

1. 2. 3.: The March 10, 2014 Board meeting was called to order by Supervisor Kuper at 7:30 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Stutesman, Vandiver, and Murphy present. Trustee VanZandt was absent.

E. Murphy moved Citizens Comments be moved ahead of Reports. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

6. Citizens' Comments': Judith Arman presented on behalf of the **Corron Farm Preservation Society** stating the Society would have a pig roast fund raiser at Corron Farm this summer on June 28th. Food will be served, there will be raffles, and auctions, and Bruce Sim's mules will be there. Last year's event raised \$10,000. The Society is a 501-3C organization. The paperwork has been filed. They are working on an internal audit. The annual meeting of the Society is May 1st from 6:00 to 7:00 p.m. and it is open to the public. Ask friends and neighbors to come and support the mission. The Society has a Facebook page and a website. It has completed the brick pillars in front of the main farm house. The biggest project now is saving the dairy barn. The engineering study will cost \$20,000. Two grant applications have been submitted. The barn may need gutters. An anonymous donor will match a donation of up to \$1,000.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci appeared by written report stating roadways were plowed and salted on February 5, 8, 16, 17, 18, 20, and March 1 & 2, 2014. All streets and intersections in Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township were widened due to drifting snow. Subdivisions and main roads were cleared of snow after they were winged back for safety concerns in the Township, the Village, and the Village of Campton Hills in Plato Township. Roadways were assessed for snow drifts, and ice and snow patches in the Township, the Village, and the Village in Plato Township. Snow piles were winged back to alleviate water build up on several roads in the Township, the Village, and the Village in Plato Township. A Mini-Excavator was used to remove ice from roads and driveways on Campton Hills Road. Snow was pushed back from storm grates to prevent flooding in the Township, the Village, and the Village in Plato Township. Damaged mailboxes and posts were repaired. Roadways were assessed for drainage problems, pot holes, and culvert permits throughout the Township and Village. Pot holes were repaired with cold patch throughout the Township and Village. All stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced. Ongoing maintenance on township vehicles and equipment was performed in house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated the County received its multiplier from the Illinois Department of Revenue. This means tax bills will go out on time this year. The multiplier is 1.0.

Solid Waste District – President Debbie Ballot: Solid Waste District member Denise Morgan stated Debbie Ballot is no longer District President. Jack Berry is the new President. Debbie will remain on the District Board as a member.

Financial Report – Louise McKay: Finance Director McKay stated:

- the monthly expenditure spreadsheets were e-mailed to Board members on Friday. Town and Capital Improvements are within their total budget. Open Space is within its operations budget with an anticipated surplus of \$23,000. However, due to the bond issuance activity, there appears to be a total fund deficit of \$50,000. Any line items over budget are offset by under budget line items. The unusually severe winter continues to create over budget line items related to roadway clearing and salting for the Road District. It now appears the Road District will exceed its total budget by approximately \$65,000 to \$70,000.
- Please note that next month's Board meeting is on Thursday, April 3rd. The Public Hearings for the Budget are prior to the meeting at 7:00 and 7:15 p.m. for the Town and Road District.
- At the February 27th Special Board Meeting, the 2014-2015 draft budgets were reviewed. See the sheets revised according to the Boards selections with one change because the Capital Improvements Fund may not be able to sustain lease payments for a dump truck for three years. The change is to purchase the dump truck outright as follows. The dollar amount from the Capital Improvements Fund remains at \$4,200, but the percentage is no longer 70% from the Open Space Fund, and 30% from the Capital Improvements Fund. The dollar amount from the Open Space Fund is now \$28,000 plus \$4,200 from Capital Improvements that equals a total of \$32,200 to purchase the dump truck.
- The new server is running at the Supervisor's office and the Abila MIP software was installed on February 12th. There is an ongoing implementation and customization of the software for the Township. The plan is to have the accounting software on line by April 1st and to do a trial dual payroll run for March 21st.
- The \$109,149.35 certificate of deposit purchase from last month's report closed on February 4th in the Open Space 2010A PMA account. See the disbursement on the Investment Report in the 2010A PMA money market. The Bank of Baroda certificate of deposit has a three year maturity to February 6, 2017.
- The budgeted transfer from the Town Fund Money Market Account to the Capital Improvements Money Market Account of \$7,300 was made on February 27th. The \$2,500 check from Town Fund Money Market to the General Assistance (GA) Money Market was not prepared since there has not been a reduction in the GA Account from benefit claims this fiscal year.
- Sikich LLP's audit proposal for the Fiscal year-end March 31, 2014 in the amount of \$14,035 is on the agenda, item 8.d. The audit fee is less than last year's fee of \$14,450.
- E. Murphy stated the cost to refinance the bond issue was \$70,700. This was a bargain.

