

1. 2. 3. The March 12, 2024 Board meeting was called to order by Supervisor Kubar at 7:05 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kubar and Trustees Varsho, Murphy, and Metzger present.

#### **4. Reports:**

*Highway Commissioner – Sam Gallucci:* Commissioner Gallucci's report stated:

- **The Highway District performed the following tasks in Campton Township and the Village of Campton Hills**
  - Cold patch/repair of potholes
  - Repaired/replaced damaged mailboxes and posts due to snow removal
  - Turf clean up and repair due to snow removal
  - Cut and chipped downed trees/branches on Campton Hills Road, Fairway Drive, Farview Road, forest Lane, and Kildeer Lane
  - Shoulder gravel was applied to area roadways
  - Replaced street signage at Anderson and Beith Road, Arboretum Lane, and Jens Jensen Lane
  - Repaired/Replaced additional signage at the cross walk on Old LaFox Road, no parking sign for Weybridge Drive, and lowered the Cross Walk sign at Brown Road
- **The Highway District performed the following tasks within the Intergovernmental Agreement with the Village of Campton Hills in Plato**
  - Cleaned street and cold patched/repared potholes on Woodbridge Road and McDonald Road
  - Repaired/replaced damaged mailboxes and posts due to snow removal
  - Turf clean up and repair due to snow removal
  - Shoulder gravel was applied to area roadways
  - Tree trimming on Woodbridge, Brierwood, and Ickenham Lanes, and Steeple and Sunny Hill Circles, and Tall Pines Road
  - Snowplowed and salted McDonald and Kendall Roads

- **The Highway District also performed the following tasks:**
  - Checked stop signs throughout Campton Township and the Village of Campton Hills on a weekly basis
  - Assessed roadways for potential drainage and pothole issues
  - Checked for damaged or missing stop signs weekly and replaced damaged or missing ones
  - Checked for issuance of culvert permits throughout the Township and Village of Campton Hills
  - Performed ongoing maintenance in-house on Township vehicles and equipment
  - Employees attended CPR/AED class on 2/22/24

*Assessor - Alan D. Rottmann:* Assessor Rottmann stated he is reviewing sales from 2023, and waiting for the equalization factor from the Illinois Department of Revenue. This affects the EAV (Equalized Assessed Valuation) which is now over one billion for the Township for the first time. Next month we will have obsolete electronics to get rid of.

*Solid Waste District – Steven Cartwright, President:* Solid Waste President Cartwright stated we got 30 recycle bins picked up. That still leaves some trash bins to go. This is to solve the problem of garbage being mixed in with the recycling.

*Financial Report – Rebekah Flakus, Finance Director:* Finance Director Flakus stated:

## **Town Fund**

### ***Administration***

#### *Revenues:*

- Total revenues for the Town Fund are at 103.05% of the total revenues budgeted. Revenues have exceeded their budget due to the conservative amount budgeted for property Tax revenue.

#### *Expenditures:*

- **Administration** – Meeting expenses - #5630 included \$500 for the Township meeting in December, but this will be reimbursed by the Campton Township Open Space Foundation. The reimbursement will be recorded in revenue account #4143 once it is received.
- **Maintenance** – Buildings - #5580 includes rewiring lights at Town Hall that wasn't planned or budgeted.
- **Parks** – Maintenance sites - #5610 includes pothole patching at Anderson Park.

## **Road District Fund**

*Revenues:*

- Total revenues for the Road Fund are at 98.07% of the total revenues budgeted.

*Expenditures:*

- **Administration** – Computer Software Subscriptions - #5325 includes Microsoft 365 and Malware for computers that weren't budgeted.
- **Maintenance** – Shop supplies - #5780 includes increases in costs for power steering fluid, Truck wax and other miscellaneous items.

## Open Space Fund

### *Administration*

*Revenues:*

- Total revenues for Open Space Fund are at 155.44% of the total revenues budgeted. The revenues exceed the budgeted amount due to the grant proceeds received that were used to purchase the Goldenstein West property last month and Goldenstein East property this month.

*Corron Farm Preservation Society update – Laurel Garza, President: Absent.*

*Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:*

At Anderson Park a dead tree was cut up and hauled away along with storm damaged branches, the parking lot culverts were cleaned, and turf areas rolled.

At Whitney Park the heat in the house was checked and found to be OK, and storm damaged branches were cut up and hauled away.

