

1. 2. 3. The June 10, 2014 Board meeting was called to order by Supervisor Kupa at 7:35 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy present. Trustee VanZandt was absent.

Supervisor Kupa stated he wanted to move Citizens' Comments to the top of the agenda so the Winchester Way residents could have their say now, rather than having to wait till later in the meeting. Laura Machin of 40W374 Winchester Way stated she wanted to stay through agenda item 8. e. Review and Act Upon Scout Troop 13 Punkin-Chunkin Event and Chili Cook-off at Gray Willows, that is before Executive Session. Supervisor Kupa stated we are going to table agenda item 8. e. for further discussion. Laura Machin stated they would also like to hear Open Space Program Manager Lisa Mertz. Trustee Vandiver stated let's keep to the original agenda and keep Citizens' Comments where it is. Supervisor Kupa said we will stick to the agenda as it is.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated brush pick up has been completed north and south of Route 64 throughout Campton Township and the Village of Campton Hills, and in Campton Hills in Plato Township. The next brush pick up will be in October. The highway crew continues to repair shoulder damage with soil and seed that was created by snow plowing this winter. Tree trimming was completed throughout Campton Township and the Village of Campton Hills; all minor intersections were swept in the Township and Village; trash was picked up along numerous roadways throughout the Township and Village; roadways were assessed for drainage problems, pot holes, and culvert permits throughout the Township and Village; potholes were repaired with cold patch throughout the Township and Village; all stop signs were checked on a weekly basis and damaged or missing ones replaced in the Township and Village; and old sign posts were extracted with an excavator throughout the Township and Village. Two failed culverts were replaced on Brundige Road. Shoulder recovery was completed on Bolcum and Swanberg Roads, and sections of Anderson Road. Batteries were replaced in flashing warning lights on Beith Road, Campton Hills at Anderson Road, Brown Road at Old LaFox Road, Denker Road, and Jens-Jensen Lane. Ongoing maintenance of Township vehicles and equipment was performed in house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated he is completing the 2014 assessment rolls and will turn them in next week. Appeals begin after that. J. Kupa asked when can we expect an uptick in EAV (Equalized Assessed Valuation)? Assessor Rottmann replied EAV will be negative 1.65 (-1.65) in 2014, flat in 2015, and 2016 should begin a modest increase.

Solid Waste District – President Jack Berry: Absent.

Financial Report – Louise McKay: Finance Director McKay stated Sikich LLP audit team completed their field work in our office on May 15 through the 19th. Their draft financial statements were e-mailed to us Monday. She will begin proofing the financials tomorrow and writing the MD&A this week. We are setting up the financial reports in the new software. That requires invoices be recorded by invoice date. For example the Assessor's software invoice was dated June 1st and the invoice is included in the cash disbursements for tonight's June meeting so it is posted in June and not reflected on the May Statement of Revenues and Expenditures. Town Fund in total is within budget. The Road Fund appears over budget but that is due to the timing difference between equipment repair and the engineering cost matching the budgeted dollar amounts. She will review with Road staff that individual repairs are not

going over the estimated budget. Open Space is currently over budget due to several unexpected items. She stated she attended an IMRF seminar for updates, requirements, and the latest processing procedures. Louise expressed a thank you to Trustee Tom Stutesman for his donation of a weed eater to the open space program.

Corron Farm Preservation Society Update – Vice Chair Judi Arman: Laural Garza and Denise Morgan spoke on behalf of the Corron Farm Preservation Society pig roast fundraiser at Corron Farm. This is to raise funds for grants to establish what is needed to repair the Corron Farm Barn. They had 9 people working 30 to 40 hours on the garden at Corron Farm in preparation for the event. Laural and Denise have raffle tickets to sell. They are \$5.00 a ticket, 10 tickets for \$40.00, or 25 tickets for \$80.00. Cash prizes are \$500.00, \$250.00, \$100.00, and \$50.00. There will be a silent auction and donations of things to auction are appreciated. Besides the pig roast there are brats, hot dogs, cookies, etc. Laural and Denise are selling meal tickets for \$15.00. Nonalcoholic refreshments will be served. There will be a live band. Come one, come all.

Village of Campton Hills – President Patsy Smith: Campton Hills President Smith stated the Village is working on a dark sky Ordinance which will come to the Village Board soon. They have a grant for grading Campton Hills Road from LaFox Road east to the Campton Township line. Campton Township Highway Commissioner Gallucci is replacing manhole covers in Fox Mill that have collapsed. There are eleven so far but there will be more later.

