

1. 2. 3. The May 12, 2016 Board meeting was called to order by senior Trustee Stutesman acting as Chairman in the absence of Supervisor Kupar due to a death in the family. The meeting began at 7:37 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Trustees Stutesman, Murphy, and Miller present. Supervisor Kupar and Trustee Vandiver were absent.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci's report stated remaining snowplows and spreader boxes were taken off trucks and put in storage in preparation for spring road work; storm drains in the Farmstead (Fox Mill) were fixed with tar and mortar; tree trimming was completed on Kings Mill Drive and Harley Road; a 4 inch drain tile was installed on Harvest Lane and covered with stone; a 6 inch drain tile was installed on Northern Dancer Lane and covered with stone; the remainder of the ditch on Brookhaven Lane was dug out and the concrete storm tile repaired; ditch work was completed on East, Carl Sandberg, Happy Hills, and School Roads, Foxfield and Campton Woods Drives, Harvest and Northern Dancer Lanes, and Cambridge Court. Residential lawn areas that were damaged by snowplowing were restored throughout Campton Township and the Village of Campton Hills; all grates and storm drains were cleaned of debris throughout the Township and Village; all intersections were swept throughout the Township and Village; roadways were assessed for drainage problems and pot holes; pot holes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis, and damaged or missing ones replaced; and culvert permits were checked throughout the Township and Village. On April 19th Jacob Matthews and John Giblin attended a seminar on West Nile Virus/mosquito control and are now certified to dispense mosquito briquettes for the 2016 season. All trucks passed annual inspection for certification. Ongoing maintenance of Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated tax bills are out so he has a lot of appointments with taxpayers. We are finalizing the 2016 valuations and will have it to the County by June 16th. There is more higher end building going on in Fox Creek, Prairie Lakes, and Norton Lakes.

Solid Waste District – President Jack Berry: Absent.

Financial Report – Louise McKay: Finance Director McKay stated:

- April is the first month of the current fiscal year of April 1, 2016 through March 31, 2017. This month has been very busy trying to close the accounting records for fiscal year 2016, which included preparing the financials for the Annual Town Meeting, the budget amendments for fiscal year 2016, assembling the Annual Town Meeting booklet, finalizing the budget Ordinances for 2017, and preparing the modified accrual financial statements for the auditors and the client prepared work papers for Sikich.
- To import the monthly budgets for the new fiscal year into the Abila accounting software is a time consuming task and it has not been completed due to the preparation for the auditors. The Revenue and Budget in the Board packet is a comparative to April 2015. The comparisons to the budget for April include the risk management invoices from TOIRMA for the new fiscal year, which are within or under budget. In addition, the Road District's budget for the used plow truck is \$40,000 with an invoice of \$39,105. The one item not in the budget was the Huddleston invoice for the emergency tile break repair at Corron Farm in the amount of \$1,967.85. An Open Space budgeted expenditure will need to be adjusted to offset this

Unplanned expenditure.

- The Kane County Real Estate Tax bills have been received and are included in the claims and demands.
- The quarterly payroll tax returns for the first quarter were completed in April and submitted.
- The auditors from Sikich were in the office this week to perform the audit field work. To date the audit has been progressing well.
- I attended a meeting with the Highway Commissioner and Foreman at the Village of Campton Hills with their President and Administrator concerning the renewal of the Intergovernmental Agreement (IGA). Due to the end of the fiscal year and the audit I have not been able to go over the Road Budget with their Administrator to date.

Corron Farm Preservation Society Update – Tom Corron: Laural Garza spoke for the Preservation Society stating they had their annual meeting at the Lodge. Betty Murphy and Joni Kubar are the new Treasurers of the Society. County Board Representative Barb Wojnicki received an award because she helped with the grant for the dairy barn at Corron Farm. Jack Muirhead received a donor award because he donated \$10,000 to the restore the dairy barn fund. There will be a fund raising picnic at Corron Farm on June 18th with food provided by the Lodge. Everyone is welcome. A late 1800's carriage came out of the loft at Corron Farm, and a young man is working on a Campton Township history book. There will be a wine and cheese fundraiser in the fall at the Neal Anderson farm.