At the Community Center ice control was applied to sidewalks, the turf areas rolled, salt put in the water softener, and plow damaged turf was repaired.

At Gray Willows the heat was checked in the main house and found to be OK, an authorized entry sign was ordered, the brush pile was burned, and a tree cut up and hauled away.

At Corron Farm ice control was applied, contaminated hay in the horse barn hauled to the burn pile, the lower horse barn storage area cleaned, turf areas rolled, the pump repaired, and we began to regrade the cow yard.

At Town Hall ice control was applied to sidewalks, a new toilet installed, the split rail fence repaired, and we got quotes for a new roof.

At Lily Lake the split rail fence at Blue Park was repaired.

At the Headwaters Conservation Area storm damaged branches were cut up and hauled away, a fire inspection completed, trail trees were pruned, and the dog park gate repaired.

At Poynor Park 42 parking bumps were installed, and the park closed until March 21<sup>st</sup>.

Harley Woods and Brown Road Meadows have no report.

In General office staff, Open Space outreach staff, and Open Space Natural Resources staff were assisted, the truck #51 snow plow was repaired, rust control applied to trucks, budget meetings were attended, the shop dumpster was emptied and returned, trucks were power washed, we met with the Open Space Foundation, and the new electrical service project for the big tool shed at Corron Farm is moving forward.

*Open Space Ecologist – Carter Dell:* Open Space Ecologist Dell's report stated:

**Natural Resources:**

- Finished seed season
  - Mixed volunteer harvested seed with Kane County seed we earned from participating in intergovernmental seed team.
  - Created prairie, Wetland, and woodland mixes that were spread at Corron Farm, Poynor Park, and Anderson Park in previous fall burn units
- Burn Season
  - Currently at 300 acres burned across Corron Farm, Gray Willows Farm, Poyner Park, Harley Woods, and Headwaters Conservation Area
  - Support from Ops Crew and Outreach especially with Jack joining us on multiple burns and Jason helping with equipment repair/offering to help if we didn't have enough volunteers
  - Great volunteer turnout. Minimum 3 volunteers have shown up to every burn.
  - Headwaters burn consisted of 132 acres with 18 people on the fire line (12 volunteers)
    - Huge success and great practice for managing such a large team

**Professional Development:**

- Attended NWCG S-219 Ignitions Operations
  - Advanced fire class with several County forest preserves and fire departments present
  - Learned skills on fire behavior, techniques of how to speed up or slow down a burn depending on conditions, and situational awareness
- Nick completed herbicide training and passed the Illinois Department of Agriculture Pesticide Operator Exam to earn his license

**Miscellaneous:**

- Cleaned up trash for a few hours at Anderson Park during seed spreading
- One of the prescribed burn pumps failed. Trying to fix it, but not looking good
  - Jason helped us tremendously with figuring out a back up pump rig

*Outreach Program Manager – Cheryl Smith:* Outreach Program Manager Smith stated:

**Monthly Newsletter** went out 3/01/24

**Burn Crew – Natural Resources:** Assisted on a few burns with registration, photos for promotion, social media announcements

**Revenue from Outreach:** February 14<sup>th</sup> – 29<sup>th</sup> the Outreach Department brought in \$11,155.00 through our Square account. Summer Critter Camp registration opened on February 19<sup>th</sup>. **Community Garden** registration opened on February 5<sup>th</sup> to last year's gardeners and on February 27<sup>th</sup> to the public through social media. We have currently 21 raised gardens and 14 of the 30X30 plots reserved. Other revenue from Outreach includes Preschool Pals, Nature & Wildlife Detectives Club and donations.

**Programs/Events:** 2/19 – **Preschool Pals** – All about birds, we hiked the wooded trail looking for birds and signs of birds, we made bird feeders to take home.

2/20 **Nature & Wildlife Detectives Club** – 7 registrations. Lesson plan was on the difference between Nocturnal, Diurnal, and crepuscular animals and which animals fit into which categories. We took a crepuscular hike and looked for signs of animals from each category.

