

This meeting was held by video conference. Fifteen minutes prior to meeting start time, a link and log in information for Public Attendees was posted on the front page of the Campton Township website at:

www.camptontownship.com

1. 2. 3. The November 10, 2020 Board meeting was called to order by Supervisor Kubar, at home, at 7:30 p.m. The Pledge of Allegiance was recited. Clerk Johansen, at home, called the roll with Supervisor Kubar and Trustees Stutesman, Galloway, and Murphy, all at home, present. Trustee Miller was absent. Also present from home was Tom Slowinski, Pat Kennedy, and George Richard with V3 Companies and Ric Collins, from home, with proposals for the Whitney Schoolhouse restoration.

T. Stutesman, at home, moved agenda items 7.a. and 8.a. be moved up to be in agenda order first and second. E. Murphy, at home, seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, and Murphy, all at home, voted aye. Trustee Miller was absent. The motion passed.

7. Old Business – Presentation and Discussion for Action:

a. Update by V3 regarding Headwaters and Gray Willows Mitigation Banks: George Richard, at home, gave the update on Gray Willows stating 19.8 credits sold. There are pending 2.5 more credits and nibbles on 2 or 3 more credits. He showed a drone picture of Gray Willows wetlands 95 acres. Betty, at home, asked do native species come back year after year on their own? Answer was yes. Tom Slowinski, at home, reported on the Headwaters Conservation Area stating they are doing routine maintenance and prescribed burns. They sold 6 credits this year. Pat Kennedy, at home, said the Forest Preserve District of Kane County is pursuing a project.

8. New Business – Presentation and Discussion for Action:

a. Update by Mesic Vale: J. Kubar, from home, stated he met with Ric Collins regarding the Whitney Schoolhouse restoration. He has thoughts about what to do. Ric Collins, from home, said the foundation stone is labor intensive so it's cost effective to buy stone to match what is there. Forty percent of the siding is too rough so replace what needs to be replaced. Replace like with like. Paint the building with linseed based paint. You won't have to scrape again to repaint. Remove the siding and trim and reapply with an airspace in between. That's best to have it survive. The windows are good. Shingle the roof with cedar. Inside there are three paths. First, work with existing lath and plaster. Or second, use concrete board. Or third, use sheetrock. For the floor, repair and replace with similar material. For priorities, start with siding, windows, painting, then the roof. Use wood shingle, it won't affect national register status. Do the inside last. J. Kubar, from home, said restore to original as accurate as possible but with material that lasts long. We will apply for national status for the school house and the Whitney house too. He asked Ric for a proposal based on a one or two year schedule. Ric, from home, said roofing the first year with linseed oil paint on the siding. That's 150 years for the building. John, from home, we start next year and complete two years after that.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci, at home, stated we had a storm go through, three trees went down, two caught fire. We are getting ready for winter. Snowplows and salt spreaders were installed on all trucks for the 2020-2021 winter season. The District completed brush pick-up on the north and south sides of Route 64 in Campton Township and the Village of Campton Hills, and the Village of Campton Hills in Plato Township. Bridge repair was completed on Winchester Way. We continued to seal cracks on Old LaFox and Beith Roads, Abbey Glen and Mary Drives, Foxwood and Mary Courts, Winchester Way, Louisa May Alcott Lane, and the Township parking lot. We continued to Dura Patch on Shetland Road and we swept up excess stones from Dura Patching. Campton Township Highway crewmen attended Chipper Safety Training on 09/30/2020, and all trucks passed annual inspection for certification. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; intersections were swept throughout the Township and Village on a weekly basis; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; checked all stop signs in the Township and Village on a weekly basis and replaced damaged or missing ones; and checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann, at home, stated they are doing field work, measuring, photographing, etc. He got an enquiry about a high tax bill of \$163,000.00. They wanted it halved. He had to tell them that is the half. It is too late to appeal a tax bill for 2019 in 2020. So, appeal a 2020 tax bill in 2021.

Solid Waste District – Larry Gallagher, President: Solid Waste President Gallagher, at home, stated the yard waste season is ending 12/15/2020. The yard waste stickers are good for 5 years per the agreement.

Financial Report – Louise McKay, Finance Director: Finance Director McKay's written report stated:

- Kane County's final tax distribution was October 28th. The actual Property Tax distributions were greater than the amount budgeted. Please review amounts in the Statement of Revenues and expenditures.
- PMA investment revenue in the Statement of Revenue and Expenditures is net of the amortization of premiums and discount. The actual cash proceeds from coupon interest deposited in 2007A Money Market account was \$3,000. \$647.85 in interest was collected in the PMA Maintenance account when the City of New York Bond for \$75,000 was called prematurely to its maturity date of March 1, 2021.
- All the paperwork for the 2011 bond refunding was organized, prepared for signature, scanned and FedExed to Chapman and Cutler. The closing for the Refunding 2020 was November 5, 2020 and the wire of taxes collected for the December bond payment was sent prior to closing.
- The 3rd quarter payroll tax returns were prepared and submitted on a timely basis this month.
- Town Fund Administration, Assessor, and General Assistance are all within budget for the month and year to date. Town Parks continue to be over budget for the month and year to date. Previously mentioned \$5,601.62 in Town Administration Miscellaneous Income is an offset for the part of the \$13,998 year to date budget overage. A portion of wages and personnel expenses overages in Parks has created a favorable personnel budget variance in Open Space. Unfortunately, the two variances are in different funds and cannot be offset in the Town Fund financials.
- Open Space Fund administration and maintenance is within budget for the month and year to date.
- Road and Bridge Fund maintenance is within budget for the year to date with a total unfavorable budget variance for October. Any over budget line item has an offsetting under budget line item and it is anticipated there should not be any unfavorable budget issues for the remainder of the year.

