

**1. 2. 3.** The May 13, 2025 Board meeting was called to order by Supervisor Kupa at 6:30 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Varsho and Murphy present. Trustee Metzger was absent.

**4. Judge Joseph Grady to swear in Campton Township Elected Officials - Supervisor, Clerk, Trustees, Assessor, and Highway Commissioner:** Judge Grady swore in John Kupa as Supervisor, Richard Johansen as Clerk, Jesse Varsho, Elizabeth Murphy and Cory Miller as Trustees, Al Rottman as Assessor, and Sam Gallucci as Highway Commissioner. Supervisor Kupa stated Mark Metzger was away on business and would be sworn in as Trustee by Clerk Johansen at a later date.

**5. New Business – Presentation and Discussion for Action:**

*a. Update From CTOSF (Campton Township Open Space Foundation):* Joe Garbarski, Foundation Chairman, reported on the Foundation’s work in progress for Campton Township:

- Setting up “outline” for new website with Dave Cenko and Ali Edington
- Completing a 10-year comprehensive plan
- Compiling a list of amenities for Anderson Park (for Oslad grant)
- Compiling a list of amenities for Whitney Senior Center
- Completing grants for Natural Resources with Com Ed (Green Region)
- Completing grants for Natural Resources with Constellation Energy
- Obtaining quotes for fencing options at Poynor

Supervisor Kupa stated Joe Garbarski helped us a lot with the Referendum.

**6. Reports:**

*Highway Commissioner – Sam Gallucci:* Commissioner Gallucci’s report stated:

**The Highway District performed the following tasks in Campton Township and the Village of Campton Hills:**

- Cold patching completed on the following roads and in the following subdivisions:

<u>Streets</u>	<u>Subdivisions</u>
Bowgren Circle	Arlington Estates
Campton Hills Road	Bowgren
Caribou Court	Bridle Creek
Cloverfield Court	Brookhaven
Country View Court	Cranston Meadows
Farm View Road	Deer Run
Highpoint Lane	Deer Run East
Springwood Lane	Hastings
Town Hall Extension	Prairie Lakes
Highpoint Lane	Fox Mill
Wayne Drive	Oak Openings
Welter Road	Splitrail Farm
Westwood Drive	Sunset View
Town Hall Extension	The Windings
Wayne Drive	West Woods
Welter Road	Weybridge
Westwood Drive	Wideview
Woodcrest Court	
Wooley Road	

- Shoulder gravel cleanup completed at 30 different locations
- Removed fallen trees from roadway on Hanson Road, LaFox Road, Town Hall Road and Campton Hills Road
- Installed Meadowview Court sign at Ridgeline Road, Copperwood Lane sign, and Jens Jensen sign
- Installed “curve ahead” sign on Campton Hills Drive
- Drain tile in ditch replaced on Woodland Road
- Repaired Drain issue on Kingswood Drive
- Began our spring brush pick up on 4/26/25 – North of IL Route 64

**The Highway District performed the following tasks according to the Intergovernmental Agreement with the Village of Campton Hills in Plato Township:**

- Stop Sign replaced on McDonald and Kendall

**The Highway District performed the following tasks according to the Intergovernmental Agreement with the Village of Campton Hills in Lily Lake:**

- Cold patching completed on multiple roads
- Stop sign replaced on Morning Crest Court and Autumn Lane

**The Highway District also performed the following tasks:**

- Checked stop signs throughout Campton Township and the Village of Campton Hills on a weekly basis
- Assessed roadways for potential drainage and pothole issues
- Checked for damaged or missing signs weekly
- Performed ongoing maintenance in-house on Township vehicles and equipment
- Completed bi-annual truck inspections, all passed.

**Congratulations to Sam Gallucci on his 7<sup>th</sup> consecutive win as Campton Township's Highway District Commissioner**

*Assessor – Alan D. Rottmann:* Assessor Rottmann stated our real estate tax bills will hit the mail by May 1<sup>st</sup>. J. Kupa stated did anyone notice Campton Township's open space tax went down this year.

*Solid Waste District – Bryan Kerwin, President:* Absent.

*Financial Report – Rebekah Flakus, Finance Director:* Finance Director Flakus reported:

**Town Fund**

***Administration***

*Revenues:*

- Revenues received this month for the Town Fund totaled \$1,124.80

*Expenditures:*

- Risk management insurance, GL #1-ADMIN – 5740, on page 1, includes the annual premium for TOIRMA, the Township's Risk Management Insurance Provider. The premium for insurance came in under budget for the entire Township, including the portions billed to Town Parks Department, Road Fund Administration Department and Open Space Maintenance Departments.

