

1. 2. 3. The May 9, 2017 Board meeting was called to order by Supervisor Kupa at 7:30 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustee Murphy present. Trustees Stutesman and Miller were absent.

4. Swear in Campton Township Elected Officials: Supervisor, Clerk, Trustees, Highway Commissioner, Assessor – Judge Grady: Judge Grady swore in John Kupa as Supervisor, Richard Johansen as Clerk, Elizabeth Murphy and Steve Galloway as Trustees, and Alan D. Rottmann as Assessor.

5. Discuss and Act Upon Appointment of Deputy Clerk: E. Murphy moved Barbara Wojnicki be appointed Deputy Clerk. S. Galloway seconded the motion. In a roll call vote Supervisor Kupa and Trustees Murphy and Galloway voted aye. Trustees Stutesman and Miller were absent. The motion passed.

6. Swear in Appointed Officials – Clerk Johansen:

- a. Deputy Clerk:* Clerk Johansen swore in Barbara Wojnicki as Deputy Clerk.
- b. Solid Waste Trustee:* Clerk Johansen swore in Christopher Kelly as Solid Waste District Trustee.
- c. Deputy Assessor:* Clerk Johansen swore in Kathryn Bolger as Deputy Assessor.

7. Reports:

Highway Commissioner – Sam Gallucci: Highway Commissioner Gallucci's report stated remaining snowplows and spreader boxes were taken off trucks and put in storage in preparation for spring road work projects. Trees were cut and chipped up throughout the Township due to storm damage. Trees were trimmed along Campton Hills Road from Roberts Road to Town Hall Road, Denker Road, Brierwood and Kings Mill Drives. Batteries were replaced in flashing warning lights on Beith Road, Campton Hills Road at Anderson Road, Brown Road at Old LaFox Road, Jens Jenson Lane, and Denker Road for safety concerns. This is done on a bi-monthly basis. The Road District contracted out to replace street name signs and do tree trimming on Hazelwood Trail and Sanctuary Lane for the Village of Lily Lake. Culverts were repaired on Snowbird Court, Denker Road at Silver Glen, and Fox Bend Drive at Red Barn Court. Crack Sealing was completed on Hunters Hill Drive. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; all intersections were swept in the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and the District checked for the issuance of culvert permits throughout the Township and Village. Campton Township crewmen attended in-house chainsaw and chipper safety class. All trucks passed annual inspection and were certified. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated property tax bills are out. He is currently meeting taxpayers about their concerns. The number one concern is exemptions. He is continuing to work on reassessments of property and will turn in the books to the County shortly.

Solid Waste District – President Jack Berry: Solid Waste District President Berry stated we are now at a full Board with the new member just appointed. We are in year three of a five year contract. In March of 2020 we will do a "request for proposals" for a new contract with a waste hauler.

Financial Report – Finance Director McKay: Finance Director McKay's report stated current financial updates are:

- April is the first month of the current fiscal year April 1, 2017 through March 31, 2018. This month has been busy closing the accounting records for fiscal year 2017, preparing the financials for the annual Town Meeting, the budget amendments for fiscal year 2017, finalizing the budget Ordinances for 2018, and preparing the requested client work papers for Sikich auditors.
- To create the monthly budgets for the new fiscal year and import it into the Abila accounting software is time consuming and has not been completed to date.
- PMA investment revenue for April 2017 from bonds and certificates of deposit were :
 1. PMA Maintenance AC: \$3,905.65
 2. 2002A account: \$2,687.50
 3. 2007A account: \$3000.00
- The PMA investment called last month has been reinvested with the purchase of a bond for the City of New York, NY 1.95% maturing 3-1-2021. This investment fills the opening in the ladder of scheduled maturities the called Carbon County PA bond created.
- The budgeted Open Space operations funds for this fiscal year in the amount of \$437,000 have not been transferred from PMA to BMO Harris as of April 30th. A partial transfer will be needed this week to meet the cash flow for Open Space operations. A revised spend down projection of Open Space PMA investments is attached to this report. Also included is a scenario for additional withdrawals. The additional withdrawal will be needed if all the budgeted funding projections are not funded this fiscal year.
- The TOIRMA (Township Officials of Illinois Risk Management Association) invoice and the Kane County Real Estate Tax bills have been received and are included in the Claims and Demands.
- The quarterly payroll tax returns for the first quarter were completed in April and submitted.
- I attended a meeting at the Village of Campton Hills with their President and Administrator, and the Campton Township Highway Commissioner, the Township Highway Foreman, and Assistant Foreman concerning the renewal of the IGA (Intergovernmental Agreement) between the Village and the Campton Township Road District.