**Summer Critter Camp Registrations as of 3/5/24:**

June 3<sup>rd</sup> through 6<sup>th</sup> Week one: 17 campers

June 10<sup>th</sup> through 13<sup>th</sup> Week two: 11 campers

June 17<sup>th</sup> through 23<sup>rd</sup> Week three: 16 campers

June 24<sup>th</sup> through 27<sup>th</sup> Week four: 19 campers

July 1<sup>st</sup> through 3<sup>rd</sup> Week five: 6 campers

**Hikes:** Our weekly hikes are back!

3/7 **Crepuscular Hike** at Gray Willows Farm 5:15 p.m.

**Meetings:**

2/15 – attended the Conservation Foundation Luncheon

3/4 & 3/5 Kaitlyn and I moved Outreach supplies out of White House and into Whitney

3/5 – Meeting with Campton Hills Community Relations Commission

## Planning Ahead

\***Campton Township Parks & Open Space, *Community Care Crew*** – Partnering scouts and homeschool groups to help with Township citizens that can no longer physically take care of their natural landscapes at home. The Conservation Foundation (Conservation @ Home) program is happy to help by sending out email blasts to their database asking if anyone in our Township is in need. I have spoken with Troop 13 and they are thrilled about this idea. They have scouts that have a hard time acquiring their required “Conservation” Service hours and this would fill that need.

**Garden Days** – we are planning on doing some *Garden Days* out at the Community Gardens. Some ideas are a seed exchange, guest speakers, coffee chats and the like.

3/18 – **Preschool Pals** – We’ll be learning all about seeds.

3/19 – **Nature and Wildlife Detectives Club** is all about bird migration and nesting. We will be collecting nesting materials for the detectives to bring home and hang in their yards to help our bird friends out. It is a good project for them to watch the birds collect different materials based on their species. We will hike to find birds and nests while talking all about everything bird!

**Maple Syrup Workshop** – was cancelled due to weather relating to impact on syrup production. We will look forward to helping plan for 2025.

**Prairie Fest** – August 17<sup>th</sup> We are working with Joni to support her in any way needed.

**All Wheel Show** (September 22<sup>nd</sup>) Working on sponsors, Byron has committed to handling RC again this year, DJ and photographer are secured. I will meet with Byron soon. Waiting on response from food trucks, we are searching for unique trophies, will schedule a meeting soon once we have more details.

*Planning Commission Report – Jesse Varsho, Chairman:* Chairman Varsho stated we will try to schedule our next meeting on the first of April or May.

*Supervisor Report – John Kubar:* Supervisor Kubar stated:

- Two weeks ago, Barbara Wojnicki and I were informed that Pulte Builders and Del Webb were going to approach the City of St. Charles to annex 970 acres into the city. The developers are proposing to build 2,200 homes in unincorporated Kane County. The area is bounded by Brundige Road to the east, LaFox road to the west and Route 38 to the north. I spoke to the Forest Preserve District of Kane County and they are not in favor of this proposed development. Prior to the meeting between the city and the developers, Monday, March 4<sup>th</sup>, Barbara Wojnicki sent a letter to St. Charles opposing the project.

- Carter Dell and I met with Stacia McKinney, Grant Administrator of the Illinois Department of Natural Resources on Friday, March 1, 2024. Stacia had to inspect the Goldenstein East Property for the LAWCON Grant. She will be submitting the final grant package and recommendation of funding to the National Park Service for approval within the next week or two. The prospects look excellent for this grant. We also showed Stacia two other properties for potential IDNR grants. After looking at the properties she encouraged the Township to submit two grant applications, one for OSLAD and one for LAWCON. We will be discussing these properties in Executive Session tonight.
- During the last two months we have had high level conversations with V3 companies regarding the potential Wetland Mitigation Bank at Goldenstein West and East Farms. As I mentioned in our last Board meeting, V3 along with Mitigation Investment Holdings, Inc., would like to start more in-depth discussions on the design, construction, and finances associated with the development of this mitigation bank. We have set the date of the first meeting for March 21<sup>st</sup>, 2024 at V3's offices in Woodridge, Illinois. I would like one other Board member to attend with me on this first meeting. This is a working meeting to develop the framework for a contract.
- I have had several discussions with the Conservation foundation and the Forest Preserve District of Kane County with regard to referendums and the timing of those referendums. At our last Board meeting I mentioned that both the County and the Township wanted to seek funds for Operations, Maintenance, and Development. We have a meeting scheduled with the Forest Preserve, the Conservation Foundation, and the Township, on April 5<sup>th</sup>, 2024.
- Over the last month, staff have been working on the budgets for the next fiscal year. The tentative budget has been completed. There are no deficits in any of our budgets for next year.

