

1. 2. 3. The July 13, 2021 Board meeting was called to order by Supervisor Kubar at 7:35 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller, remotely, present.

4. New Business – Presentation and Discussion for Action:

a. Presentation by Roy Cook, Cetera Financial Specialists LLC regarding Investment Opportunities for our Current Portfolio: Trustee Murphy stated to improve on our current low investment rates she invited Roy Cook, Jr. Managing Director in Wealth Management at Dugan & Lopatka to make a presentation regarding improved investment opportunities. Mr. Cook stated he began at U.S. Bank and has been in business since 1991. His firm has 1.3 billion in assets management. Betty told him to look at municipal bonds. She said we are limited to government securities, fixed income, double A. We can do investment grade securities. There are a couple ways to go for a portfolio. We can have a brokerage relationship, no commission, but a trading fee. It reduces your yield. Or second, advisory, where we act as fiduciary, no commission, just a fee of ¼ of a percent. Also, a platform cost. Trustee Murphy proposed we keep the bonds we have and reinvest the moneys that are underinvested at the moment. Mr. Cook said keep what you have that's good, and invest the rest.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated excess soil was removed to improve drainage on Jens Jensen and Cranberry Lanes and Woodland Drive. Culvert replacement was completed on Pinto and Fencepost Lanes, and Crestwood Drive; tile work was completed on Woodland Drive; Dura Patching continued on Kings Mill and Pouley Roads and Bowgren Drive; trees were trimmed around signs in the Fox Mill subdivision and on the south side roads for sign visibility; and crewmen attended safety training on 06/21/2021. The Highway District swept intersections in Campton Township and the Village of Campton Hills on a weekly basis; the District continued wing mowing and ditch mowing throughout the Township and Village; all grates and storm drains were cleaned of debris throughout the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; stop signs were checked in the Township and Village on a weekly basis and damaged or missing ones replaced; and we checked for the issuance of culvert permits throughout the Township and Village; the Road District contracted with the Village of Lily Lake to complete the mowing on Hanson and Reed Roads and I.C. Trail. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated he received two subdivision plots. One in Elburn is Fox Point with 74 lots. It will be 174 lots. The other is the Ponds of Stony Creek with 137 lots in phase one. Kane County is working on Campton assessment books. When they are done, the appeal process starts.

Solid Waste District – Larry Gallagher, President: Solid Waste President Gallagher stated everything is going well. One Board member resigned. We don't have a quorum. Later on in this agenda we will swear in a new member.

Financial Report – Cheryl Stutesman: Finance Director Stutesman stated:

- The audit is almost complete. The Sikich LLP audit team and Louise are making necessary revisions to the MD&A (Management Discussion and Analysis). Both Parties anticipate that the Audited Financial Statements will be completed and can be accepted at next months Board meeting.
- Road Fund has some timing differences in the monthly budget for June and in the year-to-date budget. Overall, the Road budget is expected to be within budget for the year. This difference is largely due to the timing of truck bed/plow and chipper purchases compared to budget.
- Road and Bridge received the property tax paid to VHC (Village of Campton Hills), clearing out the receivable. Revenue was recognized in May 2021.
- On June 16th, we received Kane County's distribution and debt interest payments. Road and Bridge \$649,248.94, Open Space \$2,233,202.87, and Town Fund \$350,777.98.
- General Assistance Fund paid Maci Insurance for lawyer fees of \$2,050.
- The quarterly payroll tax returns for the second quarter were completed in June and submitted.

