

1. 2. 3. The November 12, 2019 Board meeting was called to order by Supervisor Kuper at 7:34 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustee Miller present. Trustees Stutesman, Galloway, and Murphy were absent. Supervisor Kuper stated due to the lack of a quorum we will do the Reports but not vote on anything.

4. New Business – Presentation and Discussion for Action: Trustee Galloway arrived. Supervisor Kuper stated a quorum is present. The Board can make motions and vote on them.

a. Discuss and Act Upon Allowing Joe Miller to Attend Meeting via Phone: J. Miller moved the Board table this agenda item. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated we were out twice plowing before the school buses hit the road. Projections are for 40 inches of snow this winter. J. Kuper asked how much salt is on hand? Answer was 3,000 tons are normally ordered each year. 1,200 tons are on hand. Snowplows and salt spreaders were installed on all trucks for the 2019-2020 winter season. All trucks passed annual inspection for certification. The Highway crewmen attended flaggers class on 10/03/19. Excess soil was removed to improve drainage on Foxfield, Prairie Creek, and Prairie Valley Drives; Winchester Way, Ravine Road, and Shady Oaks Court. Road edge lines were restriped with white paint and centerlines were restriped with yellow paint throughout Campton Township and the Village of Campton Hills. All grates and storm drains were cleaned of debris throughout the Township and Village; we continued mowing ditches throughout the Township and Village; brush pickup was completed for the north and south sides of Route 64 in the Township and Village, and in the Village in Plato Township; we snowplowed and salted roadways on 10/31/19 throughout the Township and Village, and in the Village in Plato Township; roadways were assessed for potholes and drainage problems; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing signs replaced; and we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated we wrapped up the 2019 assessment year and we are beginning the 2020 assessment year. The alarm system was taken off line during mold remediation because it triggered repeatedly during remediation. It cost \$1,543 to set the alarm system up again after mold remediation.

Solid Waste District – Steven Cartwright, President: Solid Waste President Cartwright stated Advance, Groot, LakeShore Recycling, and Waste Management attended our meeting where we discussed the next contract. Our consultants analysis is next. Then the board will negotiate with each waste hauler. There was an electronics recycling at Anderson Park last weekend.

Financial Report – Louise McKay, Finance Director: Finance Director McKay's report stated:

- Kane County's final tax distribution will be in November. Over the years, there has been only slight differences (approximately 1%) between the budgeted revenue for Property

taxes and the actual distributions from Kane County. The Property Tax budgeted amount less year to date actual distributions equals the following shortages in Property Tax revenue: Town \$9,816.43; Road \$31,486.49; and Open Space \$18,068.98. In addition, the year to date percentages paid are: Town 98.6%; Road 97.6%; and Open Space 99.6%.

- PMA investment revenue in the Statement of Revenue and Expenditures is net of the amortization of premiums and discount. The actual cash proceeds from coupon interest deposited in the Maintenance Money Market account was \$1,750; in 2002A Money Market account \$2,687.50; and in 2007A Money Market account \$3,000.00.
- Town Fund Administration and Assessor for the month of October have a total budget variance that is favorable for the month of October and for the year to date. Parks budget was over budget for October but within budget year to date. In October, employee time was budgeted to winterizing the Parks but not to assist with the Whitney School foundation. All over budget items have offsetting under budget line items.
- Road & Bridge Fund for the month of October is slightly over budget but the road year to date is currently under its total budget. The Contractual Road Surfaces retainage has not been accrued and will cause a \$8,700 overage in the line item.
- The original budget for the Capital Improvements Fund did not include the purchase of the new park and this will remain over budget for the year.
- Open Space Fund administration is slightly over budget for October but within budget year to date. Maintenance is over budget due to the Corron Farm Dairy Barn stabilization and the dog fountain installation. The water line repair at Corron Farm added an unbudgeted \$3,524 this month. A budget meeting has been scheduled to discuss spending cuts.
- The 3rd quarter payroll tax returns were prepared and submitted on a timely basis in October.
- A preliminary calculation of the levy was prepared to determine that the tax levy will comply with truth in taxation requirements.

