

This Board meeting was held in person at the Campton Township Community Center

1. 2. 3. The June 8, 2021 Board meeting was called to order by Supervisor Kupar at 7:35 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupar and Trustees Stutesman, Galloway, Murphy, and Miller present.

4. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Allowing Board Members to Attend Meetings via Phone or Zoom as Necessary Throughout the Year: T. Stutesman moved the Board approve allowing Board members to attend meetings via phone or zoom as necessary throughout the year. S. Galloway seconded the motion. In a voice vote Supervisor Kupar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci's report stated brush pick-up has been completed on the north and south sides of Route 64 throughout Campton Township, the Village of Campton Hills, and in Plato Township. Excess soil was removed to improve drainage on Lantry Court, Lasso Lane, and Fox Bend Drive. Culvert replacement was completed on Brierwood Drive, and Lasso Lane. Tile work was completed on Fox Bend Drive and Red Barn Lane. Downed trees were cut down and chipped up on Brown, Harley, and Beith Roads. We continued to Dura Patch on Hidden Springs, Pouley, Campton Ridge, Hidden Oaks, and Kings Mill Roads, Whirlaway, Arbor Creek, Hilltop, and Hemlock Drives (at the T), Chateaugay and Crosscreek Lanes (at the T), and on Venetian Way. Intersections were swept in Campton Township and the Village of Campton Hills on a weekly basis; wing mowing and ditch mowing was done throughout the Township and Village; roadways were assessed for drainage problems and pot holes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and Equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated they are currently doing field work. He will turn in assessment rolls this Friday.

Solid Waste District – Larry Gallagher, President: Solid Waste President Gallagher stated we have finished the first year with Lakeshore with few hiccups. The first year has been a good one. We have two Trustees that will need to be appointed at the July meeting. The Household Hazardous Waste Agreement expires next March, so we will begin the bidding process.

Financial Report – Louise McKay: The following are the current financial updates:

- The Sikich LLP audit team completed their field work remotely again this year. May was dedicated to audit tasks and the input of the monthly budget into Abila. There is a lot of time involved in creating the client prepared workpapers, the IMRF Pension accruals, the GO bond debt accruals, the OPEC accruals, leave accruals, accounts payable accruals, and prepaid accruals needed for the final financial statements. The draft audit was received at the end of May and will be reviewed next week. The final audit financial report will be available at the July meeting.
- Kane County's first property tax distribution was deposited in the Township's accounts on May 19, 2021. The Kane County distributions for property tax revenue are in the Statement of Revenue and Expenditures, account 4000. The next distribution is scheduled for June 16th. After the May distribution there is \$706,921.96 in the Open Space tax receipts account to pay the \$431,714.37 in General Obligation bond interest payments due on June 11th. Kane County's next distribution and the debt interest payments will both take place on Wednesday June 17th. The Property Tax paid to the Village of Campton Hills (VCH) for road and bridge taxes was invoiced to VCH as requested by the Village. The amount is recognized as revenue (account 4001) in the Statement of Revenue and Expenditures for the Road District when recorded as an invoiced receivable.
- During May, the PMA Maintenance account received the maturity of principle of \$340,000.00 and coupon interest of \$5,312.50 on a US Treasury Note dated May 15, 2021.
- \$269,600 of the \$491,970 Open Space operations budget for this fiscal year 2021-2022 was transferred from 2008A PMA money Market to the Open Space BMO money market on June 3, 2021 (\$222,370 will need to be transferred at a later date). This transfer depleted and closed the 2008A PMA money market.
- The Statement of Revenue and Expenditures compared to the budget is included in Board packets. No significant expenditure variances occurred during May. All departments had favorable budget variances for May.
- Trustee Murphy stated she will arrange for a financial advisor to come to the July Board meeting. We may want to move some Township money from a checking account to an investment account.

Corron Farm Preservation Society update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** mowing and weed whacking was done, the parking lot and limestone trail was herbicided, wood chips were added to the playground, trees were mulched, the well was shocked and water samples sent to the lab for testing, damaged soccer field areas were reseeded, and a meeting was held with Cycle Cross staff.
- **At Whitney Park** mowing and weed whacking was done, a new quote was obtained on School House masonry, barn clean up was done by the previous owner, and we reapplied for a building permit.
- **At the Community Center** mowing and weed whacking was done, weeds were herbicided, and a water sample was sent to a lab.
- **At Corron Farm** mowing and weed whacking was done, trails were mowed, a new gate was added for emergency access, and a meeting was held with a contractor to get quotes on the Dairy Barn.
- **At Gray Willows** mowing and weed whacking was done, a new fuel cell was delivered to the shop area, and the electrical was started to operate the pumps.
- **At the Harley Woods: Torchy Property** mowing and weed whacking was done, and a trail was mowed.
- **At Town Hall** mowing and weed whacking was done.
- **At Brown Road Meadows** mowing and weed whacking was done.
- **At Lily Lake Blue Park** mowing and weed whacking was done at Blue Park and the cemetery, and office staff was assisted.