- Miscellaneous Expense, GL #1-ADMIN-5640, on page 2, exceeds the budgeted amount. The Conservation Foundation Earth Day Fundraiser dinner expenditure for \$1500.00 wasn't included in the budget in error.

## Road District Fund

### *Administration*

#### *Revenues:*

- Revenues received for the Road District Fund this month totaled \$15,081.67, including the annual field fees for farming for \$600.00.

#### *Expenditures:*

- Maintenance – Buildings, GL #3-MAINT-5580 on page 8, includes \$4,185.14 expenditures. These are costs for replacing the entry door at Road building B.

## Open Space Fund

### *Administration*

#### Revenues:

- Revenues received for the Open Space Fund this month totaled \$10,460.63. \$8,390.63 of the revenues were from interest earning on cash investments.

#### Expenditures:

- Contractual services – Other, GL #8-ADMIN-5670, on page 11, includes the cost of the court stenographer for the Township's Annual Meeting minutes.

### *Additional Updates*

I have received the upcoming Fiscal year 2024-2025 Audit time line schedule from Sikich, LLC., the Township auditing firm. I will meet our audit manager on May 21<sup>st</sup> to go over the entire audit plan and due dates. The current schedule has the auditors doing preliminary field work June 27<sup>th</sup> and on-site doing final field work the week of August 25<sup>th</sup>.

*Corron Farm Preservation Society Update – Rhonda Corron, President:* Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz's report stated:

**At Anderson Park** mowing and weed whacking was done, broadleaf control applied, storm damaged trails regraded, storm damaged branches removed, parking lot stones adjusted, and the storm water drain was cleaned.

**At Whitney Park** mowing and weed whacking was done, broadleaf control applied, and storm damaged branches removed.

At the Community Center mowing and weed whacking was done, broadleaf control applied, parking lot trees trimmed, and the water softener filled.

At Gray Willows mowing and weed whacking was done, broadleaf control applied, and the parking lot redone and enlarged, and storm damaged branches removed.

At Harley Woods mowing and weed whacking was done.

At Corron Farm mowing and weed whacking was done, trails were mowed, turf builder and broadleaf control applied, a cow pasture mowed, an area prepared for pumpkins, and a quote obtained for a new goat fence.

At Town Hall mowing and weed whacking was done.

At Brown Road Gardens mowing and weed whacking was done.

At Lily Lake mowing and weed whacking was done at Blue Park and the cemetery.

At the Headwaters Conservation Area mowing and weed whacking was done, trails were mowed, trail trees pruned, and a quote obtained on a new horse and dog rules sign.

At Poynor Park mowing and weed whacking was done, wet trails mowed, weed and feed applied to the north side, broadleaf control applied to the south side, the dog corral entrance redone, the trail regraded, and the league dragging fields assisted.

At Goldenstein mowing and weed whacking was done.

In General we attended the Annual Meeting, the Referendum meeting, the Anderson Park grant meeting, and the Corron Farm preservation meeting, we assisted the office staff, the Open Space Natural Resources meeting, and the Wasco Fast Pitch Tournament, we received the new z track mower, did repairs to truck #51, received the Lucinda Miurhead Corron Award, serviced and filled the water tanker, and repaired the batwing mower deck. Congratulations everybody for another four years.

*Open Space Ecologist – Carter Dell:* Open Space Ecologist Dell stated:

#### **Natural Resources**

- Wrapped up burn season
- Finished cut-stump treatment of all invasive woodies in GW-1a burn unit
- Stratified All seeds from seed purchase
  - Put them in plugs, organized in hoop house
- Extensive spraying of Transline herbicide to combat wild chervil, garlic mustard, and other spring invasives, primarily at Gray Willows

#### **Networking I Training I Professional Development**

- Carter passed 5 Illinois State Pesticide Exams

- Certified in General Standards, Rights-of-Way, Turf, Aquatic, Forestry
- Sarah and Carter attended The Conservation Foundation's Earth Day benefit dinner with members of the Township Board
- Preparing grant write-ups for the CTOSF to use
- Scheduled several Scout Troop and other volunteer opportunities upcoming

