

1. 2. 3. The November 12, 2024 Board meeting was called to order by Supervisor Kubar at 7:09 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kubar and Trustees Varsho, Murphy, and Metzger present.

4. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated:

The Highway District performed the following tasks in Campton Township and the Village of Campton Hills: Cold patching on Beith, Brown, Campton Hills, Denker, Harley, Old Burlington, and Townhall Roads, Brookhaven and Crescent Lanes, Snowbird and Steeple Chase Courts, Cloverfield Circle and Cloverfield Drive, and Johnsway; Culvert repair on Snowbird Lane; ditch work on Nancy and Cranberry Lane; cold patching in Arbor Creek, Brookhaven, Cranston Meadows, Deer Run, Fox Mill, and Wideview subdivisions; signage on Bridle Creek Drive, and Bridle Creek Drive South, Carriage Court, Trotter Lane, and 30MPH sign on Town Hall extension, and a Child Swap sign at the Police station. Adopt A Highway signs were removed from Brown, Burlington, and Bolcum Roads. Downed trees were picked up on Campton Hills Road and Grand Monde Drive West. Tree trimming was done on all snow plow routes. Fall brush pick-up was completed and a clean-up was done on Garfield Road.

The Highway District performed the following tasks according to Intergovernmental Agreement with the Village of Campton Hills in Plato Township: Completed fall brush pick-up. Completed tree trimming on Tall Pines, Sunny Hill Circle, and Edgewood Road. Picked up and disposed of a dead animal on McDonald Road.

The Highway District also performed the following tasks: Checked stop signs throughout Campton Township and the Village of Campton Hills on a weekly basis and replaced damaged or missing ones. Assessed roadways for drainage and pothole issues. Checked for damaged or missing road signs weekly. Checked for issuance of culvert permits throughout Campton Township and the Village of Campton Hills. Performed ongoing maintenance in-house on Township vehicles and equipment. Crewmen attended and completed a flagger training class on 10/17/24.

Assessor – Alan D. Rottmann: Assessor Rottmann stated he is done preparing evidence for tax appeals with Kane County. Now he is looking at sales data for the 2025 tax assessment year.

Solid Waste District – Bryan Kerwin, President: Steve Cartwright stated the number of carts around the Township is increasing, and dumpsters went from 25 to 30. At Campton Hills National Night Out LRS disposal will provide a twenty cubic yard roll-off, 30 event boxes, 60 liner bags, two portable rest rooms (one standard and one ADA), and two hand wash stations. At Campton Township events LRS will provide one ADA portable restroom, one standard portable restroom, and one hand wash station for three separate events each year, upon request. The Districts contract with LRS will run from April of 2025 to March of 2031.

Financial Report – Rebekah Flakus, Finance Director: Finance Director Flakus stated:

Town Fund

Administration

Revenues:

- Revenues received for the Town Fund this month totaled \$41,287.98, bringing the year-to-date revenues to \$868,634.14 or 98.27% of the totaled budgeted revenues.
- Interest income – Reserve GL #1-4061 was created for Town Fund this month to account separately for any interest earned from the newly created investment accounts at Charles Schwab.

Expenditures:

- Administration expense, GL #1-5200 is over budget due to additional investment fees incurred with the new investment accounts at Schwab.

Parks

Expenditures:

- Maintenance-Sites, GL #1-5610 on page 5 is over its budget due to the demolition of the garage at Whitney Park as well as a use of a dumpster to complete the cleanup.
- Development of Sites, GL # 1-5400 on page 5 was created in the Parks Department to record all expenditures incurred while pursuing a grant for Anderson Park.

Road District Fund

Administration

Revenues:

- Revenues received for the Road District fund this month totaled \$83,497.04, bringing the year-to-date revenues to \$2,007,446.76 or 80.45% of the total budgeted revenues.
- Lease-Note Payment, GL # 3-5560 includes the first of three \$26,105.10 payments to Kane County Division of Transportation for additional costs incurred in a previous year road resurfacing project. \$26,105.10 will be paid annually for two more years.

Open Space Fund

Administration

Revenues:

- Revenues received for the Open Space Fund this month totaled \$976,406.36, bringing the year-to-date revenues to \$5,795,466.49 or 114.96% of the total budgeted revenues.
- Grant proceeds were received this month in the amount of \$750,000.00 for Goldenstein West (I) Grant through Illinois Department of Natural Resources Land and Water Conservation Fund.

Maintenance

Expenditures:

- Real Estate Tax Expense, GL #8-5710 on page 13 reflects a negative expenditure this month. This is due to the tax refunds on the three parcels related to Goldenstein West (I) Farm. The \$4,027.64 reduction was about 50% of the total property taxes paid on the Goldenstein West (I) property.

