

1. 2. 3. The March 13, 2018 Board meeting was called to order by Supervisor Kuper at 7:34 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Stutesman, Murphy, and Miller present. Trustee Galloway was absent.

4. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Eagle Scout Final Presentation, Macallan Butler Troop 46, Disc Golf at Poynor park: Eagle Scout candidate Macallan Butler presented his final report on the completion of the disc golf course at Poynor Park stating he raised a \$3,000 donation from family and friends, and a \$500 donation from the Township to complete the nine hole course. Josh Nelson helped and the course was completed on June 16, 2017. Supervisor Kuper thanked scout Macallan Butler for his work and signed the project completion. Applause.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci's report stated brine, consisting of geo-melt and salt, was prepared for tanks and trucks to treat roadways. Roadways were plowed and salted for drifting snow on 02/11, 02/17, and 03/05/2018 throughout Campton Township, the Village of Campton Hills, and the Village of Campton Hills in Plato Township. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton hills; damaged mailboxes and posts were repaired throughout the Township and Village; all intersections in the Township and Village were swept; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated early voting is taking place at the Campton Township Community Center until Thursday, from 9:00 a.m. to 3:00 p.m. On Election Day you vote at your regular precinct. He had his last class of the 10 week police ride along program with the Sheriff's office. We will know the Township's equalization factor in two weeks and will certify the Township's assessment rolls by June 15th. Deputy Assessor Katy Bolger had a 7 pound 5 ounce baby boy last week named Jacob Andrew.

Solid Waste District – Steven Cartwright, President: Absent.

Financial Report – Finance Director Louise McKay: Finance Director McKay's report stated

- The Tentative Budget for Fiscal Year 2018-2019 was created and used to make the Tentative Budget Ordinances for Fiscal Year 2018-2019. The time period between the March 13th Board meeting and the April 5th Board meeting was less than the legally required 30 days for posting the Tentative Budget Ordinances and therefore the Tentative Budget Ordinances for the Town and Road District were presented and approved at a Special Board Meeting on March 2nd. The final Budget Ordinances will be approved at the April Board meeting on Thursday, April 5th after Public Hearings at 7:00 p.m. for the Town and 7:15 p.m. for the Road District. The Tentative Budget Ordinances are posted at the Community Center.
- PMA coupon interest during February included: \$15,740.84 in the Maintenance Account and \$2,000.00 in the 2002A account.
- On February 28th all funds were within budget for the year except for the Open Space Fund. Any over budget line items in Town or Road have an offsetting under budget line item. It is

anticipated that all funds will end the year with a small surplus except for Open Space. The Open Space Fund will not have a surplus due to a land purchase and the 2018 bond refunding.

- An audit planning meeting was held with Fred Lantz, the Partner-in-Charge of Government Services for Sikich. The audit team will be at the Township for one day of preliminary field work on Wednesday, March 28th.

Corron Farm Preservation Society Update – Laurel Garza, President: Corron Farm Preservation Society President Garza stated the National Park Service asked for a more detailed report of Campton Township work to restore the prairie in order to aid their evaluation of Corron Farm for National Register status. We will resubmit next week. The Preservation Society Board meeting is next Thursday at Corron Farm. The Annual Meeting will be April 26th at the Lodge.

Operations Manager – Tom Serewicz: Operations Manager Serewicz said:

- **At Anderson Park** dead pine trees were cut down and hauled away.
- **At the Burlington Park shop** drywall and shelves were added to the upstairs and they were painted.
- **At Gray Willows** possible parking lots were laid out. The boiler at the main house is still working.
- **At Poynor Park** the contractor will start drain tile probing in two weeks.
- **At Corron Farm** trees that had fallen over a fence were cut up and hauled away.
- **At the Headwaters Conservation Area** trees and brush were cut up and hauled away.
- **In general** parking lots were plowed; ice control was done on walkways; a safety stop was added to the tilt bed trailer; the TOIRMA insurance sheet was reviewed and turned in; a safety meeting was held; we met with boys' baseball about upcoming projects; and assisted office staff needs. Also tractor 4610 was taken to the repair shop for an estimate on repairs due to a clogged fuel injector resulting in blown rings that needed to be fixed.