Corron Farm Preservation Society update – Judith Arman: Judith Arman stated the Corron Farm Preservation Society had its annual meeting at the end of April. They revised their bi-laws and elected Laural Garza the new Chairman. They are working with Adam Gibbon on his history of Campton Township. They are also working on fundraising for the barn roof at Corron Farm, and also will work with the Township on Prairie Fest this fall.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** they turned the water on for the season, did mowing and weed whacking and a prescribed burn at the cattail pond, and a port-o-let was delivered.
- **At Burlington Park** they mowed the turf, did a fire inspection, and a yard waste dumpster was delivered.
- **At the Community Center** turf and trails were mowed, fire inspection repairs were done, softener salt was added, office furniture was repaired, and a port-o-let delivered.
- **At Corron Farm** turf and trails were mowed, and gravel repairs done at the parking lot.
- **At Gray Willows** turf and trails were mowed, a dog waste station added, trail marker signs, road signs, and park rules signs installed, the grass trail was fertilized, and a port-o-let delivered.
- **At the Headwaters** water was turned on for the season, turf and trails were mowed, a trail was laid out, and the repair to the drain tile on Route 38 was done.
- **At the Harley Woods: Torchy Property** mowing and weed whacking was done, and the turf area reseeded.
- **At Brown Road Meadows** rototilling and grading of the community gardens was done, plot markers installed, seed and erosion control blankets completed, the parking lot and asphalt approach put in, and the water tank cleaned and cement work completed.
- **At Poynor Park** turf and trails were mowed, turf damage repaired, and a port-o-let delivered.

- **At Town Hall** turf was mowed, a roof leak fixed, and the furnace repaired.
- **In General**, safety equipment was ordered, a gas pump fuel leak was repaired, summer help was hired, weed and feed for turf ordered, and a safety meeting held. The boys' baseball league will tear down the old shed and rebuild it by the batting cages at the Community Center. **We have had campers at the Gray Willows campground.**

Natural Resources Monthly Report – Ecological Restoration Technician, Josh Nelson: Ecological Restoration Technician Nelson stated:

- **Projects Completed/Ongoing:**
 1. Cameras are being used at Harley Woods and Corron Farm to study wildlife.
 2. Volunteer monitors continue to monitor birds throughout the parks.
 3. Time was spent assisting Operations staff as needed.
 4. We assisted with development of community gardens. Gardens are now open for the season and reservations continue to come in.
 5. We conducted a prescribed burn at Anderson Park wetland unit W-1.
 6. We did a re-sprout follow up at Gray Willows, Corron Farm, and Harley Woods.
 7. Extensive herbiciding of Dames Rocket, and Garlic Mustard was done at Harley Woods.
 8. Herbiciding of Chervil and Garlic Mustard at Corron Farm was done through the woods and into the savanna.
 9. Fallen trees were cleared from the trails.
 10. We conducted two field trip days with Wheaton College, one at Corron Farm and one at Gray Willows Farm. Projects included mapping oak trees, plant identification, water quality testing, and clearing brush.
 11. Working with a Wheaton College student to map all the mature oaks in the Corron Farm savanna.
 12. Cleaned up gardens in preparation for spring.
 13. Began working on updating management plans.
 14. Transplanted plants from the mowed area.
 15. Attempted volunteer workday that was canceled due to weather.
 16. Had an open house at Town Hall that had limited success also due to weather.
 17. We are running a small photo contest on our Facebook page to increase publicity.
- **Trainings/Meetings:**
 1. Met with representatives from the St. Charles Arts Council to discuss opportunities within the Township.
 2. Met with bee keepers to discuss keeping bees in parks.
 3. Met with George Milner from V3 to discuss coordinated restoration plans.
 4. Attended 5K preliminary planning meeting.
 5. Met with graphic designer to discuss interpretive signs.
 6. Josh finished required training for Prescribed Burn Manager.
- **Upcoming:**
 1. Late spring weed control.
 2. Brush control in burned area at Corron Farm.
 3. Re-sprout follow up in winter cleared areas.
 4. Continuing wildlife studies.
 5. Scheduling workdays for Eagle Scout projects.
 6. Mother's Day activities at Corron Farm will include plant walks with Jack Shouba, house tours with Laural Garza, and bird walks with Tim Balassie.
 7. Various Open House dates for Town Hall and Corron Farm throughout the summer.
 8. Possible Junior Naturalist program offered by Jen Milakovic.
 9. Possible guided bird walks by volunteers.
 10. Volunteer workdays, dates to be determined.

