

1. 2. 3. The July 9, 2019 Board meeting was called to order by Supervisor Kuper at 7:30 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Galloway and Murphy present. Trustees Stutesman and Miller were absent.

4. New Business – Presentation and Discussion for Action:

a. Discuss and Act Upon Allowing Joe Miller to Attend Meeting via Phone: E. Murphy moved the Board remove this item from the agenda. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated brush pick up will be in October. The District will replace about 45 culverts between now and the fall. We replaced culverts under Red Barn, Far View, Forest, and Long Shadow Lanes this month. Trees on Campton Hills, Beith, and Garfield Roads were down and had to be cut, and picked up, due to the recent storm. Sinkholes were repaired on Stonecrop and West Field Courts, Ridge Line Road, and Ravine Drive. Excess soil was removed to improve drainage on Far View, Wyngate, and Johnson roads, Brierwood and Saddlebrook Drives, and Echo Valley and Fox Wood Lanes. Dura Patching was completed on Anderson Road, and tree trimming was completed on Echo Valley Lane and Far View Road. Mowing continued throughout Campton Township and the Village of Campton Hills; all grates, storm drains, and culverts were cleaned of debris throughout the Township and Village; trash was picked up along numerous intersections throughout the Township and Village; roadways were assessed for drainage problems and potholes, and potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: On vacation.

Solid Waste District – Steven Cartwright, President: Solid Waste District President Cartwright provided a Solid Waste Disposal District 2019 Treasurer's Report, and stated the District gave notice to Waste Management that the District will request a RFP (Request for Proposals) for the next contract which is up April 1, 2020. He spoke to the District's consultant Walter Willis who will help with the next contract. Next they will speak to a lawyer with experience in the Solid Waste field for advise on the new contract. The RFP will be out September 2019 and the contract finalized by January or February 2020. The contract will be for five years with a base year, a price escalator, and an agreement on what is fixed.

Financial Report – Louise McKay, Finance Director: Finance Director McKay's report stated:

- The audit is complete. It is on the agenda for the Board's approval.
- June's Kane County property tax distribution is approximately 40% of the total tax distribution for the year. The next significant tax distribution will be in September.
- PMA investments in the 2008A bonds account generated interest revenue just under

\$700. In June, \$263,700 of the \$463,700 budgeted amount for operations was transferred from the PMA Maintenance account to the BMO Open Space money market account.

- The June 15th GO Bonds (General Obligation Bonds) interest payment wires were executed by the Finance Director and approved by the Supervisor in the total amount of \$662,595. These interest payments are reflected in the Statement of Revenues and Expenditures in the Open Space Fund.
- The tax rebate in the amount of \$23,079.29 for the 2010 Build America Bonds was received on June 17th in the BMO Open Space Maintenance account. The rebate recorded as a Grant per GASB (General Accounting Standards Board) guidelines in the Revenue and Budget Report.
- The Statement of Revenues and Expenditures budget indicates Town Fund in total is over budget for June and under budget year to date. The Town Fund administration overage for June is primarily due to two line items: legal services and Community Programs. The \$1000 donation for the Village of Campton Hills K-9 program was not budgeted. Town Fund Parks is over budget for June and under budget year to date. All the rain has increased line item expenditures in parks for additional mowing due to having to use Z-traks for mowing instead of the tractor. Road Fund has some timing differences in the monthly budget for June and are under budget year to date. The Road's refund from the late salt deliveries has been used to purchase a new Ford 150 crew cab. Open Space also has some timing differences but will be over budget for the year. Open Space's restoration of the Corron Farm dairy barn is currently known to be at least \$22,200 over budget for the year.

Corron Farm Preservation Society update – Laurel Garza, President: Corron Farm Preservation Society President Garza stated they obtained 50 trees for Corron Farm at \$10.00 each. Laurel donated the cost of the trees. Trillium Dell dropped off beams for the dairy barn at Corron Farm. Preservation Society donors pledged \$10,000 for a challenge grant match for foundation repairs at the Corron Farm dairy barn. They now have three calves at the Farm behind the electrical fence. The Preservation Societies cook off-meat raffle will be November 10th at the Lodge.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** mowing and weed whacking was done, dead trees cut up and hauled away, the parking lot, trails and baseball field fences were herbicided, wooden signs and their holders were painted, seed and erosion control was applied to the tennis court area, the storm water grate in the parking area was repaired, and a new park restrictions sign was placed.
- **At Burlington Park** mowing and weed whacking was done, the building area herbicided, and a new exhaust fan was installed in the shop.
- **At the Community Center** mowing and weed whacking was done, the ballfield fence and building area was herbicided, and storm damaged tree branches were hauled away.
- **At Corron Farm** mowing and weed whacking was done, the gravel and fence lines herbicided, dairy barn repairs continue, storm damaged tree branches were hauled away, trails were mowed, and the bushes around the house were trimmed.
- **At Gray Willows** mowing and weed whacking was done, the parking lot and barn area herbicided, the trails and campground were mowed, the split rail fence repaired, and bushes Around the back fence and gate were trimmed.
- **At the Headwaters Conservation Area** mowing and weed whacking was done, the corrals and parking lot herbicided, and trails mowed.
- **At the Harley Woods Torch Property** mowing and weed whacking was done.
- **At Brown Road Meadows** mowing and weed whacking was done, seed and erosion control applied to the new turf area, the parking lot was herbicided, and a 6x6 border was added to the gravel walk.
- **At Poynor Park** mowing and weed whacking was done, trails were mowed, the parking lot herbicided, a kiosk door was damaged, a picnic table stolen, and there was storm damage to the road sign.
- **At Town Hall** mowing and weed whacking was done, and bushes were trimmed.
- **In General:** 15 gallons of used oil was taken to the Highway Department, Lily Lake Park was mowed and herbicided, a safety inspection was done on the trailer and truck #57, office staff was assisted, Erica was called about the dairy barn foundation, the Gray