**5. Approval of Minutes:**

*a. Board Meeting February 13, 2024:* M. Metsger moved the Board approve the minutes of the meeting of February 13, 2024. J. Varsho seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

**6. Citizens' Comments (comments to be kept to a maximum of 3 minutes):** None.

**7. Old Business – Presentation and Discussion for Action:** None.

**8. New Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Campton Township General Town Fund Tentative Budget & Appropriation Ordinance #24-1T:* J. Varsho moved the Board approve the Campton Township General Town Fund Tentative Budget and Appropriation Ordinance NO. 24-1T. M. Metzger seconded the motion. In a roll call vote Supervisor Kupar and Trustees Varsho, Murphy, and Metzger voted aye. The Ordinance passed.

*b. Review and Act Upon Campton Township Road and Bridge Fund Tentative Budget and Appropriation Ordinance #24-1R:* M. Metzger moved the Board approve the Campton Township Road and Bridge Fund Tentative Budget and Appropriation Ordinance NO. 24-1R. J. Varsho seconded the motion. In a roll call vote Supervisor Kupar and Trustees Varsho, Murphy, and Metzger voted aye. The Ordinance passed.

*c. Review and Act Upon Approval of Annual Town Meeting Agenda:* E. Murphy moved the Board approve the Campton Township 2024 Annual Town Meeting Agenda. M. Metzger seconded the motion. In a voice vote Supervisor Kupar and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

*d. Review and Act Upon Wasco Boys Baseball Batting Cage Project for Anderson Park:* Joe Muray and Eddie Lowitzki, President of Wasco Baseball, spoke on behalf of Wasco Baseball stating they want to replace the obsolete tennis courts with baseball batting cages. They propose 6 batting cages of 2 different sizes. They have 900 to 1000 kids each season and have been profitable the last couple of years. J. Kupar asked can this facility be used by anybody? Answer was yes. They will use peat gravel underneath to deal with drainage. J. Kupar stated there are OSLAD grants for things liked this. They replied that they are a 501 3C group. J. Kupar said the Township has grant writer, Michelle Kelly, that can help with this. They replied that they think the project would cost about \$150,000 to \$175,000, and they have about half of this. John said you have to put the application in by October to get the grant. Tom will give you the contact info for this. Next meet with Michelle for the grant preparation. J. Varsho moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kupar and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

*e. Review and Act Upon Funding for Work at Gray Willows Main House:* J. Kupar said this is for information only. Tom Serewicz said we put together a three phase proposal for the whole project. It's about \$350,000 plus the septic tank issue. J. Varsho stated we have to get full compliance because the public will be there. We may also have some of these issues at the Whitney House. E. Murphy moved the Board table this agenda item. J. Varsho seconded the motion. In a voice vote Supervisor Kupar and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

*f. Review and Act Upon Purchase of Ford Explorer:* M. Metzger moved the Board approve the purchase of a used 2020 Ford Explorer XLT with 4 wheel drive for a price not



to exceed \$32000. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

**9. Claims and Demands Authorized for Payment:**

*a. Town Fund \$5,927.18:* E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$5,927.18. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

*b. Road and Bridge Fund \$112,549.70:* M. Metzger moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$112,549.70. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

*c. Capital Improvement Fund \$0*

*Open Space Fund \$29,381.27:* E. Murphy moved the Board approve the claims and demands on the Open Space Fund in the amount of \$29,381.27. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

**10. Executive Session – Review Executive Session Minutes of February 13, 2024; Land Acquisition; Personnel issues; Legal Issues:** M. Metzger moved the Board go into Executive Session for the purpose of reviewing the Executive Session minutes of February 13, 2024, land acquisition, and personnel. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed and Executive Session began at 8:25 p.m.

**11. New Business Continued:** Supervisor Kuper reconvened the regular session at 8:50 p.m.

*aa. Review and Act Upon Whether to Approve Executive Session Minutes of February 13, 2024:* J. Varsho moved the Board approve the Executive Session minutes of February 13, 2024. M. Metzger seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

**12. Adjournment:** J. Varsho moved the Board adjourn the meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed, and the meeting adjourned at 8:53 p.m.

Respectfully Submitted,

Richard Johansen, Clerk