Village of Campton Hills – President Patsy Smith: Absent. L. McKay stated she e-mailed us that she is still looking at getting us a free dump truck as surplus from the federal government.

Open Space Staff Report - Kristin Bilar: Natural Resources Coordinator Bilar stated there was not a monthly volunteer workday because of the weather. Volunteer workdays are the second Saturday of the month from 9:00 a.m. to noon.

- Work was done on the budget.
- The annual review of TOIRMA (Township Officials of Illinois Risk Management Association) insurance was conducted.
- Denise and Kristin attended First Detector training to learn about likely next invasive plants and insects; half a day focused on oak trees. Thousand cankers disease affects black walnut and butternut (we have black walnut throughout township woods). It has the same rate of spread as Dutch elm disease and transport is mainly due to walnut as a commodity. A Honeysuckle understory in a woodland decreases the growth rate of neighboring trees by 50%, meaning Honeysuckle absorbs enough nutrients and water to negatively affect desirable trees. Garlic Mustard produces a fungicide from its roots that kills soil fungi in surrounding areas promoting more garlic mustard. Death of soil fungi inhibits native plants from growing. New invading plants to be aware of include: Japanese hops that grow in riparian areas, Japanese stiltgrass, callery pear, and burning bush that is spread by birds.
- Fun information includes Google earth that can show topography in a 3-D image and SoilWeb, an app for an iPhone that uses your location to give you soil info. for the exact location you are standing on.

- Jack Shouba received the Dick Young Award for Lifetime Achievement in Conservation from the Kane–DuPage Soil and Water Conservation District for his long time conservation efforts.
- Jack Shouba presented the Campton Township revised Parks and Open Space Plan to his annual Homeowners Association (HOA) meeting.
- At **Anderson Park** seeds were processed from gardens.
- At the **Headwaters Conservation Area** the brush pile south of the pole barn along the trail was burned. Seeds collected from the prairie are being processed.
- There is no report on *Brown Road Meadows, Burlington Park, Corron Farm, the Community Center, Gray Willows, Harley Woods, LaFox Fields, Mongerson Park, Poynor Park, or Town Hall.*
- Denise and Kristin attended Fire Council where they learned about
 1. Summer burns
 2. Octocopter technology where small drones took video of Cook County open space.
 3. Fire weather reports.
 4. Southern Illinois University's statewide burn survey in which Campton Township participated. - There are 15 good burn days a year on average.

Open Space Program Manager – Lisa Mertz: Program Manager of Campton Township Open Space Mertz stated:

- Network Opportunities and Training Attended were:
 1. Conservation Foundation presentation on threats to our public lands.
 2. Garfield Farm native plant and restoration seminar.
 3. Kane-DuPage Soil & Water Conservation District annual meeting.
 4. Career track (Fred Pryor seminar) training for first time managers.
 5. Stormwater Regulations and policy update meeting.
- Staff Communications and Coordination:
 1. Written guidelines were prepared for Staff (copies are available).
 2. A calendar for noting daily work locations and tasks has been posted in the office. Daily reporting can be done by text, e-mail, or phone.
 3. She and the Coordinator will begin meeting weekly to prepare fieldwork plans and schedules, evaluate progress, and adjust plans as required.
- Goals for the Coming Month:
 1. Get out to see the sites!
 2. Work with Staff to learn site histories, work requirements, future plans, etc.
 3. Finalize preparations and start executing the Eagle Scout Projects.
 4. Coordinate with TOIRMA and Scout Councils re: Township insurance for the Gray Willows campsite.
 5. Assist with prescribed burns and other field tasks, as necessary.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- At **Gray Willows** the remodel project is at the drywall stage. The Bobcat trail to the burn pile was plowed.
- At **Burlington Park** the plat of survey was completed to locate the gas service.
- At **Anderson Park** the drainage storm cover was found open and corrected.
- Barn demolition at Norton Farm is completed. The lift will be removed tomorrow and the generator returned to the Highway District.
- All properties are plowed and open. All properties checked for heat. All are good.
- There is nothing to report on Town Hall, the Headwaters Conservation Area, Harley Woods, or Poynor Park.

Educational Opportunities at Campton Properties – Trustee Vandiver: Trustee Vandiver spoke on planning for two future township activities with residents:

1. **Scout Night / Open House / Park Presentation Wednesday, March 19, 2014 from 6:30 p.m. to 7:30 p.m. at the Campton Town Hall, 4N498 Town Hall Road – Route 64 and Town Hall Road.** Limited parking is available in front of Town Hall, and otherwise down the street on the left in the Kane County Forest Preserve Park. Join us for a 20 minute presentation on parks and open space properties of Campton Township. Meet Board of Trustees, Managers and open space

staff of Campton Township. Learn information on the reservation system and regulations for the scout camp activity site at Gray Willows. Connect with the Township for scouting needs and become a part of our volunteer network for community activities. Register your name and e-mail with our office for future events. Meet and greet other scout leaders and exchange summer/fall ideas for your scouts and the community. She and Lisa Mertz, Program Manager of Campton Township Open Space, will take reservations from scout leaders for their summer planning. Lisa will be the "go to" person for future planning and reservations.

