

This meeting was held by video conference. Fifteen minutes prior to meeting start time, a link And log-in information for Public Attendees was posted on the front page of the Campton Township website at:

www.camptontownship.com

1. 2. 3. The June 9, 2020 Board meeting was called to order by Supervisor Kupa, at home, at 7:30 p.m. The Pledge of Allegiance was recited. Clerk Johansen, at home, called the roll with Trustees Stutesman, Galloway, Murphy, and Miller all present, at home.

J. Miller, at home, moved the Board move agenda items 8. a. and b. up ahead of Reports. E. Murphy, at home, seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

8. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Appointment of CTSWDD Member: S. Cartwright, President of the Campton Township Solid Waste Disposal District, at home, stated Dimitra Rizzi worked for Wendys and was responsible for waste removal for 6,000 units. T. Stutesman, at home, moved the Board approve the appointment of Dimitra Rizzi as a member of the Campton Township Solid Waste Disposal District. S. Galloway, at home, seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

b. Swear in New CTSWDD Member – Dimitra Rizzi: Clerk Johansen, at home, swore in Dimitra Rizzi, at home, as a new member of the Campton Township Solid Waste Disposal District.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci, at home, stated all grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; flooding storm damage on roadways on 05/15/2020 required clean-up of corn stalk debris throughout the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis, and missing or damaged ones replaced; and the District checked for the issuance of culvert permits throughout the Township and Village. The Road District contracted with the Village of Campton Hills to repair a sink hole on McDonald Road, apply shoulder gravel to storm damaged McDonald Road on 5/15/2020, and complete cold patching on McDonald Road. The Road District

contracted with the Village of Lily Lake to apply shoulder gravel to Hanson Road. A Catch basin and drainage pipe was installed on Brierwood Drive; culverts were

replaced on Paddock and Long Shadow Lanes, and Brierwood Drive; a culvert was reset on Long Shadow Lane due to storm damage on 5/15/2020; excess soil was removed to improve drainage on Brierwood, Fair Oaks, and Ravine Drives, Jens Jenson and Echo Valley Lanes, and Ironwood Court and Robert Lowell Place; sink holes were repaired on Robert Lowell Place, Margie Lane, and Ravine Drive; shoulder gravel was applied to Beith and Pine Hills Roads, and Castle Drive; garbage was picked up on Campton Hills and Brown Roads; Dura Patching continued on Campton Hills and Campton Woods Roads; wing mowing was done on Anderson Road from Route 64 to Campton Hills Road, and on Town Hall Road south of Campton Hills Road; ditch mowing was done on Anderson, Brown, Old LaFox, Old Burlington, Beith Bolcum, Pouley, Wooley, and Welter Roads. Bolcum Road was resurfaced and restriped by Geneva Construction from Burr Road to the Township line. Crewmen attended in-house safety training covering the use of the wood chipper, tree trimming and brush pick-up on 5/14/2020. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff. There will be a round-a-bout installed at the intersection of Burlington and Bolcum Roads.

Assessor – Alan D. Rottmann: Assessor Rottmann, at home, stated the Assessor's continuing education was rescheduled to October, the Assessor's books were turned in to the County, and Campton Township tax notices were published in the Elburn Herald. We have a fully staffed Assessor's office, and are doing phone conversations with taxpayers. We are in the appeal process now.

Solid Waste District – Steven Cartwright, President: Campton Township Solid Waste Disposal District President Cartwright, at home, stated the use of Waste Management stickers will end at the end of May. June 22nd will be electronic waste pick up at home. The pick-up is free but you need to call in or go on line to tell Lakeshore Recycling the items to pick up. You put them out on the normal pick-up day 5 feet away from the trash. This is cell phones, TV's, computers, etc., up to seven items, but only one TV.

