

This meeting was held by video conference. Fifteen minutes prior to meeting start time, a link and log-in information for Public Attendees was posted on the front page of the Campton Township website at:

www.camptontownship.com

1. 2. 3. The July 14, 2020 Board meeting was called to order by Supervisor Kuper, at home, at 7:30 p.m. The Pledge of Allegiance was recited. Clerk Johansen, at home, called the roll with Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy, all at home, present. Trustee Miller had not yet arrived.

4. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Request by Kara Smith and Jacob Janssen to Have Their Wedding at Corron Farm on October 18, 2020: E. Murphy, at home, moved the Board approve the Special Use Permit stating alcohol will be limited to beer and wine on October 18th, 2020, permittee carrying insurance and naming Campton Township an additional insured, and all CDC and State restrictions must be adhered to including no more than 50 people in a group, social distancing must be practiced, masks must be worn by everyone over the age of two except when eating or drinking. T. Stutesman, at home, seconded the motion. In a voice vote, Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy, all at home, voted aye. Trustee Miller was absent. The motion passed.

b. Review and Act Upon Logan Keen, Troop 13 Eagle Project Final Presentation: Eagle Scout candidate, Logan Keen, at home, stated he and the 43 volunteers he recruited, finished renovating the horse stalls at the Gray Willows barn by cleaning and brushing the stalls and barn doors, and placing three tons of gravel on the floor of the barn. The project took three days. He raised \$660.00 for the project. The gravel was donated. T. Stutesman, at home, moved the Board approve the project's completion and thank scout Logan Keen for his work. S. Galloway, at home, seconded the motion. In a voice vote, Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy, all at home, voted aye. Trustee Miller was absent. The motion passed. Supervisor Kuper, at home, thanked Eagle Scout candidate Logan Keen, for his outstanding project on behalf of the Township.

5. Reports:

Highway Commissioner – Sam Gallucci: Highway Commissioner Gallucci, at home, stated tree trimming was done on Bolcum Road and Deer Haven Trail; culverts were replaced on Brierwood Drive, Ironwood court, and Deer Haven trail; excess soil was removed to improve drainage on Ravine, Brierwood, and Bridle Creek Drives, and Harvest Lane; re-ditching was done on Jens Jensen Lane, Ironwood Court, and Ravine Drive; tile was installed on Harvest Lane; rip rap was added to a culvert on Wooley Road due to storm damage; asphalt repair was done on Jens Jensen and Harvest Lanes; and Dura Patching continued on Campton Hills Road, Meadowlark Court, the north end of Town Hall Road, Retreat Court on the bridge, and Beith Road west and east of Town Hall Road. The Road District contracted with the Village of Campton Hills to cut and chip up storm damage on Crawford Road near Lenz road and apply

shoulder gravel to McDonald Road to repair storm damage. The Road District cut and chipped up storm damage throughout Campton Township and The Village of

Campton Hills, trimmed weeds around street signs, intersections, guardrails, and large culverts throughout the Township and village; cleaned all grates and storm drains of debris throughout the Township and Village; continued mowing ditches throughout the Township and Village; assessed roadways for drainage problems and pot holes; repaired pot holes with cold patch throughout the Township and Village; checked all stop signs on a weekly basis throughout the Township and Village and replaced damaged or missing ones; and checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on township vehicles and equipment was performed in-house by Highway District staff. The District finished picking up the storm damage from two weeks ago. The next brush pick-up is in October.

Assessor – Alan D. Rottmann: Assessor Rottmann, at home, stated the Assessor's office is open to the public. We will meet you inside at the window. The deadline for filing property tax appeals is over. Thirty-two appeals were filed.

Solid Waste District – Steven Cartwright, President: Campton Township Solid Waste Disposal District President Cartwright, at home, stated the District has spent \$1,797.10 so far this year. Collections in yard waste are up and collections in recycling are down so far this year.

