

**1. 2. 3.** The November 13, 2018 Board meeting was called to order by Supervisor Kupar at 7:36 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupar and Trustees Stutesman, Galloway, Murphy, and Miller present.

J. Miller moved the Board move agenda item 7. a. up ahead of Reports. T. Stutesman seconded the motion. In a voice vote Supervisor Kupar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

#### **7. Old Business – Presentation and Discussion for Action:**

*7. a. Review and Act Upon Troop 13 Using the Community Center as a Meeting Location:* J. Kupar asked Operations Manager Serewicz if a survey was done to determine if mold is present downstairs at the Community Center. Serewicz deferred to Restoration Ecologist Nelson who said a survey was done by Midwest Restoration Services to determine if there is a need for mold remediation in the Community Center basement. The answer was there is a need to remove mold in the basement. Nelson stated the downstairs could be remediated of mold by Township staff or volunteers and then tested. Mr. Corvino of Midwest Restoration Services could provide us a quote for mold remediation if needed. J. Kupar directed staff to obtain a quote for mold remediation of the Community Center basement. He then asked Operations Manager Serewicz to comment on the outside stairs into the basement. The answer was it will cost \$30,000 to replace them. He was asked to determine the reasons to repair the back stairs. J. Nelson stated he will reach out to an architect who is familiar with ADA (Americans with Disabilities Act) requirements. Also, there is the problem of the bathrooms downstairs. A. Rottmann stated 10 years ago the toilets were capped. The second direction was to figure the cost to solve the sanitary bathroom issue. Finally, J. Nelson stated he would get a price to replace the upstairs meeting room floor with Pergo. J. Miller moved the Board table this agenda item. T. Stutesman seconded the motion. In a voice vote Supervisor Kupar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

#### **4. Reports:**

*Highway Commissioner – Sam Gallucci:* Commissioner Gallucci stated we helped the Village of Algonquin when they had damage from a storm. They sent a letter of thanks to us and sent a form for Campton Township to join the mutual aid network. The District completed brush pick-up north and south of Route 64 throughout Campton Township and the Village of Campton Hills, and the Village of Campton Hills in Plato Township. In Lily Lake the Road District replaced stop signs on Cochise Drive and IC Trail, repaired storm damage on Seneca Lane, and picked up a tree trunk caused by storm damage. In Campton Hills the Road District repaired a shoulder gravel wash out at 41W520 Lenz Road, removed excess soil to improve drainage on McDonald Road, did cold patching on McDonald Road, and repaired storm damage on McDonald Road. We will pick up storm damage if you call the office. The District cut down and chipped up trees due to storm damage throughout Campton Township and the Village of Campton Hills, we swept all intersections in the Township and Village, assessed roadways for drainage problems and potholes, repaired potholes with cold patch throughout the Township and Village, checked all stop signs in the Township and Village on a weekly basis and replaced damaged or missing ones, and checked for the issuance of culvert permits throughout the Township and Village. All trucks passed annual inspection for certification. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

*Assessor – Alan D. Rottmann:* Assessor Rottmann stated we have wrapped up the 2018 assessment year. Appeals are over. Next year is the quadrennial reassessment year. Some assessments need to go up, and others need to go down.

*Solid Waste District – Steven Cartwright, President:* Absent.

*Financial Report – Louise McKay:* Finance Director McKay's report stated:

- Kane County has not disclosed the date of the final tax distribution in November. Over the years there has been only slight differences between the budget and actual distributions from Kane County. The property tax total budget less the year to date actual distributions equals the following outstanding amounts: Town \$5,497.00; Road \$15,134.00; and Open Space \$8,927.00.
- PMA investment revenue in the Statement of Revenue and Expenditures is net of the amortization of premiums and discount. The actual cash proceeds from coupon interest deposited in the Maintenance Money Market account was \$1,500.00; in 2002A Money Market account \$2,687.50; and in 2007A Money Market account \$3,000.00.
- Town Fund Administration, Assessor, Parks, Capital Improvement, and Open Space total expenditures for the month of October have an unfavorable budget variance but are within budget for October year to date. All over budget line items have offsetting under budget line items.
- Road and Bridge Fund for the month of October is over budget but the Road year to date is currently under its total budget. The Contractual Road Surfaces invoices are still outstanding and the invoices are anticipated to be within budget.
- The 3<sup>rd</sup> quarter payroll tax returns were prepared and submitted on a timely basis in October.

*Corron Farm Preservation Society Update – Laurel Garza, President:* Absent.