Financial Report – Louise McKay, Finance Director: Finance Director McKay's hard copy report stated:

- The Sikich LLP audit team completed their field work remotely due to COVID 19 and the office being closed to the public. This was not an easy audit having to scan and send numerous documents to the auditors for review. Thanks to Ruth and Gayle who assisted with the document scanning task. The month of May was consumed by the audit. There is a lot of time that goes into creating all the client prepared work papers, the IMRF pension accruals, the GO bond debt accruals, the OPEC accruals and the accounts payable and receivable accruals needed for the audit. Sikich's schedule has been delayed due to limited staff and the number of items needed to be scanned. The final audit financial report is estimated to be available at the August meeting.
- Kane County's first property tax distribution was deposited in the Township's accounts on May 5, 2020. This distribution was greater than last year's first distribution. The amounts for property tax revenue are a line item in the Statement of Revenue and Expenditures. The next distribution is scheduled for June 17th. Currently there is \$709,655.36 in the Open Space Tax Receipts account to pay the \$583,345.00 in General Obligation Bond interest payments due on June 11th. Kane County's next distribution and the debt interest payments will both take place on Wednesday, June 17th. Based on the first tax distribution, it does not appear there will be a problem with property tax collections. The Assessor may have more insight on this.
- BMO has reimbursed the Township for the stolen \$2,085.00 check this month. The money was deposited in the disbursement account and has been transferred back to the Road and Bridge Fund today, June 4th.
- During May, the PMA Maintenance account received coupon interest of \$5,312.50 on a US Treasury Note. The \$466,700 Open Space operations budget for the fiscal year 2020-2021 was transferred from PMA money market to the Open Space BMO money market on May 14th.
- The Statement of Revenue and Expenditures budget is being worked on currently. I expect the final report to be available at the Tuesday night Board

meeting. Included in these financial reports is this year's line items compared to last year.

Corron Farm Preservation Society Update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz, at home, stated:

- **At Anderson Park** mowing and weed whacking was done, trees were mulched, storm damaged turf and parking was repaired, safety chips were added to the playground, and trails were repaired.
- **At Whitney Park** turf was mowed, and branches were picked up.
- **At the Community Center** mowing and weed whacking was done, and branches were picked up and hauled away.
- **At Corron Farm** mowing and weed whacking was done, wet trails were mowed, and a Donation Thank You sign was added to the dog station.
- **At Gray Willows** mowing and weed whacking was done, trails and the campground were mowed.
- **At Town Hall** mowing and weed whacking was done.
- **At Brown Road Meadows** mowing and weed whacking was done.
- **At Lily Lake** mowing and weed whacking was done at Blue Park and Lily Lake Cemetery, and a caution tape reapplied to the playground.
- **At the Headwaters Conservation Area** mowing and weed whacking was done and trails were mowed and regraded. Corn debris closed a trail. A boundary fence was toppled but insured by TOIRMA (Township Officials of Illinois Risk Management Association), and a claim was filed.
- **At the Harley Woods, Torchy Property** mowing and weed whacking was done.
- **At Poynor Park** mowing and weed whacking was done and trails mowed. The south trail was closed because of corn debris. A caution tape was replaced and added to the Closed Playground sign.
- **In General** Port-o-lets were Lysoled daily, all trucks and equipment were sanitized, the Z-Track mower was repaired, a meeting was held with the cement contractor about Whitney Park, cement forms were set at Whitney Schoolhouse, office staff was assisted, and girls softball/baseball is starting up. J. Kuper, at home, stated the Governor's Executive Order is still in effect. It says 10 people or less. J. Miller, at home, asked can we open up the baseball fields? Answer was no, they are practicing only – no games.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson, at home, stated:

- **Projects Completed/Ongoing:**
 1. Assisted Operations staff as needed.
 2. V3 continues work on the Gray Willows and Headwaters wetland restoration.
 3. Coordinating with Open Space Foundation and Corron Farm Preservation Society regarding multiple grant projects.
 4. Large portion of time spent on spring weed control including: wild chervil cutting at Gray Willows and Corron Farm, wild parsnip herbiciding of thistle, clovers, crown vetch, at Headwaters and Anderson Park, and herbiciding of thistle, burdock, and chervil at Corron Farm. In addition, woody species including callery pear, honeysuckle, and buckthorn were cut and sprayed at Headwaters and Anderson Park.
 5. Growing native plants. Plants are currently struggling due to lack of resources.
 6. Continuing educational video series.
 7. Installed new interpretive signs at Headwaters, Anderson Park, and Poynor Park.
 8. Community garden program management.
 9. Began summer weed control projects, including reed canary grass, sweet clover, cattails, and phragmites.
 10. Watering of new plantings.

