

Remote

All participants in this meeting were at various remote locations participating via zoom due to the Covid 19 Pandemic.

This meeting was held by video conference. Fifteen minutes prior to meeting start time, a link and log in information for Public Attendees was posted on the front page of the Campton Township website at:

www.camptontownship.com

1. 2. 3. The May 11, 2021 Board meeting was called to order by Supervisor Kupa at 7:30 p.m. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller present.

4. Judge D.J. Tegeler to swear in Campton Township Elected Officials: Supervisor, Clerk, Trustees, Assessor, and Highway Commissioner: Judge Tegeler swore in Tom Stutesman, Steve Galloway, Elizabeth Murphy, and Joseph Miller as Trustees; Sam Gallucci as Highway Commissioner; Alan D. Rottmann as Assessor; Richard Johansen as Clerk; and John Kupa as Supervisor.

5. New Business – Presentation and Discussion for Action:

a. Discuss and Act Upon Appoint Barbara Wojnicki Deputy Clerk: T. Stutesman moved the Board appoint Barbara Wojnicki Deputy Clerk. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and Barbara Wojnicki was appointed Deputy Clerk.

b. Clerk Johansen Swear in Deputy Clerk: Clerk Johansen swore in Barbara Wojnicki as Deputy Clerk.

6. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated snowplows and spreader boxes were taken off trucks and put in storage in preparation for spring road work projects. Excess soil was removed to improve drainage on Jens Jensen and Stirrup Lanes, Clydesdale Court, and Far View Road. A catch basin and sink hole was repaired on Walt Whitman Road. Culvert replacement was completed on Brierwood Drive, Hemlock Road, and Lasso and Stirrup Lanes. Dura Patching was completed on Venetian Way, parking slots in Building A were repainted yellow, tree trimming was completed on the corner of Bolcum and Denker Roads, and debris was cleaned up on Citation Court. The Road District contracted with the Village of Campton Hills to complete cold patching in all subdivisions, and to apply shoulder gravel on McDonald

Road and Cloverfield Drive. The Road District continued to restore residential lawn damage caused by snowplowing throughout Campton Township and the Village of Campton Hills; repaired damaged mailboxes and posts throughout the Township and Village; swept intersections in the Township and Village on a weekly basis; assessed roadways for drainage problems and potholes; repaired potholes with cold patch throughout the Township and Village; checked all stop signs in the Township and Village on a weekly basis and replaced damaged or missing ones; and checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated tax bills are out. We will turn in assessment rolls in the next four or five weeks. Then we will begin the appeal process for this year.

Solid waste District – Larry Gallagher, President: Absent.

Financial Report – Louise McKay, Acting Finance Director: Acting Finance Director McKay's written financial report stated:

- April is the first month of the current fiscal year April 1, 2021 through March 31, 2022. This causes April to be the busiest month of the year with many additional tasks. These many tasks in April include preparing the cash financials for the Annual Town Meeting, the final budget amendments for the fiscal year to amend the 2021 budget, finalizing any updates to the budget Ordinances for 2021-2022, beginning to prepare the client prepared work papers for the audit and the final accrued financials. The worksheets for the monthly breakdown of the 2021-22 budget used to input the budget into Abila remain to be completed.
- PMA investment revenue for April 2021 paid coupon interest on the 2007A investment account in the amount of \$3,000. Trustee Murphy is reviewing other investment options to increase the investment income.

Trustee Murphy stated the Township is allowed to purchase municipal bonds. The Board should think about working with a registered investment advisor.

- The April Revenue and Expenditure Report does not have the new budget for April 2021-2022. The monthly budget input into Abila for the 2021-22 budget will be completed prior to the next Board meeting.
- All May 11th checks are in Claims and Demands, but not all expenditures will appear on the April Revenue and Expenditures Report if the invoice had a March 31, 2021 date. Major expenditures include delayed billings to the Road District from grant assisted funding for the resurfacing of Bolcum Road in collaboration with the Village of Campton Hills; HR Green Engineering invoices for another IDOT grant for the resurfacing of Anderson Road in Kane County; and J. A. Johnson's retainage billing for the summer 2020 resurfacing project (all March 31st invoices). Other larger invoices include the Real Estate tax bills from Kane County for 2020, payable in 2021, and the TOIRMA insurance renewal invoice. The Real Estate tax bills do not appear on the April Revenue and Expenditure Budget because these invoices were coded March 31, 2021 to be included in the 2021 fiscal year. The TOIRMA insurance renewal invoice is within budget for Town and Roads, but Parks is \$371 over budget, and Open Space is \$1,910 over budget.
- The quarterly payroll tax returns for the first quarter were completed in April and submitted.