Open Space Program Manager – Lisa Mertz: Open Space Program Manager Mertz stated:

- **Networking events** included attending the Conservation Foundation programs on conservation at home and conservation at work. These are free programs for homeowners, businesses, and municipalities for creating environmentally safe and visually attractive yards, campuses, and other public areas. She will consult with the Foundation in regard to some of the Township properties. Certification and a placard can be earned by meeting specific criteria. The program can then be promoted with residents.

Activities Completed:

- **Wildflower Walk and Volunteer Workday.** Eleven volunteers were at Corron Farm on May 10th to pull garlic Mustard and/or enjoy a guided walk led by Jack Shouba. Jack also prepared and supplied colorful pages of flower photos. Those who were interested brought home wildflower plants for their home landscapes. These were donated by Lisa from her home gardens.
- **Field Staff Safety Meeting.** Kristin Bilar, Lisa Mertz, and other Township staff attended the second of two safety meetings presented by Operations Manager Tom Serewicz.
- **Parks and Natural Areas.** Kristin Bilar has been working diligently on weeding, pruning, and otherwise maintaining Township properties. She also selected and assisted in planting 5 replacement trees in Poynor Park, Anderson Park, and Corron Farm.
- **Anderson Park Volunteers.** Lisa Mertz and Gayle Garbarski prepared an e-mail inviting people to join a team of volunteers for maintaining the Anderson Park Prairie Gardens. Several people have expressed an interest, and Lisa will be meeting with them shortly. We will also ask the ball teams who play at Anderson Park to share the e-mail with their mailing lists.
- **Scout Campsite at Gray Willows.** Two troops have camped at the site, and two additional troops have reserved the site. The Eagle Scout fire pit project is almost complete. We are now in the process of refining procedures by reviewing the experiences, questions, concerns, and suggestions of each of the interested parties. The existing campsite registration forms, waiver forms, emergencies contact pages, and general guidelines are available at this Board meeting. Updated revisions will be available soon.

Planned Activities:

- **Scout Campsite at Gray Willows.** The Township will host a round table discussion with the Neighbors and Scouts. This will allow the users of the campsite to hear the concerns, answer the questions, and propose potential solutions. This process will allow the Township to develop the most effective and mutually beneficial campsite policy possible.
- **Volunteer Workdays.** Volunteer workdays are always the second Saturday from 9:00 a.m. to noon. Staff will continue to create more volunteer opportunities and involvement.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

Gray Willows:

- Maintenance of the caretaker's house is almost complete.
- Landscaping and trimming of trees and bushes was done.
- Mowing and weed whacking was done.
- The camp ground was mowed.
- The two track mower broke down but was fixed in house.

Headwaters Conservation Area:

- The well was repaired.
- Mowing and weed whacking was done.
- Trails were mowed and Herbicided.
- The Motz brush pile was burned.

Harley Woods:

- Mowing and weed whacking was done.

Anderson Park:

- Mowing and fertilizing was done.
- Trees were pruned and a new tree planted.
- Ash trees were cut down.
- The playground split rail fence was repaired.

Corron Farm:

- The barn demo is complete.
- Trails and other areas mowed.
- A new tree was planted.
- The yard waste dumpster is available.

Town Hall and Burlington Park: Nothing to report.

Trustee Vandiver asked if Operations Manager Serewicz has any contacts that would be able to replace the disintegrating chain link fence at Whitney Cemetery with split rail. She stated that would better respect those buried at the cemetery. Answer was he will look into the costs of replacing the fence.

Educational Opportunities at Campton Properties – Trustee Vandiver: Safety Fair June 21st Township Table – dangerous plants; \$150.00 print Child Safety Book: Trustee Vandiver stated the Safety Fair will be at Bell Graham School from 2:00 p.m. to 5:00 p.m. June 21st. Volunteers can attend a Safety Training Session at 2:15 p.m., 3:15 p.m., or 4:15 p.m. focusing on household safety and what to do during a natural disaster. The Campton Hills Police Department will be giving away gun locks at the fair. The Open Space Township table will offer education and a flyer on dangerous plants in our area such as poison ivy. Learn how to identify them. Bottles of Calamine Lotion (pink bottle) are used for treatment of poison ivy and poison oak. Supervisor Kupa, Trustee Murphy, and Clerk Johansen will each give time at the table keeping open space staff company and offering brochures on Campton Township. They will also attend one of the Safety Training sessions.