Village of Campton Hills – President Harry Blecker: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** water was turned on for the season, trails and the parking lot were regraded, trees were mulched, broadleaf control, mowing, and weed whacking were done.
- **At Burlington Park** mowing, weed whacking, and broadleaf control were done.
- **At Corron Farm** a native plant garden plan was established and ordered, the parking lot was regraded, broadleaf control, mowing, and weed whacking were done, a broken field tile was repaired, a celery pear tree was herbicided, and a prescribed burn was done.
- **At the Community Center** broadleaf control, mowing, and weed whacking were done.
- **At Gray Willows** painting continues at the main house, a new trail was made and seeded, and broadleaf control was done.
- **At the Headwaters Conservation Area** water was turned on for the season, trails were regraded, broadleaf control, mowing, weed whacking, and fertilizing were done.
- **At the Harley Woods, Torchy Property** broadleaf control, mowing, weed whacking, and garlic mustard removal was done.
- **At Poynor Park** broadleaf control, mowing, weed whacking, and fertilizing was done. Trails were mowed, and a bunch of small willow trees were removed that were blocking the view of the water.
- **At Townhall** broadleaf control, mowing, and weed whacking were done.
- **In general** the tennis court quote is provided to the Board here, a computerized mapping program was purchased, a map was made of the Gray Willows trail, Summer safety gear was ordered, summer help was hired, a print from Triellium Dell of the Corron Farm barn was obtained, the Gray Willows flat roof was completed, and the LaFox Road baseball dugouts were completed. There was turf damage at Poynor Park. Boy Scout Troop 38 camped at the Gray Willows campground.
- **We are looking for our yard waste dumpsters from Waste Management. Waste Management is hard to deal with. We can only talk to Solid Waste District President Jack Berry. We can't talk to Waste Management directly according to the contract. We are having problems with Waste Management about things that are in the contract that they are not following through with. This is the use of the dumpsters and the timeliness of providing services.**

Natural Resources Monthly Report – Josh Nelson Ecological Restoration Technician: Restoration Technician Nelson stated:

- Controlled burns are completed for the season for a total of 300 acres. The final burn took place at the Corron Farm savanna. Special thanks to Steve Laskowski who volunteered for the burn season, as well as Frank Sprude, Dan, and Tyler who helped out on the burn crew.
- A brief aquatic study was done at Corron Farm for baseline information.
- We began mapping weeds to provide data for future management plans.

- Callery Pear control was done at Corron Farm resulting in most of the pear in the southern portion of the prairie being cleared.
- Willows were cut back at Poynor Park around the pond.
- Late season garlic mustard control was done.
- Over 100 plants were transplanted from the garden at Corron Farm into the prairie at Corron Farm and Poynor Park.
- Enrichment plugs were planted in the Childrens' Memorial Garden and prairie at Anderson Park.
- Posts were installed for Gray Willows grape transplants.
- A new trail was created at Gray Willows to connect the two main trails.
- Troop 38 braved the cold and rain to camp at Gray Willows. This is their second time camping there. Other groups are interested and we are setting dates for them.
- Josh Nelson, Mike Nelson, Paul Nelson, and Jen Milakovic donated a total of 90 hours work on the care takers house. This would be a total of \$2,076.30 in equivalent labor cost.

Educational Opportunities at Campton Properties – Trustee Vandiver: Absent.

Gray Willows Planning Committee – Trustee Miller: No Report.

Supervisor Report – John Kubar: Absent.

