

1. 2. 3. The June 11, 2024 Board meeting was called to order by Trustee Murphy, acting in place of Supervisor Kubar, who was absent, at 7:25 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Trustees Varsho, and Metzger, and Murphy acting as Chairman in place of the absent Supervisor Kubar.

**4. New Business - Presentation and Discussion for Action:**

*a. Presentation by Tim Morgan, Prototype for All Wheel Show Trophies:* J. Varsho moved the Board table this agenda item. M. Metzger seconded the motion. In a voice vote Trustees Varsho, Metzger, and Chairman Murphy voted aye. Supervisor Kubar was absent. The motion passed.

*b. Presentation by Ed Lavin, Sawyer Falduto:* Edward J. Lavin, Chief Investment Officer of Sawyer Falduto Asset Management LLC stated they report monthly. The Campton Township portfolio allocation is safe and liquid. The cash flow review since March 22nd shows a projected income total of \$16,494 and a net investment gain of \$88,980 since inception. They foresee a rate cut by the end of the year.

**5. Reports:**

*Highway Commissioner - Sam Gallucci:* Highway Commissioner Gallucci's report stated: **The Highway District performed the following tasks in Campton Township and the Village of Campton Hills:**

- Completed brush pick-up; next brush pick-up September 30.
- Repaired pot-holes with cold patch.
- Performed ditch repair on Dander Road and Somerset Drive.
- Completed Dura-patching on multiple streets.
- Completed ditch mowing on Anderson Road from Route 64 to Campton Hills Road, and on Beith Road.
- Performed sinkhole repair on Dander and Silver Glen Roads.
- Dug out culvert on Cranston Road.

- Replaced Culvert on Ridgeling Road, and Tuttle, Hastings, and Westview Courts.
- Began turf damage repair due to snow plow damage.
- Began wing mowing.
- Completed gravel repair on Lenz Road.

**The Highway District performed the following tasks according to the Intergovernmental Agreement with the Village of Campton Hills in Plato Township:**

- Completed brush pick-up; next brush pick-up October 15.

**The Highway District performed the following tasks according to the Intergovernmental Agreement with the Village of Virgil:**

- Culvert repair completed on Prairie and Route 64.

**The Highway District also performed the following tasks:**

- Checked stop signs throughout Campton Township and the Village of Campton Hills on a weekly basis.
- Checked for damaged or missing signs weekly.
- Assessed roadways for drainage and pot hole issues.
- Checked for issuance of culvert permits throughout Campton Township and the Village of Campton Hills.
- Performed ongoing maintenance in-house on Township vehicles and equipment.

*Assessor - Alan D. Rottmann: Absent.*

*Solid Waste District - Steven Cartwright, President: Solid Waste President Cartwright stated the Report will be given in Executive Session.*

*Financial Report - Rebekah Flakus, Finance Director:* Finance Director Flakus' report stated: The Annual and monthly budget figures for May 2024 have been uploaded into the software system. The current month budget numbers are also entered, but still need some revisions for timing of Revenues received and Expenditures made.

## **Town Fund**

### ***Administration***

#### *Revenues:*

- Total revenues for the Town Fund this month are \$55,587.93. The primary revenue source for the Town Fund is the Property Tax Revenue. The Township received the first Property Tax installment from Kane County in the amount of \$53,586.27 on May 22,2024.

## **Road District Fund**

#### *Revenues:*

- Total Revenue for the Road Fund this month are \$106,385.47. The primary revenue sources for the Road Fund are the Property Tax Revenue and Road & Bridge Tax Revenue. The Road District received the first Property Tax installment from Kane County in the amount of \$98,229.94 on May 22, 2024.

#### *Expenditures:*

- **Maintenance** - Maintenance expenditures include \$ 87,075.26 in #5470 - Equipment for the down payment for a purchase of a new plow truck budgeted this year.

## **Open Space Fund**

### ***Administration***

*Revenues:*

- Total revenues for the Open Space Fund this month are \$791,421.38. The primary Revenue source for the Town Fund is the Property Tax Revenue. Open Space received the first Property Tax installment from Kane County in the amount of \$252,897.75 on May 22, 2024.
- Wetlands credits were also deposited this month from the sales at Gray Willows. \$521,348.78 was received.

*Maintenance*

Expenditures:

- **Maintenance** - V3 had three payments this month totaling \$39,837.50 in GL Account #5355 - Contractual Services - Long Term Maintenance. This GL Account was set up during the FY 2023 Budgeting process to track the maintenance on the wetlands of Headwaters and Gray Willows.

