

1. 2. 3. The June 12, 2018 Board meeting was called to order by Supervisor Kupa at 7:40 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustee Miller present. Trustees Stutesman, Galloway, and Murphy were absent. **Clerk Johansen stated a quorum is not present. Supervisor Kupa stated we will have the reports of the Township, and ask for Citizens' comments and then adjourn, because we can't vote on anything tonight since we lack a quorum.**

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated brush pick up has been completed on the north and south sides of Route 64 throughout Campton Township, and the Village of Campton Hills in Campton and Plato Townships. The District contracted with Bowman Tree Service to cut up and chip trees on Whitney and Colson Roads, Fair Oaks Drive, Winchester Way, and Canterbury Court. Batteries were replaced in flashing warning lights on Jens Jensen Lane, Beith and Denker Roads, Campton Hills Road at Anderson Road, and Brown Road at Old LaFox Road for safety concerns. This is performed on a bi-monthly basis. Excess soil was removed on Ponderosa, Foxfield, Cloverfield, and Westwoods Drives in Campton Township to improve drainage. The District contracted with the Village of Campton Hills to remove excess soil from McDonald Road to improve drainage. Trees were cut and chipped up throughout Campton Township due to storm damage. All grates and storm drains were cleared of debris throughout Campton Township and the Village of Campton Hills; all intersections were swept in the Township and Village; roadways were assessed for drainage problems and pot holes; pot holes were repaired with cold patch throughout the Township and Village, all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and the District checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff. J. Kupa asked do we still have problems with storm sewers in Fox Mill? Commissioner Gallucci replied culverts continue to be an issue. Storm sewers collapse. They become sink holes. The problem is continuing and ongoing.

Assessor – Alan D. Rottmann: Assessor Rottmann stated tax bills are out. The first installment is paid. He will turn in the assessment rolls to the County this week. He is currently meeting with taxpayers who feel they may be over assessed.

Solid Waste District – Steven Cartwright, President: President Cartwright stated Geneva, St. Charles, and Batavia jointly did an R.F.P. (Request for Proposals) with Waste Management, Advance Waste, Grout, and Lake Shore Disposal. We will probably do the same thing, bidding the whole contract, unlike last time.

Financial Report – Louise McKay, Finance Director: Finance Director McKay's report stated:

- The Sikich LLP audit team completed their field work in our office on May 16th. My time up to that date was consumed by all the client prepared workpapers and accruals needed for the audit. Sikich, on June 5th e-mailed the draft audit report and the auditor's communication to the Township Board report. I will begin proofing the audit report and writing the MD&A to meet the due date. The proofed audit report and the MD&A are due to the auditors on June 15, 2018.
- Kane County's first property tax distribution was deposited in the Township accounts

on May 16, 2018. The Property Tax receipts are included in the Statement of Revenues and Expenditures. The next distribution is scheduled for June 13th. There are funds available in the Tax Receipts account to pay the General Obligation Bond June debt interest payments. Funds need to be wired on Monday, June 11th.

- The GO (General Obligation) Bond 2010B Build America Bond rebate of \$22,907.25 was received on May 23rd and is reflected in Open Space Revenue in the line item Grant Proceeds. Classification by the auditors due to the nature of the payment is that the payment is a tax rebate of the interest expense for the Build America Bonds.
- During May, the PMA Maintenance account received coupon interest of \$5,312.50 on a US Treasury Note.
- The Statement of Revenue and Expenditures is now set up with the current year's budget. The total budgets for the Town Fund, Road Fund and Open Space Fund are all within the year to date budget. Capital Improvements Fund has not had any expenditures to date this fiscal year.