## Miscellaneous

- Filled water tanks at Community Gardens
- Mowed all trails at Harley Woods
- Put up signs for the Native Plant Sale (May 17<sup>th</sup>)
- Assisted Campton Clovers with clearing out Community Center Garden in preparation for their garden project
- Cleaned up hoop house in preparation for plug planting project
  - Threw out old flats
  - Buried proper hose underground and attached to timed sprinkler system
- Cleaned up and organized garage post-burn season madness
- Started exterior of Open Space Office garden project
  - Planted left over plugs
  - Putting in pavers to make a decent looking stone perimeter
  - Will plant leftover plugs in the future
- Washed all volunteer burn clothing
- Maintained burn equipment
  - Winterized pumps
- Ran ethanol cleaner through chainsaws, preparing for summer usage
- Truck #89 and truck #60 oil changes and cleaned air filters
- Research on best models for large equipment purchase

*Outreach Program Manager – Cheryl Smith:* Outreach Program Manager Smith stated:

**Monthly Newsletter:** Released on 4/2/25

## Outreach Department

**Community Gardens:** Opened on 4/15/25: Kaitlyn met with four gardeners for a breakfast gathering in the gardens, despite the cold and windy weather. Updated garden maps were sent out on May 8 to John and the management team, as gardeners have been recently switching plots and expanding with new additions.

**Summer Critter Camp:** Planning phase.

**Senior Programs:** We had another exciting program May 6<sup>th</sup>, which focused on Spring Migration and Bird Identification. It's a fantastic topic and we have future topics in the works. That said, it will take some time to build awareness among our senior participants about these new offerings. So far, engagement on social media has been low for these programs, but we're hopeful that with continued outreach and consistency, interest will grow.

**Illinois Park and Recreation Association/ Supervisor Symposium** 4/11 @ Schaumburg Park District. Develop a thoughtful and practical curriculum designed to help Supervisors build strong foundations and essential skills for professionals working in parks, recreation, conservation, and forest preserves. I had the opportunity to attend several valuable sessions on topics such as Getting Past the Drama and Having Healthy Conflict at Work, Working Together: Bridging the Generational Gap, Constructive Communication, and De-Escalation. I came away with a toolkit of strategies that I believe will serve me well as I continue forward – whether I'm collaborating with colleges, guiding subordinates, or engaging with children in our programs. Of course, these tools are most effective when everyone involved is committed to working toward a shared goal and maintaining a focus on the work, rather than the personnel.

**Nature & Wildlife Detectives** 4/16 - I put together an engaging and detailed presentation on spring Ephemerals, which was followed by an exciting hike at Gray Willows Farm as we searched for early signs of these fleeting blooms. This age group never ceases to amaze me – their curiosity, enthusiasm, and genuine excitement to explore and learn about the natural world is truly inspiring!

**Night Hike** 4/17 We began our trek before dark and spotted some spring Ephemerals and white-tailed deer. We spotted our first raccoon in a tree staring back at us.

**IDNR Pollinators and Ephemeral Workshop** 5/3 I spent the day immersed in learning with staff from the Kendall County Forest Preserve and the Illinois Department of Natural Resources. The workshop featured insightful presentations, engaging hands-on activities, and a two-mile hike through Lyon Forest Preserve spotting pollinators and ephemerals along the way. We left equipped with a wealth of educational tools to bring back to our own facility. It was a day packed with valuable knowledge and inspiration!

\*\* I have been in and out the last few weeks while I used up the rest of my vacation time before it ran out on my anniversary date.

**Upcoming Wild Ones Native Plant Sale:** Coordinating with the Wild Ones team for their plant sale on 5/17 from 9 am – 2 pm

**Ferson Creek Elementary:** Coordinating with Ferson Creek PTO for upcoming 5<sup>th</sup> Grade end of year celebration at Gray Willows Farm on May 29<sup>th</sup> from 10 am – 2 pm. Outreach planning educational talks and hikes.

**Village of Campton Hills:** Working with Chief Levand on a possible partnership for creatures of the night for 2025.

**Site Reservations** – Walk throughs and reservations continue at sites.

**Kiosks** – Updated at all parks.

**Scout Groups** – Working with various scout groups to schedule workshops and reservations.

*Planning Commission Report – Jesse Varsho, Chairman:* Chairman Varsho stated Plan Commission will meet sometime in the middle to the end of June.

