

**1. 2. 3.** The November 11, 2014 Board meeting was called to order by Supervisor Kupa at 7:35 p.m. at the Community Center. The Pledge of Allegiance was recited. Deputy Clerk McKay called the roll with Supervisor Kupa and Trustees Stutesman and Murphy present. Trustees Miller and Vandiver were absent.

#### **4. Reports:**

*Highway Commissioner – Sam Gallucci:* Commissioner Gallucci report stated all trucks passed the Safety Inspection and were certified for the upcoming year. Road crews completed the brush pick-up for the north and south sides of Route 64 along with the Village of Campton Hills in Plato Township; in addition, Dura Patching was finished on Anderson, Whitney and Colson Roads. The District swept up excess stones and cleaned roadways which resulted from the Dura Patching projects in Campton Township and the Village of Campton Hills; swept all minor intersections in the Township and Village; picked up trash along numerous roadways throughout the Township and Village; checked all stop signs on a weekly basis in the Township and Village and replaced damaged or missing ones; checked for drainage problems, culvert permits, and pot holes throughout the Township and Village; and repaired pot holes with cold patch throughout the Township and Village. On October 18, 2014, Boy Scout Troop #56 picked up trash along Bolcum and Old Burlington Roads; this was a cooperative effort through Campton Township's Adopt-A-Highway Program. Ray Weber, Safety Officer attended an OSHA Compliance training class on October 15, 2014. Ongoing maintenance on Township vehicles and equipment was performed in house by Road District staff.

*Assessor – Alan D. Rottmann:* Assessor Rottmann stated we are into the assessment appeals. The residential appeals are completed and currently working on the commercial appeals. We have started the quadrennial assessment and the final assessment amounts will be available in April 2015.

*Solid Waste District – President Jack Berry:* President Berry stated that we are in negotiations with the waste hauler and working on details of the new contract that will be effective April 1, 2015. The District's survey responses requested more options and there will be various size toters ranging from \$13 to \$20. There will be a fixed five year rate on yard stickers of \$2.85. In addition, a seasonal subscription option of \$145.00 will be available for yard waste pickup. Jack was pleased to report recycling has increased and current waste has decreased.

#### *Financial Report – Louise McKay:*

- Finance Director McKay stated there will be a small final distribution of property taxes in November from the Kane County. The October 15, 2014 tax distribution is the last significant property tax distribution. This distribution created a balance of \$2.4 million in the Open Space Tax Receipts bank account, even though these monies will be used to pay the General Obligation Bonds debt payments due December 15, 2014.
- Last month's report stated Prairie Fest donations were \$113.98 but the actual amount was \$173.98.
- During October 2014, \$6,150 in total coupon interest was received from various PMA investment accounts: the Maintenance, 2002A, 2005A and 2006A. The PMA Master Total Portfolio Report and the Investment Report as of October 31, 2014 are included in your board packets.

- PMA held a financial seminar for its government Municipal clients on October 28, 2014. I attended and benefited from the information regarding the GASB 68 new reporting requirements for pension funds which begins with fiscal years starting after June 15, 2014. This will not affect the current year's audited financial statements. The additional reporting will be necessary for the fiscal year beginning April 1, 2015 ending March 31, 2016. In addition, there was an economic and market update which was not encouraging for increased interest rates returns any time soon.
- Included in the board packets are draft listings as of October 31<sup>st</sup> for Line Item Budget Adjustments. This consists of known or anticipated over budget line items and the offsetting under budget line items by fund. Town, Capital Improvements and Open Space are within their total budget for the fiscal year. The Road District Fund appears that it will be over budget due to an unanticipated equipment repair.

*Corron Farm Preservation Society Update – Vice Chair Judi Arman:* Vice Chair Arman stated the Society supports the proposed winter event at Corron Farm that is on the agenda tonight. The brochure holders to attach to the kiosks at Corron were presented and discussed. Mike Dickson the retired architect who previously volunteered consulting advice at Gray Willows has volunteered to prepare a report presenting the steps to repair the Corron Farm dairy barn. A GoFundMe.com/h2igdo website was just set up by the Preservation Society and \$300 in donations has already been received. In addition, they set up an account with Good Search and that has raised approximately \$30. The Preservation Society is going to give a Lucinda Corron Award at their annual meeting in April 2015 to an individual who has significantly helped with the preservation of Corron Farm.

*Village of Campton Hills – President Patsy Smith:* Absent.