Willows main house basement flooded, at Poynor Park police report # 19-25745 was filed about the porto-let that was tipped over, and the picnic table that was stolen.

- **The Community Center basement mold remediation project has been completed and the air quality report from contractors Tried & True states samples taken from inside and outside show that inside air scores better then outside air. This is an excellent result by industry standards, and it shows we passed with flying colors. We are good to go. Also, the bathrooms were gutted out.**
- **Tom met with Bryan Bemis, the car dealer in Sycamore, who proposed to donate a doggy drinking fountain at Corron farm. We have the proposal for a \$1,935.00 fountain and Mr. Bemis will donate the \$5,000 it will take to buy the fountain and do the trenching etc. that is necessary to connect it to a water source.**

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

- **Projects Completed/Ongoing:**
 1. Assisted operations staff as needed.
 2. Continued work at Corron Farm in collaboration with the Preservation Society on the Clean Energy Community Foundation Grant. Planted native trees throughout the site (with assistance of Boy Scout Troop 13). Completed prairie plug planting (with assistance of Boy Scout Troop 13 and Homeschool group). Aggressively controlling Reed Canary Grass.
 3. V3 continues work on the Gray Willows and Headwaters wetland restoration. Planting plugs has concluded at Gray Willows.
 4. Assisted as needed with Whitney Schoolhouse preparations.
 5. Significant amount of time spent targeting Reed Canary Grass, Sweet Clover, and Cattails across all sites.
 6. Planted Oaks across multiple sites. Primarily Corron Farm, Gray Willows, and Harley Woods.
 7. Short mowed new Prairie at Gray Willows.
 8. Led Homeschool hike at Corron Farm to promote citizen science.
 9. Led Homeschool hike at Gray Willows, topic of turtles and wildlife studies.
 10. Assisted V3 with mowing projects.
- **Trainings/Meetings:**
 1. Met with representatives from Saint Pats. School to discuss project collaboration and service opportunities.
 2. Hosted Fox River Ecosystem Partnership and Kane County Certified Naturalist meetings at Gray Willows to tour wetland restoration.
 3. Met with potential Eagle Scout candidates regarding projects.
 4. Attended Planning Commission meeting.
 5. Hosted with V3 a staff/volunteer appreciation lunch.
 6. Met with Allison of St. Charles Arts Council to discuss possible events.
 7. Colin Krukiewicz passed Pesticide Operator exam.
- **Volunteer Service:**

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	256	\$6179.84	\$2560
Volunteer Steward Hours to Date	62	\$1496.68	\$620
- **Upcoming:**
 1. Continue summer weed control. Begin contracted maintenance at Headwaters Phase I.
 2. Beginning of native seed collection season.
 3. Assisting with Whitney Schoolhouse project.
 4. Multiple field trips/site tours scheduled.
 5. Further development of volunteer programs.
 6. Preparations for Fall/Winter plantings.

Website Improvements Report – Trustee Stutesman: Absent.

Planning Commission Report – Jesse Varsho: Absent.

Supervisor Report – John Kupar: Supervisor Kupar stated:

- The independent auditors report of Campton Township by Sikich was completed and presented to the Township for approval. Major highlights of the report include the following comments:
 - The net assets of the Township exceeded its liabilities at the close of the most recent fiscal year by \$34,562,705 (net position). This represents a \$3,149,506 increase in net assets with a prior period adjusted for the change in accounting principle with the implementation of GASB No. 75 (General Accounting Standards Board No. 75). The main net asset increase is attributed to the decrease in total liabilities from debt service payments. During 2019 fiscal year, the principle payments for the Open Space General Obligation Bonds reduced debt in the amount of \$2,877,708.
 - For the year the Statement of Revenues, Expenditures, and Changes in Fund Balances, indicates total expenditures exceeded total revenues by \$14,145. The General Fund and the Road and Bridge Fund had surpluses; while the Open Space Fund and the Capital Improvements Fund had budgeted deficiencies.
 - Overall there was an 8.7% increase in the cost of programs. Road and Bridge had the most significant increase primarily from increased road resurfacing. The next significant increase, interest expense on long term debt was due to last year refunding of general obligation debt. In future years, the interest expense is structured to decline each year.
 - At the end of the current fiscal year, the unassigned fund balance for the General Fund was \$365,520 or approximately 55% of total General Fund expenditures. The Road and Bridge Fund had a restricted fund balance of \$1,298,018, which represents approximately 61% of total Road and Bridge expenditures.
- I had a meeting with the Village Clerk of Lily Lake to discuss an issue regarding the Lily Lake Cemetery Board. The Board is running out of funds to maintain the landmark Lily Lake Cemetery. The Board would like to meet with both the Township and the Village of Lily Lake to see if we, at a minimum, can provide maintenance to the cemetery. I spoke to Tom Serewicz and he indicated it would be about \$100 every time we cut the grass. -- Supervisor Kupa added we don't want to take responsibility for running the cemetery. We will just help in maintaining it by contributing half the \$100 cost of cutting the grass, or \$50 per cutting, if Lily Lake contributes the other half, or \$50 per cutting. Lily Lake Village President Overstreet stated he would tell Jesse.
- We continue to spend a considerable amount of time with Township staff, Attorney, and Board members to evaluate a potential land acquisition on a bargain sale basis. This past month I spent time with the Township's Attorney, Land Surveyor, Land Assessor, and specialist to assess the structural integrity of the opportunity. An update on this opportunity will be presented in Executive Session tonight.
- The celebration of the restoration of the school house is still scheduled for July 20th 2019.
- I attended Kane County Forest Districts Wetland Mitigation LFE at Gray Willows Farm June 25th. The class was led by George Milner of V3. Approximately 16 people attended the field lecture. All were impressed with the farm and the mitigation efforts we are undertaking there.

6. Approval of Minutes:

A Board Meeting June 11, 2019: Clerk Johansen stated there was an error at the top of page two which stated, "open space expenditures are over budget due to the budget of \$400,000...." The correct figure is \$40,000. E. Murphy moved the Board amend the minutes to say \$40,000. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed. S. Galloway moved the minutes, as amended, be approved. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

7. Citizens' Comments: Deputy Hoffman reported on the Lily Lake vandalism in Operation Manager Serewicz's report. He stated the Sheriff's office is prepared to assist in situations like this.

8. Old Business – Presentation and Discussion for Action: None.

9. New Business continued – Presentation and Discussion for Action:

b. Review and Act Upon Accepting the Township's and Road Districts Audited Financial Statements from Sikich for Fiscal Year Ending March 31, 2019: E. Murphy moved the Board

accept Sikich auditors Financial Statements and Independent Auditors Report on Campton Township and the Campton Township Road and Bridge District for the fiscal year ending March 31, 2019. S. Galloway seconded the motion. In a roll call vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

c. Review and Act Upon Hiring Tech Support for Clerk's Computer: J. Kupa stated he spoke with Village of Campton Hills President Mike Tyrrill, and the Village uses Helping Hands, the same company Clerk Johansen has his estimate of services from. Village President Tyrrill will ask his Board to approve an intergovernmental agreement to include Campton Township Clerk Johansen's computer with their services, and the Village will charge Campton Township for Clerk Johansen's tech support by Helping Hands. S. Galloway moved the Board table this agenda item until next meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

10. Claims and Demands Authorized for Payment:

Town Fund \$13,507.36: S. Galloway moved the Board approve the claims and demands on the Town Fund in the amount of \$13,507.36. E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

b. Road & Bridge Fund \$64,582.52: S. Galloway moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$64,582.52. E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

c. Capital Improvement Fund \$18,849.42: E. Murphy moved the Board approve the claims and demands on the Capital Improvement Fund in the amount of \$18,849.42. S. Galloway seconded the motion. In a roll call vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

d. Open Space Fund \$17,851.54: E. Murphy moved the Board approve the claims and demands on the Open Space fund in the amount of \$17,851.54. S. Galloway seconded the motion. In a roll call vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

11. Executive Session – Review Executive Session Minutes of June 11, 2019; Land Acquisition:

S. Galloway moved the Board go into Executive Session for the purpose of reviewing Executive Session minutes of June 11, 2019 and land acquisition. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

12. New Business continued:

aa. Review and Act Upon Approve Executive Session minutes of June 11, 2019: E. Murphy moved the Board approve the Executive Session minutes of June 11, 2019. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

13. Adjournment: S. Galloway moved the Board adjourn the meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed and the meeting adjourned at 8:40 p.m.

Respectfully Submitted,

Richard Johansen

Clerk