Financial Report – Louise McKay, Finance Director: Finance Director McKay's report stated:

- The audit is almost complete. Due to COVID 19, the auditors are not performing their field work at the Township offices. This delays the process. We are in the final stages of the audit process and are returning the revised MD&A today.
- June's Kane County property tax distribution was anticipated to be larger in the budget. The year to date distributions are approximately 39.5% of the total tax distributions for the year. Last year in June the distributions were at 40% of the total tax distributions. It appears there has not been any reductions with the tax distributions even with Kane County postponing the first installment due date to July 1st instead of June 1st. The next significant tax distribution will be in September after the second installment of the property taxes are due on September 1st.
- There was no coupon interest received in June. The JP Morgan investment that had a June date was called and the funds have not been reinvested to date. Interest rates and investments presently have very low yields.
- The June 15th GO Bonds interest payment wires were executed by the Finance Director and approved by the Supervisor in the total amount of \$583,345.00. These interest payments are reflected in the Statement of Revenues and Expenditures in the Open Space Fund.
- The Statement of Revenues and expenditures budget indicates Town Fund in total is over budget for June and for the budget year to date. The Town Fund overage for June is primarily due to Parks Personnel overages and the Maintenance Site. The Maintenance site overage will be reimbursed by Lakeshore Recycling for the damage to the parking lot caused by using Anderson Park as a staging area for refuse and recycling bins. Parks Personnel overages are due to the unanticipated personnel expense at Whitney Park Schoolhouse and the Lily Lake Cemetery mowing.
- Road Fund has some timing differences in the monthly budget for June and for the year to date budget. The salt deliveries were unexpected this early in the year along with equipment repairs and contractual services. Overall, the Road Budget is expected to be within budget for the year.
- Capital Improvements also has the issue of timing differences between the budget and actual expenditures. No issues are noted at this time.
- Open Space is within budget for June and for the year to date. At this time the \$33,000.00 budgeted repairs for the Corron Farm dairy barn foundation are on hold and the erosion problems at Gray Willows have not been resolved. Open Space Personnel line items are favorable. This is partially due to staffing shifting to work At Whitney Schoolhouse instead of at Open Space properties.

- E. Murphy, at home, stated options for investment are poor to none. PMA is at 2.73%.

Corron Farm Preservation Society Update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz, at home, stated:

- **We are cleaning up the storm damage in the parks.**
- **At Anderson Park** mowing and weed whacking was done, trees were mulched and pruned, trails were regraded, and the parking lot and ballfield fences were herbicided.
- **At Whitney Park** cement forms for the schoolhouse were installed, the cement was poured, the forms were stripped and returned, the schoolhouse was lowered to the new foundation, the sill plate was added to the sill beam at the schoolhouse, and the schoolhouse site was cleaned up, all of this by Campton Township staff. Mowing and weed whacking was done.
- **At the Community Center** mowing and weed whacking was done, the ballfield fence lines were herbicided, and branches were hauled away.
- **At Corron Farm** mowing and weed whacking was done, trails were mowed, fence lines herbicided, trees mulched, and bushes pruned.
- **At Gray Willows** mowing and weed whacking was done, storm damaged branches were cut down and hauled away, trees were pruned, the area around buildings was herbicided, the dirt spoils from the barn were hauled away.
- **At Town Hall** mowing and weed whacking was done, bushes were pruned, and the inside of Town Hall was cleaned.
- **At Brown Road Meadows** mowing and weed whacking was done, and empty lots rototilled.
- **At Lily Lake** mowing and weed whacking was done to Blue Park and Lily Lake Cemetery, and the playground was opened.
- **At the Headwaters Conservation Area** mowing and weed whacking was done, trails were mowed, corn stalk debris hauled away, the horse trail was opened, the boundary fence repaired, gravel was added to the trail, and the gravel trail herbicided.
- **At the Harley Woods Torchy Property** mowing and weed whacking was done.
- **At Poynor Park** mowing and weed whacking was done, trails were mowed, fence lines herbicided, and ball league field debris hauled away.
- **In general**, all playgrounds are open, Pot-o-lets are Lysoled daily, all trucks and equipment is sanitized daily, office staff is assisted, the stolen sign for Anderson Park was ordered, the truck and trailer passed inspection, and the ball leagues are playing games.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson, at home, stated:

- **Projects Completed/Ongoing:**
 1. Assisted Operations staff as needed.
 2. V3 continues work on the Gray Willows and Headwaters wetland restoration. V3 began contracted work on Headwaters Phase I targeting key wetland weeds as well as new populations of crown vetch and Canada thistle.
 3. Coordinating with Open Space Foundation and Corron Farm reservation Society regarding multiple grant projects.
 4. Began native seed harvest for the year.
 5. Received grant from the ComEd Green Region program for \$10,000.00 in matching funds for restoration at Gray Willows.
 6. Assisted with Whitney Schoolhouse project.
 7. Began taking reservations for events and camping again, to be done in accordance with CDC and State regulations.
 8. Cleaned and prepared Whitney House for intern.
 9. Large portion of time spent on summer weed control, including sweet clover, cattails, Canada thistle, and ragweed.
 10. Growing native plants.

11. Community garden program management. Heat and drought have put extra stress on keeping water tanks filled. County Board Representative Barbara Wojnicki, at home, asked have you been in touch with Tom Bihun with the Wasco Sanitary District to see if they would be willing to donate water for the Community Gardens? Answer was no.
 12. Watering of new plantings.
 13. Working on various marketing projects including brochure, website, development of style guide, and improvement of digital and social media presence.
 14. Assisted with precautions and maintenance related to Covid-19 virus.
- **Trainings/Meetings:**
 1. Met to discuss drainage issues at Gray Willows Farm.
 - **Volunteer Service:**

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	0	\$0.0	\$0.0
Volunteer Steward Hours to Date	0	\$0.0	\$0.0

 2. Volunteer projects have been slow due to virus. Hours logged to date have been part of larger projects to be updated upon completion.
 3. Finished Gray Willows barn floor Eagle Scout project, came out excellent.
 4. In progress on Gray Willows Farm patio Eagle Scout project, looking great. Staff has been assisting with the power washing of the stones.
 5. Three summer interns in progress on their program. Two more to start shortly.
 - **Upcoming:**
 1. Continued weed control.
 2. Beginning native seed harvest.
 3. Maintenance of new planted sites.
 4. Resuming programs and volunteer projects as virus allows.
 5. Continued work on marketing projects.
 6. Assisting with Whitney Schoolhouse project.

Website Improvements Report – Trustee Stutesman: Trustee Stutesman, at home, asked Restoration Ecologist Nelson if he can capture the Facebook statistics to show the hits we have on our Township site. He found a 50/50 grant for 2021 to show to Josh that can be used to pay for a Township bike path that would tie into the Great Western Trail. For next month's agenda we will need an update on our bike path tie in to the Great Western Trail.

Planning Commission Report – Jesse Varsho: Plan Commission Chairman Varsho, at home, stated they were not able to schedule a July meeting because of vacations. They will try for the second week of August.

Supervisor Report – John Kubar: Supervisor Kubar, at home, stated:

- The Whitney Schoolhouse was lowered and placed on a new foundation on July 3rd, 2020. The concrete was poured on June 12th, 2020 and the forms were removed June 16th, 2020. We let the foundation cure for three weeks before we lowered it onto its new foundation. The lowering took place without any issues or problems. The next steps in the foundation restoration process are to install hangers under the support beams, the installation of foundation straps, and shimming of the foundation base.
- Josh Nelson, V3 and I, met with a property owner and their lawyer last Thursday to discuss water issues they have observed affecting their property. The property is located at 5N840 Prairie Springs Drive, which is just west of Gray Willows. They believe our restoration activities at Gray Willows have raised the water table and it is causing seeps on the side of their hills and increased standing water in their lawn and adjacent driveway. We agreed to investigate this issue and collaboratively solve the problem. V3 indicated they should be able to present their findings to us in three weeks.
- We submitted a letter to Kane County for reimbursement of funds spent maintaining Township facilities to protect the residents in keeping with the Governors COVID – 19 Executive Order. This amounted to a request of

\$9,600.00. Included in this request was additional labor, materials/disinfectants, and PPE. County Board Representative Barbara Wojnicki informed the Township they need to fill out the Application.