*Open Space Program Manager – Lisa Mertz:*

- Open Space Program Manager Mertz stated that she created and attached a list of tasks and activities in Fieldwork, Fundraising, Volunteer Development, Educational Programs, Recreation Activities and Events. In order to complete all these items additional Open Space staff is needed.
- Manager Mertz has been in discussion with Wasco Nursery to work collaboratively on designing, installing and maintaining **landscape improvements at Town Hall** which is adjacent to the Nursery. Most of the previously drawn landscape plan by Charlie Peterson would be utilized with a few modifications (i.e. widening the walkway instead of the rosebush). There was a discussion and the Supervisor requested a drawing be prepared for the board to review.
- Lisa reported on the **trial program of guided walks** which are held at 10 A.M. on Mondays. The first walk was at Corron Farm on November 10<sup>th</sup> and two walkers participated. She will continue to try to grow the program; the next Monday's walk will be at Headwaters. The **seed processing workday** on Saturday Nov. 8<sup>th</sup> had 15 volunteers at the Community Center which processed a large quantity of seed material. The volunteers enjoyed the project and will look into offering another seed gathering / processing workday.
- Naturalist Brock Moran led the popular Winter Track **outdoor education programs** at Corron Farm last winter. Lisa reported he has offered to lead a Nature Bingo family activity in November and a Beginners Bird Walk with Making Birdfeeders in December. Program Manager Mertz requested to purchase prizes and supplies for these events (approximately \$45). Supervisor Kuper directed her to proceed with the purchase.
- She reported on the discovery of the Oak seedlings and saplings by the Operations Manager and his crew while cutting fire breaks at Corron Farm. The saplings were marked at that time to protect the young trees. This will contribute greatly to the re-establishment and longevity of the **Corron Farm savanna**. In addition, **Eagle Scout Adam Finke finished the new kiosk at Corron Farm** by the parking lot. There is a temporary sign acknowledging Adam's contribution, and much credit should also go to Tom Serewicz and his crew which assisted Adam with the design and materials for the kiosk. Information and maps have already been posted in the kiosk and it is a wonderful contribution to the farm.

*Operations Manager – Tom Serewicz:* Operations Manager Serewicz stated:

- At **Town Hall** the furnace was turned on and repaired.
- At **Gray Willows** the crew worked on stump grinding trees that had previously been removed. A leaning pine tree was removed to protect a building.

- At the **Headwaters Conservation Area** Tom met with V-3 and marked and cut a new fire break trail; other fire breaks were cut; the water system was winterized. In addition, seasonal core aeration and turf build was applied.
- At **Corron Farm** fire breaks were cut; stump grinding of previously removed trees and assisted and directed Eagle Scout Adam Finke with drawings and supplies for the kiosk and its installation.
- At **Harley Woods** fire breaks were cut and followed up with the subcontractor to mark the trees needing to be cut this winter.
- At **Anderson Park** the bathrooms were winterized; they core aerated and applied turf builder; added black dirt and seed to low spots on the south side; added gravel next to asphalt path to repair ruts from portable restroom maintenance trucks; repaired gravel holes in the parking lot.
- At **Burlington Park** the NICOR gas was installed and we began the garage framing and installing of insulation.
- At **Poynor Park** they core aerated and applied turf builder; added black dirt and seed to low spots on the south side; added gravel next to asphalt path to repair ruts from portable restroom maintenance trucks; repaired gravel holes in the parking lot, mulched trees.
- At **Mongerson Park** the crew cut trees and used the brush hog to cut the weeds.
- In General staff had their monthly safety meeting and winterized the equipment. There were over 700 people at the Cyclocross event and the participants enjoyed the new trail area we prepared in the upper N.W. corner for the event. I had met with Kane County Forest Preserve regarding Burn Boss certification training. I passed the S-190 Burn Boss class and test; then began working on the S-130 burn boss class. The final step is the L-180 burn class.

*Educational Opportunities at Campton Properties – Trustee Vandiver: Absent.*

*Gray Willows Planning Session; Public Comments from October 30, 2014 – Trustee Miller report stated:* The meeting was held from 7-9 pm at the Campton Township Community Center. The purpose of the session was to capture all resident ideas without debate within an “idea generation” framework. After an update regarding the site, residents voiced the following ideas for potential use. Future sessions will discuss these ideas in greater detail, including pros and cons. Ideas voiced were classified (after the session) into four basic categories as follows and are presented in no particular order and without bias:

**Comments related to the Township in General –**

- There was a request to list all the ideas generated during the session on the Township website
- It was suggested that a “Friends of Gray Willows” organization be formed
- A proposal was made for the Township to solicit donations via an annual or bi-annual mailer, for which residents could donate to either specific sites or goals on a given site (somewhat an extension of the “adopt a tree” program at Corron Farm)
- Requests were made both during the meeting and via Email to connect Corron Farm, Gray Willows, and the Great Western Trail via a bike path
- More handicap accessible activities and areas are desired
- Multiple residents felt that more community meeting areas were needed in the Township, similar to the large meeting room at the Community Center

**Specific to the Gray Willows Property –** the following ideas were proposed for use of the property in general:

- Fitness loop with equipment such as shown at <http://www.outdoor-fitness.com/>
- Dog park play area, similar to that at Headwaters, possibly having two areas (one for large and one for smaller dogs)
- Community gardens, possibly Organic
- Archery range
- Public fishing
- A traffic light at the entrance
- Wetlands restoration to the area
- A tree farm for the Township to grow trees for use on-site and at other Township properties
- Apiary (beekeeping) classes
- Off-road biking (bicycles, not motorcross)
- A more natural children’s playground
- Grow walnut trees for harvest and revenue generation in future years
- Let site remain as a leased farm or as an operating farm open to the public, especially with smaller animals the public may view/feed
- Scatter picnic shelters through the park
- Cross country skiing and snowshoeing

- Have a wildlife education center
- Move the Boy Scout camp to be closer to the barn

**Specific to the Barn –**

- Put a staircase and platform in the silo for general viewing of the property and stargazing via a glass dome on top
- Turn the silo into a climbing gym
- Let a 3<sup>rd</sup> party operate an equestrian center with trail rides from the barn
- Make the barn a restaurant
- Create a farm share pickup site for local farmers to sell goods
- Art studios and galleries for local artists
- Event site for catered events or other functions (weddings, parties, etc.)

*Joint Environmental Resource Management Committee – Rob Linke, John Kupa:* Due to my work commitments I am unable to serve on this committee and the water resource committee. If you or anyone you know would be interest please contact me or the township office.

*Supervisor's Report – John Kupa:*

- V3 Companies submitted revised Potential Wetland and Stream Mitigation Areas following their site evaluation of Gray Willows on September 29<sup>th</sup>. The revised plan shows the potential of 25.61 wetland credits and another 7.05 acres of stream mitigation, which can provide an additional 3.53 acres of credit, for a total of 29.14 potential credits. They are in the process of developing a preliminary cost estimate for the design, permitting, construction/planting, that includes 5-years of management and monitoring.  
V3 would also like to attend our next meeting in December to discuss this project and the Blackberry Creek mitigation contract. They also suggested that they are available the week of November 17<sup>th</sup> and then can attend the December 2014 Board meeting if necessary.
- I met with Nick Lewis of the Airlines Pilot Association. We toured the majority of our sites including Corron Farm, Gray Willows, Poynor Park, Anderson Park, and Headwaters. He was impressed with what resources and land that we have. The association has typically donated recreation and play ground equipment to communities. He is in favor of approaching his board to donate funds for the restoration of the Corron Farm Dairy Barn.
- I met with Robert Kay of the United States Geologic Survey to discuss the ground water monitoring efforts he has undertaken the last year in the township. They have established a base line for water quality at the headwaters park. The results show no organic or inorganic COC's in the ground water. Chloride levels continue to rise I monitoring wells in the center part of the township. The overall trend in the St. Peters Sandstone is a drop in water level of about ½ foot a year. While this is not an immediate threat, we have to develop conservation and use strategies.

**5. Approval of Minutes:**

*a. Board Meeting October 14, 2014:* Trustee Murphy stated she needs to abstain on the vote to approve the minutes due to her absence at that meeting. Trustee Stutesman moved the Board table item 5.a. Trustee Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Murphy and Stutesman voted aye. Trustees Miller and Vandiver were absent.

**6. Citizens' Comments:**

Jack Shouba had several items: 1. At Corron Farm there is an issue with dog droppings left on the trails. This caused a discussion that concluded the Township does not have the staff to police pet owners and it is the pet owner's responsibility to pick up after their pet. 2. He wanted to congratulate staff on finding and marking the oak saplings at Corron Farm and suggested it could be an Eagle Scout project to record the trees to track the saplings growth and survival. 3. In addition, he wanted to compliment staff for cutting extra wide fire breaks because this will allow prairie burns with less staff. 4. He passed out to the Board pictures of alternative wood playgrounds, instead of the common plastic playground equipment. He wanted to offer this idea to the board after the Supervisor had received the inquiry from the Retired Pilots Association which could possibly donate playground equipment to the Township. 5. Jack suggested the Board consider having Committee of the Whole Meetings again in order to have time to discuss various planning ideas etc.