Natural Resources Monthly Report – Josh Nelson, Ecological Restoration Technician: Ecological Restoration Technician Nelson stated:

- **Projects Completed/Ongoing:**
 1. Cameras are being used at Gray Willows Farm to study wildlife.
 2. We assisted Operations staff as needed.
 3. We completed designs for interpretive signs at Poynor Park and Anderson Park.
 4. We hosted a booth at the One Earth Film Festival and despite bad weather, had a good turnout.
 5. Birding volunteers plan to continue monitoring for 2018. Trustee Murphy remarked she has an owl that goes “who, who” at her house. Clerk Johansen said he has one too. It’s a neat sound.
 6. We potted acorns to attempt growing oaks for restoration.
 7. We are now taking reservations for the Community gardens. We expect more people to begin signing up with the weather improving.
 8. We began salamander monitoring at Harley Woods.
 9. We are prepped for the spring burn season.
 10. We herbicided Chervil at Corron Farm in the woods and savanna.
 11. We are wrapping up winter brush clearing. With the rental of a Fecon brush cutter for the last week, we have made significant headway.
- **Trainings/Meetings:**
 1. I met with Jonathan Miller of Boy Scout Troop 13 to discuss his Eagle Scout and Hornaday projects.
 2. I sat on an expert panel with other local land managers at the February FREP (Fox River Echo System Partnership) meeting with the topic of discussion being invasive species control.
 3. I met with the Planning Commission to discuss Parks/Open Space properties.
 4. Tim Felinski attended a seminar on composting at a park district with emphasis on turf management.
 5. I met with George Milner of V3 to discuss Gray Willows Farm plans. We also discussed options for V3 to assist us with park development during the earth moving phase.
- **Volunteer Service:**

1. Total volunteer hours to date 884.5	IRS Value \$21,351.83	Staff value \$8,845.00
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 2. We have been recruiting heavily for new volunteers as we come into the growing season. Attending events has been a big help in this, and our numbers continue to grow.

- **Upcoming:**
 1. We will do spring prescribed burns s weather allows.
 2. We will follow up re-sprouts from winter clearing.
 3. We will continue to work with Wheaton College.
 4. We will do a survey on frog calling with the focus on Harley Woods, pending a volunteer.
 5. We will do grant applications for assorted projects.
 6. We will continue to work on various Eagle Scout projects.
 7. Spring weed control is upcoming.
 8. We are beginning a water quality study at Gray Willows Farm with Wheaton College.
- **Ponds of Stony Creek Letter:** Josh Nelson presented a letter he prepared to the Board that he proposes to send to the City of Elgin in regard to the environmental impacts on Campton Township open space of the proposed Ponds of Stony Creek development. He states “with this many homes, lack of greenspace/wildlife corridors, and a mere 15 foot easement to the park, the impact to wildlife will be dramatic.” He asks that “they would consider the impact to both people and wildlife that calls our community home.” His concerns included fragmentation of wildlife habitat, disruption of water flow affecting wetlands, interruption of habitat areas adversely affecting endangered and threatened species. Supervisor Kubar said they show the 15 foot easement on the plat of subdivision by Township open space. We have a fence there to protect Township open space from being trespassed on by this development. We will take photos and document our open space boundaries adjacent to this development to guard against intrusion by yard waste, swing sets, tree houses, etc.

Gray Willows Planning Committee – Trustee Miller: Trustee Miller stated because the planning function for Township open space is being taken over by the Campton Township Planning Commission, the Gray Willows Planning Committee is no longer needed. Therefore, he moved the Gray Willows Planning Committee be removed from the agenda. T. Stutesman seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

Website Improvements Report – Trustee Stutesman: Trustee Stutesman said to give proposed RFP (Request for Proposals) comments back to him by March 19th for strategic direction. For example, do we store videos, do we keep content on line, etc.