Gray Willows Planning Committee – Trustee Miller: Absent.

Website Improvements Report – Trustee Stutesman: Absent.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- The United States Army Corps of Engineers (USACOE) Interagency Review Team on mitigation banking has approved the Final Mitigation Bank Instrument (MBI) for Gray

Willows on April 17, 2017. As a result of this approval, 30% of the total credits, which are 15.71 acres, are released for immediate sale. Pat Kennedy, President of V3 Companies, and Tom Slowinski, Director of Wetlands Program Development, will be at our next Board meeting to discuss the schedule for development of the wetlands bank. This comes at a good time as we are seeing increasing development in Kane County.

- Barbara Wojnicki, Josh Nelson, and I met with the Kane County Forest Preserve District to discuss potential property acquisitions within the Township. The goal of the Forest Preserve is to:
 - Purchase property adjacent to existing public Open Space.
 - Purchase property that allows for development of north-south, east-west corridors connecting Open Space properties to connect with regional trails.
 - Purchase unique properties that protect sensitive ecosystems.
- We identified primary and secondary sites in the Township that meet the above criteria. The Forest Preserve indicated they will not be in a position to purchase any property for at least a year.
- We met with several members of the Board of Directors of the Fox Valley Wildlife Center. We reviewed the plans for the Center and made some suggestions based on the current agricultural lease for the property. We agreed to move forward and develop a draft lease agreement with the Center. Bob Britz drafted an agreement for our review. The agreement is included in our Board packet. Andrea Krueger of Fox Valley Wildlife Center is here tonight to address the Board and answer any questions we may have.
- I attended the 2017 Garfield Farm Museum's 29th Annual Awards Dinner at the Dunham Hunt Club. The Corron Farm Preservation Society won an award for Historical Preservation.
- I also attended the Corron Preservation Society's Annual Meeting at the Lodge in Wasco. Several new by-laws were passed or modified. Tom Corron is stepping down as President. Laural Garza has been elected as the Society's new President.
- I want to thank Vicki Vandiver for her service on the Board. Vicki started several outreach programs in the Township. She has indicated she will continue with these programs and hopefully develop several more.
- I also want to welcome Steve Galloway to our Board.

8. Approval of Minutes:

a. Board Meeting April 6, 2017: E. Murphy moved the Board approve the minutes of the Board meeting of April 6, 2017. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

b. Public Hearing Budget and Appropriation Ordinance Town Fund #17-1T April 6, 2017: E. Murphy moved the Board approve the Budget and Appropriation Ordinance Town Fund #17-1T. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The Ordinance passed.

c. Public Hearing Budget and Appropriation Ordinance Road Fund #17-1R April 6, 2017: E. Murphy moved the Board approve the Budget and Appropriation Ordinance Road Fund #17-1R. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The Ordinance passed.

9. Citizens' Comments: Campton Township's Kane County Board Representative Barbara Wojnicki stated Maxxam's proposal to place a drug and alcohol rehab facility in Campton Township was defeated at the Kane County Board meeting this morning.

10. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Fox Valley Wildlife Use of HCA Area of Motz: Derek Chimenti spoke for Fox Valley Wildlife stating there is a need to care for sick, injured, or orphaned wildlife to minimize the effect of human encroachment on wildlife and their habitat. We educate to bring awareness of wildlife as urbanization moves in. Over 27 years we have taken care of 27,000 wild animals that are indigenous to this area. Our partners are also important such as veterinary clinics. We have an opportunity now to strengthen and increase our impact by partnering with Campton Township. We are focusing on Campton Township's Motz farm for our site to preserve local wildlife. This includes the Motz house and pole barn. We propose to use the house for offices while respecting its historical importance in that

use. We will use the pole barn for teaching and scout activities. We will build a Morton Building to use as an animal hospital. We release animals into the wild after they recover in most cases. There are some cases where they cannot fend for themselves and cannot be released. These we take care of on site. When we do release, we try to do that where they were found. We propose to put a berm along Route 38 for sound softening from traffic and a security fence around the site. Operations manager Serewicz said look at preparing parking for the site. E. Murphy asked do you have funding commitments to build this site? Answer was yes. We have four staff and 60 volunteers. The staff is certified to treat animals and volunteers work under staff direction. Our next step is to test for septic on site.