Corron Farm Preservation Society update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** mowing and weed whacking was done, turf builder and broadleaf control applied, and storm damaged branches were cut down and hauled away.
- **At Whitney Park** mowing and weed whacking was done.

- **At the Community Center** mowing and weed whacking was done, turf builder and broadleaf control applied, storm damaged branches were cut down and hauled away, and seed was applied to damaged turf.
- **At Corron Farm** mowing and weed whacking was done, trails were mowed, and we met a contractor for a quote on the Dairy Barn foundation.
- **At Gray Willows** mowing and weed whacking was done, broadleaf control was applied, storm damaged branches were cut down and hauled away, and two sheds were torn down by the shop.
- **At Harley Woods - Torch Property:** mowing and weed whacking was done, and the trail was mowed.
- **At Town Hall** mowing and weed whacking was done. The building passed fire inspection.
- **At Brown Road Meadows** mowing and weed whacking was done, turf builder applied, and a yard waste dumpster delivered.
- **At Lily Lake Blue Park** mowing and weed whacking was done at Blue Park and the cemetery, and office lights repaired.
- **At the Headwaters Conservation Area** mowing and weed whacking was done, trails were mowed, broadleaf control applied, and the split rail fence repaired.
- **At Poynor Park** mowing and weed whacking was done, trails were mowed, turf builder and broadleaf control applied.
- **In General:** office staff was assisted, port-o-lets lysoled daily, trucks and equipment sanitized daily, an employment sign installed, the Bobcat cart axle shaft repaired, and truck #51 alternator repaired.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

Projects Completed/Ongoing:

- Began spring herbaceous weed control. Including garlic mustard at Corron Farm, Gray Willows Farm, and Harley Woods. Canada thistle at Headwaters and Corron Farm. Crown vetch at Headwaters. Wild chervil at Corron Farm, Gray Willows Farm and Harley Woods.
- Begin spring woody weed control targeting callery pear and other prairie invaders at Headwaters, Corron Farm, and Harley Woods.
- Assisted operations staff as needed. V3 continues work on the Gray Willows and Headwaters wetland restoration.
- Coordinating with Open Space Foundation and Corron Farm Preservation Society regarding grant projects.
- Assisted with precautions and maintenance related to Covid-19 virus.
- Trail maintenance and repair, multiple sites.
- Community Gardens are open and running. Raised beds have become extremely popular and are wait listed.
- Implementing new field apps to increase work efficiency and data collection.
- Groups utilizing spaces for events with nicer weather.
- Met with Tom Stutesman to install NAS drive in office.

Trainings/Meetings:

- Attended Conservation Foundation Next Generation Advisory Council Meetings.
- Conducted safety training with Natural Resources staff.
- Met with V3 regarding contracted maintenance and on-site training.
- Attended Elgin Community College and College of DuPage internship webinar.
- Attended Planning Commission meeting.

Volunteer Service:

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	49	\$1,332.80	\$539.00
Volunteer Steward Hours to Date	10	\$272.00	\$110.00

- Continuing Harley Woods volunteer days.

- Multiple Scout projects scheduled.
- Interns from the Monarch Joint Venture will be joining us for the summer to monitor Gray Willows Farm.

Summary of 2020/21 Burn Season:

Total Acres:	1,217
Natural Area Acres:	765
Burnable Acres:	704
2020/21 Burned Acres:	501

Percent of Natural Areas Burned: 65% **Percent of Natural Areas Not Burned:** 35%

Systems & Technology – Trustee Stutesman: Trustee Stutesman stated he met with Restoration Ecologist Nelson. Our new storage device is up and running. We have space for our new scanning project and will be cataloging information. Our materials will be available to the public online. J. Kupa added the new scanner/printer is ready to go for the cloud.

Planning Commission Report – Jesse Varsho: Plan Commission Chairman Varsho stated there are two things. First, the Plan Commission met at Harley Woods and walked it with Restoration Ecologist Nelson. We are looking at expanding the trail system there. Second, last week the Village had a zoning meeting to change definitions of open space. The Township would not fall under that definition, but would fall under the farming designation. The problem is defining all the potential uses.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- He got the first quarter report from V3 regarding wetland credits. This is for Gray Willows, Blackberry Creek, and the Headwaters Conservation Area. Gray Willows had 8.1 certified credits released. At the Headwaters meeting, they stated they will release additional certified credits. Also Gray Willows has 30.2 uncertified credits and Blackberry Creek has 21.24 uncertified credits.
- The Conservation Foundation is still working on a land acquisition that we will discuss in Executive Session.
- We are still looking for a personnel replacement that we will discuss in Executive Session.