Work with Sikich, LLC. on the fiscal year 2024 Annual Audit has not begun yet. The Audit Manager is going over the Sikich calendar to schedule dates for the audit timeline. I should be hearing from the Audit manager within the next week to get the scheduled due dates and time lines set in stone.

*Corron Farm Preservation Society update - Rhonda Acitelli, President: Absent.*

*Operations Manager - Tom Serewicz: Operations Manager Serewicz stated:*

**At Anderson Park** mowing and weed whacking was done, the fence line herbicided, storm damaged branches were removed, and a softball tournament held.

**At Whitney Park** mowing and weed whacking was done, and a smoke detector was repaired.

At the Community Center mowing and weed whacking was done, and the fence line herbicided.

At Gray Willows mowing and weed whacking was done, trails were mowed, install American flag with lights on the barn wall, electrical repair done in the small barn, the port-o-let was sent out for events, extra trash cans were brought to the park for events, and the rear door was secured on the main house.

At the Harley Woods: Torchy Property mowing and weed whacking was done.

At Corron Farm mowing and weed whacking was done, trails were mowed, weeds were herbicided, new well pump was installed, two new trees were planted and mulched, large tree trunk was cut up and hauled away, bathroom construction was begun in the big tool shed, and the septic will be in by June.

At Goldenstein mowing and weed whacking was done, and a quote on dead tree removal was obtained.

At Town Hall mowing and weed whacking was done.

At Brown Road Meadows mowing and weed whacking was done, and the parking lot was herbicided.

At Lily Lake Blue Park mowing and weed whacking was done by the office and cemetery.

At The Headwaters Conservation Area mowing and weed whacking was done, trails were mowed, and weeds were herbicided in the dog pen and playground.

At Poynor Park mowing and weed whacking was done, trails were mowed, the parking lot herbicided, and storm damaged branches were hauled away.

In General a safety meeting was held, a new 1,000 gallon water tanker arrived, office staff, outreach staff, and open space staff were assisted, a tractor was repaired, all Z tracks oil was changed and the blades sharpened, met a contractor on the septic field layout for the

big tool shed, no delivery date for the new truck, and we are reinstating the task assistants form.

*Open Space Ecologist - Carter Dell:* Open Space Ecologist Dell stated:

## **Natural Resources**

- Significant foliar spray on callery pear @ Corron Farm.
  - Utilized new Enduraplas sprayer on UTV to spray most callery pear in previously burned south Corron units.
    - Thank you again CTOSF
  - Follar spray on burned resprout appears effective. Leaves standing burnt stumps, but we have sprayed and killed most of all the resprouts from the southern 2 units burned last burn season.
- Finished construction of Gray Willows footbridge to open back trail.
  - Several days of widowmaker trimming/removal with chainsaw, polesaw, and skid steer grapple to make trail safe and accessible.
  - Full days of stump removal by hand with Pulaski axe and other hand tools where equipment could not access.
- Continued plant ID of growing season forbs.
- Tracking bluebird fledgling success in birdhouses at Gray Willows.
- Removal of sweet clover at Gray Willows, Corron Farm, and Headwaters Conservation Area utilizing hand pulling, machete, and brush saw.
- Mowed several trails at Headwaters Conservation Area to open Motz's path and maintain firebreaks.
- Testing new basal bark herbicide application method: the kill stick.
  - Fabricated PVC pipe and valves with a sponge attached.
- Moved logs with skid steer to Children's prairie as well as planning meetings with Emily Varsho to plan Girl Scout project.

- Met with Wyatt for Headwaters trail sign Eagle Scout project, set date for project and discussed with staff which shifts we will each cover + what equipment we are utilizing.
- Sarah Williams updated Headwaters Affinity file for new trail lines and trail milage.

### **Professional Development**

- Finished Nick Overstreet's seasonal employment.
  - We are very appreciative of his determination to hard work and team-oriented demeanor.
- Welcome new hires Sarah Williams (full-time restoration technician) and Brooke Wise (seasonal restoration technician).
  - Onboarding tours, and trainings on brush saws, tractor, skid steer, trailers, first-aid/CPR, plant ID, office and garage operations/maintenance.
  - Started training for herbicide operator and applicator rights of way licenses for Sarah and Brooke to manage invasives such as callery pear, cattail, etc.
- Guided group of The Conservation Foundation board members and staff as well as other community members and Trustees Jesse and Mark.
  - Visited Corron Farm, Goldenstein West, Gray Willows, Harley Woods, and Garfield Farm.

### **Miscellaneous**

- Managed setup and teardown of three weeks of GK Wild Ones plant sales, including the vendor public sale.
- Assisted with barn cleanup and other facilities in preparation for Critter Camp: moving tables and chairs, blowing out barn with air blower, setup of pop-up tent.
- Several wagon rides for Critter Camp.
- Several wagon rides for Ferson Creek Elementary's last day of school + help with setup.