Corron Farm Preservation Society Update – Laurel Garza, President: President Garza stated:

- **Stewardship Challenge Grant:**

1. On April 27, 2018, the Illinois Clean Energy Community Foundation (ICECF) awarded an 18-month Community Stewardship Challenge Grant to Corron Farm Preservation Society (CFPS) for stewardship of the natural areas at Corron Farm. The potential grant award is \$27,000. CFPS must raise \$7,000 which will be used for stewardship projects at Corron Farm. For every \$1.00 CFPS raises in new money over the course of the grant period (5/1/18 - 10/31/19), the ICECF will match \$3.00 up to a maximum of \$21,000. We have 18 months to accomplish this.
2. Also, the ICECF will award \$4,000 for a minimum of 400 logged volunteer hours during the grant period for stewardship at Corron Farm and \$2,000 for a minimum of 100 logged volunteer hours on publicizing events and volunteer workdays at Corron Farm via social media.
3. The total potential benefit to stewardship efforts at Corron Farm will be \$34,000:

\$ 7,000 raised by CFPS	
\$21,000 match from ICECF	
\$ 4,000 award for logged stewardship volunteer hours (400)	
\$ 2,000 award for logged social media volunteer hours (100)	
\$34,000	
4. As was agreed by the Township Board, these dollars will be used as an in-kind payment towards the balance due from CFPS for the remaining cost (2/3's of \$47,000) of the dairy barn roof at Corron Farm. If CFPS is successful with this matching grant the agreement to pay ½ share of the cost of the roof will be fulfilled.

- **National Register Status:** On May 21, 2018, Corron Farm Preservation Society was awarded National Register Status for Corron Farm by the National Park Service. The Society is grateful to our donors, supporters, and Erica Ruggiero of McGuire Igleski & Associates for the completion of this accomplishment.

- **Upcoming Events:**

- 1) September 15, 2018 Dairies to Prairies Film Screening at Gray Willows Barn with hay wagon rides – movie at 7:00 p.m.
- 2) September 22, 2018 Prairie Fest (our 14th year)
- 3) October 5 – 7, 2018 Scarecrow Festival in St. Charles.
- 4) October 13, 2018 Barn Dance Fundraiser.
- 5) November 11, 2018 Meat Raffle Fundraiser at the Lodge.

J. Kupar stated Brenda Shorey of the Kane County Chronicle would like pictures of Corron Farm. L. Garza replied she will use Clerk Johansen's picture of the barn, and she will provide her picture of the Corron Farm house.

Operations Manager Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** mowing and weed whacking was done, trails were regraded, the baseball fields were Trak Vaced, trees were pruned, broadleaf control was applied to turf, and a playground inspection was held.
- **At Burlington Park** mowing and weed whacking was done, broadleaf control was applied to turf which was also fertilized, and fallen branches were cut up and hauled away.
- **At the Community Center** mowing and weed whacking was done, broadleaf control was applied to turf, and trees were pruned.
- **At Corron Farm** mowing and weed whacking was done, broadleaf control was applied to turf, and turf was Trak Vaced.
- **At Gray Willows** turf and trails were mowed, broadleaf control was applied to turf, turf was fertilized around the main house, grass trails were fertilized, the control box on the well was repaired, and wagon tours were arranged for Ferson Creek students.
- **At the Headwaters Conservation Area** turf was mowed and weeds whacked, broadleaf control was applied to turf which was also fertilized, a playground inspection was held, and trails were regraded.
- **At the Harley Woods Torchy property** mowing and weed whacking was done.
- **At Brown Road Meadows Community Gardens** turf was mowed and weeds whacked, empty garden plots were rototilled, and a spicket was repaired.
- **At Poynor Park** turf was mowed and weeds whacked, broadleaf control was applied to turf, fertilizer was applied to the north side of the park, the fence and ballfields were herbicided, the parking lot and trails were regraded, and the ballfields and park were Trak Vaced.
- **At Town Hall** turf was mowed and weeds whacked, and the plumbing project was started to repair winter damage.
- **In General**, the Bobcat hydraulics were repaired, Z trac #13 received a new engine that was covered by a warrantee, scouts camped at Gray Willows, a girls' softball tournament was held at Anderson Park, TOIRMA insurance (Township Officials of Illinois Risk Management Association) toured our open space sites, Lily Lake park was mowed and weeds whacked, staff assisted in pick-up of oak trees that were donated by the Kane County Forest Preserve, and Hultelson repaired tile work at Poynor Park.