- A preliminary calculation of the Levy was prepared to determine the tax levy will comply with Truth in Taxation requirements.

Corron Farm Preservation Society update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz, at home, stated:

- **At Anderson Park** mowing and weed whacking was done, broadleaf control applied, core aeration done, the playground was inspected, and the League was assisted in watering the sod at Colt Field.
- **At Whitney Park** mowing was done, foundation ties were tarred, the house was checked for heat, an excavator was contacted about back fill, and Trillium Dell was contacted about future work.
- **At the Community Center** mowing and weed whacking was done, salt was added to the water softener, and we reviewed the plan for the Boy Scouts to hold a meeting in the basement.
- **At Corron Farm** mowing and weed whacking was done, leaves were trak-vaced, and we met with a contractor regarding the removal of drywall and mold on the ceiling of the main house.
- **At Gray Willows** mowing was done, leaves were trak-vaced, broadleaf control was applied to turf, and the camp ground tables were stored.
- **At Town Hall** mowing was done.
- **At Brown Road Meadows** mowing and weed whacking was done, plots were rototilled, water tanks were stored, the yard waste dumpster was hauled away, and we are getting ready to close for the year.
- **At Lily Lake Blue Park** the park was mowed.
- **At the Headwaters Conservation Area** mowing and weed whacking was done, trails were mowed, the dog pen and trails were herbicided, a park bench was repaired, and the playground inspected.
- **At the Harley Woods Torchy Property** mowing was done, and a Port-o-let added.
- **At Poynor Park** mowing, weed whacking and core aeration was done, and the ballfields rototilled.
- **In General:** trucks and equipment was sanitized, Port-o-lets lysoled daily, all seasonal Port-o-lets returned, office staff assisted, brakes on truck #56 were repaired, and playground was removed from Recovery Center of America and taken to Gray Willows for storage.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson, at home, stated:

Projects Completed/Ongoing:

1. Herbaceous weed control at Gray Willows as part of ComEd grant.
2. Assisted operations staff as needed.
3. V3 continues work on the Gray Willows and Headwaters wetland restoration. V3 assisted with broadleaf weed control in central savanna units.
4. Coordinating with Open Space Foundation and Corron Farm Preservation Society regarding grant projects.
5. Completed native seed harvest for season, beginning processing. Early quantity estimates look good, especially since adding the mechanical harvester.
6. Shut down community gardens for season, including a deep tilling and testing winter cover crop.
7. Planted 50 hazelnut shrubs at Gray Willows and Corron Farm.
8. Working on various marketing projects including brochure, website, development of style guide, and improvement of digital and social media presence. Brochure is nearing completion.
9. Assisted with precautions and maintenance related to Covid-19 virus.
10. Began prescribed burn season, including some great woodland burns in critical units.

11. Fall Weed control focused on wild chervil, garlic mustard, dame’s rocket, bittersweet, and burdock.

Trainings/Meetings:

1. Met to discuss Gray Willows creek erosion options.
2. Attended planning commission meeting.
3. Met with potential Eagle Scouts regarding projects.
4. Met with contractors regarding Harley Woods ICECF project.
5. Attended University of Illinois hosted meeting for the Illinois Regenerative Agriculture Initiative.

Volunteer Service:

	Hours	IRS Value	Staff Value
Total Volunteer Hours To Date	1727.50	\$46,988	\$19,002.50
Volunteer Steward Hours to Date	357.50	\$9,724	\$3,932.50

1. Planning winter volunteer days.
2. Finalizing barn door Eagle Project.
3. Volunteers helping with prescribed burns.

Social Media/Marketing Insights:

1. Facebook Followers: 545 (+38). Email Newsletter Subscribers: 675 (+3).
2. No events attended due to virus.
3. Developing new social media marketing to increase activity, busy season resulted in insufficient data for report.

Website Improvements report – Trustee Stutesman: T. Stutesman, at home, stated the Village of Campton Hills has a new website.

Planning Commission Report – Jesse Varsho: Commission Chairman Varsho, at home, stated the Planning Commission met last week at the Community Center and discussed three things. First, they worked with Josh Nelson on a brochure. Second, they are working on a survey that will ask the public what it wants in the way of planning for the Township. Third, they are working on a building management plan for Gray Willows.