Corron Farm Preservation Society update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** mowing and weed whacking was done, trails and the parking lot were regraded because of storm damage, trees were pruned, storm damaged branches were cut down and hauled away, crop debris was removed from the turf area, and parking lot lines were painted.
- **At Whitney Park** mowing and weed whacking was done, crawl space access was built at the School House, foundation vents were purchased for the school house, a safety fence was installed under the windmill for the cistern, and the School House is ready for stone work.
- **At the Community Center** mowing and weed whacking was done, storm damaged branches were cut down and hauled away, Parking lot lines were painted.
- **At Corron Farm** mowing and weed whacking was done, trails were mowed, limestone screening was added to the parking lot area, trees were mulched, a tarp was purchased for the Gray barn, parking lot lines were painted, storm damaged branches were cut down and hauled away, and a private party was held.
- **At Gray Willows** mowing and weed whacking was done, a window was repaired on the main house, a deck was taken off the house and discarded, the back of the shop area was regraded, and campers were at the camp ground.
- **At Harley Woods: Torch Property** mowing and weed whacking was done.
- **At Town Hall** mowing and weed whacking was done.
- **At Brown Road Meadows** mowing and weed whacking was done, and the parking lot gravel was regraded.
- **At Lily Lake Blue Park** mowing and weed whacking was done at Blue Park and at the cemetery.
- **At the Headwaters Conservation Area** mowing and weed whacking was done, trails were mowed, the Kiosk sign holder was repaired, the dog run, playground, and house coral were herbicided, trees and the playground were mulched, the parking lot gravel was regraded, trails were regraded due to storm damage, storm damaged branches were cut down and hauled away, and parking lot lines were painted.
- **At Poynor Park** mowing and weed whacking was done, trails were mowed, parking lot lines were painted, boundary trees were pruned, the south boundary trail was repaired, storm damaged branches were cut down and hauled away, and the softball league was called about field conditions.
- **In general**, office staff was assisted, the truck and trailer passed inspection, trucks were sanitized daily, a repair was made to truck #22, the new fuel pumps at the shop are working, and we visited the Chana School House in Oregon, IL. – A Beautiful job!!!

Natural Resources Monthly Report - Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson Stated:

Projects Completed/Ongoing:

1. Continued summer weed control including reed canary grass, sweet clover, Canada thistle, etc.
2. Assisted operations staff as needed.
3. V3 continues work on the Gray Willows and Headwaters wetland restoration.
4. Coordinating with Open Space Foundation and Corron Farm Preservation Society regarding grant projects. Educational signs are being designed for both sites.
5. Trail maintenance and repair, multiple sites.
6. Community Gardens are open and running. Rainfall has reduced frequency of tank filling. Pumpkin and sunflower patch seems to be coming in well.
7. Installed plugs at Headwaters Conservation Area around chimney swift tower.
8. Prepping for fall planting at multiple sites.
9. Running a variety of events and marketing campaigns for National Park and Recreation Month. So far things are off to an exceptional start, full report will be supplied at August meeting.
10. Began native seed harvest.

Trainings/Meetings:

1. Met with Illinois State Historic Preservation Office regarding standards for restoration of Whitney Schoolhouse.
2. Toured Chana school.
3. Met with volunteer regarding placement of nest boxes at Gray Willows Farm.
4. Met with Monarch Joint Venture regarding hosting monitor training.

Volunteer Service:

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	135.5	\$3685.60	\$1490.50
Volunteer Steward Hours To Date	11.5	\$312.80	\$126.50

1. Multiple Scout projects scheduled. Meeting with additional scouts regarding potential projects. Work is underway on the ADA picnic tables and exterior restoration of the Gray Willows main house.
2. Interns from the Monarch Joint Venture continue to monitor Gray Willows Farm.

Systems and Technology – Trustee Stutesman: Trustee Stutesman stated:

- He looked at the overall security level of our computer systems technology. We are a low-risk target. We use the cloud effectively.
- He worked with Josh Nelson, Township Restoration Ecologist. There is much interest in the community in creating a Park District. He approached people in the community that could be part of this. He talked to several people. He thinks we need the referendum that would create the Park District next year. We are at the tipping point where we need to approach people from outside the Board to participate. J. Kuper stated it is a conflict of interest for Board members to participate in creating a Park District. The direction to do that has to come from members of the community.

Planning Commission Report – Jesse Varsho: Plan Commission Chairman Varsho stated we have scheduled a Plan Commission meeting for tomorrow.

Supervisor Report – John Kuper: Supervisor Kuper stated:

- Louise McKay officially retired from the Township on June 30, 2021. We celebrated her retirement with a party, also held on June 30th. Louise agreed

to serve as a consultant on an as needed basis. We wish her all the best in her future endeavors.

- The Township Board conducted a search for Louise's replacement. We interviewed four candidates. After careful consideration of all the candidates, the Board selected Cheryl Stutesman as our next Finance Director. Cheryl has over 28 years of experience including:

- Accounting;
- Investment Accounting;
- Financial Reporting and Planning;
- Budgeting.

Cheryl started with the Township on June 21st, 2021. She will make an excellent addition to the Township staff. Welcome!

