

1. 2. 3. The June 13, 2023 Board meeting was called to order by Supervisor Kuper at 7:37 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Varsho, Murphy, and Metzger present.

4. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Scout Final Presentation – Casey Oliva: Absent. E. Murphy moved the Board table agenda item 4. a. M. Metzger seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated brush pick-up was completed north and south of Route 64 throughout Campton Township, the Village of Campton Hills, and the Village of Campton Hills in Plato Township. The Highway District completed spring brush pick-up, and swept McDonald Road from Route 47 to Dittman Road in Plato Township in compliance with the intergovernmental Agreement with the Village of Campton Hills. The road crew attended emergency action plan training on 05/08/23, cut and chipped up downed trees on Garfield and Happy Hills Roads, and Knollwood Drive, did a culvert repair on Meadowview Court, and culvert replacement on Somerset Drive, Verhaeghe Road and Meadowbridge Circle. All grates and storm drains were cleared of debris throughout Campton Township and the Village of Campton Hills; shoulder gravel was applied throughout the Township and Village; ditch mowing was completed throughout the Township and Village; roadways were assessed for drainage and pothole issues; and potholes were repaired with cold patch throughout the Township and Village; stop signs were checked throughout the Township and Village on a weekly basis and damaged or missing ones replaced; and we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance was performed in-house on Township vehicles and equipment.

Assessor - Alan D. Rottmann: Assessor Rottmann stated we just finished our

educational workshop that is required to keep our assessor's license current. He will turn in the Township assessment books to the County tomorrow June 14th. We reassessed quite a few properties. Notice to the reassessed properties will go out. The new equalization factor is 9.75.

Solid Waste District – Larry Gallagher, President: Solid Waste District President Gallagher stated customer complaints are low. It is about two years out to the next contract with a waste hauler. We are meeting with LRS, the current hauler, now. His five-year term will be up soon. They elect officers next. He thanks everybody for their consideration.

Financial Report – Rebakah Flakus, Finance Director: Finance Director Flakus stated she is currently in the process of finishing year-end adjustments to the Annual Audit. When she has sent all items to the auditors, she will be working on spreading the Fiscal Year 2024 Budget over 12 months. Then she will add a YTD Budget column to the Financial Reports.

All Funds

- The first disbursement of the Kane County Property Tax Levy was received for Town, Open Space, and Road funds.
- Replacement taxes were received this month as well for Town and Road funds.
- The annual billing for TOIRMA, the Township's risk management insurance, was paid in April. GL Account #5740 across all funds will show close to the entire budget used. I plan to move the amounts into a prepaid account next month to allocate the expense on a monthly basis.

Town Fund

Administration

- Dues, account #5420, is almost at the total budget for the Elected Officials Dues to Township Officials of Illinois (TOI).
- Office supplies, account #5650, includes the purchase of a new computer for the Administration office. This will be moved to the equipment account #5470 next month.

Road District Fund

Maintenance

- Equipment, account #5470, is currently over its budget. Diagnostic software, a hydraulic sign hammer and several items to complete Truck 2 and Truck 8. I will be reviewing these expenses to determine if any reclasses are necessary.

Open Space Fund

Maintenance

- The real estate taxes were paid in full this month. Account #5710 is slightly over budget.
- Maintenance-Buildings, account #5580, includes several expenses for Corron Farm. These are for Fiscal Year 2023. As soon as I finish the Audit Adjustments, these will be moved into the correct Fiscal Year.

I am slightly behind in the current audit, but I have spoken with Sikich, LLP about rescheduling plans to complete. Over the next couple weeks, I will be preparing documents, journal vouchers, and adjustments

to get Fiscal Year 2023 closed. I will continue to update the Board on the current Audit as I receive further information.

Corron Farm Preservation Society update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Sewrewicz stated:

At Anderson Park mowing and weed whacking was done, storm damaged branches were cut down and hauled away, Wasco Boys baseball was assisted with infield screenings, and ball fields were tracted.

At Whitney Park mowing and weed whacking was done, and storm damaged branches were cut down and hauled away.

At the Community Center mowing and weed whacking was done.

At Gray Willows mowing and weed whacking was done, the barn downspout and kiosk window was repaired, the gazebo, and front of the storage garage were torn down, the garage door opening was framed in and siding installed, the barn window plexiglass was installed, and trees were pruned in the main area near the house.

At Harley Woods mowing and weed whacking was done.

At Corron Farm mowing and weed whacking was done, storm damaged branches were cut down and hauled away, trails were mowed, and new doors and windows for the big tool shed were delivered.

At Town Hall mowing and weed whacking was done, and the building passed Fire Department inspection.

At Brown Road Meadows mowing and weed whacking was done.

