Miller asked what about the foundation? Answer was the foundation now is limestone. Their request is for the Township to approve moving the Whitney schoolhouse to Campton Township open space land and then they will study the two sites and come back with a recommendation for one of them and a budget specific for that site. At Corron Farm the schoolhouse would be listed as non-contributing to national historical designation but it could be within the five acres. The budget is \$129,000. J. Kuper asked where does that come from? Answer was we can apply for a Riverboat grant with the Township. Landmarks Illinois will donate in the future. All materials have been donated so far. Representative Pritchard, a member of the Legislative Preservation Caucus could help us. They want to come back in

the fall, probably October. J. Miller moved the Board express an interest and support for moving the Whitney Schoolhouse to one of the Township open space sites. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

b. Review and Act Upon Campton Township Cemetery Recommendation for the Abandoned Plain Cemetery: Finance Director McKay stated she found the Resolution of the April 1970 Annual Town Meeting that established a system of public graveyards. Lee Strom spoke stating the cemetery is in 70% Campton Township and 30% Plato Township. People were interred there from 1864 to 1890. It was called the Campton Plato Union Cemetery and was deeded in 1864 by the Walker family. In 1900 they disbanded, gravesites were exhumed, and remains moved to nearby cemeteries. His grandfather took reasonable care of the land after that. Then Henry Johnson did until he passed away. In the early 1960's a flagpole was installed. In the 1980's Otto asked Lee Strom to take care of it. In the early 2000's Lee moved to Washington DC for a federal government position. Now he is back home and would like to continue taking care of the Plain Cemetery. He met with J.J. Hamer of the Campton Township Cemetery Association and they walked the site. J.J. told him the Cemetery Association had no money to maintain the cemetery. Lee's house is on one side of it, the Cemetery Association is not interested in preserving it, he wants to get it back, put a fence around it, and maintain it. J. Kuper stated we have to determine who owns it. It's about an acre. If the Township owns it we need to do ground penetrating radar to see all remains are gone. T. Stutesman moved the Board table this agenda item. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

d. Review and Act Upon Trillium Del Recommendations for Corron Farm Dairy Barn: Richard Collins of Trillium Dell stated to Tom Serewicz that costs to reframe and shore the connection between the two barns is \$38,700; bents 3-10 need to be permanently shored and bents 1-3 need to be repaired along with the rafters for a cost of \$42,400; to install the missing girts and additional tension rods the cost is \$28,750; if they need to put in cribbing towers and shoring for the main floor the cost is \$16,800; and sills and girts are not necessary to be done now, but the cost of other repair work is \$36,500. The total of this is \$163,150. They have not included any exterior repairs to siding or soffits, roof deck or roofing, foundation or floor system, door or windows, sills or basement posts. Any reclaimed material they can use that the Township provides they can credit the Township at the rate of 4.00/BF. Additional credits can occur with labor, clean-up, lodging, debris removal, equipment, and demolition. J. Kuper stated if we can supply some materials, and lodging, etc., lets see if we can get the cost down from \$163K to \$110K. J. Miller moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

e. Review and Act Upon Occupancy Agreement: J. Miller moved the Board approve the Campton Township Occupancy Agreement of July 12, 2016. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

f. Review and Act Upon Accepting the Township's Audited Financial Statements from Sikich for Fiscal Year Ending March 31, 2016: E. Murphy moved the Board accept the Financial Statements and Independent Auditors Report for the year ended March 31, 2016. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

g. Review and Act Upon Approve Executive Session Minutes of May 12, 2016 and June 14, 2016: T. Stutesman moved the Board approve the Executive Session minutes of May 12, 2016 and June 14, 2016. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$7,202.90: T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$7,202.90. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

b. Capital Improvement Fund \$ -0-

c. Open Space Fund \$14,391.60: T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$14,391.60. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

d. Road & Bridge Fund \$68,412.87: J. Miller moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$68,412.87. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed.

10. Adjournment: T. Stutesman moved the Board adjourn the meeting. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Vandiver was absent. The motion passed and the meeting adjourned at 10:12 p.m.

Respectfully Submitted,

Richard Johansen

Clerk