Corron Farm Preservation Society Update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** mowing and weed whacking was done, trails were regraded, turf builder was applied, water was drained for the winter, and the drive snow plowed.
- **At Whitney Park** the footing for the Whitney School House was laid out, the footings soil test passed, a tarp was supplied after the dig to keep the soil dry, mowing and weed whacking was done, and a lock box was installed on the main house.
- **At the Community Center** mowing and weed whacking was done, turf builder was applied, port-o-lets were picked up for the winter, the sump pump discharge pipe was repaired, the floor joist rim boxes were insulated, sidewalks were shoveled and salted, and an electrician was met to obtain a quote for work in the basement.
- **At Corron Farm** mowing and weed whacking was done, the dog fountain winterized, turf was repaired around the dog fountain, trails were mowed, and we have started to install the dairy barn windows.
- **At Gray Willows** mowing and weed whacking was done, leaves were Track Vaced, and broadleaf control was applied
- **At the Headwaters Conservation Area** mowing and weed whacking was done, playground equipment was repaired, the parking lot plowed, turf builder was applied, and the water was turned off and winterized.
- **At the Harley Woods, Torchy Property** mowing and weed whacking was done.
- **At Brown Road Meadows** mowing and weed whacking was done, turf builder applied, the garden plots mowed, and closed.
- **At Poynor Park** mowing and weed whacking was done, turf builder applied, and snow plowed.
- **At Town Hall** mowing and weed whacking was done and the water turned off and winterized.
- **In General**, the Whitney School House footings were poured on 11/6/19; a bike rally was held at Anderson Park; Trees were pruned at Whitney Cemetery and a fallen tree removed; snow plow markers were installed at all parks; Operations staff attended CPR training; office staff was assisted; ball leagues season is over; yard waste dumpster was returned; graffiti was found on garage door at Whitney Park. Police were called and Police Report #19-900060 was filed.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

Projects Completed/Ongoing:

1. Assisted Operations staff as needed.
2. Concluding work at Corron Farm in collaboration with the Preservation society on the Clean Energy Community Foundation grant.
3. V3 continues work on the Gray Willows and Headwaters wetland restoration.
4. Led homeschool hike at Gray Willows.
5. Led Girl Scout hike at Gray Willows. (~100 participants)
6. Hosted Ferson Creek Kindergarten field trip at Gray Willows. (~80 participants)
7. Finished planting plugs at Corron Farm, Harley Woods, and Gray Willows.
8. Trail maintenance at Gray Willows.
9. Concluded native seed harvest, currently processing seed.
10. Attended multiple events to promote program, including ECC (Elgin Community College) Volunteer Fair, Ferson Creek Boo Bash, and Three Fires Council Training Academy.
11. Delivered an in-class presentation to the 3rd grade class (~40 students) at St. Pats. elementary school.
12. Cut fire breaks and finished preparations for fall burn season.
13. Conducted off-site seed harvest at Fermilab.
14. V3 finished contracted weed control in phase 1 at Headwaters.

Trainings/Meetings:

1. Met with potential Eagle Scout candidates regarding projects.
2. Attended Kane County Forest Preserve seed harvest.
3. Met with Matt Zerby of Wasco Nursery to locate ideal maple trees for spring Maple Syrup Fest.
4. Attended Plan Commission meeting.
5. Staff attended CPR training.
6. Attended Fermi Lab ELM meeting.

Volunteer Service:

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	913	\$22,039.82	\$9,130
Volunteer Steward Hours to Date	175	\$4,224.50	\$1,750

1. Continued work on Eagle Scout projects.
2. Stewards assisted with Boo Bash promotions and field trips.
3. Attended multiple events to heavily promote volunteer stewards/interns/group workdays.

