

1, 2, 3. The May 14, 2019 Board meeting was called to order by Supervisor Kuper at 7:30 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Stutesman and Murphy present. Trustee Galloway arrived during agenda item 4. b., the Eagle Scout presentation. Trustee Miller was absent.

4. New Business – Presentation and Discussion for Action:

a. Discuss and Act Upon Allowing Joe Miller to Attend Meeting via Phone: T. Stutesman moved agenda item 4. a. be taken off the agenda. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Galloway and Miller were absent. The motion passed.

b. Review and Act Upon Eagle Scout Presentation, Gray Willows Project, Troop 13: Life Scout Kyle Schermerhorn presented his Eagle Scout project for habitat improvement at Gray Willows Farm. Scouts from Troop 13, along with Ferson Creek elementary school students, and Wheaton College students will be working with him. He stated the project includes building 4 seed drying racks and a taller drying rack that can hold 18 plastic tubs. In addition they will build an osprey nesting platform to encourage osprey birds to nest in the area. Then they will be harvesting seeds off location to be planted at Gray Willows later in the year. Finally, they will be clearing invasive brush by the creek at Gray Willows to restore the area. The project will take place from August through September of 2019. He expects harvesting the seeds will take around 40 man hours and building the racks and nesting platform will take a day with 10 people working. He will need 15 to 20 people for the invasive species clearing. The budget for the project will be around \$600 for food and supplies that he will raise. T. Stutesman moved the Board approve the Eagle Scout project of Life Scout Kyle Schermerhorn. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed. Supervisor Kuper expressed the thanks of the Board to Scout Schermerhorn.

c. Review and Act Upon Approval of a Donation to the Campton Hills Police Department to Assist in Acquiring a K9 Patrol: T. Stutesman stated he worked with the Campton Hills Police at their pancake breakfast fundraiser for the K9 patrol dog. He asked for a donation from the Township that he will match. J. Kuper suggested \$1,000.00. E. Murphy moved the Board approve a \$1,000.00 donation to the Campton Hills Police Department K9 patrol dog fund. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed. T. Stutesman stated he will match the \$1,000 donation. The K9 dog has the ability to protect officers, and to aid in pursuits in woods and open spaces.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci's report stated the road crew snowplowed and salted roadways on 04/14 and 04/24/2019 throughout Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township due to drifting snow. The remaining snowplows and spreader boxes were taken off trucks and put in storage in preparation for spring road work projects. The Road District repaired damaged mailboxes and posts throughout Campton Township and the Village of Campton Hills; we restored residential lawn areas caused by snowplowing throughout the Township and Village; all grates, storm drains, and culverts were cleaned of debris throughout the Township and Village; we applied shoulder gravel throughout the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; we checked all stop signs in the Township and Village on a weekly basis and replaced

damaged or missing ones; and we checked for the issuance of culvert permits throughout the Township and Village. The Road District contracted with the Village of Campton Hills to complete cold patching on all Plato Township Roads, and to install 5 weight limit signs on McDonald Road. The Road District also contracted with the Village of Lily Lake to do tree trimming and removal on Hazelwood and Sanctuary Trails, and Wooley and Hanson Roads. They repaired sink holes on Town Hall and Walt Whitman Roads. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated property tax bills are out. He is meeting taxpayers now regarding assessed valuations. Books go to the County by June 15th.

Solid Waste District – Steven Cartwright, President: Absent.