Two homeowners that are adjacent to Poynor Park are fishermen and they plugged up a pipe to raise the water level in a pond to improve fishing. That created surface water that flooded the trail area so that it could not be used. This required the Township to employ Hultelson Engineers to correct the drain tile situation. The county had an agreement with the two homeowners that they would maintain the pond. J. Kupa stated if the County had this arrangement with the homeowners, we can recover our costs from the County.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

- **Projects Completed/Ongoing:**
 - 1) Cameras are being used at Gray Willows Farm to study wildlife.
 - 2) We assisted Operations staff as needed.
 - 3) Birding volunteers continue monitoring.
 - 4) The Community Gardens are doing well, with significant increases in gardeners. We are attempting to grow pumpkins as a fund raiser and for Prairie Fest.
 - 5) We concluded salamander monitoring at Harley Woods. No salamanders were caught but a few possible egg masses were sighted.
 - 6) We began Chervil control at the Gray Willows savanna.
 - 7) We began work at Corron Farm in collaboration with the Preservation Society on the Clean Energy Community Foundation grant. Large areas of Reed Canary Grass have been herbicided.
 - 8) We short mowed a planted area at Poynor Park.
 - 9) Wheaton College students have begun two different research projects. These include stream quality monitoring at Gray Willows and the oak regeneration study across Harley Woods, Gray Willows, and Corron Farm.
 - 10) Jonathan Miller is nearing completion on his Eagle Scout project. Exclusion areas have been constructed and just need fine tuning.

- 11) We updated weed maps.
- 12) We planted a donated dedication tree (white oak) at Gray Willows Farm.
It is from the graduating class of Ferson Creek.
- 13) We herbicided callery pear and other invasive brush at Poynor and Corron Farm.
- 14) V3 has begun work on the Gray Willows wetland restoration, and work continues at the Headwaters.
- 15) We received and planted 100 red oaks from the Forest Preserve.

- **Trainings/Meetings:**

- 1) We met with Bull Run to discuss use of trail/road at the Headwaters. They have agreed to work with us.
- 2) I attended multiple meetings regarding the ponds of Stony Creek.
- 3) We had multiple meetings with V3 to discuss Gray Willows wetland mitigation.
- 4) I met to discuss execution of Clean Energy grant. The Corron Farm Preservation Society has begun fundraising efforts and publicity, so far approximately 80 hours have been logged towards the 400 required for service funding.
- 5) I led a field trip for 30 Ferson Creek students (student Advisory Board) at Gray Willows.

- **Volunteer Service:**

Total Volunteer Hours to Date: 106 IRS Value: \$2,559 Staff Value: \$1,060
Six Scouts from Troop 80 put in volunteer hours.

- **Upcoming:**

- 1) We continue to work with Wheaton College.
- 2) We continue work on various Eagle Scout projects.
- 3) We will do spring/summer weed control.
- 4) We continue maintenance of new prairie planting at Poynor Park.
- 5) We will prepare for winter seeding at Corron Farm, the Headwaters, and Gray Willows.
- 6) Gray Willows excavating to start July 9th and complete by August 13th.

Website Improvements Report – Trustee Stutesman: J. Nelson spoke for Trustee Stutesman who was absent, stating he met with Trustee Stutesman, and Plan Commission Chairperson Maureen Zwier regarding planning for the new Township and Open Space web sites. He stated Facebook is helpful. These will both be independent Facebook sites.