Upcoming:

1. Winter brush clearing projects.
2. Processing native seed.
3. Assisting with Whitney Schoolhouse project.
4. Further development of volunteer programs.
5. Establishment of new Gray Willows trails.
6. Finalizing the ICECF (Illinois Clean Energy Community Foundation) grant at Corron Farm.
7. Fall prescribed burns.
8. Grant applications.

Website Improvements Report – Trustee Stutesman: Absent.

Planning Commission Report – Jesse Varsho: J. Varsho gave the Planning Commission report stating the Plan Commission met last week and considered two subjects:

1. The Use of Horses on Open Space: 30 to 40 people showed up for the meeting and the Plan Commission opened it up for public participation in a discussion of horses using Township Open Space. Part of this group expressed the following in their discussion with the Town board at this meeting.

- Members of the group expressed a desire for more access for horses on open space.

- They focused on Corron Farm and the Headwaters for horse traffic.
- The signage at the Headwaters is confusing on what trails horses can use.
- For the managing of animal waste have buckets and pitch forks. One individual stated there need not be any provision for animal waste on trails used by horses.
- A question was expressed whether there be trails dedicated to use by horses only, or trails for combined use by persons and horses.
- One individual stated all waste haulers will take horse manure if commercial dumpsters are provided. Another individual stated there is the issue of seeds in manure.

2. The Campton Hills Draft Zoning Ordinance:

- Campton Hills has a draft Zoning Ordinance they are considering for implementation early next year, possibly January. The question is how it affects Open Space. The biggest change is farming on Open Space. J. Kupa stated the problem is Open Space can't be used for farming in the proposed zoning. Campton Hills Village President, Mike Tyrrell, stated the proposed zoning Ordinance is in draft form for public comment. The question is does the Campton Township Plan Commission submit comment or does Campton Township? J. Kupa said the Township will comment.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- The Township received additional disbursements from the sales of wetlands credits by the V3 Companies, Inc. The disbursements include 12.5% disposition fee and net sales proceeds of \$67,178.15 and \$5,701.75 for the maintenance account 2.5%. All sales occurred from wetlands credits in the Gray Willows Wetlands Mitigation Bank. The credits were sold to:
 - Yamazen, Inc.
 - CenterPoint Properties, Inc.
 - Shri Swamirnnarayan Temple, and
 - Hartz Construction Company
- I met with Mark Meztger of Campton Township to begin the planning process for the Maple Festival 2020. We agreed the Festival should occur either the first or second week of March. We agreed that the location of the first venue will be Corron Farm. Corron Farm has several Maple trees that we will tap for processing maple syrup. In addition, these trees will serve as the basis of demonstrating how maple sap is collected, processed, and bottled. We will collect additional maple sap (Sugar Maple, Red Maple, and Silver Maple) from around the Township.
- I met with Art Gustafson regarding the cleanup of the Whitney Farmstead. He would prefer that we delay this activity until spring.
- I attended the Corron Farm Preservation Society Chili Cook Off and Meat Raffle fund raiser last Sunday. It was very well attended and the CFPS (Corron Farm Preservation Society), I believe met its fund-raising goals. I want to thank the CFPS for their hard work on this event.
- I attended the Corron Farm Preservation Society Board meeting on October 22nd. The financials of the CFPS were discussed and reviewed, as well as, discussions of future activities and other fund-raising events.
- The Township Board and our attorney have received copies of the Draft Village of Campton Hills Zoning Ordinance. Gerald Hodge will present his comments to the Board by the end of the week. We will discuss the potential effects of the zoning Ordinance on our Open Space properties at our next Board meeting. Mr. Hodge will be present at that meeting.
- I have had several meetings with the President of the Split Rail HOA (Home Owners Association) regarding potential cooperation on their adjacent wetlands to Gray Willows. We will discuss this in Executive Session tonight.

6. Approval of Minutes:

a. Board Meeting October 8, 2019: J. Miller moved the Board approve the minutes of the meeting of October 8, 2019. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Galloway and Miller voted aye. Trustees Stutesman, and Murphy were absent. The motion passed.

