

1. 2. 3. The July 8, 2014 Board meeting was called to order by Supervisor Kupa at 7:45 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Stutesman and Murphy present. Trustee Vandiver was absent.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated we are mowing more frequently because of the warm weather. We will be out next week painting the crosswalk safety lines at schools. We do it ourselves to be economical. The two and one half inch overlay on Campton Hills Road from LaFox Road to the St. Charles city limits is coming soon. Our salt shed is full in preparation for next winter. All roadway ditches were mowed and weed trimming completed around street signs, intersections, utility boxes, telephone poles, guardrails, and large culverts throughout Campton Township, the Village of Campton Hills, and the Village of Campton Hills in Plato Township. Road and drainage projects were completed that consisted of digging out culvert ends, culvert openings, replacing culverts, catch basins, and 3" to 4" drain tiles. Also, soil and seed to shape ditches for the installation of landscape matting and rip/rap was done. In addition, shoulder gravel and landscape work was completed on: Sunset, Hemlock, Hidden Springs, Hunters Hill, Woodland, Pathfinder, and Chaffield Drives; Brierwood and Anderson Roads; Margie Court and Jens Jensen Lane. The Highway District cut and chipped storm damage throughout Campton Township and the Village of Campton Hills; swept all minor intersections in the Township and Village; picked up trash along numerous roadways throughout the Township and Village; assessed roadways for drainage problems, pot holes, and culvert permits throughout the Township and Village; repaired pot holes with cold patch throughout the Township and Village; checked all stop signs in the Township and Village on a weekly basis and replaced damaged or missing ones. The highway crew mowed the lot behind the Village of Lily Lake public building; completed cold patching in Village of Lily Lake subdivisions, and cut and chipped two trees away from the roadway, one on Wooley Road, and one on Anderson Road. Ongoing maintenance on Township vehicles and equipment was performed in house by Highway District staff.

Assessor – Alan D. Rottmann: On vacation.

Solid Waste District – President Jack Berry: Absent.

Financial Report – Finance Director Louise McKay: Finance Director McKay stated:

- The audit is complete. The bound financial statements and the Auditor's Communication to the Township Board were delivered today. Mr. Fred Lantz, Sikich Partner-in-Charge of Government Services will be at the Board meeting in August.
- \$2,040.00 was received for a fraction of a wetland credit sale and is reflected in the June Statement of Revenue and Expenditures.
- Town Fund expenditures in total are within budget for the month of June and for year to date. Any individual over budget line items have offsetting under budget line items.
- Road & Bridge had overages due to unexpected timing of expenditures. We will discuss future expenditures with the Highway Commissioner to determine if there are line items anticipated to exceed budget.
- Open Space has several line items over budget although some line item charges were going to a different line than the budget. Further analysis with staff is needed to determine which line items can be cut back to offset for the over budget line item

Corron Farm Preservation Society Update – Vice Chair Judi Arman: Tom Corron spoke saying thank you all so much for another successful and well attended pig roast fund raising event! I appreciate all your hard work and commitment. The weather was perfect and it was great seeing all of you. Rhonda Acitelli stated the fundraising realized a net profit of \$8,500.00 after expenses. Tom Corron continued, the 180th anniversary of Corron Farm is next year and we will have another event then.

Village of Campton Hills – President Patsy Smith: Village President Smith stated thanks go out to the people that turned out for the Safety Fair. D303 School District is seeing about placing a warning siren on Wasco School. We need a 12K to 15K grant to pay for the warning siren. About 75 people showed up for the Safety Fair. We will need more to participate at another event to qualify for grant funding for the warning siren. August 5th will be National Night Out on School Road.

Open Space Program Manager – Lisa Mertz: Open Space Program Manager Mertz stated:

- Jim Klienwachter and Dan Lobbes of The **Conservation Foundation** toured several Township Open Space sites with Lisa Mertz and Kristin Bilar. Some of the sites may qualify for Conservation Certification. The Conservation Foundation is developing a “Communities in Conservation” program and would like to work with Campton Township to get this started in Kane County. By creating an active, working partnership, both organizations will be better able to achieve our mutual goals and increase our services to the community.
- Stephen Richmann has been working with Lisa and Josh Nelson to develop plans for an **Eagle Scout project**. After viewing several sites and considering various possibilities, he has narrowed his focus to creating a vegetated bio-swale (a linear, flowing, rain garden) in a drainage depression at Anderson Park. He will continue to research the topic and develop a formal proposal for the Board’s consideration at the August meeting. John Kupa stated there is a moratorium on Eagle Scout projects at Gray Willows for the present, but scouts will continue to camp there. Lisa stated only one scout group is signed up for now but others, are free to do so in the future.
- Lisa attended a two-day course on **grant writing and fundraising**, and acquiring services and materials for government agencies and non-profit organizations. A manual and a CD of reference files were provided and are available for review.
- Kristin has been **removing invasive species** and otherwise assisting in the maintenance of parks and gardens. Parks staff and Lisa assist with these activities when possible.
- **Volunteers will be weeding** the prairie at Anderson Park on Saturday, July 12, and making landscape improvements near the picnic shelter and entrance at Corron Farm on Sunday, July 13th. The second Saturday of the month is volunteer work day from 9:00 a.m. to noon. Carol Ludemann and her church group will improve the landscape at Corron farm by mulching the plant beds.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At the Headwaters** the limestone trail was repaired; the trail and Motz parking lot was herbicided; weed control applied to the turf; playground equipment and the alarm repaired; trails mowed; sweet clover cut; and the OSHA gas/herbicide cabinets moved from Motz and installed at the Headwaters.
- **At Anderson Park** the trail/parking lot rut repairs were made; trees over the trail were pruned for safety; the trail/parking lot was herbicided; broadleaf control was applied to the turf; sweet clover was cut; insecticide and fertilizer applied to the common areas; and the swing chains repaired.
- **At Corron Farm** the pig roast was set up; 4 pairs of shutters were ordered for the house; sweet clover was cut; and the tarp installer was called.
- **At Gray Willows** the asphalt drive by the dairy barn to the house was herbicided as were the scout trails in the campground; the emergency exit was repaired and the emergency exit road was repaired with limestone; trees/bushes were pruned and removed; trails were pruned; and the brush pile burned.
- **At Poynor Park** baseball fields and the parking lot were herbicided; broadleaf control was applied to the turf; a damaged sign and the split rail fence was repaired; and trails were pruned.
- **At the Community Center** the fence lines were herbicided; and the parking lot trees pruned.
- **In general**, all parks and trails were mowed; the Eagle Scout Fire Pit project is done; the #13 Z-Track is broken; the Duetz mower is returned from repair; and a new weed whacker was donated by Trustee Stutesman.