11. Working on various marketing projects including brochure, website, development of style guide, and improvement of digital and social media presence.
 12. Assisted with precautions and maintenance related to Covid-19 virus.
- **Trainings/Meetings:**
 1. Met with Open Space Foundation regarding grant projects.
 2. Multiple meetings for current Eagle Scout projects.
 3. Met with Mat Zerby of Wasco Nursery regarding assistance with Gray Willows patio Eagle Project.
 4. Met with Steve Matravers of Davey Tree Service regarding oak tree health. Identified likely cause of oak death being a variety of factors, with most significant being two-lined chestnut borer and Armillaria fungus. Identified a treatment plan including pesticide, fertilizer, and reduction in oak stress.
 5. Met with V3 to discuss storm damage on Tucker Run Creek at Gray Willows. This storm resulted in the loss of significant plant and seed matter that had just been planted. In addition, in some places over four feet of shoreline was lost, resulting in an unstable and potentially unsafe streambank.
 6. Met with Taylor Joray of Kane County Forest Preserve regarding kestrel box monitoring. Identified kestrels nesting at Headwaters.
 - **Volunteer Service:**
- | | Hours | IRS Value | Staff Value |
|--|-------|-------------|-------------|
| Total Volunteer Hours to Date | 981 | \$23,681.34 | \$9,810.00 |
| Volunteer Steward Hours to Date | 196 | \$4,731.44 | \$1,960.00 |
- 1. Restarting Eagle Scout projects.
 2. Preparing for multiple summer interns.
 - **Upcoming:**
 1. Growing season weed control.
 2. Maintenance of new planted sites.
 3. Resuming programs and volunteer projects as virus allows.
 4. Continued work on marketing projects.
 5. Assisting with Whitney Schoolhouse project.

Website Improvements Report – Trustee Stutesman: T. Stutesman, at home, stated he started an agenda for a virtual Prairie Fest in case Covid-19 prevents an actual Prairie Fest. He is licensed to fly drones and he has been practicing with them to create an aerial map of Prairie Fest. We can put this on the Township website. It's up to the Board to decide whether to use it.

Planning Commission Report – Jesse Varsho: Plan Commission Chairman Varsho, at home, stated they are trying to schedule a Plan Commission meeting for the first week of July. J. Kupar, at home, stated the new market on Route 47 needs to meet with the Plan Commission.

Supervisor Report – John Kupar: Supervisor Kupar, at home, stated:

- He and Trustee Murphy participated in a public webinar at Northern Illinois University about how local governments weathered the last recession. We may have to spend some reserves but not all reserves. We review budget projections. What if there is a 10% cut in revenue? Revenue lags behind for governments. We diversify sources of revenue. The strategy is unclear from the State. We need to track all costs of Covid-19 management – document it. We can get reimbursed. The Township may not be as negatively impacted as other governmental units because we are not dependent on the sales tax. Assessor Rottmann, at home, stated there is no increase in foreclosures yet, but that takes six months to show up. Property values are not falling now because inventory is low. Townships get property tax revenue but when foreclosures happen we will not see a decline in property tax revenue because banks will pay taxes on foreclosures. J. Kupar, at home, stated he will ask Finance Director McKay to look at areas where the Township can reduce expenditures by 10%, if and when, problems come up.

- A cell phone company asked for a cell phone tower on the Mungerson South property. We need a policy about cell phone towers.
- The Township got a \$7,150.00 grant for the Whitney School house. Operations Manager Serewicz put up the foundation forms. DMI will pore the foundation this Friday so we can keep the grant. We will lower the schoolhouse down and then it's on to the next stage.