At Lily Lake Blue Park mowing and weed whacking was done at Blue Park and the Cemetery.

At the Headwaters Conservation Area mowing and weed whacking was done, trails were mowed and trees pruned, traffic cones around growing turf were removed, and the site passed Fire Department inspection.

At Poynor Park mowing and weed whacking was done, trails were mowed and trees pruned and mulched, the parking lot was herbicided, and turf was built on North/South turf.

In General office staff was assisted, the Wasco Diamond Tournament was held at Anderson Park, the Poynor Park ballfield was rototilled and the League billed for services, at Gray Willows we ordered a new garage door for the caretaker house, and Truck # 56 has a broken frame and is out of service.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

Natural Resource Projects Completed/Ongoing:

1. Mechanical control of Sandbar Willow at Corron Farm and Poynor Park.
2. Dame's Rocket, Wild Chervil, and Garlic Mustard control at Harley Woods and Gray Willows farm.
3. Wild Parsnip and Yellow Sweet clover control at Poynor Park and Headwaters Conservation Area.
4. Crown Vetch and Bird's Foot Trefoil control at Headwaters Conservation Area.

5. Cutleaf Teasel control at Headwaters Conservation Area and Harley Woods.
6. Coordinating with V3 regarding Lily Lake fuel spill restoration project and wetlands mitigation banks.
7. Assorted garden maintenance.

Other Projects Completed/Ongoing:

1. Trail Maintenance at Harley Woods and Gray Willows Farm.
2. Managing community gardens. Significant portion of time spent on maintaining water tanks.
3. Completed repairs to Open Space office driveway.
4. Coordinated with tree service for removal of Black Walnut at Open Space office, removal of hazardous branches at Gray Willows Farm, and repair of Gray Willows Farm barn window.
5. Assorted equipment repair/maintenance.

Meetings/Professional Development/Outreach:

1. Assisted with multiple events including Native Plant sale and field trips.
2. Training new Outreach Staff and transitioning related projects/programs.
3. Met with Kane County Nature Rx Coalition to discuss programming.
4. Assorted meetings with partners and volunteers to transition responsibilities to Outreach staff.
5. Attended Garfield Farm Annual dinner.
6. Weekly management meetings to improve program efficiency and effectiveness.

Volunteer Service:

1. Working with multiple Scouts on Eagle Scout projects. Completed work on nesting box project, nearing completion on Gray Willows trail signage project.
2. Multiple Scout workdays for weed pulling and tree planting.
3. Transitioning management of volunteers to Outreach staff.

Outreach Program Manager – Cheryl Smith: Outreach Program Manager Smith stated **The Campton Township Parks and Open Space June Report:**

New Outreach Programs:

- **Summer Critter Camps** – July 3rd – July 20th:
 - Josh, Max, and Operations Department have been getting the South side of Gray Willows open for public use.
 - Registrations are still coming in.
 - We will have two speakers each day of camp free of charge.
- **Picnic at Gray Willows Farm** – July 1st:
 - Live music, food, Kids talent stage, games, raffle, wings & talons and more
- **Sunrise Hike at Gray Willows** –
 - First hike was June 8th.
- **Critter Club** : 4 – 5 years old.
 - At Gray Willows to start, can be scheduled at other sites.
 - Meets once a month on the third Tuesday.
- **Nature & Wildlife Detectives:** 6 – 10 years old.
 - At Gray Willows to start, can be scheduled at other sites.
 - Meets once a month on the third Wednesday.

- **O.W.L.S.** – Older wiser, learning for seniors.
 - Will be introduced to Senior Communities for group signups.
 - Operations Department has been getting the building ready. (i.e. Ramp for wheelchair access)
- **Barn Bingo** –
 - First Wednesday of every month.
 - Will begin July 5th at the Gray Willows barn.

Partnerships

- **Partnering with K.A.R.E.. (Rehabilitation and Education of Wildlife)**
 - K.A.R.E. animals will join us on future programs including Summer Critter Camp.
 - Barred owl Charlotte attended Ferson Creek 5th grade last day of school at Gray Willows on May 26th.
- **Forming partnership with Barnes & Noble fund raiser events.**

Programs in the Works:

- **Poyner after Dark, September 15th @ Poyner Park.**
 - Glow Disk Golf, games, hikes, and activities.
- **Program for children with disabilities** –
 - Similar to the O.W.L.S. program.
 - Working with the Fox Valley Special Recreation Association at numerous locations.
 - Benefits emotional, mental, physical, and social needs met through nature, animal interactions, and textile craft projects.
 - Waiting on wheelchair access at Gray Willows House.
- **Parents Night off program** –
 - Parents drop off children for 3 hours from 5 – 8 p.m. at Gray Willows.
 - Once a month on a Friday night.
- **Creatures of the night** –
 - October 20th at Corron Farm.
 - Kid friendly costumes with costume contests for kids and adults, wagon rides, spooky hikes, bonfire (smores), apple bar, photo booths.
- **Fall Critter Camp** –
 - Three days (Mon, Tues, Wed) during Thanksgiving break.
- **Winter Critter Camp** –