Additional Updates

The Illinois Department of Natural Resources Land and Water Conservation Fund grant program reimbursed the Township \$750,000.00 for the purchase of Goldenstein west (I). We received word that the grant was submitted for approval back in August. I continue to work on an additional grant for the purchase of Goldenstein East (II), and will update the Board as I receive updates.

Corron Farm Preservation Society update – Rhonda Acitelli, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

At Anderson Park mowing and weed whacking was done, leaf control applied, core aerating was done, turf builder applied, washed out trails re-graded, and the bike rally was assisted.

At Whitney Park mowing and weed whacking was done, leaf control applied, core aerating was done, and turf builder applied.

At the Community Center mowing and weed whacking was done, weed/feed applied to turf, core aerating was done, we assisted the cement stair project, and got a quote on lettering the new explorer.

At Gray Willows mowing and weed whacking was done, leaf control applied, core aerating done, a barn floor joist was repaired, and campers are at the playground.

At Harley Woods mowing and weed whacking was done.

At Corron Farm mowing and weed whacking was done, dirt was added to the new septic tank area, core aerating was done, the new turf area mowed, leaf control applied, trails were mowed, the Corron Road fence repaired, and we are working on windows for the goat barn.

At Goldenstein mowing and weed whacking was done.

At Town Hall mowing and weed whacking was done.

At Brown Road Gardens mowing and weed whacking was done, we mowed and brush hogged and rototilled all plots, and closed the park on 10/31/24.

At Lily Lake we mowed and weed whacked Blue Park and the cemetery, and repaired the cemetery black fence.

At the Headwaters Conservation Area mowing and weed whacking was done, leaf control applied, core aerating was done, Weed/feed applied to turf, trails were cut, the port-o-let blind was rebuilt, and we painted signs and a blind as a Community Service Project.

At Poyner Park mowing and weed whacking was done, Weed and feed applied to turf, core aerating was done, trails were mowed, and we assisted the league with base stanchions.

In General office staff, Open Space Nature Resources, and Open Space Outreach was assisted, we met with the Open Space Foundation, closed all water service for the winter, got quotes for truck 94 lettering and for new tires on trucks 85 and 51, and we called Whitney Cemetery about future work.

Open Space Ecologist Carter Dell: Open Space Ecologist Dell stated:

Natural Resources

- Wrapped up seed harvest season with weekly volunteers ending in late October.
- Late season spraying of chervil at Gray Willows.
 - Cleaned out Enduraplas pump and prepped for burn season.
- Back-end computer work to prep for better burn planning.
 - Color coded burn priority list that will be updated every year to have an infographic of which sites were burned.
 - Will allow us to retain better records of which sites have been burned and make a more comprehensive burn list for next season.

- Remaking burn plans to have individual sites templates, greatly improving efficiency in pre-burn paperwork prep.
- Updated staff/volunteer burn attendance tracking list.
- Mowed burn breaks.
- Started burn season with first burn at Poynor Park.
 - Overwhelming volunteer support with 10 volunteers, mix of seasoned veterans and brand-new volunteers.
 - Effectively burned roughly 30 acres with 95% coverage.
- Met with Bill, the wildlife biologist from KCFPD to discuss proper wildlife management throughout sites. Will continue revitalizing wildlife protocols when time permits.

Professional Development

- Finished contribution to the Conservation Foundation and KCFPD referendum committee.
 - Referendum passed! Victory for nature.

Miscellaneous

- Major improvements to Open Space Office garage and interior.
 - Finished insulation of open rafters.
 - Cut in exterior vent on north side to allow for air passage between rafters and insulation channels installed with Styrofoam.
 - Working with Franz to install new breakers and run conduit through crawlspace to install heater.
 - Installed plywood over most of the insulation and painted it.
 - Cleaned out, wiped, and organized all cabinets, racks, workbench.
 - Put all small tools and supplies in labeled bins for cleaner and safer storage.
 - Identified 4 leaks in the roof. Waiting for repairs to continue insulation project.
- Planned next tasks following burn season wrap-up.
 - Finish garage project.
 - Patch leaks, install heater, finish insulation, finish painting, finish organizing shelves.
 - Also address cracked man-door and concrete. Will need to patch those to create seal.
 - Increase size of driveway to make a safer space for staff to park.
 - Clean up Gray Willows gate: we found invasives and it created dangerous blind corner for using our driveway. We plan to replant it with natives that will not affect visibility.
 - Clean up invasive shrubs around Open Space office.
 - Redo chainsaw safety and emergency response training.

Outreach Program Manager – Cheryl Smith:

Monthly Newsletter: Went out 11/24

Outreach:

Fall Critter Camp Registration is Open! – Thanksgiving Break November 25th – 27th.
Registration is over 50% filled. Actively planning for our upcoming camp week.