Supervisor Report – John Kupar: Supervisor Kupar, at home, stated we got the quarterly report from V3. He and staff are working on a potential land acquisition that will be discussed later in Executive Session. Also, he and Josh Nelson met with a Boy Scout Troop regarding their use of the Community Center basement for meetings. This involves replacing stairs and reinforcing walls.

5. Approval of Minutes:

a. Board Meeting October 13, 2020: T. Stutesman, at home, moved the Board approve the minutes of the meeting of October 13, 2020. E. Murphy, at home, seconded the motion. Supervisor Kupar, at home, commented with approval on the minutes statement regarding the saving of millions of taxpayer dollars in interest by the refunding of high interest bonds. Supervisor Kupar and Trustees Stutesman, Galloway, and Murphy, all at home, voted aye. Trustee Miller was absent. The motion passed.

6. Citizens’ Comments: None.

8. New Business – Presentation and Discussion for Action:

b. Discuss and Act Upon Concerns of Ball Leagues Using Campton Township Fields: **Bob Kudlicki, at home, representing Wasco Fast Pitch** stated they are able to use the fields for practice and games. They have five or six hundred events. Volunteers removed and replaced all bases and worked on field maintenance. We informed all coaches and parents about COVID-19 rules, social distancing, etc. **Sean Hensel, Wasco Baseball President, at home,** said they are volunteers, started 1988, financed by participation fees. They have two thousand players, most from outside Campton

Township. They spend about \$100,000 on maintaining the fields. They have volunteers, do maintenance. He requests that we continue the agreement with Campton Township. **Wasco Softball, at home, said thanks for your support.** J. Kuper, at home, asked Josh Nelson about grants for baseball field upgrades. Josh, at home, said yes, let's meet about grants in January. T. Stutesman, at home, moved the Board remove this item from the agenda. S. Galloway, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy, all at home, voted aye. Trustee Miller was absent. The motion passed.

c. Review and Act Upon Resolution to Approve IGA Between Campton Township and Kane County for COVID Relief Funds: J. Kuper, at home, stated this is for work created by COVID-19 to protect the health of the public and employees of the Township. This is to purchase cleaning supplies and to keep sanitizing the things the public and employees come in contact with and to pay the overtime this work creates. T. Stutesman, at home, moved the Board approve the RESOLUTION approving the Intergovernmental Agreement BETWEEN the Township of Campton, Kane County, Illinois and the County of Kane Relating to Coronavirus Relief Funds. S. Galloway, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy, all at home, voted aye. Trustee Miller was absent. The Resolution passed.

d. Review and Act Upon Resolution Setting Compensation of Township Officials for 2021-2026: T. Stutesman, at home, moved the Board approve the RESOLUTION Setting Compensation of Township Officials for the Four-Year Term Beginning May 17, 2021 Campton Township, Kane County, Illinois. S. Galloway, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy, all at home, voted aye. Trustee Miller was absent. The Resolution passed.

e. Review and Act Upon Purchase of 16' Dump Trailer: E. Murphy, at home, said this bid is \$9,768.00 for a 16' Dump Box Trailer. Let's get competitive bids. We need three. T. Stutesman, at home, moved the Board approve the concept subject to getting three competitive bids. E. Murphy, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy, all at home, voted aye. Trustee Miller was absent. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$5,240.53: T. Stutesman, at home, moved the Board approve the claims and demands on the Town Fund in the amount of \$5,240.53. E. Murphy, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy, all at home, voted aye. Trustee Miller was absent. The motion passed.

b. Road & Bridge Fund \$136,955.20: T. Stutesman, at home, moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$136,955.20. S. Galloway, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy, all at home, voted aye. Trustee Miller was absent. The motion passed.

c. Capital Improvement Fund \$231.44: S. Galloway, at home, moved the Board approve the claims and demands on the Capital Improvement Fund in the amount of \$231.44. T. Stutesman, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy, all at home, voted aye. Trustee Miller was absent. The motion passed.

d. Open Space Fund \$23,754.07: T. Stutesman, at home, moved the Board approve the claims and demands on the Open Space Fund in the amount of \$23,754.07. S. Galloway, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy, all at home, voted aye. Trustee Miller was absent. The motion passed.

10. Executive Session – Review Executive Session Minutes of October 13, 2020 and Executive Session Minutes of October 1, 2020; Land Acquisition; Personnel Issues; Legal Issues: T. Stutesman, at home, moved the Board go into Executive

Session to review the Executive Session minutes of October 1, 2020 and October 13, 2020, and to discuss land acquisition.

11. New Business Continued: Supervisor Kubar resumed the regular session.

aa. Review and Act Upon Whether to Approve Executive Session Minutes of October 1, 2020 and October 13, 2020: S. Galloway, at home, moved the Board approve the Executive Session minutes of October 1, 2020 and October 13, 2020. T. Stutesman, at home, seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway and Murphy, all at home voted aye. Trustee Miller was absent. The motion passed.

12. Adjournment: T. Stutesman, at home, moved the Board adjourn the meeting. S. Galloway, at home, seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, and Murphy, all at home, voted aye. Trustee Miller was absent. The motion passed and the meeting adjourned.

Respectfully Submitted,

Richard Johansen

Clerk