

This meeting was held by video conference. Fifteen minutes prior to meeting start time, a link and log in information for Public Attendees was posted on the front page of the Campton Township website at:

www.camptontownship.com

1. 2. 3. The March 9, 2021 Board meeting was called to order by Supervisor Kupa, at home, at 7:30 p.m. The Pledge of Allegiance was recited. Clerk Johansen, at home, called the roll with Supervisor Kupa and Trustees Stutesman, Murphy, and Miller, all at home, present. Trustee Galloway was absent at the moment. He will appear later.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci, at home, stated the winter weather has broken, rain is coming, and when the snow is gone, we will go out and fix lawn damage done by plowing with soil and grass seed. E. Murphy, at home, said you did a fantastic job this winter going out and knocking down the snow around intersections. Sam continued, we snowplowed and salted roadways on 02/04/21; 02/05/21; 02/06/21; 02/08/21; 02/13/21; 02/15/21; 02/16/21; 02/18/21; 02/21/21; and 02/22/21 throughout Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township due to drifting snow. Subdivisions and intersections were winged back for safety concerns in Campton Township and the Village of Campton Hills; we repaired damaged mailboxes and posts throughout the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked and damaged or missing signs were replaced; and we checked for the issuance of culvert permits throughout the Township and Village. All essential buildings and equipment were sanitized on a daily basis. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann, at home, stated the County got a multiplier of one (1) so tax bills can go out. The Township equalization factor is coming. We will be beginning field work. The real estate market is hot. Due to Covid there is a lag in sales reporting.

Solid Waste District – Larry Gallagher, President: Solid Waste President Gallagher, at home, reported on recycling.

Financial Report:

- The draft budget worksheet the Board reviewed was used to create the Tentative Budget Ordinances. The final Budget Ordinances are scheduled to be approved at the April Board meeting on Thursday, April 8th. The April Board meeting follows the Public Hearings at 7:00 p.m. (Town), and 7:10 p.m. (Road), 7:20 p.m. current year budget amendment. The Public Hearings will be published in the newspaper and the Tentative Budget Ordinances have been posted at the Community Center. If any departments have any revisions to the Tentative Budget Ordinances, please notify the Supervisor's Office as soon as possible.

- PMA coupon interest during February included \$15,740.84 in the Maintenance account.
- As of February 28th, all the funds were within their respective annual budget for the year. Any over budget line items have an offsetting under budget line item. The attached draft budget worksheet has actual amounts through February 28th and a forecast for March. The Line-Item Amendments to the Original Budget will be presented at the April 8th meeting for Board approval. It is anticipated at this time that all Funds will end the year with a surplus except the funds that operate with a budgeted deficit.
- The Supervisor has signed the Engagement Letter from Sikich for the annual audit. Fred Lantz, the Partner-in-Charge of Government Services at Sikich has scheduled the audit team for one day of preliminary field work on March 31st. The final field work is scheduled for the week of May 10th in order to have all the work done and the final audit prepared for the July 13th Board meeting.

Corron Farm Preservation Society update – Laurel Garza, President: Absent. Tom Serewicz, at home, reported that the mold area at the farm house is completed and the other rooms will be painted.

Operations Manager – Tom Serewicz: Operations Manager Serewicz, at home, stated:

At Anderson Park plow snow, Bobcat push drifts, apply ice control, clean culvert, and repaint a fence rail.

At Whitney Park plow snow, Bobcat push drifts, check main house for heat.

At the Community Center plow snow, apply ice control to sidewalks, bobcat stacked snow in parking lot, repair and replace insulation from ice dams and shovel roof, add soffit vents.

At Corron Farm plow snow, Bobcat push drifts.

At Gray Willows plow snow, Bobcat push drifts, check main house for heat, make new exhaust vent cover.

At Harley Woods Torchy Property plow snow, widen street snow plowing for staff/contractor parking.

Town Hall plow snow, Bobcat stack snow, ice control sidewalks.

Brown Road Meadows closed for the season.

Lily Lake Blue Park snowplow parking lot, ice control sidewalks.

Headwaters Conservation Area plow snow, Bobcat stack snow, ice control.