5. Approval of Minutes:

a. Board Meeting April 7, 2016: J. Miller moved the Board approve the minutes of April 7, 2016. E. Murphy seconded the motion. In a voice vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

b. Public Hearing Town Fund Budget & Appropriation Ordinance 16-1T: J. Miller moved the Board approve the minutes of the Public Hearing on the Town Fund Budget and Appropriation Ordinance 16-1T. E. Murphy seconded the motion. In a voice vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

c. Public Hearing Road Fund Budget & Appropriation Ordinance 16-1R: E. Murphy moved the Board approve the minutes of the Public Hearing on the Road Fund Budget and Appropriation Ordinance 16-1R. J. Miller seconded the motion. In a voice vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

6. Citizens Comments: Kim Haag asked do we have a brochure describing the open Space program? Answer was yes, and it's on the web too. You can get brochures at the Township office. Kim asked is it possible to have the Conservation Foundation help Josh? Jack Shouba said he attended a meeting of the Conservation Foundation. They monitor easements, etc. They can manage contracts with outside contractors, present open space programs, do a 5 year evaluation, and solicit bids and get quotes. The advantage to us is the Township has things taken care of for 5 years. They handle day to day things. He doesn't know how that compares with hiring a person. E. Murphy said they give us a plan and hire contractors to implement the plan. Jack said they would be willing to talk to us. It would be worth finding out. We worked on some of these problems in the Committee of the Whole. This is a subject that could be discussed in the Committee of the Whole. T. Stutesman said let's have John look at this. Jack added he saw some rare plants. We have a red baneberry.

7. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon U.S. Geological Survey Proposals: J. Miller moved the Board remove agenda item 7. a. from the agenda. E. Murphy seconded the motion. In a voice vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

8. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Cyclocross Event at Anderson Park Oct. 30, 2016: Rob and Peter Kelly spoke on behalf of Cyclocross asking for approval of the event. This is the sixth stop in the Chicago Cyclocross series. The group carries its own liability insurance that shall name Campton Township additional insured. They will have waivers of liability from all participants. Tom Serewicz said there is no conflict with other sporting activities. J. Miller moved the Board approve the Cyclocross event for October 30, 2016 at Anderson Park. E. Murphy seconded the motion. In a voice vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

J. Miller moved agenda item 8. b. be moved to be the last action item below. E. Murphy seconded the motion. In a voice vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

c. Review and Act Upon Wedding Event at Corron Farm May 2017: Dave Corron said there will be about 150 people at the wedding and they would like a waiver to be able to serve alcohol at this event. J. Miller moved the Board table this agenda item in order to examine the Township policy about alcohol at Corron Farm events. E. Murphy seconded the motion. In a voice vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

J. Miller moved agenda item 8. g. be moved up to follow agenda item 8. c. E. Murphy seconded the motion. In a voice vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

g. Review and Act Upon Lease of ~2 Acres Adjacent to Burlington Property to Support Agronomic Studies: J. Miller stated we have 2 plus acres next to the Open Space office available for this. Shelby Henning controls the grant that will pay for it and pending Township approval the Open Space program will become the owner of the unusual fruiting trees and shrubs that are planted there. This opportunity arises because of the closing of the University of Illinois St. Charles Horticulture Research Center. Dr. Henning has a grant with nowhere to carry out this project. He will purchase, install, and manage the planting, but the ownership of the planting will be the open space program. This is proposed for a five year study. Let's do community outreach with this program. Shelby will be happy to come out and talk to people and write up the project for our web site. J. Miller moved the Board approve the lease of 2 plus acres for \$1.00 per year to Dr. Shelby Henning for educational purposes. E. Murphy seconded the motion. In a roll call vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

d. Review and Act Upon Court Repairs for Anderson Park: Finance Director McKay stated the grant with the State of Illinois was for 20 years, with four years remaining on the tennis courts. J. Miller stated ask Springfield. T. Stutesman directed to say we are ready to execute a contract to repair but we have voices in the community that want a volley ball court instead. Is that o.k.? J. Miller moved the Board table agenda item 8. d. to give staff time to investigate further. E. Murphy seconded the motion. In a voice vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

e. Review and Act Upon IGA-Reimbursement to Elgin Township for General Assistance Services: J. Miller moved the Board approve reimbursement to Elgin Township for its General Assistance Services on behalf of Campton Township. E. Murphy seconded the motion. In a roll call vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