Financial Report – Louise McKay, Finance Director: Finance Director McKay's report stated:

- This is the first month of the current fiscal year, April 1, 2019 through March 31, 2020. April is the busiest month with the closing of fiscal year 2018-2019. Many tasks for April include: preparing the cash financials for the Annual Town Meeting, the budget amendments for fiscal year 2018-2019, finalizing the budget Ordinances for 2019-2020, and beginning to prepare for Sikich the client prepared work papers. This year there is a new GASB (Government Accounting Standards Board) pronouncement, GASB 75 to recognize and record a liability for employees who retire and continue to stay on the Township health insurance plan. An actuary was hired to do the base calculation for \$1,800 (next lowest quote \$4,000), an item not anticipated in the FY 2019-2020 budget year.
- This month's Revenue and Budget Report does not have the new budget. The monthly budget input into Abila is a time consuming task that will be completed prior to the next Board meeting.
- PMA investment revenue for April 2019 from bonds and certificates of deposit were PMA Maintenance Account \$1,750.00; 2002A account \$2,687.50; 2007A account \$3,000.00. The receipt of these monies and related amortization of premium or discount are reflected on page 2 of the Investment Report. Investment Report Cash beginning balance (March 31st) on the April 30, 2019 Investment Report has been restated for purposes of the audit from the March 31, 2019 Investment Report. Cash in the payroll clearing account is comprised of payroll liabilities (i.e. IMRF payment due the 10th of the following month, State unemployment taxes due quarterly). For the purposes of the audit these amounts are calculated by fund, and reclassified to the applicable Town, Road, or Open Space Fund. There was a minor cash adjustment for State unemployment taxes (\$149.32) previously charged to a Due to account.
- The budgeted Open Space operations funds for this fiscal year (\$463,700), have not been transferred from PMA to BMO Harris as of April 30th. A partial transfer will be made in May to meet the cash flow for Open Space operations.
- Major expenditures include TOIRMA's (Township Officials of Illinois Risk Management Association) annual invoice; \$30,000 deposit for the Corron Farm dairy barn foundation stabilization; the Road District's final payment on the salt dome roof (the related expense was recorded in March 2019 when the work was completed); and the Kane County real estate tax bills for 2018, and all are included in the claims and demands. The Corron Farm Preservation Society sent a check this month in the amount of \$10,796.51 for the Corron Farm dairy barn restoration that was included in the budget.
- The budget of \$40,000 for the dairy barn foundation restoration was based on a previous quote from 2 years ago. Since then additional work is needed with a cost of \$62,200 that does not include stone masonry work. The current budget short fall is \$22,200 plus masonry cost.
- The quarterly payroll tax returns for the first quarter were completed in April and submitted.

Corron Farm Preservation Society Update – Laurel Garza, President: President Garza stated the Society had its annual meeting. John and Jonie Kubar, and Josh Nelson got awards. The Society gave \$10,000 toward the Corron Farm dairy barn restoration. The Society will have a chilli cook off and meet raffle in November. Erica Ruggiero got an award for her work on the Whitney School House.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated we had 14 inches of snow and 14 inches of rain in May. He continued:

- **At Anderson Park** snow was plowed, mowing and weed whacking was done, trails were graded, storm damaged trees were cut up and hauled away, the water was turned on for the season, and we assisted the boys baseball field #5 home run fence.
- **At Burlington Park** snow was plowed, mowing and weed whacking was done, storm damaged trees were hauled away, and a yard waste dumpster was delivered.

- **At the Community Center** snow was plowed and ice control applied, mowing and weed whacking was done, turf areas were over seeded, and storm damaged trees were hauled away.
- **At Corron Farm** snow was plowed, mowing and weed whacking was done, dairy barn repairs were begun by Trillium Dell, a work zone was made with barricades, a dumpster was delivered, and trails were mowed.
- **At Gray Willows** snow was plowed, mowing and weed whacking was done, seed areas were rototilled, and old cement was cleaned out of the barn.
- **At the Headwaters Conservation Area** snow was plowed, mowing and weed whacking was done, and some trails were mowed.
- **At the Harley Woods Torch Property** snow was plowed, and the parking area over seeded.
- **Brown Road Meadows** was opened for the season, a water tank was set up, and the compost box was reassembled.
- **At Poynor Park** snow was plowed, mowing and weed whacking was done, dead areas were over seeded, a kiosk door was repaired, and trenching repair work was done. --- **A direction was given to find out who is draining water onto Poynor Park.**
- **At Town Hall** snow was plowed, mowing and weed whacking was done, and the fence repaired.
- **In General** a summer help needed sign was displayed; attended meetings for the Whitney School House, a baseball field grant, and TOIRMA insurance with a tour of sites; the Corron Farm cattle fence is being redone; a quote for shingles for Corron Farm was obtained; turf products were delivered for the year; the boy scouts camped at Gray Willows and used the Gray Willows barn for meetings; office staff was assisted; and quotes for masonry work at Corron Farm were obtained.
- **As Per Direction** the cost to finish the Corron Farm dairy barn is estimated to be between \$200,000 and \$300,000. Getting water away from the foundation is key. J. Kubar stated the work we do now is to stabilize the barn, and then we seek donations and scout projects.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