Poynor Park closed for the season, opens March 21st, lake levels low and drainage working, many snowmobile tracks in the park.

General Notes: Lysol port-o lets daily; trucks and equipment sanitized daily; assist office staff; attend budget meeting; service bobcat excavator; new gas tank in truck #56; service snowplow on truck # 51; new caliper in truck # 51; oil change super tractor; repair rust on truck #22; wash trucks and equipment; assist Village of Campton Hills Police Department in A.T.V. training at Poynor Park.

Special Note: Thank you to all members of the Township for the beautiful plant to my family for my Mother-in-laws passing.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson, at home, stated:

Projects Completed/Ongoing:

1. Continued winter brush clearing projects. Focused on Harley Woods and the Tucker Run project at Gray Willows. V3 contracted clearing taking place at Harley woods through ICECF Grant.
2. Assisted Operations staff as needed.

3. V3 continues work on the Gray Willows and Headwaters wetland restoration. Coordinated with staff to clean up area next to Whitney Cemetery.
4. Coordinating with Open Space Foundation and Corron Farm Preservation Society regarding grant projects.
5. Planted native seed.
6. Assisted with precautions and maintenance related to Covid-19 virus.
7. Prepared Gray Willows barn for event season. Purchased used chairs (100) and tables (10) to better accommodate events.
8. Updated GIS data.
9. Prepared flats of native plants for growing season.
10. Began preparations for spring prescribed burns.
11. Taking reservations for community gardens.
12. Hosted tree pruning class in partnership with Wasco Nursery.
13. Began spring salamander studies, preparing kestrel boxes for nesting season.

Trainings/Meetings:

1. Attended Conservation Foundation Next Generation Advisory Council Meeting.
2. Attended Planning Commission meetings.
3. Met with Scouts regarding projects.
4. All Natural Resources Staff has received second dose of COVID-19 vaccine.

Volunteer Service:

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	2178.5	\$59255.2	\$23963.5
Volunteer Steward Hours to Date	448.5	\$12199.2	\$4933.5

1. Continuing Harley Woods volunteer days.

Social Media/Marketing Insights:

1. Facebook Followers: 596 (+47). Email Newsletter Subscribers: 672 (+1).
2. No events attended due to virus.

Systems & Technology – Trustee Stutesman: Trustee Stutesman, at home, stated we have controller up and running, and can-do remote back-ups. We will be able to do scanning projects. We got a 10-terabyte disk drive back from Amazon. We will have 30 terabytes available to use in our own cloud environment.

Planning Commission Report – Jesse Varsho: Planning Commission Chairman Varsho, at home, stated we had a meeting last week. What is the future planning for our open space? See the Village draft zoning Ordinance that includes the Township. We sent their Ordinance to the Township attorney to get his feedback. Also see the Kane County Ordinance regarding cannabis. Our Plan Commission recommends we opt out. Should Kane County opt in we request setbacks for our open space.

Supervisor Report – John Kupa: Supervisor Kupa, at home, stated:

- He attended the joint Plan Commission meeting with the Village of Campton Hills and put our expectations forward. The Village will send their revised zoning Ordinance to us.
- A Special Board Meeting was held to adjust the budget. All budgets are balanced. There are no deficits.
- Personnel class training in diversity and sensitivity will take place.
- Personnel issues will be discussed in Executive Session.
- Land Acquisition will be discussed in Executive Session.
- We will discuss lease agreements with farmers on Township land. Price will be based on crop price the first week of December.

5. Approval of Minutes:

a. Board Meeting February 9, 2021: T. Stutesman, at home, moved the Board approve the minutes of the meeting of February 9, 2021. J. Miller, at home, seconded

the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller, all at home, voted aye. Trustee Galloway was absent. The motion passed.

b. Special Meeting March 2, 2021: J. Miller, at home, moved the Board approve the minutes of the meeting of March 2, 2021. T. Stutesman, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller voted aye. Trustee Galloway was absent. The motion passed.