*Operations Manager – Tom Serewicz:* Operations Manager Serewicz stated:

- **At Anderson Park** mowing and weed whacking was done, trails were regraded, and the parking lot, trails, ballfields, and fence lines were herbicided.
- **At Burlington Park** mowing and weed whacking was done, broad leaf control was applied to turf, the waste dumpster was exchanged, and the yard waste dumpster was removed for the season.
- **At the Community Center** mowing and weed whacking was done, and weed and feed applied to turf.
- **At Corron Farm** turf and trails were mowed, weeds whacked, and weed and feed applied to turf.
- **At Gray Willows** turf was mowed and weeds whacked, turf builder was applied, leaves were Trak Vaced, fallen trees were cut up and hauled away, and the new boiler project was started in the main house.
- **At the Headwaters Conservation Area** turf and trails were mowed and weeds whacked, trails were regraded, and the Bowgren/Headwaters tile project completed.
- **At Brown Road Meadows Community Gardens** all plots were rototilled, the parking lot was herbicided, a gravel sidewalk was put in, black dirt was hauled over to Anderson Park, and the Community Gardens were closed for the season.
- **At Poynor Park** turf and trails were mowed and weeds whacked, broad leaf control was applied to turf, the parking lot and playground were herbicided, and the south tile project was done.
- **At Town Hall** turf was mowed and weeds whacked, the fence was repaired, and a new flag was installed.
- **Harley Woods: Torchy Property** no report.
- **In General:** the Anderson Park tennis court project was started, a bike rally was held at Anderson Park, a quote was obtained for replacing the Community Center basement stairs, a safety meeting was held, all water was turned off for the season, and AT&T is putting in a new cable pipeline at Poynor Park sometime in December.

*Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist:* Restoration Ecologist Nelson stated:

- **Projects Completed/Ongoing:**
  1. Cameras are being used at Harley Woods and Gray Willows to study wildlife.
  2. We assisted operations staff as needed.

- 3. We continue work at Corron Farm in collaboration with the Preservation Society on the Clean Energy Community Foundation grant.
  - 4. V3 continues work on the Gray Willows and Headwaters wetland restoration.
  - 5. We conducted fall weed control including herbiciding chervil, reed canary grass, crown vetch, and Canada thistle.
  - 6. We concluded native seed harvesting and began processing the seed.
  - 7. We are in preparations for winter planting.
  - 8. We concluded the pumpkin fundraiser and had much greater success than anticipated.
  - 9. We assisted with winterizing the Community Gardens and finished preparations for the burn season.
  - 10. We began winter brush clearing projects.
  - 11. We supported the Ferson Creek “Boo Bash” event by loaning materials (straw, corn, etc.) for decorations.
  - 12. We planted 2 large trees at Anderson Park to replace dead trees.
  - 13. We marked new/revised trails at Gray Willows.
- **Trainings/Meetings:**
  - 1. We assisted with Kane County Forest Preserve seed harvests.
  - 2. I met with George Milner to discuss V3’s work at Gray Willows and the Headwaters. I toured all of Gray Willows to follow up on work done, and coordinate schedules for seeding and winter brush clearing.
- **Volunteer Service:**

	Hours	IRS Value	Staff Value
<b>Total Volunteer Hours to Date</b>	644	\$15,546.16	\$6,440.00
<b>Volunteer Steward Hours to Date</b>	83	\$2,003.62	\$830.00

  - 1. Wheaton College participated once again in two service clearing days at Corron Farm.
  - 2. Birding Volunteers continue monitoring. (Trustee Miller stated he personally observed and counted 100 Sand Hill Cranes at the northern edge of Gray Willows.)
  - 3. Wheaton students are wrapping up research projects.
  - 4. There are multiple upcoming group workdays.
- **Upcoming:**
  - 1. We are beginning work on a proposed seed drying rack for an Eagle Scout project.
  - 2. We will begin early fall weed control of reed canary grass, cattails, phragmites, crown vetch, and birds foot trefoil.
  - 3. We will continue seed processing.
  - 4. We will begin preparation for winter seeding at Corron Farm, the Headwaters Conservation Area, and Gray Willows.
  - 5. Weather permitting, we will do prescribed burns at most sites.

*Website Improvements Report – Trustee Stutesman:* No report.

*Planning Commission Report – Kimberly Haag:* Absent.

*Supervisor Report – John Kupa:* Supervisor Kupa stated:

- We are continuing to work with our Township Attorney and Township staff to understand Public Act 100-0983. Governor Bruce Rauner signed Senate Bill 2923 (now Public Act 100-0983) on August 19<sup>th</sup>, 2018. The law requires the Township Clerk to attest the signatures of the Supervisor on all payouts from the Township and Road District Treasury. (This also includes payments for cemetery purposes). We will be discussing the requirements of the bill and potential options.
- We continue to work with Jodie Wollnik, Director of the Kane County Environmental and Water Resource Division on the IWS Water Survey. They have selected the next set of well locations for monitoring. Most of these locations occur in the Arbor Creek subdivision. They have provided a list of addresses and contacts of the residents and are asking for our help in contacting these residents to participate in the survey. These locations include:
  - Oak Glen 40W934 Trotter Ct.
  - Oak Glen 40W937 Trotter Ct.
  - LaFox Woods 7 41W230 Saddlebrook