Planning Commission Report – Maureen Zwier, Chairwoman: Chairwoman Zwier stated we attended the Campton Hills Plan Commission meeting to let them know we want communication with the Village. We told them the garden plots are open. They want no violation of the Village’s dark sky policy. The second Plan Commission walk through of Township open space will be April 18th. The next meeting of the Plan Commission will discuss trail development. We are setting up a meeting with the St. Charles Arts Council. They have a copy of the 2014 survey of Gray Willows. The Plan Commission wants guidance from the Board regarding the movement of the Whitney School house. J. Miller stated the Board decided it’s most cost effective to move it to Gray Willows. J. Kubar stated we are waiting to see if the grant for the move is forthcoming, and if not the Township will pay. M. Zwier continued, the Plan Commission meets every fourth Wednesday of the month at 5:00 p.m. at the Open Space offices at Gray Willows. Clerk Johansen stated the meetings need to be noticed.

Supervisor Report – John Kubar: Supervisor Kubar stated:

- The closing on the purchase of the Snow Property has been rescheduled to March 23rd, 2018. The closing will occur at Chicago Title in St. Charles.
- I have had several conversations with the Fox Valley Wildlife Board members. One of the concerns they have is that the capital outlay for the facilities will be in excess of \$500,000.00. They would like this investment protected into the future. They would like to meet with our Board to discuss what options we can develop to protect their investment. E. Murphy stated they have to present a signed agreement from IDOT that says they have access off of Route 38.
- Staff and I met several times over the last month to review and fine tune the budgets for next year. All budgets balance with income revenue. The staff did a great job in this endeavor.
- The first two well monitoring units for the Campton Township Well Monitoring Network will be installed this week. Wellintel will be establishing links to the well data collected. We will pass on the links and user account logins when Wellintel provides them to us. The first two units will be installed in Lily Lake. Wellintel will provide a price break to individuals if they want a well water monitoring unit installed at their homes. If more than three houses sign up for these units the cost per house will be \$800. They will need Wi fi access.

6. Approval of Minutes:

a. Board Meeting February 13, 2018: T. Stutesman moved the Board approve the minutes of the meeting of February 13, 2018. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

b. Special Board Meeting March 2, 2018: T. Stutesman moved the Board approve the minutes of the Special Board Meeting of March 2, 2018. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

7. Citizens Comments: Ecological Restoration Technician Nelson said he will submit an application for a grant to plant prairie plants that will create monarch habitat on our open space.

8. Old Business – Presentation and Discussion for Action:

a. Discuss and Act Upon Annette Luyten having a wedding at Corron Farm October 6, 2018: J. Nelson said he is still waiting to hear back from her. J. Miller moved the Board table this agenda item. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

b. Discuss and Act Upon Approval of RFP (Request for Proposals) for Website Design of the Township and Open Space Sites: T. Stutesman stated since proposed RFP's are due to him by March 19th, he moves to remove this item from the agenda. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

9. New Business Continued – Presentation and Discussion for Action:

b. Discuss and Act Upon Board Members Attendance at Annual Topics Day in Springfield on April 25, 2018: Supervisor Kuper and Clerk Johansen stated they would attend the Annual Topics Day in Springfield on April 25, 2018. J. Miller moved the Board remove this item from the Agenda. E. Murphy seconded the motion. In voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

c. Review and Act Upon Approval of April 10, 2018 Annual Town Meeting Agenda: J. Miller moved the Board approve the Campton Township 2018 Annual Town Meeting agenda. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$7,335.96: T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$7,335.96. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

b. Road & Bridge Fund \$197,615.44: T. Stutesman moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$197,615.44. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

c. Capital Improvement Fund \$0-

d. Open Space Fund \$7,576.02: T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$7,576.02. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

11. Executive Session – Review Executive session Minutes of February 13, 2018: J. Miller moved the Board go into Executive Session for the purpose of reviewing Executive Session minutes of February 13, 2018. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed and Executive Session began at 9:04 p.m.

12. New Business Continued:

aa. Review and Act Upon Approve Executive Session Minutes of February 13, 2018: J. Miller moved the Board approve the Executive Session minutes of February 13, 2018. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

13. Adjournment: J. Miller moved the Board adjourn the meeting. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed and the meeting adjourned at 9:12 p.m.

Respectfully Submitted,

Richard Johansen

Clerk