*Outreach Program Manager - Cheryl Smith:* Outreach Program Manager Smith stated:

**Monthly Newsletter:** Went out on 5/31/24.

**Outreach - Camp Preparations:** We spent the weeks leading up to camp in preparation. Kaitlyn worked on fill in activities such as games, and crafts. I secured speakers and volunteers, planned the camp schedule, and wrote the safety protocols along with safety drill plans. We secured all items for camp, and moved everything over to the barn. I sent all safety plans to the Campton Hills Police Department along with our maps and schedule. Each week I sent the Chief of Police the list of campers along with emergency contact information and allergies.

One parent letter and one volunteer letter went out on 5/29/24 with all the instructions for camp. It is quite extensive. I hold a volunteer meeting each week before camp starts to make sure the volunteers are up to speed on emergency/safety protocols and camp roles/rules. The week two parent/volunteer letter went out on Wednesday, 6/5/24 with instructions.

### **Programs/Events**

5/18 - Greater Kane County Wild Ones public plant sale. I volunteered with KARE and we had a booth with our birds of prey, skunk and snapping turtle.

5/26 - The River Valley day camp of Girl Scouts of Northern Illinois donated six wooden picnic tables to the Gray Willows Farm. They put them together and you can see them at the property. They look great! We have already noticed more people hanging out at the site using them!

5/30 - We hosted a last day of school celebration for the 5th grade class of Ferson Creek elementary school. We had 93 students along with teachers and parents at Gray Willows Farm. We brought out a couple of our Birds of Prey from KARE. We had four groups rotating between three stations: Birds of Prey, wagon rides, and games.



They enjoyed a perfect weather day on our property and donated a \$200 check towards a picnic table that resides at Gray Willows Farm. I will be installing their plaque with the kids signatures once the table is weather sealed.

### **June 3rd - 6th: Week One of 2024 Summer Critter Camp**

#### **Monday 6/3**

9:00 - Welcome Speech

9:30 - Safety and Drills

10:00 /10:30 - Welcome to Citizen Science - Place the trail cam.

11:00 - K.A.R.E. Turtles.

12:00 - Lunch - get to know each other discussions.

12:30 - Turtle tag.

1:00 - Sponge catch.

1:30 - Explain Nature Journals and Pick your Nature, mark in journal.

2:00 - Sign out.

#### **Tuesday 6/4**

9:00 - Check trail camera footage - discuss findings and location (move cam?) Document findings.

9:30 / 10:00 - Squirrel Nest boxes.

10:30 - **Wings and Talons**

11:30 - Lunch - raptors and birds of prey discussion

12:00 - Water tag.

12:30 - Hawk Count Hike (Document on site).

1:00 /1:30 - Paracord Friendship Bracelets and Journaling.

2:00 - Sign out.

### Wednesday 6/5

9:00 - Check trail camera footage - discuss findings and location (move cam?) Document findings.

9:30- Hike to campground.

10:00 - Snack/Hawk Count for website and hike mile trail.

10:30 - Hike the mile trail in two separate groups.

11:00 - Lunch - Discuss importance of hawk count.

12:00 - Hike back to town.

12:30 - **Kristie** (Monarch).

1:30 - Water Relay - A/B

2:00 - sign out.

### Thursday 6/6

9:00 - Check trail camera footage - discuss findings and location. Document findings and discuss overall observations. - A/B

9:30 /10:30 - Chief Levand and Koda.

11:00 - **Wagon ride to campground.**

**11:30** - Lunch at campground/wildlife discussion.

12:00 - **Friends of the Fox River** (Creek Dipping)

1:20 - Wagon ride back to barn/favorite part of camp discussion.

1:30 - End of week recap/photos.

2:00 - Sign out.

**Special Note:** We received a donation of twelve pairs of binoculars from CTOSF (Campton Township Open Space Foundation) on June 4th and we already used them at camp with the kids. They are a very appreciated gift and useful tool with our hawk watches and many other upcoming programs and camp activities. Very thankful for their support of the Outreach Department.

**Upcoming:** We are ready for weeks two, three, four, and five! We have assisted Girl Scouts on their upcoming camp in getting them the few things they asked for.

**Preschool Pals:** Postponed to July due to Critter camps.

**Nature and Wildlife Detectives** - 6/19 will be held at Gray Willows Barn after a quick breather. Camp ends at 2:30 p.m. and detectives begins at 4:30 p.m. We will be exploring the trails with a scavenger hunt.