7. Citizens' Comments:

7. Citizens' Comments Continued:

A. Kane County Board Representative Barbara Wojnicki commented the Kane County Board voted to opt out of cannabis for the unincorporated portion of Kane County.

B. Sandy Clinker who lives on Palomino commented that she doesn't think improvements are needed at Corron, Gray Willows, or the Headwaters for horses to use them. Regarding manure, it is not realistic to remove manure from trails. They want their horses to share trails with walkers, bikers, dogs, etc. They want signage for horse trailer parking where the horses will use trails, and limited parking at the Headwaters Conservation Area for the dog walkers. Whether to use pelleted feed? J. Kuper stated at Gray Willows we have wetland mitigation going on that needs to be protected from seeds for invasive plants. Sandy Clinker said she understands the Corron Farm grant includes equine use. J. Kuper said he will check on this.

8. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Troop 13 Using Community Center as Meeting Location: J. Nelson stated the mold remediation of the basement is complete. The electrical wires still need to be taken care of at a cost of \$1,500 to \$2,500. J. Kuper said let's see if we can get parents that are in the trades to fix the wiring. T. Serewicz said that leaves the two exits. For the repair of the rear concrete stairs and exit the cost is \$36,000. There is a fire inspection due this month. Let's ask them about exits.

9. New Business – Presentation and Discussion for Action:

b. Discuss and Act Upon Concerns of Ball Leagues Using Campton Township Fields: Bob Kudlicki and Tom Seretella represented the baseball leagues. Bob Kudlicki spoke stating we have added 12 teams to the program. There will be about 800 girls. We will be able to host the all-stars and tournaments. Poynor Park fields 2 and 3 need 150 bags of conditioner. We need new bases. Also Field 1 has ruts every time it rains right on the first base line. We need about \$4,000 per field. We use the fields every day and have volunteers to help. It may take some time to get enough money to solve all the issues. T. Serewicz stated Poynor Park was to complete a five field cluster. We have the porta potties. J. Kuper said we can get all the screening you need. J. Miller moved the Board table this agenda item. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$6,232.99: S. Galloway moved the Board approve the claims and demands on the Town Fund in the amount of \$6,232.99. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

b. Road & Bridge Fund \$375,452.31: S. Galloway moved the Board approve the Claims and demands on the Road and Bridge Fund in the amount of \$375,452.31. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

c. Capital Improvement Fund \$100.00: S. Galloway moved the Board approve the claims and demands on the Capital Improvement Fund in the amount of \$100.00. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

d. Open Space Fund \$29,599.15: S. Galloway moved the Board approve the claims and demands on the Open Space Fund in the amount of \$29,599.15. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

11. Executive Session – Review Executive Session Minutes of September 10, 2019 and October 8, 2019; Land Acquisition; Personnel Issues; Legal issues: J. Miller moved the Board go into Executive Session for the purpose of reviewing Executive Session minutes of September 10, 2019 and October 8, 2019; and for the purpose of discussing land acquisition; and include Neal and Tracy Anderson. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed and Executive session began at 8:50 p.m.

12. New Business Continued: Supervisor Kuper reconvened the regular session at 9:15 p.m.

aa. Review and Act Upon Approve Executive Session Minutes of September 10, 2019: S. Galloway moved the Board table this Agenda item. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

bb. Review and Act Upon Approve Executive Session Minutes of October 8, 2019: Clerk Johansen stated he asked office manager Rottmann to include an agenda item for October 8, 2019 Executive Session minutes by mistake. There are no October 8, 2019 Executive Session minutes. J. Miller moved to remove this agenda item 12. bb from the agenda. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed.

13. Adjournment: S. Galloway moved the meeting be adjourned. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Galloway and Miller voted aye. Trustees Stutesman and Murphy were absent. The motion passed and the meeting adjourned at 9:18 p.m.

Respectfully Submitted,

Richard Johansen

Clerk