Christmas at Corron – November 23rd – 11 am – 3 pm. Met with Joni. Printed flyers and placed throughout Township and neighboring towns. Date changed on yard signs and placed. Ordered more yard signs per Joni's request. Banners designed and ordered. Social media campaign created. Event shared in private vender groups to acquire venders for event.

Senior Programs Start Up Senior hike scheduled for November 12th. Calling senior centers to schedule visits for programs at their facilities. Looking into grants to aid in ADA Compliance for Township buildings.

Newsletter Request Form Created a new system for submitting content for our Township's monthly Newsletter. This will streamline the process. All requests going forward will need to be in by the 20th of each month to make it in the Newsletter. The email with the link was sent to relevant individuals on 11/4/24.

11/16 – Nature and Wildlife Detectives – 10 registrations. This month at historic Corron Farm, we talked all about mushrooms! I gave a PowerPoint presentation. We went over why you should never eat anything in the wild, especially if you don't know what it is. We also studied different characteristics of mushrooms, their anatomy and much more! After our discussion we hiked to look for wild mushrooms. We found a few species and everyone was able to identify them. We took about 10 minutes to just embrace the nature around us. We paid close attention to our senses and journaled about it. After our hike we let their imaginations soar and let them create art on a canvas, based off this month's lesson.

10/22 – Daisy Troop 2175 of Wasco – Eco Learner Badge Workshop @ Gray Willows – 13 registrations. We had a wonderful time with the Girl Scouts Troop helping them earn their Eco Learner badges. For many, it was their first time at Gray Willows Farm. We always try to move people around the parks. I gave the presentation and then we hiked to a spot to explore our nature circles to appreciate even the smallest plants, and creatures that we never even notice. We learned about what the word Nature means, what animals live in our natural areas, the 10 essentials for hiking, leave no trace, and much, much more.

10/22-10/25 – Coordinated with Troop 38 Campground Rental, GW Barn Rental and Carter. We had a lot going on at Gray Willows for the weekend of 10/26 & 10/27. Carter and I worked together along with Troop 38 at the campground and a scheduled rental for an event at the barn on Sunday. All went smoothly.

10/30 – **Nature and Wildlife Detectives – Halloween Edition** - @ Gray Willows – 14 Registrations. It was a fun filled and educational evening with our detective kids. Most came dressed in Halloween costumes. I prepared a presentation and we discussed in detail (the kids were very interested) the myths surrounding wildlife during Halloween. We then did an escape room to save and relocate some squirrels after they were wreaking havoc on a festival in a small town. The escape room took about an hour and moved us down the trails for each station. We then returned for a story time “pass left and right” game with candy bars. We ended the evening with cooking our bread on a stick and awards for the best costumes.

10/31 – **Community Gardens were closed.** Gardeners and appropriate departments were notified.

11/9 – **Community Donation Drive** – Assisting Fox Valley Service Unit Girl Scouts of D303 and K.A.R.E. with the donation drive. It is a great opportunity to help during this giving season and support these great organizations. I will be meeting with community members and distributing flyers about Township programs and volunteer opportunities.

Site Reservations: Tree dedication meeting and tour of historic Corron Farm, Gray Willows barn rental meeting and tour of Gray Willows.

Upcoming:

Planning future Girl Scout workshops with Troop 2175.

11/14 – **Fall Night Hike** at Gray Willows Farm – 6 p.m.

11/20 – **Nature & Wildlife detectives** – Who goes there?? Exploring nature after dark with a presentation focused on identifying sounds at night.

11/23 – **Christmas at Corron** – Supporting Joni with any requests she has for assistance.

Fall/Winter Critter Camps: \$175 Residents; \$185 Non Residents. Fall November 25 – 27th. Winter December 23, 26 & 27. December 30, January 2 & 3.

Planning Commission Report – Jesse Varsho, Chairman: Chairman Varsho stated no report this month.

Supervisor Report – John Kubar: Supervisor Kubar stated:

- We received a call from the Illinois Department of Commerce and Economic Development notifying us that we are going to receive a grant of \$45,000 from the State of Illinois. The grant is from a submission by the Township in 2010 for the Community Center. In conversations with the grant administrator, we can use this money for the Community Center or other building upgrades in the Township. The line item appropriation reads:

Section 33. The sum of 45,000, or so much thereof as may be necessary and remains unexpended at the close of business on June 30, 2024, from a

reappropriation heretofore made for such purpose in Article 166, Section 33 of Public Act 103-0006, as amended, is reappropriated from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity for a grant to Campton Township for all costs associated with community center expansion.

The Township must file a grant agreement with the state before any funds are released. Rebekah Flakus will take the lead on getting the Township approved through the grants portal.