- **At the Headwaters Conservation Area** mowing and weed whacking was done, trails were mowed, horse trail holes repaired, the well was shocked and water samples sent to a lab for testing.
- **At Poynor Park** mowing and weed whacking was done, trails were mowed, trees were mulched, wood chips were added to the playground, and the parking lot was herbicided.
- **In General**, a tournament was held at Anderson Park, office staff was assisted, trucks and equipment were sanitized daily, all water was turned on, we assisted with ball teams contracts, a safety meeting was held, a fertilization weed control order was received, summer help was hired, and we got a call from the soccer group suggesting a meeting.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

Projects Completed/Ongoing:

- Continuing spring herbaceous weed control, including wild chervil, dame’s rocket, Canada thistle, sweet clover, reed canary grass, wild parsnip, and more.
- Wrapping up spring woody weed control targeting callery pear and other prairie invaders at Headwaters, Corron Farm, and Harley Woods.
- Assisted Operations staff as needed.
- V3 continues work on the Gray Willows and Headwaters wetland restoration.
- Coordinating with Open Space Foundation and Corron Farm Preservation Society regarding grant projects. V3 performed phase 1 of herbaceous weed control at Harley Woods. Educational signs are being designed for both sites.
- Trail maintenance and repair, multiple sites.
- Community gardens are open and running. Reservations continue to come in.
- Prepared for interns from Monarch joint venture to move into Whitney House for summer monitoring project.
- Installed wetland plugs at Corron Farm. Installed donated plant material at Gray Willows Farm.

Trainings/Meetings:

- Attended Conservation Foundation Next Generation Advisory Council meetings.
- Conducted safety training with Natural Resources staff.
- Trained new seasonal staff member.
- Attended Planning Commission meeting.
- Met with Illinois State Historic Preservation Office regarding standards for restoration of Whitney School House.
- Met with volunteer regarding placement of nest boxes at Gray Willows Farm.
- Met with JJ Hamer of the Cemetery District regarding Whitney Cemetery/Gray Willows Farm.

Volunteer Service:

| | Hours | IRS Value | Staff Value |
|--|-------|-----------|-------------|
| Total Volunteer Hours to Date | 135.5 | \$3685.60 | \$1490.50 |
| Volunteer Steward Hours to Date | 11.5 | \$312.80 | \$126.50 |

- Multiple Scout projects scheduled. Meeting with additional scouts regarding potential projects. Scout backed out of Headwaters overlook restoration project. Work is underway on the ADA picnic tables and exterior restoration of the Gray Willows main house.
- Interns from the Monarch Joint Venture will be joining us for the summer to monitor Gray Willows Farm.
- Multiple workdays hand pulling weeds at Harley Woods and Gray Willows Farm completed. This included Boy Scouts, Cub Scouts, Girl Scouts, and Homeschool groups.

Systems and Technology – Trustee Stutesman: Trustee Stutesman stated he attended a government seminar on ransomware. We might have to look at that.

He will make a list for this. There may be legislation that government bodies have to have mitigation for ransomware. E. Murphy stated the Township needs to look at its insurance policies for this.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- Finance Director McKay retires June 30. She has agreed to serve as a consultant but she has to stay under 1,000 hours per IMRF.
- The Conservation Foundation is continuing to work on a potential land acquisition.
- We are still looking for a replacement for Finance Director McKay. We only found one candidate that met our requirements. We will interview her under personnel in Executive Session tonight.

(Plan Commission is out of agenda order. John apologized for skipping over Plan Commission.)

Planning Commission Report – Jesse Varsho: Plan Commission Chairman Varsho stated we need to focus on Gray Willows. The southern portion is still closed to the public. We have to address two or three things before it is opened up. A couple buildings need to be knocked down. J. Kupa asked does the pole barn need to be knocked down? Answer was we may rehab it.