f. Review and Act Upon Seeking Grant Opportunities for Greenhouse at Gray Willows: J. Miller proposed seeking grant opportunities for a greenhouse at Gray Willows. The physical facility is estimated to cost \$214,060, with operating expenses over 5 years to cost \$405,000, for a total cost over 5 years of \$619,060. He wants to get discussion going to see if there is enough interest to justify pursuing a grant for both the Township and County to pay for it. J. Miller moved the Board table agenda item 8. f. E. Murphy seconded the motion. In a voice vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

b. Discuss and Act Upon Website Improvements: Mark Rake presented stating he has been network administrator for Campton Township for 20 years. The Open Space website is separate from the Township web site. We are in need of an update which he explained in detail. He added his request that a copy of the minutes be sent to him each month after they are approved so he can put them up on the website in a timely manner. J. Miller moved the Board table agenda item 8. b. E. Murphy seconded the motion. In a voice vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

9. Claims and Demands Authorized for Payment Revised:

a. Town Fund \$16,231.19 + \$228.14 = \$16,459.33: J. Miller moved the Board approve the claims and demands on the Town Fund in the amount of \$16,459.33. T. Stutesman seconded the motion. In a roll call vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

b. Road & Bridge Fund \$95,271.94 + \$39,105.00 = \$134,376.94: J. Miller moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$134,376.94. E. Murphy seconded the motion. In a roll call vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

c. Capital Improvement Fund \$-0-

d. Open Space Fund \$23,704.97 + \$2,911.32 = \$26,616.29: E. Murphy stated regarding the real estate tax expense on the former Fessenden life estate, this needs to be paid in total now, rather than splitting it between the Township and Fessendens before the fact. We can then turn the remainder over to the Township attorney to ask for reimbursement of the Fessendens portion of the tax bill and the other things at issue. Therefore add \$5,620.89 to the \$26,616.29 for an Open Space Fund total of \$32,237.18. I move the Board approve the claims and demands on the Open Space Fund in the amount of \$32,237.18. J. Miller seconded the motion. In a roll call vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

10. Executive Session – Personnel, Review Executive Session Minutes of April 7, 2016; Review Whether to Open Executive Session Minutes of 2000; Review Whether to Destroy Approved Executive Session Audio Tape Minutes Older than 18 Months: J. Miller moved the Board go into Executive Session for the purpose of discussing personnel, reviewing Executive Session minutes of April 7, 2016, reviewing whether to open Executive Session minutes of 2000, and reviewing whether to destroy approved Executive Session audio tape minutes older than 18 months. E. Murphy seconded the motion. In a voice vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed and Executive Session began at 10:05 p.m.

11. New Business Continued – Trustee Stutesman resumed the regular session at 10:33 p.m.

a. Review and Act Upon Approve Executive Session Minutes of April 7, 2016: T. Stutesman moved the Board approve the Executive Session minutes of April 7, 2016. E. Murphy seconded the motion. In a voice vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

b. Review and Act Upon Whether the Need for Confidentiality Still Exists for Executive Session Minutes of 2000: T. Stutesman moved that the need for confidentiality still exists and that the Board keep all Executive Session minutes of the year 2000 closed. J. Miller seconded the motion. In a roll call vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

c. Review and Act Upon Whether to Destroy Approved Audio Tape Executive Session Minutes Older than 18 Months: T. Stutesman moved the Board approve destroying all approved Executive Session audio tape minutes older than 18 months. E. Murphy seconded the motion. In a roll call vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed.

12. Adjournment: J. Miller moved the Board adjourn the meeting. T. Stutesman seconded the motion. In a voice vote Trustees Stutesman, Murphy, and Miller voted aye. Supervisor Kubar and Trustee Vandiver were absent. The motion passed and the meeting adjourned at 10:37 p.m.

Respectfully Submitted,

Richard Johansen

Clerk