- **Projects Completed/Ongoing:**
 1. Cameras are being used at Gray Willows to study wildlife. We finished the salamander study. Kestrel monitoring has turned up a nest in one of our boxes.
 2. We assisted Operations staff as needed.
 3. We continued work at Corron Farm in collaboration with the Preservation Society on the Clean Energy Community Foundation grant.
 4. V3 continues work on the Gray Willows and Headwaters wetland restoration. Planting and spring herbiciding has begun at Gray Willows.
 5. We completed winter brush clearing projects.
 6. I led a home school hike at Gray Willows to teach about orienteering.
 7. We assisted in leading a wildflower walk at Corron Farm and a birding walk at Gray willows.
 8. We assisted as needed with Whitney School House preparations.
 9. We opened the community gardens and are still taking reservations. There is an over all increase over last year. We planted a dedication tree at Corron Farm.
 10. We completed the prescribed burns for spring. Overall a good year with most goals met. We are still processing the final data.
 11. We began spring herbiciding primarily with Chervil, Dame’s Rocket, and RCG.
 12. The boy scout group used the camp ground at Gray Willows.
 13. We repaired the deer exclusion areas and cleaned up gardens.
 14. We attended the Ferson Creek bingo night to promote the Open Space program.
 15. We launched naturalist programs to promote citizen science.
- **Trainings/Meetings**
 1. Attended Planning Commission meeting.
 2. Met with V3 on multiple occasions to discuss Gray Willows project and Headwaters Phase 1 contracted work.
 3. Attended Forest Preserve full Commission meeting to present award.
 4. Met with Morton Arboretum Oak researchers to discuss Township projects. Attended Fermilab Land Management meeting.
 5. Multiple meetings to discuss Poynor Park OSLAD grant.
- **Volunteer Service:**

	Hours	IRS Value	Staff Value
Total Volunteer hours to date	70	1689.80	\$700
Volunteer Steward Hours to Date	46	1110.44	\$460

1. Troop 14 held a brush clearing workday at Gray Willows.
 2. Propagation stewards met to assemble hoop house and have begun growing.
 3. Community Service volunteers met to pull chervil at Gray Willows.
- **Upcoming:**
 1. Continued spring weed control.
 2. Assisting with Whitney Schoolhouse move.
 3. Multiple field trips scheduled.
 4. Further development of volunteer programs.

Website Improvements Report – Trustee Stutesman: T. Stutesman stated the old Open Space web site is shut down. We will navigate useful stuff over to the new site and also use social media like Facebook. We are getting more hits on Facebook than on the Township site. The social media platform is good. Also our media from the drone draws people.

Planning Commission – Kimberly Haag, Chairperson: Absent.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- We received the first quarter report from V3 companies on the wetland mitigation banks at Gray Willows and Headwaters. Highlights included:

Headwaters:

1. 2018 Monitoring Report provided to Corps/Interagency Review Team (IRT) and Township in February.
2. Credit Sales. Current price per credit is \$90,000.
 - Have a 10% deposit for sales of 1.26 credits for \$113,400 to a developer in Elk Grove Village.
 - 4.41 credits available.
 - Pending credit sales of 2.63 credits for \$236,700.
3. Focus of 2019 will be vegetation management and ongoing vegetation and hydrology monitoring.