- I have had several conversations with Township staff, Corron Farm Preservation Society members, and the organizers of the Township Prairie Fest, which is scheduled for September. Based on the current Phase IV restrictions, it would be difficult, if not impossible, to meet the 50-person maximum limit. Furthermore, we do not see the lifting of the Phase IV restrictions until next year. Given these constraints, we decided to cancel this year's Prairie Fest. Let us hope we move into Phase V next year and we can resume some degree of normalcy.
- We have also decided, until further notice, we will continue to hold our Board meetings via Zoom. This platform, while not ideal, works. With the virus spiking again in several states, including Illinois, we felt it in the best interest of the public and Board members to continue these meetings remotely.

6. Approval of Minutes:

a. Board Meeting June 9, 2020: T. Stutesman, at home, moved the Board approve the minutes of June 9, 2020. S. Galloway, at home, seconded the motion. Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed. Trustee Miller stated he has been on board the last 15 minutes.

7. Citizens Comments: Clerk Johansen, at home, stated he had an e-mail from Ayesha Tague with the Kane County Clerk that stated six of the fifteen elected and appointed people with Campton Township that are required to file Economic Interest Statements had not filed them. Trustee Miller said he filed his last week. Clerk Johansen said that leaves five. The deadline is close. I will contact Ms. Tague and tell her I informed the Board and I expect she will again remind the five. Also, Clerk Johansen stated he has lost the video on his computer and is reluctant to start clicking on things for fear he will also lose audio and be unable to take minutes. His computer is a MAC. Moderator Rake, at home, stated he doesn't know much about MAC's. Trustee Stutesman, at home, stated he will help Moderator Rake with the MAC.

8. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Troop 13 Using Community Center as a Meeting Location: J. Miller, at home, moved the Board table this agenda item. E. Murphy, at home, seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

b. Swear in New Planning Commission Member – Deborah Callister: J. Kubar, at home, stated the candidate is not present. J. Miller, at home, moved the Board table this agenda item. E. Murphy, at home, seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

c. Review and Act Upon Letters From Baseball Teams Regarding Relief of Fees for Use of Ball Fields in 2020: E. Murphy, at home, moved the Board table this agenda item. J. Miller, at home, seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

9. New Business Continued – Presentation and Discussion for Action:

c. Discuss and Act Upon Campton Creek Erosion Proposals: Clerk Johansen stated the V3 Campton Creek Erosion Proposal is To: Village of Campton Hills, and the Purchaser is stated as Village of Campton Hills. Restoration Ecologist Nelson stated this is an error of the person who filled it out. J. Miller, at home, moved the Board table this agenda item. S. Galloway, at home, seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$9,779.51: E. Murphy, at home, moved the Board approve the claims and demands on the Town Fund in the amount of \$9,779.51. J. Miller, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

b. Road & Bridge Fund \$49,233.12: T. Stutesman, at home, moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$49,233.12. S. Galloway, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

c. Capital Improvement Fund \$4,609.92: S. Galloway, at home, moved the Board approve the Capital Improvement Fund in the amount of \$4,609.92. E. Murphy, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

d. Open Space Fund \$12,916.18: T. Stutesman, at home, moved the Board approve the claims and demands on the Open Space Fund in the amount of \$12,916.18. J. Miller, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

11. Executive Session – Review Executive Session Minutes of June 9, 2020; Land Acquisition; Personnel Issues; Legal Issues: T. Stutesman, at home, moved the Board go into Executive Session for the purpose of reviewing Executive Session minutes of June 9, 2020. J. Miller, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed and Executive Session began at 9:00 p.m.

12. New Business Continued: Supervisor Kuper, at home, reconvened the regular session at 9:05 p.m.

aa. Review and Act upon Whether to Approve Executive Session minutes of June 9, 2020: T. Stutesman, at home, moved the Board approve the Executive Session minutes of June 9, 2020. J. Miller, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

13. Adjournment: T. Stutesman, at home, moved the Board adjourn the meeting. J. Miller, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed and the meeting adjourned at 9:07 p.m.

Respectfully Submitted,

Richard Johansen

Clerk