- Joe Miller notified me that he will be moving to Wisconsin by the end of August. Joe has a wonderful position with Foremost Dairies in Baraboo, Wisconsin. This necessitates him being located at the corporate headquarters. We will start the process to look for a replacement. If you know of anyone who may be interested, please have them contact the Township office for an application.
- I attended the Corron Farm Preservation Society meeting on June 22nd. We discussed several topics including Prairie Fest. One topic that was discussed was repair of the goat barn and repairing one of the roof panels on the dairy barn. Tom Serewicz was contacted and these issues will be resolved.
- I attended the first coffee with the Supervisor event on Monday, June 12th. We met with two individuals that offered advise on utilizing some of the trails at our properties. Josh Nelson will follow up with our Planning Commission and discuss some of these ideas.
- Josh Nelson and I met with the Conservation Foundation and Michelle Kelly of Upland Design. The purpose was to discuss strategies to obtain grants for land acquisition and restoration.
- Building has been very aggressive so far this year. This affects our wetland banks in a very positive manner. I have had several conversations with V3 over the last three weeks regarding credit sales and potential credit sales. This Friday, I will be picking up checks from V3 for the following amounts:
 - Gray Willows – Campton to receive checks totaling **\$130,535.25**
 - Blackberry – Campton to receive checks totaling **\$209,960.00**
 - Total: **\$340,495.25**
 - **Pending Sales:**
 - Gray Willows - \$266,190.00
 - Blackberry - \$646,800.00

6. Approval of Minutes:

a. Board Meeting June 8, 2021: T. Stutesman moved the Board approve the minutes of the meeting of June 8, 2021. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

b. Special Board Meeting June 11, 2021: T. Stutesman moved the Board approve the minutes of the Special Board Meeting of June 11, 2021. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman Galloway, Murphy, and Miller voted aye. The motion passed.

7. Citizens' Comments: Kane County Deputy Terry Hoffman stated regarding the shooting by Route 38 in St. Charles, the shooter is in custody.

8. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Whitney School House Proposal: E. Murphy moved the Board table this agenda item. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

9. New Business – Presentation and Discussion for Action:

b. Review and Act Upon Appointment of 2 CTSWDD Members: T. Stutesman moved the Board appoint Steven Cartwright a member of the CTSWDD (Campton Township Solid Waste Disposal District). S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed. The second proposed CTSWDD member was absent.

c. Swear in New CTSWDD member – Steven Cartwright: Clerk Johansen swore in Steven Cartwright as a member of the Campton Township Solid Waste Disposal District.

d. Swear in New CTSWDD member – Tim Hansen: T. Stutesman moved to table this agenda item. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

e. Review and Act Upon Contracted Design Service at Gray Willows Nature Play Area: T. Stutesman moved the Board approve the Upland Design Ltd. proposal in an amount not to exceed \$3,200.00. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

f. Review and Act Upon Contracted Grant Writing Services by Upland Design: T. Stutesman moved the Board approve the proposal by Michelle A. Kelly of Upland Design Ltd. for grant writing in the amount of \$8,200.00. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

g. Review and Act Upon Quote to Replace Community Center Doors: T. Stutesman moved the Board approve the proposal of The Door Doctors to replace the Community Center doors for \$8,300.00, the Assessor to pay half of this. S. Galloway seconded the motion. Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

h. Review and Act Upon Proclamation to declare July Park and Recreation Month: T. Stutesman moved the Board approve the Proclamation to Declare July Park and Recreation Month. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

f. (This is the second 9. f. on this agenda, so to avoid confusion the Clerk will refer to it as 9. f. i) Review and Act Upon Accepting the Township and Road District Audited Financial Statements from Sikich for Fiscal Year Ending March 31, 2021: E. Murphy moved the Board table this agenda item – 9. f. i. T. Stutesman seconded the motion. Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$6,517.06: T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$6,517.06. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

b. Road & Bridge Fund \$162,558.95: T. Stutesman moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$162,558.95. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

c. Capital Improvement Fund \$0

d. Open Space Fund \$15,601.16: T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$15,601.16. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

11. Executive Session – Review Executive Session Minutes of June 8, 2021 and June 11, 2021; Land Acquisition; Personnel Issues; Legal Issues: T. Stutesman moved the Board table Executive Session. J. Miller seconded the motion. In a voice

vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

12. New Business Continued:

aa. Review and Act Upon Whether to Approve Executive Session Minutes of June 8, 2021 and June 11, 2021: T. Stutesman moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

13. Adjournment: T. Stutesman moved the Board adjourn the meeting. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 9:25 p.m.

Respectfully Submitted,

Richard Johansen

Clerk