Gray Willows:

1. 2018 Monitoring Report provided to Corps/Interagency Review Team (IRT) and Township in February.
 2. In the Monitoring Report we requested release of 7.86 credits based on meeting the hydrology standard last fall. (Our monitoring period extended just past the official growing season, so we were not certain credits would be released.)
 3. The request for the credit release was denied by the IRT. They want to review some spring hydrology data and will conduct a site visit near the end of May. We would like them to visit during the plug planting.
 4. All clearing was completed during the winter. There may be some follow-up, clean-up next winter, depending on how the areas look this summer. If needed, this may be done from the contingency budget.
 5. Credit Sales. 0.48 credits available. \$90,000 per credit, same as Headwaters.
 - Pending bid for 0.114 credits.
 6. Remaining seeding being completed this spring.
 7. Plug planting scheduled to begin mid-May.
- I attended the Corron Farm Preservation Society meeting in April. It was very well attended. Laurel Garza was elected President and Susan Less was elected Vice President.
 - I attended the Campton Township Planning Committee meeting. The members are making excellent progress on trail development, standards development based on use, and maintenance.
 - A considerable amount of time and effort has been spent the last month with Board members and staff to evaluate a potential land acquisition on a bargain sale basis. This will be a major topic of discussion in tonight's Executive Session. The owners of the property would like to contribute something lasting to the Township.
 - I have participated in several meetings with staff and our consultant for the move of the Whitney School House. The move of the school house has been postponed until after labor day based on current soil conditions and potential thunder storms on Thursday and Friday.

6. Approval of Minutes:

a. Board Meeting April 4, 2019: Clerk Johansen stated he had corrections to the minutes due to two changes in this month's meeting date. He thought he had more time to complete the minutes, but with the second change in meeting date, the time ran out, and he rushed to

complete the minutes, making three spelling errors on page 4. He wishes to amend the minutes on page 4, paragraph two by correctly spelling “Murphy”. Next, the Clerk wishes to amend the minutes on page 4 paragraph seven by correctly spelling “Paskey” and “mules”. Finally, the Clerk wishes to state that that Lily Lake Village President Rick Overstreets citizen's comment has been submitted in writing per Supervisor Kubar's request at the meeting of April 4th and will appear in full in these minutes under Citizen's Comments. As the Clerk previously stated he will have a reply to Village President Overstreet's comments under Citizen's Comments the following month. T. Stutesman moved the Board approve the minutes of April 4, 2019 as amended on page four by Clerk Johansen and stating that Rick Overstreet's comments will be in this months minutes. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

b. Budget and Appropriation Ordinance Town Fund #19-1T Public Hearing April 4, 2019: T. Stutesman moved the Board approve the minutes of the Public Hearing on the Budget and Appropriation Ordinance Town Fund #19-1T. S. Galloway seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

c. Budget and Appropriation Ordinance Road Fund #19-1R Public Hearing April 4, 2019: E. Murphy moved the Board approve the minutes of the Public Hearing on the Budget and Appropriation Ordinance Road Fund #19-1R. T. Stutesman seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

7. Citizens' Comments: At the Board meeting of April 4, 2019 Lily Lake Village President Rick Overstreet stated, “During the recent election cycle in Lily Lake there was some information being handed out by a Campton Township official that has me concerned. As a resident, active voter, tax payer and home owner in Campton Township I was troubled to read that there was an active attempt to change the relationship that the Township and Village share. The relationship I am referring to is that the Township has offices in the upper floor of the Lily Lake Community Center and Lily Lake does not charge any rent. The Township reciprocates by sharing or reducing costs of other services. The handout's suggestion would have a negative effect on not only Village residents, but all Township residents. For the Township to start paying rent it could deplete funds that are currently allocated for other Township uses, possibly resulting in either a budget line cut or property tax increase. As a taxpayer I am truly hopeful that the Township does not look for ways to raise costs as seemingly promoted in the flyer but continues to look for more ways such as the relationship with Lily Lake to reduce costs and possibly ease the tax burden we all share.”

8. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Troop 13 Using Community Center as Meeting Location: T. Stutesman moved this agenda item be removed from the agenda until the mold issue is resolved. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

b. Review and Act Upon Discussion on Mold Remediation at Community Center: Per J. Kubar's direction the Tried & True General Contracting, Inc estimate for mold remediation at the Community Center contains a Certificate of Liability Insurance and a ACAC certification that Phillip T. Corvino is a CMR Council-certified Microbial Remediator. The estimate is for \$28,260.00 mold remediation now, with \$9,410.00 build back estimate later. T. Stutesman moved the Board approve the Tried & True General Contractor's bid in the amount of \$28,260.00. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

c. Discuss and Act Upon Concerns of Ball Leagues Using Campton Township Fields: T. Stutesman stated we are updating our blueprint of ball fields. T. Stutesman moved the Board remove this item from the agenda. S. Galloway seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

9. New Business Continued – Presentation and Discussion for Action: T. Stutesman moved the Board move agenda item 9. f. up ahead of agenda item 9. d. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

f. Review and Act Upon Update Regarding 1-day Highway Life Music Fest at Poynor Park August 10, 2019: Matthew Janecek said he is a history teacher. He spoke on behalf of the one day Highway Life Music Fest stating he is looking to host a live music fest on August 10th at Poynor Park. He is asking for \$500.00 from the Township to defer the costs of the event. He

will ask for donations from others. They partnered with Lily Lake last year. The first year they had 250 people. Last year they had 500 people. The event will run from 2:00 p.m. to 9:00 p.m. They end it at dusk. Each band plays two hours. T. Stutesman moved the Board support the Highway Life Music Fest with a \$500.00 donation to help defer the costs of the event. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

d. Review and Act Upon New Intergovernmental Agreement Between Elgin Township and Campton Township for Reimbursement to Elgin Township for GA Services: T. Stutesman moved the Board approve the "Intergovernmental Agreement Between Elgin Township and Campton Township for Reimbursement to Elgin Township for General Assistance Services." S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

e. Review and Act Upon Approval of Disclaimer on Social Media Sites Directing to Policy on Freedom of Information Requests: T. Stutesman stated the public can submit FOIA (Freedom of Information) requests on social media sites unless there is a disclaimer. This disclaimer I move the Board approve here states:

"Whereas the official policy of the Township of Campton in the State of Illinois only accepts Freedom of Information Act (FOIA) requests in writing, submitted in person at the Township Offices, United States Postal Service delivered or through email to the Township FOIA administrator. Requests made through social media, Facebook, twitter, or like platforms are not acceptable.

This policy is enacted to provide a consistent standard format to receive FOIA requests and be able to track them.

All official Township Media sites will include contact information for FOIA requests, which include the FOIA Administrator email and phone number."

S. Galloway seconded the motion. In a voice vote Supervisor Kuper, and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$18,289.31: S. Galloway moved the Board approve the claims and demands on the Town Fund in the amount of \$18,289.31. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

b. Road & Bridge Fund \$72,073.60: T. Stutesman moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$72,073.60. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

c. Capital Improvement Fund \$0

d. Open Space Fund \$67,878.63: T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$67,878.63. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

11. Executive Session – Review Executive Session Minutes of April 4, 2019; Land

Acquisition: T. Stutesman moved the Board go into Executive Session to review the Executive Session minutes of April 4, 2019, and Land Acquisition, and include Barb Wojnicki and Josh Nelson. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed and Executive Session began at 8:57 p.m.

12. New Business Continued: J. Kuper reconvened the regular session.

aa. Review and Act Upon Approve Executive Session Minutes of April 4, 2019: T. Stutesman moved the Board remove this item from the agenda because there are no April 4, 2019 Executive Session minutes. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed.

13. Adjournment: T. Stutesman moved the Board adjourn the meeting. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed and the meeting adjourned at 9:21 p.m.

Respectfully Submitted, Richard Johansen, Clerk