7. Approval of Minutes:

a. Board Meeting April 8, 2021: T. Stutesman moved the Board approve the minutes of the meeting of April 8, 2021. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

b. Public Hearing on April 8, 2021 for Ordinance Town Fund #21-1T: T. Stutesman moved the Board approve the minutes of the Campton Township Budget and Appropriation Ordinance Town Fund #21-1T Public Hearing. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

c. Public Hearing on April 8, 2021 for Ordinance Road Fund #21-1R: T. Stutesman moved the Board approve the minutes of the Campton Township Budget and Appropriation Ordinance Road Fund #21-1R Public Hearing. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

d. Special Meeting April 29, 2021: T. Stutesman moved the Board approve the minutes of the Special Board meeting of April 29, 2021. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

8. Citizens' Comments: Mike Tyrrell, Village of Campton Hills President, stated he wanted to comment on the Village of Campton Hills zoning process. He has been active in open space issues over the years. The Village has had an open invitation to the Township to participate in the Village zoning process. There will be an open space category in Village zoning. All of the conditions, whether Forest Preserve or Township, will prevail. Where the Village comes in is signage and construction permits. There are no conditions that interfere with the Township. There was a rumor the Village was taking over Township open space and creating parks. That is wrong. Joe Miller, Campton Township Trustee replied stating he wants to see the final language in writing. There is a grandfather clause. There was an indication the grandfather clause would be removed. Mike Tyrrell replied, the language is in draft now.

9. Old Business – Presentation and Discussion for Action:

a. Review and Act upon Whitney School House Proposal: J. Kupa stated Josh needs to get more information. T. Stutesman moved the Board table this item. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

b. Review and act Upon Quotes for Purchase of John Deere 390 Flail Mower: J. Kupa stated we have three bids. J. Miller moved the Board accept the bid of \$5,355.00 for the John Deere 390 Heavy Duty Flail Mower – Center pull from AHW LLC 559 South Main Elburn, IL. T. Stutesman seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

10. New Business continued – Presentation and Discussion for Action:

c. Review and Act Upon new Intergovernmental Agreement Between Elgin Township and Campton Township for Reimbursement to Elgin Township for GA Services: E. Murphy moved the Board approve the INTERGOVERNMENTAL AGREEMENT BETWEEN ELGIN TOWNSHIP AND CAMPTON TOWNSHIP FOR REIMBURSEMENT TO ELGIN TOWNSHIP FOR GENERAL ASSISTANCE SERVICES. J. Miller seconded the motion. E. Murphy moved to amend the motion to add “THE AMOUNT OF \$2,500.00 TO BE PAID TO ELGIN TOWNSHIP FOR GENERAL ASSISTANCE SERVICES.” J. Miller seconded the amendment to the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye on the motion, as amended. The motion, as amended, passed.

d. Discuss and Act upon Security at Corron Farm: Operations Manager Serewicz stated at the northeast corner of Corron Farm adjacent to the new subdivision the chain was taken down to admit snowmobiles. This was repaired and put up again. That opening is for emergency access for the Township. There is a small open space sign there now. J. Kupa said to put up a sign saying NO ENTRY, FOR EMERGENCY USE ONLY, with a padlock. J. Miller moved this item be removed from the agenda. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

11. Claims and Demands Authorized for Payment:

a. Town Fund \$24,281.38: J. Miller moved the Board approve the claims and demands on the Town Fund in the amount of \$24,281.38. S. Galloway seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

b. Road and Bridge Fund \$217,927.85: S. Galloway moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$217,927.85. J. Miller seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

c. Capital Improvement Fund \$0.

d. Open Space Fund \$27,663.61: S. Galloway moved the Board approve the claims and demands on the Open Space Fund in the amount of \$27,663.61. E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

12. Executive Session – The Supervisor will play a video of the Executive Session of January 12, 2021 for the Board to Review; Review Executive Session Minutes of April 8, 2021 and April 29, 2021; Land Acquisition; Personnel Issues; Legal Issues:

E. Murphy moved the Board go into Executive Session for the purpose of reviewing a video of the Executive Session of January 12, 2021; reviewing the Executive Session minutes of April 8, 2021 and April 29, 2021, land acquisition and personnel issues, and include Restoration Ecologist Nelson for the land acquisition portion only. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and Executive Session began at 8:40 p.m.

13. New Business Continued: Supervisor Kuper reconvened the regular session at 9:00 p.m.

aa. Review and Act Upon Whether to Approve Executive Session Seconds of January 12, 2021; Executive Session Minutes of April 8, 2021 and April 29, 2021: J. Miller moved the Board table reviewing the video of the Executive Session of January 12, 2021. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed. S. Galloway moved the Board approve the minutes of April 8, 2021 and April 29, 2021. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

14. Adjournment: E. Murphy moved the Board adjourn the meeting. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 9:03 p.m.

Respectfully Submitted,

Richard Johansen

Clerk