**Prairie Fest:** August 17th.

**All Wheel Show:** September 22nd.

**Bingo:** Our next Bingo will be on July 24th from 6-8pm at Gray Willows Farm.

*Planning Commission Report - Jesse Varsho, Chairman:* Chairman Varsho stated Plan Commission met at the end of May. They toured the Whitney School House.

*Supervisor Report - John Kubar:* Absent.

## **6. Approval of Minutes:**

*a. Board Meeting May 16, 2024:* J. Varsho moved the Board approve the minutes of the meeting of May 16, 2024. M. Metzger seconded the motion. In a voice vote Acting

Chairman/Trustee Murphy and Trustees Varsho and Metzger voted aye. Supervisor Kubar was absent. The motion passed.

*b. Special Meeting May 22, 2024:* M. Metzger moved the Board approve the minutes of the Special Board Meeting of May 22, 2024. J. Varsho seconded the motion. In a voice vote Acting Chairman/Trustee Murphy, and Trustees Varsho and Metzger voted aye. Supervisor Kubar was absent. The motion passed.

**7. Citizens' Comments (comments to be kept to a maximum of 3 minutes):** None.

**8. Old Business - Presentation and Discussion for Action:**

*a. Discussion and Approval of Wetlands Mitigation Proposal for Goldenstein East and West Farms by V3 Companies and Mitigation Investment Holdings:* J. Varsho moved the Board table this agenda item. M. Metzger seconded the motion. In a voice vote Acting Chairman/Trustee Murphy, and Trustees Varsho and Metzger voted aye. Supervisor Kubar was absent. The motion passed.

**9. New Business - Presentation and Discussion for Action:**

*c. Review and Act Upon AED Quote:* J. Varsho moved the Board table this agenda item. M. Metzger seconded the motion. In a voice vote acting Chairman/Trustee Murphy, and Trustees Varsho and Metzger voted aye. Supervisor Kubar was absent. The motion passed.

*d. Review and Act Upon Quote for Open Space Truck:* J. Varsho moved the Board approve the purchase of Ford Pick-up truck for a price not to exceed \$65,000 for the Open Space Department. In a roll call vote acting Chairman/Trustee Murphy and Trustees Varsho and Metzger voted aye. Supervisor Kubar was absent. The motion passed.

**10. Claims and Demands Authorized for Payment:**

*a. Town Fund \$12,943.89:* J. Varsho moved the Board approve payment of the claims and demands on the Town Fund in the amount of \$12,943.89. M. Metzger seconded the

motion. In a roll call vote acting Chairman/Trustee Murphy and Trustees Varsho and Metzger voted aye. Supervisor Kubar was absent. The motion passed.

*b. Road and Bridge Fund \$113,422.22:* M. Metzger moved the Board approve payment of the claims and demands on the Road and Bridge Fund in the amount of \$113,422.22. J. Varsho seconded the motion. In a roll call vote acting Chairman/Trustee Murphy and Trustees Varsho and Metzger voted aye. Supervisor Kubar was absent. The motion passed.

*c. Capital Improvement Fund \$0*

*d. Open Space Fund \$67,580.38:* J. Varsho moved the Board approve payment of the claims and demands on the Open Space Fund in the amount of \$67,580.38. M. Metzger seconded the motion. In a roll call vote acting Chairman/Trustee Murphy and Trustees Varsho and Metzger voted aye. Supervisor Kubar was absent. The motion passed.

**11. Executive Session - Review Executive Session Minutes of May 16, 2024; Land**

**Acquisition; Personnel Issues; Legal Issues:** J. Varsho moved the Board go into Executive Session for the purpose of reviewing Executive Session minutes of May 16, 2024, personnel issues, legal issues, and include Steve Cartwright and Brian Kerwin in Executive Session. M. Metzger seconded the motion. In a roll call vote acting Chairman/Trustee Murphy and Trustees Varsho and Metzger voted aye. Supervisor Kubar was absent. The motion passed. Executive Session began at 8:15 p.m.

**12. New Business Continued:** Chairman/Trustee Murphy reconvened the regular session at 8:48 p.m.

*aa. Review and Act Upon Whether to Approve Executive Session Minutes of May 16, 2024:* J. Varsho moved the Board approve the Executive Session minutes of May 16, 2024. M. Metzger seconded the motion. In a roll call vote Acting Chairman/Trustee Murphy, and Trustees Varsho and Metzger voted aye. Supervisor Kubar was absent. The motion passed.

**13. Adjournment:** M. Metzger moved the Board adjourn the meeting. J. Varsho seconded the motion. In a voice vote Acting Chairman/Trustee Murphy and Trustees Varsho and Metzger voted aye. Supervisor Kubar was absent. The motion passed and the meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Richard Johansen, Clerk