Events Completed:

- **1st and 5th Grade Field Trips** –
 - 100 students each with teachers / parents.
 - Barred owls Stanley and Charlotte were our star ambassador animals with the 5th grade class.
- **Plant Sale** –
 - Nearly 700 people attended.
 - 28% increase in sales from 2022.
 - Over 1,000 plants sold.
 - Looking forward to profit sharing next year.

- **Started organizing volunteer days.**
 - Implemented Volunteer Thursdays.
- **Attended nature Rx meeting.**
 - We are hosting a Forest Therapy Program for the Kane County Health Department and State's Attorney's Office on June 27th.

Summer Critter Camp Registrations to Date:

- Week One: 10 registrations.
- Week Two: 25 registrations.
- Week Three 18 registrations.

Registrations to Date: \$8,000.00.

Planning Commission Report – Jesse Varsho, Chairman: Plan Commission Chairman Varsho stated nothing to report this month.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- In April of this year, the IDNR (Illinois Department of Natural Resources) grant administrator for the LAWCON grant for the Goldenstein acquisition requested that the Township conduct an Archeological and Historic Survey of the farm. We approved the proposal from Cynthia Balek of Archeology and Geomorphology Services. Ms. Balek completed her report, and it was submitted to the IDNR last week.

The summary of the report includes the following:

Four new archeological sites were identified in the project area during this investigation. Three of the sites are prehistoric isolated finds and one site is a Frontier Post War era farmstead.

Archeologically, none of the sites are being recommended as potentially eligible for the NRHP.

An archeological survey of the 12 farmstead structures at the site was conducted. None of the structures are being recommended as potentially eligible for the NTHP.

Project clearance for archeological and architectural concerns is recommended and no further archeological or architectural work is recommended.

- I had conversations with two Campton Township landowners with regards to the purchase of their properties by Campton Township. We will be discussing these properties tonight in Executive Session.
- Last week, we met with the Township's attorney with regards to purchasing the Goldenstein west property. Based on these discussions, we could anticipate closing on the property with the Conservation Foundation within a month. We have to get some paperwork to the Illinois Clean Energy Foundation to release the grant.
- Campton Township held its first meeting, June 1st, 2023 in compliance with the Decennial Committees on Local Government Efficiency Act. This law requires Illinois Townships, Road Districts, and Township Multi Assessment Districts to study and report on local government efficiency. Both Campton Township and Campton Township Highway District appointed members of their respective committees. It was decided that both committees meet and help one another in the development of their respective reports. In Addition to selecting committee members, future meeting dates were set.

6. Approval of Minutes:

a. Board Meeting May 9, 2023: J. Varsho moved the Board table agenda item 6. a. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

b. Special Board Meeting June 1, 2023: J. Varsho moved the Board table Agenda item 6. b. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

7. Citizens' Comments (comments to be kept to a minimum of 3 minutes): None.

8. Old Business – Presentation and Discussion for Action: None.

9. New Business Continued – Presentation and Discussion for Action: None.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$14,770.88: E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$14,770.88. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

b. Road & Bridge Fund \$30,605.67: J. Varsho moved the Board approve the claims and demands on the Road and Bridge fund in the amount of \$30,605.67. M. Metzger seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

c. Capital Improvement Fund: \$0.

d. Open Space Fund \$24,618.90: J. Varsho moved the Board approve the claims and demands on the Open Space Fund in the amount of \$24,618.90. M. Metzger seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

11. Executive Session – Review Executive Session Minutes of May 9, 2023; Land Acquisition; Personnel Issues; Legal issues: M. Metzger moved the Board go into Executive Session for the purpose of reviewing the Executive Session minutes of May 9, 2023; land acquisition, and personnel issues. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed and Executive Session began at 8:30 p.m.

12. New Business Continued: Supervisor Kuper reconvened the regular session at 9:00 p.m.

aa. Review and Act Upon Whether to Approve Executive Session Minutes of May 9, 2023: E. Murphy moved the Board approve the Executive Session minutes of May 9, 2023, as amended. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

13. Adjournment: J. Varsho moved the Board adjourn the meeting. M. Metzger seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed and the meeting adjourned at 9:01 p.m.

Respectfully Submitted,

Richard Johansen

Clerk