6. Approval of Minutes:

a. Board Meeting May 11, 2021: T. Stutesman moved the Board approve the minutes of the meeting of May 11, 2021. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

7. Citizens' Comments:

Supervisor Kupa of Campton Township stated with regard to the Village of Campton Hills Zoning Ordinance Timeline w/Respect of Campton Township:

- On November 4, 2019; I received a copy of the Draft Zoning Ordinance for the Village of Campton Hills indicating that a meeting will be held on November 7 to provide comments;
- November/December 2019, Jesse Varsho, on behalf of the Campton Township Planning Commission, provide verbal questions during a public open session related to the draft zoning ordinance;
- On February 21, 2020, Jesse Varsho, on behalf of the planning commission and township board, submitted questions and comments to the Village of Campton Hills; no response has been provided to the questions or comments;
- On January 25, 2021, Jesse Varsho attending a Village of Campton Hills Zoning Meeting and requested to set-up a meeting between the two zoning entities (Village of Campton Hills and Campton Township);
- On February 10, 2021, the Campton Township Planning Commission set-up a special meeting with the Village of Campton Hills to discuss the Township questions and concerns. The meeting was attended by Ron Searl and Jerry Johnson from the Village; the meeting was largely unproductive;
- On February 15, 2021, Ron Searl emailed Jesse Varsho a link to download the draft zoning ordinance; and
- On April 26, 2021, Campton Township staff attended a Village of Campton Hills planning commission meeting. The meeting agenda included modifying the proposed zoning ordinance to redefine open space. The draft language was not provided to the Campton Township or the Campton Township Planning Commission.

President Tyrrell of Campton Hills stated he was not prepared for Supervisor Kupa's comments. From the outset he invited the Supervisor to participate but got no response. Ron Searl asked the Supervisor to respond to the Village. We invited the Township with three requests to come to the table but got no response. We don't want to take over open space. We don't know where that rumor came from. The Village does not want to take over or manage open space. We want to work together. He

asked Mr. Kuper to meet for breakfast but got no response. We are done with the Plan Commission. Now we have public hearings next. Campton Township Plan Commission Chairman Varsho asked is the most recent draft of the zoning plan available? Answer was no. Campton Township Trustee Joe Miller stated we have grandfather protection. However, if the Township purchases new property its not applied to the grandfather clause. I want to see the final proposed text. That's what I want to work on with the Village. Campton Township Trustee Elizabeth Murphy asked can Campton Township see the draft before the Public Hearing? Campton Hills President Mike Tyrrell stated no, we will not have a draft for the Township and another for the public. It's the Village that protects open space from annexation by adjoining municipalities. That the Township cannot do. Things that are in draft form are not FOIAble. It's the advice of council not to release the draft to the Township before it goes to the public. Campton Township Trustee Thomas Stutesman stated as a coequal branch of government the Township should see the draft before the Public Hearing. Campton Hills President Mike Tyrrell said based on legal advice. Campton Township Trustee Thomas Stutesman said the Township needs to see it with its own legal counsel.

8. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Whitney School House Proposal: J. Kuper provided the Board with pictures of a restored frontier school house. He suggested Board members go look at it for ideas. It's only a 45-minute drive. They are willing to sit down with us and advise. If it makes sense for Whitney, we might want to adopt it. T. Stutesman moved the Board table this agenda item. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

9. New Business – Presentation and Discussion for Action:

b. Review and Act Upon Approving Ball Field Contracts: T. Stutesman moved the Board approve the Campton Township Co-Sponsored Organization Contracts with Wasco Baseball and the Wasco Diamonds Fast Pitch Girls Softball League. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

c. Review and Act Upon Whether or Not to Have Prairie Fest and What Size it Should Be: J. Kuper stated we have to decide the size and what it will consist of. To reduce it? The number of vendors. T. Stutesman said let's go for it. Everything will open up. T. Stutesman moved the Board approve going forward with Prairie Fest to the greatest degree we can return to normalcy. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

10. Claims and Demands Authorized for payment:

a. Town Fund \$17,480.26: E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$17,480.26. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

b. Road & Bridge Fund \$17,478.47: E. Murphy moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$17,478.47. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

c. Capital Improvement Fund: \$0

d. Open Space Fund \$18,986.87: J. Miller moved the Board approve the claims and demands on the Open Space Fund in the amount of \$18,986.87. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

11. Executive Session – The Supervisor will play a video of the Executive Session of January 12, 2021 for the Board to Review; Review Executive Session Minutes of May 11, 2021; Land Acquisition; Personnel Issues; Legal Issues: S. Galloway

moved the Board go into Executive Session for the purpose of playing a video of the Executive Session of January 12, 2021 for the Board to review; to review Executive Session minutes of May 11, 2021; land acquisition; personnel issues; legal issues; and include Cheryl Stutesman, Josh Nelson, Tom Serewicz, and Jesse Varsho in those portions of Executive Session that concern them. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and Executive Session began.

12. New Business Continued: Supervisor Kuper reconvened the regular session at 10:00 p.m.

aa. Review and Act Upon Whether to Approve Executive Session Seconds of January 12, 2021; Executive Session Minutes of May 11, 2021: T. Stutesman moved the Board approve the Executive Session seconds of January 12, 2021, and the Executive Session minutes of May 11, 2021. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

13. Adjournment: E. Murphy moved the Board adjourn the meeting. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 10:02 p.m.

Respectfully Submitted,

Richard Johansen

Clerk