b. Review and Act Upon Kane County Ground Water Monitoring: J. Kupa stated the water in the 300 foot deep wells is draining down into the St. Peter aquifer. The upper aquifers are being drained. We need to study this because it affects everybody. The cost to us is \$5,000 for year one, and \$4,000 for year two. E. Murphy moved the Board approve the "Intergovernmental Agreement between Kane County, Campton Township, and the Wasco Sanitary District for the Purpose of Water Supply Planning". S. Galloway seconded the motion. In a roll call vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

c. Discuss and Act Upon Planning Commission Appointment: S. Galloway moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

11. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Presentation and Proposal by St. Charles Art Council for use of Part of GW Main House as an Arts Center: Peggy Sue Seehafer, artist, and Elizabeth Bellaver spoke for their proposal for an Art Center at Gray Willows Farm. Their Arts council is a 501 C3 non-profit driven to serve the arts. They do an Arts Fest and Pop Up art galleries at temporary facilities. An Arts Center would give them a regular physical space for the arts. They hope to form a partnership with Campton Township for the arts at Gray Willows Farm. J. Kupa stated sculpture is outside and we have plenty of room for that. You could also have an art show in the fall. E. Murphy moved the Board table this agenda item. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

b. Review and Act Upon Intergovernmental Agreement between Elgin Township and Campton Township for Reimbursement to Elgin Township for GA Services: S. Galloway moved the Board approve the "Intergovernmental Agreement Between Elgin Township and Campton Township For Reimbursement to Elgin Township for General Assistance Services". E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

c. Review and Act Upon Resolution Relating to Participation by Elected Officials in IMRF: E. Murphy moved the Board approve the "Resolution Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund". S. Galloway seconded the motion. In a roll call vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The Resolution passed.

d. Review and Act Upon Project Cost Estimate for Purchase of Z-Trak and Trak Vac: E. Murphy moved the Board approve the purchase of the Z – Trak mower and Trak Vac from DeKalb Implements in the amount of \$10,595.00. S. Galloway seconded the motion. In a roll call vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

e. Review and Act Upon Approval for Contracted Ecological Management Services at Headwaters: J. Kupa asked Josh Nelson to get three bids for proposals in future. E. Murphy moved the Board table this agenda item. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The Motion passed.

f. Discuss and Act Upon Naming the Prairie Area at Anderson Park after Denise Morgan: E. Murphy moved the Board approve a Resolution stating "In gratitude for her many contributions to Campton Township Parks and Open Space, be it resolved that the prairie at Anderson Park shall be named the Denise Morgan Prairie". S. Galloway seconded the motion. In a roll call vote Supervisor Kupa and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The Resolution passed. John asked Josh and Jack to get a plaque to present to Denise at a ceremony.

Trustee Murphy stated the discussion about agenda item 10. a. was incomplete.

10. Old Business – Presentation and Discussion for Action: Agenda item 10. a. is revisited.

a. Review and Act Upon Fox Valley Wildlife Use of HCA area of Motz: A discussion ensued whereby E. Murphy suggested improvements to the "Commercial Lease" between Campton Township and the Fox Valley Wildlife Center which will be discussed and acted upon at the next meeting of the Board.

12. Claims and Demands Authorized for Payment:

a. Town Fund \$20,556.56: E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$20,556.56. S. Galloway seconded the motion. In a roll call vote Supervisor Kubar and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

b. Capital Improvement Fund \$-0-

c. Open Space Fund \$72,237.44: S. Galloway moved the Board approve the claims and demands on the Open Space Fund in the amount of \$72,237.44. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

d. Road & Bridge Fund \$62,152.97: S. Galloway moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$62,152.97. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed.

13. Executive Session – Personnel; Land Acquisition; Review Executive Session Minutes of April 6, 2017: E. Murphy moved the Board go into Executive Session for the purpose of reviewing personnel, land acquisition, and the Executive Session minutes of April 6, 2017. S. Galloway seconded the motion. In a voice vote Supervisor Kubar and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed and Executive Session began at 10:05 p.m.

14. New Business Continued:

aa. Review and Act Upon Approve Executive Session Minutes of April 6, 2017: No action.

15. Adjournment: J. Kubar moved the Board adjourn the meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Galloway and Murphy voted aye. Trustees Stutesman and Miller were absent. The motion passed and the meeting adjourned at 10:34 p.m.

Respectfully Submitted,

Richard Johansen

Clerk