Planning Commission Report – Maureen Zwier, Chairperson: Chairperson Zwier stated there was no May meeting because they did not have a quorum. Plan Commissioner Ron Petrucci resigned from Plan Commission. They have two applications for the new member. One is Jack Shouba and the other is from a geologist.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- Andrew Lienkitis invited me to tour his new dairy farm operation. The facility is a state of the art dairy facility. The farm currently has 65 head of cattle and it will soon be expanded to 100 head of cattle. It operates 24 hours a day and is able to milk the dairy cows one to three times a day. Everything in the facility is computer operated. Andrew wanted to know if the Township would like to utilize his processed manure for landscaping and restoration activities. He produces approximately 700 tons of processed material a week.
- I had several discussions with V3 to discuss the progress and schedule on the Gray Willows Mitigation Bank project. The construction of the wetlands is behind based on adverse weather and construction scheduling. V3 has provided the following schedule up-date of the project.
 - Invasive species and pre-seeding weed control: April throughout the growing season.
 - Week of June 18th: Tree clearing in areas to be graded.
 - Week of July 9th: Excavation/grading. Starting at the north section, then the central section, and finishing with the south section.

- Drain tile removal and utilities will be done after excavation. Monitoring well installation.
- Week of August 13th: Expected completion of grading and utilities.
- September: pre-seeding weed control and seed bed prep following grading.
- October: fall burns as needed.
- November: dormant seeding.
- We received a \$500 donation from Anthony Gange of CBRE (CB Richard Ellis). Tony was very instrumental in arranging and negotiating the purchase of the Snow property. We thank him for his donation.
- I was interviewed by Brenda Schory, staff writer of the Kane County Chronicle, regarding the placement of Corron Farm on the National Register of Historic Places. She will be running a story in the Chronicle next week.
- Josh Nelson, Joe Miller, and I have participated in many meetings (public and private) over the last month concerning the Ponds of Stony Creek development. The Township's interest in this issue pertains to the Settlement Agreement the Township signed with the developer and the City of Elgin in 2007. The Settlement Agreement has to be updated to reflect several issues related to the orientation of lots, buffer areas adjacent to the Township's open space, Purchase Agreement language acknowledging our prairie and wetlands restoration management practices at Corron Farm, and the issue of non-native plant species being introduced into the development landscape.

5. Approval of Minutes:

- a. Board Meeting May 8, 2018: No action.*

6. Citizens' Comments: *Highway Commissioner Gallucci* stated we need to pay our bills. *Supervisor Kubar* stated *Administrator Rottmann*, can you notice a Special Meeting to approve bills this Friday. *Sandy Klinkey* said she lives off of Palomino just off Burlington Road. She and her friends ride horses. She is inquiring about the uses of Gray Willows. Can the intended use include horseback riding? She is asking to use the trails at Gray Willows for horseback riding. *Christy Stevens* also said she wants to ride horses at Gray Willows. *Jim Feuerborn*, past President of the Saddle Association, said he would like to ride horses on open space. *Debb Callister*, stated she is a member of the Kane County Rangers, and she would like to ride horses at Gray Willows. *Debby Kuhn*, *Ela Jagen*, and *Teresa Melton* all asked to ride their horses at Gray Willows.

7. Old Business – Presentation and Discussion for Action: None.

8. New Business – Presentation and Discussion for Action:

a. Review and Act Upon New Intergovernmental Agreement Between Elgin township and Campton Township for Reimbursement to Elgin Township for GA Services: No action.

b. Review and Act Upon Campton Township Establishing of Prevailing Wage 2018 Ordinance 18-2T: No action.

c. Review and Act Upon Campton Township Road District Establishing of Prevailing Wage 2018 Ordinance 18-2R: No action.

d. Review and Act Upon Appointment of CTSWDD Board Position: No action.

e. Swear in New CTSWDD Board Member: No action.

f. Review and Approve Executive Session Minutes of May 8, 2018: No action.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$10,029.76: No action.

b. Road & Bridge Fund \$53,278.16: No action.

c. Capital Improvement Fund: \$-0-

d. Open Space Fund \$20,265.22: No action.

10. Adjournment: No action.

Respectfully Submitted, Richard Johansen, Clerk