Joint Environmental Resource Management Committee – Rob Linke, John Kupa: No Report.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- The owners of Bull Run Farm are still working on options for extending the lease arrangements of the 19 acres, leased from the Township, currently set to expire next year. They are exploring the potential of a land exchange, conservation easement or a combination of both. They have engaged their attorney to develop options to present to the Township Board at the next meeting.
- To bring you up to date on the fuel spill at Gray Willows, as you recall a truck driven by SunSet cartage crashed at the intersection of Corron and Burlington Roads. Several hundred gallons of fuel spilled into Ferson Creek. The Township incurred some costs. We tried to get the clean-up report from Clean Harbors. Elite Consulting ((Sunset Cartages consultant) continues to withhold direction to pay Clean Harbors its invoices until such time as Elite Consulting receives

itemization of the work done and verification of remediation. Township Attorney Britz is suggesting that if the Township Board is tired of Clean Harbor's delays, its remedy would be to file suit against the trucking company. He would like us to direct him if the Board wishes to continue letting Elite Consulting taking the initiative, or whether the Board wishes to file suit against the trucking company.

- The Township completed the removal of wood debris from the County's farm on Silver Glen Road. After inspecting the project, I instructed our operations manager only to remove materials directly associated with the barn wood. Chemical totes, furniture, and fencing, etc. were left behind as it was not considered part of the scope of work. Given the conditions imposed on us by the County, we did a great job.

5. Approval of Minutes:

a. Board Meeting May 7, 2014: T. Stutesman moved the Board approve the minutes of the meeting of May 7, 2014. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

6. Citizens' Comments: Supervisor Kuper stated next week he, Trustee Vandiver, and Open Space Program Manager Mertz will meet with Winchester Way residents to sort things out in a more substantive way. Is that ok with everybody? Answer was yes. O.K. who wants to go first? Christine Sparks of 40W342 Winchester Way stated we love open space, love the scouts, but we were not notified of the changes. This is a homeowner issue, not a scout issue. We just want the meeting to be with the homeowners, not with the scouts. Is the meeting Monday going to be recorded? Clerk Johansen stated just for information anyone can record the meeting. You can record the meeting if you wish. Christine Sparks continued we are used to living on a dead end street. It's disheartening when all these changes take place. We need to be part of the process. The fact this is open space does not mean it is open to the public. Supervisor Kuper stated the Fire Protection District required access to the site through the gate that is already there. Open Space staff improved the gate. Both the Fire Protection District and the police will go through there periodically to familiarize themselves with it so that if anything happens there they don't have to wonder where things are. Justin Hester of 40W275 Winchester Way stated he has lived at the end of Winchester Way for ten years. His company focuses on social media and conservation. He felt out of the loop. He needs a voice in the process. The port a potty faces his bedroom window. He works from home sometimes and sees UPS and the postman use the port a potty. John Kuper stated the emergency gate is not to be used by the scouts for entrance and egress. That is just for the fire department and police. Erin Hester of 40W275 Winchester Way suggested the port a potty be locked when the scouts are not there. There has been increased traffic. She was awakened at night by cars coming and going. There is a rut created by an open space vehicle in front of her house. Supervisor Kuper said Tom (Serewicz) could you take care of the rut. Tom Serewicz said the rut was already there. Supervisor Kuper said fill the rut anyway. Trustee Vandiver stated she walked the side of Winchester Way that backs up to Gray Willows to notify residents about the scout camp. She apologized because we had two Eagle Scout projects and police and fire departments that had to go through the property, and it happened all at once at the end of winter. Supervisor Kuper said there have been mistakes but we are learning as we go along. Jim Sparks of 40W342 Winchester Way stated Lisa (Open Space Program Manager Mertz) has been exceptional as far as communication with us. There is increased traffic, bathroom breaks by the postman, no notice was given of this. They didn't know what was going on. It's a big change for us. Kids are running around at night. This site could be unsafe conditions. Move the site by the barn. If it takes a year to move it, or three years, or ten years, let's do that. Patsy Smith Village of Campton Hills President stated there are no restrictions on parking on Winchester Way. It's a public road. As long as they park within 33 feet from the center of the road, people won't be getting parking tickets for parking there. Resident can they park on the grass? Patsy Smith, yes, as long as it is 33 feet from the center of the road. If they speed more than 35 mph have the cops run radar. Laura Machin of 40W374 Winchester Way stated during a heavy rain Winchester Way floods and becomes impassible from the creek and the same creek is on the other side of the scouts' campsite. So the emergency entrance cannot work from either direction if the creek goes over its banks. She can't believe the site is being used overnight. Move the site to another location where there are no residents next door, and open it dawn to dusk only. Trustee Vandiver stated the scouts are supervised by adults, their parents and Scoutmasters. James Machin of 40W374 Winchester Way stated he is three houses from the emergency entrance to the campground on the north side of the street. He stated it doesn't matter what your signs say, the public won't pay any attention to them and they will just go through. My suggestion is refortify that area (the emergency entrance) with something people can't get through. John Kuper stated we had problems at the Headwaters with motorized vehicles

trespassing but we don't have that problem anymore because we have the cooperation of the police and people don't want their motorized vehicles confiscated. We have good cooperation with the Campton Hills Police and the Sheriff. Jerry Camiron of 40W439 Winchester Way stated cars come flying through there. John Kupa stated does anyone else have something to say? No further Public Comments were offered. John stated he and Trustee Vandiver will meet with the Winchester Way residents on Monday evening. Is that agreeable with the Winchester Way residents? They indicated agreement. Clerk Johansen checked and stated this room at the Community Center will be available next Monday, June 16, 2014 at 7:00 p.m. Supervisor Kupa stated we will meet with the Winchester Way residents then.