Educational Opportunities at Campton Properties – Trustee Vandiver: Absent.

Joint Environmental Resource Management Committee – Rob Linke, John Kupa: Joe Miller reported for the Committee stating there was discussion on establishing a web page.

Supervisor's Report – John Kupa:

1. Supervisor Kupa stated Trustee Vandiver, Open Space Program Manager Mertz, and himself, met with the residents of Winchester Way on Monday June 10th to discuss the camping area at Gray Willows. In addition, they discussed the residents' participation in the development of a master plan for Gray Willows farm. The issues discussed at the meeting were:
 - Gate entrance to the campground
 - Brush and weed removal at the entrance
 - Location of the Port-a-Potty
 - Fire and Police access
 - Traffic issues
 - Ruts on the Township/Village right-a-way.
2. The Township agreed to place a moratorium on new Eagle Scout projects, not including the barn.
3. Utilization of the site for camping will continue.
4. The Township is arranging a tour of the Gray Willows property with the Winchester Way residents for July 14th.
5. The roof project at Gray Willows will be under way soon. The contractor has obtained the bonds as required under the contract and state law. The materials have been ordered. We expect the work to begin shortly.
6. The 2nd. annual Corron Farm Preservation Society's Pig Roast was held Saturday, June 28th. It was very well attended and was a success!

5. Approval of Minutes:

a. Board Meeting June 10, 2014: T. Stutesman moved the Board approve the minutes of the meeting of June 10, 2014. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman and Murphy voted aye. Trustee Vandiver was absent. The motion passed.

6. Citizens' Comments: None.

7. Old Business – Presentation and Discussion for Action:

a. Discuss and Act Upon Scout Troop 13 Punkin-Chunkin Event at Poynor Park: L. Mertz stated this event is proposed for the last weekend in October. J. Kupa stated we need waivers and insurance, and the chili cook-off food preparation needs to be discussed for safety. T. Stutesman moved the Board table agenda item 7. a. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman and Murphy voted aye. Trustee Vandiver was absent. The motion passed.

8. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Cyclecross Event at Anderson Park: Peter Kelly spoke for the Cyclecross Event proposed for Anderson Park on November 2nd. with set up on November 1st. They propose to use the entire Park. They will pick up garbage and leave the Park as they found it. They will fix damage to grass. Their insurance is as it was in the past. Releases will be signed, food vendors will get permits. EMT's will be on site in case someone gets injured. J. Kupa stated lets have the agreements ready by the next meeting and Tom Serewicz see that the ball leagues are not scheduled for November 1st or 2nd. T. Serewicz stated stay out of the wet areas so there is no damage. J. Kupa stated we need an overlay from Tom. T. Stutesman moved the Board table agenda item 8. a. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman and Murphy voted aye. Trustee Vandiver was absent. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$7,772.77: T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$7,772.77. E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman and Murphy voted aye. Trustee Vandiver was absent. The motion passed.

b. Capital Improvement Fund \$816.75: E. Murphy moved the Board approve the claims and demands on the Capital Improvement Fund in the amount of \$816.75. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustee Vandiver was absent. The motion passed.

c. Open Space Fund \$44,518.18: T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$44,518.18. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustee Vandiver was absent. The motion passed.

d. Road & Bridge Fund \$96,301.61: E. Murphy moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$96,301.61. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustee Vandiver was absent. The motion passed.

10. Executive Session – Interview Trustee Candidates and Discuss the Appointment of a Trustee to Fill the Unexpired Term of Trustee Greg VanZandt; Personnel; Land Acquisition: E. Murphy moved the Board go into Executive Session to interview Trustee candidates and discuss the appointment of a Trustee to fill the unexpired term of Trustee Greg VanZandt; personnel; land acquisition, and include Joe Miller in Executive Session. The motion was seconded by T. Stutesman. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustee Vandiver was absent. The motion passed and Executive Session began at 8:50 p.m.

11. New Business Cont. – Supervisor Kuper reconvened the regular session at 10:00 p.m.

b. Review and Act Upon Trustee Appointment to Fill Vacancy of Trustee Greg VanZandt: E. Murphy moved the Board table agenda item 11. b. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustee Vandiver was absent. The motion passed.

c. Review and Act Upon Land Acquisition: E. Murphy moved the Board table agenda item 11. c. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustee Vandiver was absent. The motion passed.

12. Adjournment: T. Stutesman moved the Board adjourn the meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustee Vandiver was absent. The motion passed and the meeting adjourned at 10:02 p.m.

Respectfully Submitted,

Richard Johansen

Clerk