2. **Proposed** educational programming on emergency preparedness on June 21st from 2:00 p.m. to 5:00 p.m. for the Township to participate with the Village, the police and fire departments. This is to offer a safety training and emergency preparedness community day. There will be presentations offered for FEMA (Federal Emergency Management Agency) level I training for 200 outreach volunteers. There will be demonstrations by police, fire departments, and medical. Product giveaways include two way radios, weather band radios, first aid kits, emergency homeowner kits, and literature on the above. They will collect names for a task force team from the Township and Village. There will be raffles to raise funds for the installation of a tornado alarm system for the Township and Village. J. Kupa stated this is an agenda item for next month.

Joint Environmental Resource Management Committee – Rob Linke, John Kupa, Greg VanZandt: The Committee did not meet this month.

Supervisor Report – John Kupa: Supervisor Kupa stated

- Jack Shouba was awarded the 2014 Dick Young award for lifetime achievement in conservation. The award reflects the lifetime of commitment of Dick Young to the conservation and protection of natural resources in Kane and DuPage Counties. The award is given to individuals who demonstrate hard work and dedication for the protection of natural resources in the area. Rather than recognition for a single particular project or short term series of related efforts, the Dick Young Award honors the day to day efforts of conservationists over the course of their lifetimes.
- He attended the Corron Farm Preservation Society meeting last weekend. The second Annual Fundraiser Pig Roast will be held at Corron Farm June 28, 2014. Campton Township is the host. He would like as many of the elected officials as possible to attend this event.
- He is continuing to work with Neal Anderson on the contract for the new barn roof at Gray Willows. We have agreed to the last terms of the contract and modified it to include performance and payment bonds. Township attorney Britz will be sending the modified contract to the Board this week.
- He thanked Tom Serewicz and his crew for their work on the Norton barn. We recovered materials that will be used in the restoration of many of our structures. A lot of this work was performed in below freezing weather.

5. Approval of Minutes:

a. Board Meeting February 11, 2014: E. Murphy moved the Board approve the minutes of the meeting of February 11, 2014. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

b. Special Board Meeting February 27, 2014: V. Vandiver moved the Board approve the minutes of the meeting of February 27, 2014. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

7. Old Business – Presentation and Discussion for Action:

a. Discuss Draft Budget for Fiscal Year 2014-2015: V. Vandiver moved the Board table agenda item 7. a. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

b. Review and Act Upon Purchase of Dump Truck: T. Stutesman moved the Board approve the lease/purchase of a 2015 Ford F350 Regular Cab 4X4 Chassis as per item 7. b. E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

8. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Agenda for Annual Township Meeting April 8, 2014: T. Stutesman moved the Board approve the agenda for the Annual Town Meeting of April 8, 2014, as presented. V. Vandiver seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

b. Review and Act Upon Campton Township Road District Tentative Budget and Appropriations Ordinance 14-1R: J. Kuper asked has the Highway Commissioner accounted for salt usage this winter? L. McKay stated so far that budget is O.K. but soon it will be in deficit due to the huge snowfalls this winter. V. Vandiver moved the Board approve the Campton Township Road and Bridge Fund Tentative Budget and Appropriation Ordinance NO. 14-1R. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Vandiver and Murphy voted aye. Trustee VanZandt was absent. The Ordinance passed.

c. Review and Act Upon Campton Township Tentative Budget and Appropriation Ordinance 14-2T: E. Murphy moved the Board approve the Campton Township General Town Fund Tentative Budget and Appropriation Ordinance NO. 14-2T. V. Vandiver seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The Ordinance passed.

d. Review and Act Upon Sikich Audit Proposal for Year Ended March 31, 2014: T. Stutesman moved the Board accept the Sikich audit proposal for the year ended March 31, 2014. V. Vandiver seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$14,727.92: E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$14,727.92. V. Vandiver seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

b. Open Space Fund \$82,675.61: E. Murphy moved the Board approve the claims and demands on the Open Space Fund in the amount of \$82,675.61. V. Vandiver seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

c. Capital Improvement Fund \$1,425.57: V. Vandiver moved the Board approve the claims and demands on the Capital Improvement Fund in the amount of \$1,425.57. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

d. Road & Bridge Fund \$99,875.73: V. Vandiver moved the Board approve the claims and demands on the Road & Bridge Fund in the amount of \$99,875.73. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed.

10. Executive Session: None.

11. Adjournment: V. Vandiver moved the Board adjourn the meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee VanZandt was absent. The motion passed and the meeting adjourned.

Respectfully Submitted,

Richard Johansen

Clerk