7. Old Business – Presentation and Discussion for Action: None.

8. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Eagle Scout Ryan Zakin Final Report: Eagle Scout candidate Ryan Zakin apologized if his project caused problems with homeowners. He gave Board members pictures of his completed project. This was a horseshow trail at Gray Willows. V. Vandiver stated this was a hugely successful project. It was a very complex project and he met every complication and overcame it. She asked when will you get your Eagle Scout rank. He stated in two weeks. Supervisor Kupa stated, speaking as an Eagle Scout himself, he thanked Ryan, and expressed the thanks of the Board. Pictures were taken to the applause of the crowd.

b. Review and Act Upon Acceptance Greg VanZandt Trustee Resignation: V. Vandiver moved with the thanks of Campton Township for services rendered, I move the Board accept Greg VanZandt's resignation as Trustee. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. The motion passed.

c. Review and Act Upon Campton Township Road District Establishing of Prevailing Wage 2014 Ordinance 14-2R: T. Stutesman moved the Board approve the Campton Township Road and Bridge District Prevailing Wage Ordinance NO. 14-2R. V. Vandiver seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. The motion passed.

d. Review and Act Upon Campton Township Establishing of Prevailing Wage 2014 Ordinance 14-3T: T. Stutesman moved the Board approve the Campton Township Prevailing Wage Ordinance NO. 14-3T. E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. The motion passed.

e. Review and Act Upon Scout Troop 13 Punkin-Chunkin Event and Chili Cook-off at Gray Willows: J. Kupa stated let's move this to Poynor but table it for now. E. Murphy moved the Board table agenda item 8. E. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund: \$10,218.60 - V. Vandiver moved the Board approve the claims and demands on the Town Fund in the amount of \$10,218.60. T. Stutesman seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. The motion passed.

b. Capital Improvement Fund: None.

c. Open Space Fund: \$32,823.91 – T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$32,823.91. E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. The motion passed.

d. Road & Bridge Fund: \$65,990.67 – V. Vandiver moved the Board approve the claims and demands on the Road & Bridge Fund in the amount of \$65,990.67. T. Stutesman seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. The motion passed.

10. Executive Session – Review Whether to Open Executive Session Minutes; Review Whether to Destroy Approved Executive Session Audio Tape Minutes Older than 18 months; Interview Trustee Candidates and Discuss the Appointment of a Trustee to Fill the Unexpired Term of Trustee Greg VanZandt; Personnel; Land Acquisition:

J. Kupa moved the Board go into Executive Session to review whether to open Executive Session minutes; review whether to destroy approved Executive Session audio tape minutes older than 18 months; interview trustee candidates and discuss the appointment of

a Trustee to fill the unexpired term of Trustee Greg VanZandt; personnel; land acquisition; and include John Pree, Jack Shouba, Lisa Mertz and Louise McKay, with Pree and Shouba separately, and Mertz and McKay together. The motion was seconded by V. Vandiver. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. The motion passed and Executive Session began at 9:40 p.m.

11. New Business Cont. – Supervisor Kupa reconvened the regular session at 11:50 p.m.

f. Discuss and Act Upon Whether the Need for Confidentiality Still Exists for Executive Session Minutes: V. Vandiver moved the Board approve opening all Executive Session minutes of open space properties purchased in 2004, but that the need for confidentiality still exists for all other Executive Session minutes not yet opened, including those properties not yet purchased, all personnel, and all litigation. J. Kupa seconded the motion. In a roll call vote Supervisor Kupa, and Trustees Stutesman, Vandiver, and Murphy voted aye. The motion passed.

g. Discuss and Act Upon Whether to Destroy Approved Audio Tape Executive Session Minutes Older than 18 months: V. Vandiver moved the Board approve destroying approved Executive Session audiotape minutes older than 18 months. J. Kupa seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. The motion passed.

h. Review and Act Upon Trustee Appointment to Fill Vacancy of Trustee Greg VanZandt: J. Kupa moved the Board table agenda item 11. h. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. The motion passed.

12. Adjournment: J. Kupa moved the Board adjourn the meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. The motion passed and the meeting adjourned at 12:00 p.m.

Respectfully Submitted,

Richard Johansen

Clerk