- LaFox Woods 7                      41W223 Saddlebrook
  - Oakmont                              3N699 Oakmont Dr.
  - Oakmont                              3N696 Oakmont Dr.
  - Arbor Creek                         39W313 Woodgate Rd.
  - Arbor Creek                         39W349 Woodgate Rd.
  - Arbor Creek                         3N653 Ridgeview Ct.
  - Arbor Creek                         3N647 Ridgeview Ct.
  - Arbor Creek                         3N636 Ridgeview Ct.
  - Arbor Creek                         3N624 Ridgeview Ct.
  - Woodside Creek                    41W268 Hearthstone Ct.
  - Woodside Creek                    41W300 Hearthstone Ct.
  - Woodside Creek                    41W248 Hearthstone Ct.
- We received a letter from the Illinois State Historic Preservation Office regarding the Whitney School House. They have three issues with the proposed location of the School House at Gray Willows:
  - In order for Whitney School House to be eligible for the National Register as a moved property, the new setting will need to be as close to the original as possible.
  - The school must have a relationship with Corron Road.
  - The State Preservation Staff does not want the school to look like its located within a park.
  - There also needs to be a physical link between the school and the road, like a pathway, to strengthen the connection.
  - We also want to avoid the appearance of a connection between the school and Gray Willows Farm.
- Erica Ruggerio has not heard back from ComEd regarding the cost and timing of removing the power lines for the move of the Whitney School House to Gray Willows. The last communication from ComEd indicated that they will send a survey crew out to measure the height of the lines and determine which line can be raised and those that will be cut. If the majority of the lines can be raised to allow clearance, there will be a considerable savings in cost.
- In addition, AT&T has not gotten back to her regarding the cost of relocating the phone lines.

## **5. Approval of Minutes:**

*a. Board Meeting October 9, 2018:* J. Miller moved the Board approve the minutes of the meeting of October 9, 2018. T. Stutesman seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

## **6. Citizens' Comments:** None.

## **8. New Business – Presentation and Discussion for Action:**

*a. Discuss and Act Upon Concerns of Ball Leagues Using Campton Township Fields:* J. Kubar stated we could put one additional baseball field at Anderson Park and two additional fields at Poynor Park. We want the leagues to talk among themselves first, and then come to the Board. We would also like to apply for grants in cooperation with the leagues. Bill Morrow with Wasco Diamonds said the fields are fine. We need to cut branches off two trees. Paul Stevens with Wasco Baseball said we need another field short term at Poynor or Anderson Park. We can share with Wasco Fast Pitch. Bob Kudlicki with Wasco Girls Fast Pitch said he is the Field Director. They have three fields at Verhaege and three fields at Poynor. Their concern is the base lines need to be cut back. Field one was built at a pitch and when it rains, they get a trench. They need to cut back the base lines and put in new bases. They need assistance with the ball field mix. We are busy all the time at all six fields. We would like dug out covers. J. Miller moved the Board table Agenda item 8. a. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*b. Discuss and Act Upon Surveys Completed by Ball Leagues:* J. Miller moved the Board remove agenda item 8. b. from the agenda. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*c. Review and Act Upon Attestation Document Regarding New Law, Public Act 100-0983, Effective 2019:* J. Miller moved the Board accept and adopt Public Act 100-0983, Clerk

Attestation to Supervisor's Signature on Checks. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

**9. Claims and Demands Authorized for Payment:**

*a. Town Fund \$12,348.62:* T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$12,348.62. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*b. Road & Bridge Fund \$29,745.27:* S. Galloway moved the Board approve the claims and demands on the Road & Bridge Fund in the amount of \$29,745.27. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*c. Capital Improvement Fund \$18,142.50:* S. Galloway moved the Board approve the claims and demands on the Capital Improvement Fund in the amount of \$18,142.50. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*d. Open Space Fund \$26,708.18:* T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$26,708.18. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

**10. Executive Session – Approval of Executive Session Minutes of October 9, 2018:**

T. Stutesman moved the Board go into Executive Session for the purpose of reviewing the Executive Session minutes of October 9, 2018. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and Executive Session began at 9:15 p.m.

**11. New Business Continued:** Supervisor Kuper reconvened the regular session at 9:30 p.m.

*aa. Review and Act Upon Approval of Executive Session Minutes of October 9, 2018:* J. Miller moved the Board remove this item from the agenda. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

**12. Adjournment:** T. Stutesman moved the Board adjourn the meeting. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 9:35 p.m.

Respectfully Submitted,

Richard Johansen

Clerk