6. Citizens' Comments: None.

7. Old Business continued – Presentation and Discussion for Action:

b. Review and Act Upon Tri Cities Soccer Contract: This is David Perkins, President of TCSA speaking for the soccer people from home, and Tom Serewicz Operations Manager for Campton Township speaking from home. Tom said the Township has been maintaining the fields with no league participation in field maintenance. They were leaving trash on the fields. Parking on the street is dangerous to the kids. These are the two main issues: field maintenance; the parking issue – we need to enforce that aspect. We want the program to work. Dave Perkins for TSCA said the parking issue is completely understood. We need to hand out the tickets. We need to do everything we can do to enforce parking safety. My apologies for that. If one person gets hit by a car, that's not acceptable. For the maintenance, they were not aware there was an issue there. Tom said the reason they have not been seeing weeds is because Township employees have been fixing it. Dave said we have not been involved in field maintenance. John Kuper, from home, asked do you pay a maintenance fee to other park districts you play at? Answer was yes. Dave Perkins said the kids pay \$130 fee to use the St. Charles fields. How can we arrive at a cost to use the Campton fields? John Kuper to Tom and Dave, get together and figure a cost to maintain the Campton fields. We've talked to the Campton Hills Police and they will be ticketing cars because we are concerned about the safety aspect. Do you have a current Certificate of Insurance naming Campton Township an additional insured? Answer was yes. J. Miller, from home, moved the Board table this item. T. Stutesman, from home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller, all at home, voted aye. Trustee Galloway was absent. The motion passed.

c. Review and Act Upon Whitney School House Proposal: E. Murphy, at home, moved the Board table this item. J. Miller, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller, all at home, voted aye. Trustee Galloway was absent. The motion passed.

8. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Kane County Zoning Ordinance Amendments-Comments: J. Miller, at home, moved the Board accept Jesse Varsho's Plan Commission's recommendations letter to Kane County. E. Murphy, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Murphy, and Miller, at home, voted aye. Trustee Galloway was absent. The motion passed.

b. Review and Act Upon Campton Township General Town Fund Tentative Budget & Appropriation Ordinance #21-1T: E. Murphy, at home, moved the Board approve the Campton Township General Town Fund Tentative Budget and Appropriation Ordinance NO. 21-1T. J. Miller, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The Ordinance passed.

c. Review and Act Upon Campton Township Road and Bridge Fund Tentative Budget & Appropriation Ordinance #21-1R: S. Galloway, at home, moved the Board approve the Campton Township Road and Bridge Fund Tentative Budget and Appropriation Ordinance NO. 21-1R. T. Stutesman, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The Ordinance passed.

d. Review and Act Upon Approval of Annual Town Meeting Agenda: J. Miller, at home, moved the Board create a 2020 Annual Town Meeting agenda for 7:00 that mirrors the 2021 Annual Town Meeting Agenda for 7:30 that will incorporate same

location and lack of video conference. T. Stutesman, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$12,174.88: E. Murphy, at home, moved the Board approve the claims and demands on the Town Fund in the amount of \$12,174.88. S. Galloway, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

b. Road & Bridge Fund \$106,625.96: T. Stutesman, at home, moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$106,625.96. E. Murphy, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

c. Capital Improvement Fund \$0

d. Open Space Fund \$8,511.58: S. Galloway, at home, moved the Board approve the claims and demands on the Open Space fund in the amount of \$8,511.58. J. Miller, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

10. Executive Session – Review Executive Session Minutes of February 9, 2021; Land Acquisition; Personnel Issues; Legal Issues: E. Murphy, at home moved the Board go into Executive Session for the purpose of reviewing Executive Session minutes of February 9, 2021, land acquisition, personnel issues and legal issues. J. Miller, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye, and Executive Session began at 9:13 p.m.

11. New Business Continued:

aa. Review and Act Upon Whether to Approve Executive Session Minutes of February 9, 2021: T. Stutesman, at home, moved the Board approve the minutes of the Executive Session of February 9, 2021. S. Galloway, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

12 Adjournment: T. Stutesman, at home, moved the Board adjourn the meeting. J. Miller, at home, seconded the motion. Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed and the meeting adjourned at 9:27 p.m.

Respectfully Submitted,

Richard Johansen

Clerk