I am suggesting to the Board that we spend half of the money on the Community Center and the second half upgrading the Whitney Farmstead house for future use by the Township.

- I have had several conversations with the IDNR (Illinois Department of Natural Resources) the last few weeks regarding the Goldenstein Farm East grant. The State Historic Preservation Office wanted a small portion of the farm preserved as it may have the potential of being placed on the National Register of Historic Places. We were given two choices by the SHPO:
 - Conduct a phase 2 and phase 3 Archeological survey,
 - This could cost the Township a considerable amount of funds.
 - Put a deed restriction on this small parcel to prevent development.

I elected to execute the second option. The reason for this is that the parcel in question only occupies about 1 acre or less. It occurs in the buffer zone of the wetlands. The wetlands activity will not disturb the subsurface. It will only cost the Township \$500 to delineate this by our archeologist. Once the IDNR receives the deed restriction and the new site survey of the land along with the wetlands, they will release the grant funds.

- V3 has started wetlands delineation and wetlands survey of the Goldenstein Farm East and West property. Concurrently, the Township's archeologist will be on-site outlining the SHPO site. The activity should take two weeks.
- There has been a hold up on the MIH agreement between MIH and the Conservation Foundation. TCF does not want to be a signatory to the conservation easement portion of the agreement. They would rather have the property close between the Township and TCF and not get in the middle of a conservation easement. MIH would like to start work on the wetlands this spring. The lawyers for both TCF and MIH are working on a solution to this.

5. Approval of Minutes:

Board Meeting October 15, 2024: J. Varsho moved the Board table the October 15 minutes. M. Metzger seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

Special Meeting October 22, 2024: J. Varsho moved the Board approve the minutes of the Special Meeting of October 22, 2024. M. Metzger seconded the motion. In a roll call vote supervisor Kubar and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

6. Citizens' Comments: (comments to be kept to a minimum of 3 minutes.): None.

7. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Game Management Plans for Open Areas (deer): J. Varsho moved the Board remove agenda item 7. a. from the agenda. M. Metzger seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

8. New Business – Presentation and Discussion for Action:

a. Meeting of Decennial Committee – Campton Township Highway District: Highway Commissioner Gallucci stated we have had a number of meetings on this matter. When we sign off, it will go to the Kane County Clerk. It will be due there on December 20, 2024.

b. Meeting of the Decennial Committee – Campton Township: The document was read and discussed by the Supervisor and Trustees with elaborating text added and read aloud by Supervisor Kubar.

c. Review and Act Upon Resolution setting Compensation of Township Officials for 2025-2030: J. Varsho moved the Board approve the Resolution Setting Compensation of Township Officials for the Four Year Term Beginning May 19, 2025 Campton Township Kane County, Illinois. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Varsho, Murphy, and Metzger voted aye. The Resolution passed.

d. Review and Act Upon Town Levy Ordinance 24-2T: E. Murphy moved the Board approve the Campton Township Tax Levy Ordinance NO. 24-2T. J. Varsho seconded the motion. In a roll call vote Supervisor Kubar and Trustees Varsho, Murphy, and Metzger voted aye. The Town Levy Ordinance passed.

e. Review and Act Upon Road Levy Ordinance 24-2R: J. Varsho moved the Board approve the Campton Township Road District Tax Levy Ordinance NO. 24-2R. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Varsho, Murphy, and Metzger voted aye. The Road District Levy Ordinance passed.

9. Claims and Demands Authorized for Payment:

a. *Town Fund \$5,164.03*: M. Metzger moved the Board approve the claims and demands on the town Fund in the amount of \$5,164.03. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

b. *Road & Bridge Fund \$53,023.78*: M. Metzger moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$53,023.78. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

c. *Capital Improvement Fund: 0*

d. *Open Space Fund \$47,748.31*: M. Metzger moved the Board approve the claims and demands on the Open Space fund in the amount of \$47,748.31. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

10. Executive Session – Review Executive Session Minutes of October 15, 2024; Land Acquisition; Personnel Issues; Legal Issues: E. Murphy moved the Board go into Executive Session for the purposes of reviewing Executive Session minutes of October 15, 2024 and for personnel. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed and Executive Session began at 8:00 p.m.

11. New Business Continued: Supervisor Kuper reconvened the public session at 8:20 p.m.

aa. *Review and Act Upon Whether to Approve Executive Session minutes of October 15, 2024*: J. Varsho moved the Board approve the Executive Session minutes of October 15, 2024. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

12. Adjournment: E. Murphy moved the Board adjourn the meeting. J. Varsho seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The meeting adjourned at 8:22 p.m.

Respectfully Submitted,

Richard Johansen

Clerk