*Supervisor Report – John Kubar:* Supervisor Kubar stated:

- A lot has happened since our last meeting on April 3, 2025. First, as you know we had an election and all incumbents were re-elected. We also have a newly elected Trustee, Cory Miller. Cory has volunteered with the Township on many activities including prescribed burns and other restoration projects. Cory will be a welcome addition to our team.
- Also, during the election, the residents of Campton Township passed our third open space referendum. The referendum allows the Township to issue up too \$17.2 million in bonds. This money will be used to purchase additional land, restore and upgrade our additional facilities and properties, operations and maintenance, and to expand our programs. I want to thank Joe Garbarski and members of the Campton Township Open Space Foundation for driving the referendum initiative to a very successful conclusion.
- We attended two functions with the Corron Farm Preservation Society. First, we attended the quarterly meeting of the society. Secondly, we attended the annual meeting of the society. Members were given a tour of the renovated big tool shed. At the meeting, Tom Serewicz was presented with the Lucinda Muirhead Award for his work on the big tool shed at Corron Farm.
- The Township attended the Conservation Foundation's annual earth day meeting. The Township was called out for our success with the referendum and our long-term working relationship with the Foundation. This working relationship has spanned over two decades.
- The Township also attended Garfield Farm's annual awards dinner. Joe Garbarski and Campton Township's Open Space Foundation were awarded the



Environmental award for their work on the referendum and defeat of the Charles Farm development.

- We have been spending a considerable amount of time working on issues with the IDNR LAWCON Grant. All parties signed the grant agreement on December 31, 2024. The grant agreement was for \$903K. In April, we received a new grant agreement from a new grant administrator indicating that the new amount of the grant would be \$750K (or reduction of \$150K). In addition, the new agreement indicated that any funds spent to date on the Goldenstein East Farm could not be applied to our matching funds requirement. This was also a change from our original agreement. Joe Garbarski introduced me to Senator Don DeWitte. We worked with Don on this issue. We were notified last Friday that the IDNR will honor the first agreement that was signed in December.
- We received a check from the Corron Farm Preservation Society in the amount of \$200K to help defray some of the costs for the renovation of the big tool shed. I would like to thank them for this contribution as it will allow both the Society and the Township to host events year around.

## **7. Approval of Minutes:**

*a. Board Meeting March 11, 2025:* J. Varsho moved the Board approve the minutes of the Board meeting of March 11, 2025. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

*b. Board Meeting April 3, 2025:* J. Varsho moved the Board table this item. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

*c. Public Hearing April 3, 2025 for Ordinance Town Fund #25-2T:* J. Varsho moved the Board table this item. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

*d. Public Hearing April 3, 2025 for Ordinance Road Fund #25-2R:* J. Varsho moved the Board table this item. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

**8. Citizens' Comments (comments to be kept to a minimum of 3 minutes):** None.

**9. Old Business – Presentation and Discussion for Action:** None.

**10. New Business continued – Presentation and Discussion for action:**

*a. Review and Act Upon Approving Ball Field Contracts:* J. Varsho moved the Board approve 4 Baseball Contracts for the term 2025, 2026, 2027, 2028: E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

*b. Review and Act Upon Approval of License Agreements for Farmers:* E. Murphy moved the Board accept and approve the License Agreement for Farming Use of Land for the next four years. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

*c. Review and Act Upon Approval to Purchase burn Pump:* J. Varsho moved the Board approve the purchase of the Qtec pump from Hexeo Motorsports for a price not to exceed \$6,500.00. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

#### **11. Claims and Demands Authorized for Payment:**

*a. Town Fund \$23,251.81:* E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$23,251.81. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

*b. Road and Bridge Fund \$101,985.19:* J. Varsho moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$101,985.19. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

*c. Capital Improvement Fund \$0*

*d. Open Space Fund \$62,322.63:* J. Varsho moved the Board approve the claims and demands on the Open Space Fund in the amount of \$62,322.63. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

**12. Executive Session – Review Executive Session Minutes of March 11, 2025 and April 3, 2025; Land Acquisition; Personnel Issues; Legal Issues:** J. Varsho moved the Board go into Executive Session to discuss Land Acquisition. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed at 7:35 p.m.

#### **13. New Business continued:**

**aa. Review and Act Upon whether to Approve Executive Session Minutes of March 11, 2025 and April 3, 2025.** E. Murphy moved the Board table Agenda item 13. aa. J. Varsho

seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

**14. Adjournment:** E. Murphy moved the Board adjourn the meeting. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed and the meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Richard Johansen

Clerk