5. Approval of Minutes:

a. Board Meeting May 12, 2020: E. Murphy, at home, moved the Board approve the minutes of the meeting of May 12, 2020. J. Miller, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

6. Citizens' Comments: None.

7. Old Business – Presentation and Discussion For Action:

a. Review and Act Upon Troop 13 Using Community Center as Meeting Location: T. Stutesman, at home, moved the Board table this agenda item. J. Miller, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

b. Swear in New Planning Commission Member – Deborah Callister: T. Stutesman, at home, moved the Board table this agenda item. J. Miller, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

8. New Business – Presentation and Discussion for Action:

c. Review and Act Upon New Intergovernmental Agreement Between Elgin Township and Campton Township for Reimbursement to Elgin Township for GA Services: T. Stutesman, at home, moved the Board approve the Intergovernmental Agreement Between Elgin Township and Campton Township for Reimbursement to Elgin Township for General Assistance Services. J. Miller, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

d. Review and Act Upon Letters From Baseball Teams Regarding Relief of Fees for Use of Ball Fields in 2020: J. Kuper, at home, said the baseball leagues want relief from field fees but we are maintaining the fields and this becomes lost revenue. T. Serewicz, at home, said girls' Diamonds softball painted the pavilion; boys' baseball helped with drainage and put in the outfield fence for a cost of \$20,000. J. Kuper, at Home, said lets table this, get financial back up, and decide next meeting. County Board Representative Barbra Wojnicki, at home, said this might be a good project for the Covid-19 stimulus funds from the County to reimburse the Township. J. Kuper, at home, said we will have Finance Director McKay get the numbers together before we meet the teams in July. We will call in the teams and have that demographic available. J. Miller, at home, moved the Board table this agenda item. E. Murphy, at home, seconded the motion. In a voice vote Supervisor Kuipar and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$23,785.44: T. Stutesman, at home, moved the Board approve the claims and demands on the Town Fund in the amount of \$23,785.44. S. Galloway, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

b. Road & Bridge Fund \$45,092.11: J. Miller, at home, moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$45,092.11. T. Stutesman, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

c. Capital Improvement Fund: \$-0-

d. Open Space Fund \$25,685.93: E. Murphy, at home, moved the Board approve the claims and demands on the Open Space Fund in the amount of \$25,685.93. S. Galloway, at home, seconded the motion. In a roll call vote Supervisor Kuper, and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

10. Executive Session – Review Executive Session Minutes of March 10, 2020; February 11, 2020; January 14, 2020; April 7, 2005; January 11, 2005; October 21, 2004; July 22, 2004; October 14, 2003; June 10, 2003; December 10, 2002; Review Whether to Destroy Approved Executive Session Audio Tape Minutes Older than 18 Months; Land Acquisition, Personnel Issues; Legal Issues: J. Miller, at home, moved the Board go into Executive Session for the purpose of reviewing Executive session minutes of March 10, 2020; February 11, 2020; January 14, 2020; April 7, 2005; January 11, 2005; October 21, 2004; July 22, 2004; October 14, 2003; June 10, 2003; December 10, 2002; and Review whether to destroy approved Executive Session audio tape minutes older than 18 months. S. Galloway, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed and Executive Session began.

11. New Business Continued: Supervisor Kuper reconvened the open session.

aa. Review and Act Upon Whether to Approve Executive Session Minutes of March 10, 2020 and February 11, 2020: T. Stutesman, at home, moved the Board approve the Executive Session minutes of March 10, 2020 and February 11, 2020. E. Murphy, at home, seconded the motion. In a voice vote Supervisor Kuper, and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

bb. Review and Act Upon Whether to Open Executive Session Minutes of January 14, 2020; April 7, 2005; January 11, 2005; October 21, 2004; July 22, 2004; October 14, 2003; June 10, 2003; and December 10, 2002: T. Stutesman, at home, moved the Board open the Executive Session minutes of January 14, 2020; April 7, 2005; October 21, 2004; July 22, 2004, October 14, 2003; June 10, 2003; December 10, 2002; and keep closed the Executive Session minutes of January 11, 2005. J. Miller, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

cc. Review and Act Upon Whether to Destroy Approved Executive Session Audio Tape Minutes Older than 18 Months: T. Stutesman, at home, moved the Board approve destroying approved Executive Session audio tape minutes older than 18 months. S. Galloway, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

12. Adjournment: T. Stutesman, at home, moved the Board adjourn the meeting. S. Galloway, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed and the meeting adjourned.

Respectfully Submitted,

Richard Johansen

Clerk