**7. Old Business – Presentation and Discussion for Action:** None.

## **8. New Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Eagle Scout Adam Finke Final Report of Projects at Corron Farm:* Trustee Murphy moved the Board table item 5.a. Trustee Stutesman seconded the motion. In a voice vote Supervisor Kubar and Trustees Murphy and Stutesman voted aye. Trustees Miller and Vandiver were absent.

*b. Review and Act Upon Proposed Winter Events at Corron Farm Preservation Society and VCH Community Relations Committee:* Jayne Holley and Sue Windland from the Community Relations committee of Campton Hills is requesting to partner with the Corron Farm Preservation Society and Campton Township to hold a Winter Event at the Corron Farm. On January 24, 2015. This family orientated event would be scheduled from 10am-3pm. Activities to be offered will be considered for snow or the absence of snow. Refreshments (hot chocolate, donuts) and any additional costs to run this event will be provided by the Village. The committee is suggesting that we consider charging a fee for the event to help offset expenses and provide the Corron Farm Preservation Society with monies needed to help renovate some of the Farm's existing structures and other projects of their choosing. Highlights of planned activities include: L.L. Bean has agreed to provide snowshoes and lessons for the event; as well as other naturalist activities. Other possibilities include: snowball throwing contest; appearance by the "Frozen "characters", Snow Princess and Snowman; reindeer on display; snowman building; bonfire following the required guidelines. An insurance certificate listing Campton Township as additional insured will be provided to the township by the Village of Campton Hills. Trustee Stutesman moved the Board approve the Winter Event run by VCH Community Relations Committee in conjunction with Corron Farm Preservation Society on January 24th. Trustee Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Stutesman voted aye. Trustees Miller and Vandiver were absent. The motion passed.

*c. Review and Act Upon Corron Farm Preservation Brochures / Event:* Trustee Murphy moved the Board approve Corron Farm Preservation Society mounting a Brochure Holder to the Kiosks at Corron Farm. Trustee Stutesman seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Stutesman voted aye. Trustees Miller and Vandiver were absent. The motion passed.

## **9. Claims and Demands Authorized for Payment:**

*a. Town Fund -  $\$5,335.86 + \$88.98 = \$5,424.82$ :* E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$5,424.82. T. Stutesman seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Stutesman voted aye. Trustee Miller and Vandiver were absent. The motion passed.

*b. Capital Improvement Fund - \$-0-*

*c. Open Space Fund -  $\$26,102.71 + \$35.27 = \$26,137.98$ :* T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$26,137.98. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Stutesman voted aye. Trustee Miller and Vandiver were absent. The motion passed.

*d. Road & Bridge Fund -  $\$24,588.40 + \$37,239.79 = \$61,828.19$ :* Finance Director McKay stated the vendor changed the terms on the equipment repair and the total check amounts now are  $\$24,588.40 + \$9,275.00 = \$33,863.30$ . T. Stutesman moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$33,863.30. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Stutesman voted aye. Trustee Miller and Vandiver were absent. The motion passed.

## **10. Executive Session – Open Space and Parks Personnel Staffing; review Executive Session minutes of September 9, 2014 and October 14, 2014:**

E. Murphy moved the Board go into Executive Session for the purpose of discussing Open Space and Parks personnel staffing and to review Executive Session minutes of September 9, 2014 and October 14, 2014. The motion was seconded by T. Stutesman. In a voice vote Supervisor Kubar and Trustees Murphy and Stutesman voted aye. Trustees Miller and Vandiver were absent. The motion passed, and Executive Session began.

## **11. New Business Cont. – Supervisor Kubar reconvened the regular session.**

*d. e. & f. Review and Act Upon Personnel Staffing; Executive Session minutes of September 9, 2014 and October 14, 2014;* T. Stutesman moved the Board table agenda items 11. d. e. & f. E. Murphy

seconded the motion. In a voice vote Supervisor Kuper and Trustees Murphy and Stutesman voted aye. Trustees Miller and Vandiver were absent.

**12. Adjournment:** T. Stutesman moved the Board adjourn the meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Murphy and Stutesman voted aye. Trustees Miller and Vandiver were absent. The motion passed and the meeting adjourned at 9:40.

Respectfully Submitted,

Louise McKay

Deputy Clerk